



THE FORWARD PLAN

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Forward Plan February 2024

The Forward Plan is published 28 days before each Cabinet meeting.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known.

The web pages also contain past Forward Plans and publication deadlines for future Plans. To visit the web pages go to <http://democracy.towerhamlets.gov.uk/mgPlansHome.aspx?bcr=1>.

Tower Hamlets Council **Forthcoming Decisions Plan**

What is this document?

The Forthcoming Decisions Plan (or 'Forward Plan') contains information on significant decisions that the Council expects to take over the next few months.

As a minimum this will include notice of:

- All Key Decisions to be taken by the Mayor or Cabinet.
 - This could include decisions taken at public meetings or taken individually at other times.
- Budget and Policy Framework Decisions (for example the Budget Report itself and major policies to be agreed by Council as set out in the Constitution)

In addition the Council aims to publish all other decisions to be taken by the Mayor and/or Cabinet.

Key Decisions

The Council is required to publish notice of all key decisions at least 28 days before they are taken by the Executive. Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Section 3 of the [Constitution](#). Key Decisions can be taken by the Mayor, the Mayor in Cabinet or an officer if it has been expressly delegated.

Publication of Forthcoming Decisions

Individual notices of new Key Decisions will be published on the website as they are known on the 'Forthcoming Decisions' page, whilst this 'Forthcoming Decisions Plan' collating these decisions will be published regularly, as a minimum at least, 28 days before each Cabinet meeting. The Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required.

Urgency

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (on the website) as early as possible and Urgency Procedures as set out in the Constitution have to be followed.

Make your views known

The most effective way for the public to make their views known about a Forthcoming Decisions is to contact the lead officer, or Cabinet Member (where stated), listed. You can also view the Council's [Consultation Calendar](#), which lists all the issues on which the Council and its partners are consulting.

Information about the Decision Makers

Further information on the Mayor and Members of the Cabinet can be found on the Council's [website](#).

Notice of Intention to Conduct Business in Private

The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session. Should you wish to make any representations in relation to item being considered in private please contact Democratic Services on the contact details listed on the front page.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Contact Details for this Plan

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* New Issues published since the last Forward Plan

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Title of Report	Beatrice Tate School Expansion - 41 Southern Grove, London E3 4PX	Ward Mile End	Key Decision? Yes
Summary of Decision	<p>Mayoral approval is sought through an IMD to award a contract to Alexander James Limited to complete the build out of an extension addition to the Beatrice Tate School main building.</p> <ol style="list-style-type: none"> 1. Approve the increase in budget as stated in the restricted Appendix 1 to enable the build contract to be awarded. 2. Approve of the contract award to Alexander James Limited for the construction of the extension for the tendered contract sum as stated in the restricted Appendix 1 3. Approve the use of £600,122.68 from the HNCPA budget. 4. Note the funding sources for this scheme. 5. Note the Employers Agent recommendation is to award the contract to Alexander James Limited as set out in the Commercial Price Evaluation Report in Appendix 1. 6. Note the Equalities Impact Assessment as set out in Paragraph 5 of this report. 		

Decision maker Date of decision	Cabinet 21/02/24
Community Plan Theme	TH Plan 1: Tower Hamlets will be a fair, inclusive and an anti-racist borough.?
Cabinet Member	Deputy Mayor and Cabinet Member for Education and Lifelong Learning (Statutory Deputy Mayor)
Who will be consulted before decision is made and how will this consultation take place	None No
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for comments or additional information	Kamran Rashid Interim Project Manager kamran.rashid@towerhamlets.gov.uk
What supporting documents or other	

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information will be available?			
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt) Woodley Coles Tender Report August 2023 is commercially sensitive information.		
Title of Report	Reduction and Recycling Plan Progress Report - Quarter 3, 2023	Ward All Wards	Key Decision? Yes
Summary of Decision	Tower Hamlets Reduction and Recycling Plan (RRP) 2023-2025 was approved by Cabinet in September 2023. A report detailing progress of the RRP is due at Cabinet on a quarterly basis. This report provides an update for Quarter 3, 2023-24.		

Decision maker Date of decision	Cabinet 21/02/24		
Community Plan Theme	A clean and green future		
Cabinet Member	Cabinet Member for Environment and the Climate Emergency		
Who will be consulted before decision is made and how will this consultation take place	NA		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NA		
Contact details for comments or additional information	Simon Baxter (Interim Director Public Realm) simon.baxter@towerhamlets.gov.uk		
What supporting documents or other information will be available?	NA		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Determination of Admissions Arrangements for 2025/26	Ward All Wards	Key Decision? Yes
Summary of Decision	This is the annual report to determine the Local Authority's school admissions		

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arrangement for community schools for 2025/26 school year.

Decision maker Date of decision	Cabinet 21/02/24		
Community Plan Theme	Accelerate Education		
Cabinet Member	Deputy Mayor and Cabinet Member for Education and Lifelong Learning (Statutory Deputy Mayor)		
Who will be consulted before decision is made and how will this consultation take place	Public The council is legally required to determine its school admission arrangements every year and consult the public, if there are any proposed changes. Given that changes are being proposed there will be a full public consultation with a report on the responses available as part of the cabinet report.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NA		
Contact details for comments or additional information	Lisa Fraser (Acting Corporate Director, Children's Services) lisa.fraser@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Proposed admission arrangements and oversubscription criteria in 2024/25 for: ? community nursery classes ? community primary schools. ? community secondary schools Proposed schemes co-ordinating admissions in 2025/26 for : ? Reception and Year 7 ? In-Year admissions Published Admission Number for each school in Tower Hamlets for 2025/26		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Planning for School Places 2024/25 Review and Recommendations	Ward All Wards	Key Decision? Yes
Summary of Decision	This is the council's annual report on its review of pupil place planning in Tower Hamlets. It explains: <ul style="list-style-type: none"> the current position on the provision of school places in the borough; the projected demand for school places in future years; the steps being taken to manage the sufficiency and sustainability of school places in accordance with the council's school 		

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	<p>organisation strategy.</p> <p>The report also serves to inform:</p> <ul style="list-style-type: none"> • decisions on education capital investment planning and future bids to the DfE’s new school programmes; <p>the medium to longer term commissioning or decommissioning of places for children and young people with SEND;</p> <p>discussions with school and trust leaders around required changes to current SEND provision to meet emerging needs.</p>
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Decision maker Date of decision	Cabinet 21/02/24		
Community Plan Theme	Accelerate Education		
Cabinet Member	Deputy Mayor and Cabinet Member for Education and Lifelong Learning (Statutory Deputy Mayor)		
Who will be consulted before decision is made and how will this consultation take place	NA		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Lisa Fraser (Acting Corporate Director, Children’s Services) lisa.fraser@towerhamlets.gov.uk		
What supporting documents or other information will be available?	<ol style="list-style-type: none"> 1. LA’s Annual Report on School Roll Projections 2. LA’s SEND Sufficiency Plan Overview 3. Council’s Local Plan approach to allocating school sites 4. Summary of capital funding streams available 		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Annual Report on School Performance for 2022-2023	Ward All Wards	Key Decision? No
Summary of Decision	<p>This report provides an overview of education performance in the school year 2022/23.</p> <p>A summary analysis of the 2023 results, compared to previous years, is provided for national average attainment including for Children in Our Care (CIOC). The report highlights successes, challenges and barriers to further</p>		

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	progress. The report also highlights THEP support and interventions in primary and secondary schools to raise achievement through system leadership.
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Decision maker Date of decision	Cabinet 27/03/24		
Community Plan Theme	A council that works for you and listens to you		
Cabinet Member	Deputy Mayor and Cabinet Member for Education and Lifelong Learning (Statutory Deputy Mayor)		
Who will be consulted before decision is made and how will this consultation take place	NA		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Yasmin Ashley, Lisa Fraser Executive Support Team Leader, Childrens & Culture and Health, Adults & Community yasmin.ashley@towerhamlets.gov.uk, (Acting Corporate Director, Children's Services) lisa.fraser@towerhamlets.gov.uk		
What supporting documents or other information will be available?			
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Strategic Delivery and Performance Report Year 2 Quarter 3	Ward All Wards	Key Decision? No
Summary of Decision	This report will set out performance for Q3 showing progress on the Strategic Plan for all of the reportable strategic measures.		

Decision maker Date of decision	Cabinet 27/03/24
Community Plan Theme	All Priorities
Cabinet Member	Mayor

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Who will be consulted before decision is made and how will this consultation take place	None		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Robin Beattie (Acting Director of Strategy Innovation and Transformation) robin.beattie@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Approval of the council's revised Homelessness Accommodation Placement Policy	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>The Mayor and Cabinet are asked to approve:</p> <ul style="list-style-type: none"> • The council's revised Homelessness Accommodation Placement Policy <p>In addition, permission is sought from the Mayor and Cabinet, should any further amendments be required as a result of legislation or case law, to delegate approval of subsequent amendments to the document to the council's Corporate Director of Housing and Regeneration.</p> <p>The council's revised Homelessness Accommodation Placement Policy clearly sets out the council's approach as to how officers will use available housing stock to discharge the council's statutory homelessness duties and responsibilities. The policy will ensure that the council follows current legislation and provides a reference point for Housing Options staff to make their decisions.</p>		

Decision maker Date of decision	Cabinet 27/03/24
Community Plan Theme	Homes for the future
Cabinet Member	Cabinet Member for Regeneration, Inclusive Development and Housebuilding

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Who will be consulted before decision is made and how will this consultation take place	Health, Adult and Community (HAC) Childrens Services The policy and supporting documents will be discussed with the relevant internal stakeholders in advance of MAB		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes		
Contact details for comments or additional information	Karen Swift (Divisional Director, Housing and Regeneration) Karen.Swift@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Equality Impact Assessment Homelessness Accommodation Placement Policy		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Land at Gill Street – Options	Ward Limehouse	Key Decision? Yes
Summary of Decision	The report deals with the future of an area of council land at Gill Street, Limehouse. It includes an option for the council to dispose of the land for a new community building.		

Decision maker Date of decision	Cabinet 27/03/24
Community Plan Theme	A clean and green future
Cabinet Member	Cabinet Member for Resources and the Cost of Living
Who will be consulted before decision is made and how will this consultation take place	Legal Services, Finance Emails, document circulation
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A
Contact details for	Paul Patterson

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comments or additional information	(Interim Corporate Director Housing And Regeneration) paul.patterson@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Fixed Penalty Notice Increase for Environmental Crime	Ward All Wards	Key Decision? Yes
Summary of Decision	To inform the Mayor and Cabinet Members of the revised fixed penalty notice (FPN) levels available for environmental crimes, namely fly-tipping, littering, household waste duty of care, graffiti, and fly-posting, which came into force under The Environmental Offences (Fixed Penalties) (England) Regulations 2023 (“the Regulations”) on the 31st July 2023		

Decision maker Date of decision	Cabinet 27/03/24		
Community Plan Theme	A clean and green future		
Cabinet Member	Cabinet Member for Environment and the Climate Emergency		
Who will be consulted before decision is made and how will this consultation take place	NA		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NA		
Contact details for comments or additional information	Simon Baxter (Interim Director Public Realm) simon.baxter@towerhamlets.gov.uk		
What supporting documents or other information will be available?	NA		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Grant shopfront Improvement:	Ward	Key Decision?

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	57 Brick Lane	Spitalfields & Banglatown	No
Summary of Decision	This item seeks approval for a grant award to be made to enable shopfront improvements to be made to the Grade II listed building, 57 Brick Lane.		

Decision maker Date of decision	Cabinet 27/03/24		
Community Plan Theme	Boost culture, business, jobs and leisure		
Cabinet Member	Cabinet Member for Jobs, Skills and Growth		
Who will be consulted before decision is made and how will this consultation take place	<p>Mayor Rahman</p> <ul style="list-style-type: none"> • Presented to Housing and Regeneration DLT on 08.01.2024 • Presented at Jobs, Skills and Growth Portfolio Member on 19.12.2023 • Shared with Mayor Rahman and the Mayor's Office on 19.12.2023. • Regular engagement with the business – they are eager for the works to start. • Engagement with the business on 06.11.2023 to inform them the project was not to proceed. • The business met with the Mayor to discuss reinstating the funding. 		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional information	Ellie Kershaw (Acting Director, Growth and Economic Development) ellie.kershaw@towerhamlets.gov.uk		
What supporting documents or other information will be available?	<p>Planning + Listed Building Consent approved on 26.11.2022 PA/22/01704/NC + PA/22/01705/NC</p> <p>Structural Engineer and Timber Specialist report</p> <p>Structural Engineer sketch for remedial works to the corner brickwork</p> <p>Grants Determination Sub-Committee Report 06.02.2018</p>		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Food Insecurity Action Plan – Response to recommendations	Ward All Wards	Key Decision? No
Summary of Decision	As part of the scrutiny committee's review of LBTH's response to food insecurity a number of recommendations were made for improvements to the local authority's response. This report outlines comments from relevant services and actions taken on board as a result of these recommendations.		

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Decision maker Date of decision	Cabinet 27/03/24		
Community Plan Theme	Boost culture, business, jobs and leisure		
Cabinet Member	Cabinet Member for Equalities and Social Inclusion		
Who will be consulted before decision is made and how will this consultation take place	N/A		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Ellie Kershaw (Acting Director, Growth and Economic Development) ellie.kershaw@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Tower Hamlets Overview and Scrutiny Committee: Food Insecurity in Tower Hamlets Scrutiny Review		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Housing with Care Strategy 2023-2033	Ward All Wards	Key Decision? Yes
Summary of Decision	To adopt the Housing with Care Strategy that sets out the high-quality housing with care options that the Council needs to deliver over the next ten years to meet the future care and support needs of residents whilst continuing to promote their independence and wellbeing.		

Decision maker Date of decision	Cabinet 27/03/24		
Community Plan Theme	A council that works for you and listens to you		
Cabinet Member	Cabinet Member for Health, Wellbeing and Social Care		
Who will be consulted before decision is made and how will this	NA		

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consultation take place	
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	A QA checklist will be completed, which confirms that the proposals have due regard to any equalities impacts for the population cohort concerned
Contact details for comments or additional information	Warwick Tomsett Joint Director, Integrated Commissioning warwick.tomsett@towerhamlets.gov.uk
What supporting documents or other information will be available?	
Is there an intention to consider this report in private session and if so why?	No, Unrestricted
Title of Report	Community Engagement Strategy 2024-28
	Ward All Wards
	Key Decision? Yes
Summary of Decision	The Community Engagement Strategy outlines the council's vision for community engagement over the next four years and how we will achieve it. This strategy outlines what community engagement is and why it is important to the council, our guiding principles, and the actions we will take to achieve the outcomes.

Decision maker Date of decision	Cabinet 24/04/24
Community Plan Theme	A council that works for you and listens to you
Cabinet Member	Mayor
Who will be consulted before decision is made and how will this consultation take place	[Who will be consulted before the decision is made? [i.e. other Directorates/Public/Key Partners/Third Sector etc]. If none write None <ul style="list-style-type: none"> • Residents • Residents with protected characteristics • Council staff from different Directorates • Elected members • VCS organisations • Local businesses • Statutory partners

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	<p>Consultation has taken place on the draft vision and objectives for the Community Engagement Strategy. The consultation aimed to involve diverse stakeholders in developing the strategy.</p> <p>The consultation objectives for the strategy were:</p> <ul style="list-style-type: none"> • Understand what good community engagement means to the community and the issues they want to be involved in. • Get feedback from stakeholders on the draft vision, objectives and proposed ideas for achieving the objectives. • Provide stakeholders with the opportunity to share their ideas on achieving the vision and objectives. <p>We wanted participants to feel listened to, engaged, and aware of how the council will consider their input in the strategy development process.</p> <p>The following methods has been used to engage with the different stakeholders:</p> <ul style="list-style-type: none"> • Online Survey • Pop up sessions across different localities and interfaith week event • 2 X Workshop with staff (one in-person, one online) • 2 X Workshop with members (hybrid) • 2 X Workshop partners (one in-person, one online) • 2 X Workshop with residents through Equalities Hub members (hybrid) • Session with targeted residents (Somali, young people, Bangladeshi women) • Meetings with council service areas who are responsible for community engagement activities. 		
<p>Has an Equality Impact Assessment been carried out and if so the result of this Assessment?</p>	<p>Equalities screening tool has been completed at the end of this form]</p>		
<p>Contact details for comments or additional information</p>	<p>Robin Beattie (Acting Director of Strategy Innovation and Transformation) robin.beattie@towerhamlets.gov.uk</p>		
<p>What supporting documents or other information will be available?</p>	<p>None</p>		
<p>Is there an intention to consider this report in private session and if so why?</p>	<p>No, Unrestricted</p>		
<p>Title of Report</p>	<p>Women’s Safety Action Plan</p>	<p>Ward All Wards</p>	<p>Key Decision? No</p>
<p>Summary of Decision</p>	<p>The Women’s Safety Action Plan includes details on work the Council and partners are taking to improve women’s safety across the borough. The Action</p>		

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Plan is based on recommendations made by Overview and Scrutiny Board.

Decision maker Date of decision	Cabinet 24/04/24
Community Plan Theme	Empower Communities and Fight Crime
Cabinet Member	Cabinet Member for Safer Communities
Who will be consulted before decision is made and how will this consultation take place	None required for this action plan. However multiple partners and report findings have helped develop the action plan. This is from across Council directorates such as Sports, Parks, Safer Neighbourhood Teams, private businesses, statutory organisations such as MPS and third sector needs. 2019 internal and external VAWG consultation initially highlighted the issue around women's safety.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes this will be carried out.
Contact details for comments or additional information	Ann Corbett (Director, Community Safety) ann.corbett@towerhamlets.gov.uk
What supporting documents or other information will be available?	The Women's Safety Action Plan VAWG Strategy Background Paper: The Women's Safety Overview & Scrutiny Report
Is there an intention to consider this report in private session and if so why?	No, Unrestricted