



AUDIT COMMITTEE WORK PLAN 2024/25

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Last updated:	1 st July 2024

AUDIT COMMITTEE WORK PLAN 2024/25

REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
20TH MAY 2024	Audit Committee Training: Financial Management and Administration	TBC	
23RD MAY 2024			
1. Appointment of Vice-Chair	Appointment of the vice-chair for municipal year 2024-25.	Audit Committee	
2. Terms of Reference	Terms of reference 2024/25 to be approved by the Committee.	Farhana Zia/ David Dobbs	
3. Deloitte/EY (the Council's appointed external auditor)	Standing Item	Jonathan Gooding/Angus Fish	
4. Annual Governance Statement: 2023-24	The draft Annual Governance Statement for 2023-24 for approval	David Dobbs	
5. Internal Audit: External Quality Assessment	Report detailing the quality assessment carried out by Validera.	David Dobbs	Deferred until July 2024
6. Adult Social Care Procurement	CONDIFENTIAL REPORT	Julie Lorraine	
7. Audit Committee Work Plan	Review and agree items on the work plan for the Committee.	Audit Committee Members	

AUDIT COMMITTEE WORK PLAN 2024/25

REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
27TH JUNE 2024	EXTRAORDINARY		
1. Adult Social Care Procurement: Update Report		Julie Lorraine	
15TH JULY 2024	Audit Committee Training: Treasury Management (to be provided by Arling Close)	TBC	
18TH JULY 2024			
1. Deloitte/EY	Standing item	Jonathan Gooding / Angus Fish	
2. Internal Audit: Annual Report for 2023-24	Annual report on all internal audit and counter-fraud activity	David Dobbs	Deferred to October 2024
3. School Audits: Annual Report for 2023-24	Annual report detailing the results and themes from school audits undertaken during 2023-24	David Dobbs	
4. Risk Management: Annual Report for 2023-24	Annual report on Risk Management activity undertaken during 2023-24	David Dobbs	
5. Insurance: Annual Report for 2023-24	Annual report on Insurance activity undertaken during 2023-24	David Dobbs	
6. Public Interest Reports		Karen Swift/Leah Sykes/Usman Zia	
7.			
8. Audit Committee Work Plan	Review and agree items on the work plan for the Committee.	Audit Committee Members	

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REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
7TH OCTOBER	Audit Committee Training: Statement of Accounts	TBC	
10TH OCTOBER 2024			
1. EY	Standing item		
2. Internal Audit: Annual Report for 2023-24	Annual report on all internal audit and counter-fraud activity	David Dobbs	Deferred from July 2024
3. Risk Management Report 2024-25: Progress update & Directorate Risk Register	Progress update	David Dobbs	
4. Internal Audit and Anti-Fraud 2024-25 Progress update	Progress update	David Dobbs	
5. Annual Whistleblowing Report and Policy Review	Annual policy review.	David Dobbs	
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7. Internal Audit: External Quality Assessment	Report detailing the quality assessment carried out by Validera.	David Dobbs	Deferred from June 2024 mtg
8. Risk Management Healthcheck report	Report detailing review of Risk Management carried out by Zurich Municipal	David Dobbs	
9. Audit Committee Work Plan	Review and agree items on the work plan for the Committee.	Audit Committee Members	

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REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
6TH JANUARY 2025	Audit Committee; Capital Accounting	TBC	
9TH JANUARY 2025			
1. EY	Standing item		
2. Risk Management Report 2024-25 – Progress update & Directorate Risk Register	Progress update	David Dobbs	
3. Internal Audit and Anti-Fraud 2024-25 Progress update	Progress update	David Dobbs	
4. Annual Review of the Anti-Money Laundering Policy and Guidance	Annual policy review.	David Dobbs	
5. Revised Global Internal Audit Standards	Inform the committee about revised professional standards for Internal Audit	David Dobbs	
6. Treasury Management Report and Mid-Year Review	Mid-year update on Treasury Management performance	Paul Audu	
7. Treasury Management Strategy Statement and Capital Strategy for 2025/26	Annual Strategy Statement and Capital Strategy for 2025/26	Paul Audu	
8. Audit Committee Work Plan	Review and agree items on the work plan for the Committee.	Audit Committee Members	

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REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
21ST APRIL 2025	Audit Committee Training: Internal Audit	David Dobbs	
24TH APRIL 2025			
1. EY	Standing item		
2. Internal Audit: Annual Plan and Audit Charter 2025-26	Annual Internal Audit and Counter-Fraud Plan for 2025-26	David Dobbs	
3. Internal Audit And Anti-Fraud 2025-26 Progress Update	Progress update	David Dobbs	
4. Risk Management Report 2025-26 – Progress Update & Directorate Risk Register	Progress update	David Dobbs	
5. Annual Review Of The Anti-Bribery Policy	Annual policy review	David Dobbs	
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8. Audit Committee Work Plan	Review and agree items on the work plan for the Committee.	Audit Committee Members	
CARRY FORWARD ITEMS – 2024/25			
1.			

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