

## EQUALITY ANALYSIS QUALITY ASSURANCE CHECKLIST

<b>Name of 'proposal' and how has it been implemented</b> (proposal can be a policy, service, function, strategy, project, procedure, restructure/savings proposal)	<b>Substance Misuse Strategy 2016-19</b>
<b>Directorate / Service</b>	<b>CLC / DAAT</b>
<b>Lead Officer</b>	<b>Rachael Sadegh, DAAT Coordinator</b>
<b>Signed Off By (inc date)</b>	
<b>Summary – to be completed at the end of completing the QA (using Appendix A)</b> (Please provide a summary of the findings of the Quality Assurance checklist. What has happened as a result of the QA? For example, based on the QA a Full EA will be undertaken or, based on the QA a Full EA will not be undertaken as due regard to the nine protected groups is embedded in the proposal and the proposal has low relevance to equalities)	<div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: green; margin-right: 10px;"></div> <div> <p><b>Proceed with implementation</b></p> <p>An Equality Analysis (EA) is attached.</p> </div> </div>

Stage	Checklist Area / Question	Yes / No / Unsure	Comment (If the answer is no/unsure, please ask the question to the SPP Service Manager or nominated equality lead to clarify)
<b>1</b>	<b>Overview of Proposal</b>		
a	Are the outcomes of the proposals clear?	Yes	<p><b>The Council is recommended to:</b></p> <p><b>1. Note that the Substance Misuse Strategy 2016-2019 is</b></p>

			<p>part of the Crime and Disorder Reduction Strategy in Tower Hamlets (the Community Safety Plan);</p> <p>2. Note that as the Substance Misuse Strategy 2016-2019 is part of the Crime and Disorder Reduction Strategy then pursuant to the Council's Budget and Policy Framework Procedure Rules, the Mayor as the Executive has responsibility for preparing the draft strategy for submission to the full Council to adopt;</p> <p>3. Note that the draft Substance Misuse Strategy 2016-2019 and Action Plan have been approved by strategic partners for adoption by their respective organisations;</p> <p>4. Approve the adoption of the Substance Misuse Strategy 2016-2019.</p> <p>The Council has an obligation under section 6 of the Crime and Disorder Act 1998 to formulate and implement strategies in conjunction with other specified responsible authorities for:</p> <ul style="list-style-type: none"> <li>• Reduction of crime and disorder</li> <li>• Combating the misuse of drugs, alcohol and other substances</li> <li>• Reduction of re-offending.</li> </ul> <p>The current Substance Misuse Strategy adopted by LBTH and partners in 2012 was expired in March 2016. The Strategy is a partnership strategy and requires agreement at Full Council.</p>
b	Is it clear who will be or is likely to be affected by what is being proposed (inc service users and staff)? Is there information about the equality profile of those affected?	Yes	The attached EA includes detailed analysis of the current service users' equalities data.
2	Monitoring / Collecting Evidence / Data and Consultation		

a	Is there reliable qualitative and quantitative data to support claims made about impacts?	Yes	As the attached EA shows, a wide range of data has informed the attached EA.
	Is there sufficient evidence of local/regional/national research that can inform the analysis?	Yes	See the attached EA.
b	Has a reasonable attempt been made to ensure relevant knowledge and expertise (people, teams and partners) have been involved in the analysis?	Yes	As the attached EA shows, a wide range of data has informed the attached EA.
c	Is there clear evidence of consultation with stakeholders and users from groups affected by the proposal?	Yes	A consultation exercise was conducted during Nov/Dec 2015 with stakeholders, residents and service users to evaluate the 2012-16 strategy and assess priorities for the new strategy. A stakeholder workshop was also held on 19 Nov 2015. Findings from the consultation are provided in Appendix 2.
<b>3</b>	<b>Assessing Impact and Analysis</b>		
a	Are there clear links between the sources of evidence (information, data etc) and the interpretation of impact amongst the nine protected characteristics?	Yes	See Section 3 of the attached EA. The data and information on the nine protected characteristics and other groups are analysed.
b	Is there a clear understanding of the way in which proposals applied in the same way can have unequal impact on different groups?	Yes	The Strategy commits to ensuring equitable access to services across all populations.
<b>4</b>	<b>Mitigation and Improvement Action Plan</b>		
a	Is there an agreed action plan?	Yes	An action plan has been developed for all 3 strands of the Strategy and will be overseen by the DAAT Board to ensure accountability and demonstrable improvement activity.
b	Have alternative options been explored	Yes	The Council has an obligation under Section 6 of the Crime and Disorder Act 1998 to formulate and implement strategies.
<b>5</b>	<b>Quality Assurance and Monitoring</b>		
a	Are there arrangements in place to review or audit the implementation of the proposal?	Yes	The strategy action plan will be monitored through the DAAT Board to ensure Partnership involvement.
b	Is it clear how the progress will be monitored to track impact across the protected characteristics??	Yes	The strategy action plan will be monitored through the DAAT Board to ensure Partnership involvement.
<b>6</b>	<b>Reporting Outcomes and Action Plan</b>		
a	Does the executive summary contain sufficient information on the key findings arising from the assessment?	Yes	

