

**Discretionary Fees and Charges**

Section	Reference	Service	Description of fee and charge	Unit of Charge	2023-24 THH Charge £	2023-24 Actual Charge £	Charge rounded to nearest £	% Change	2024-25 Proposed Charge £
Leaseholder Service Charges	HRA-001	Alterations Applications	New Application	Per Application	250.00	250.00	1.00	11.6%	279.00
Leaseholder Service Charges	HRA-002	Alterations Applications	retrospective Consent Application	Per Application	350.00	350.00	1.00	11.4%	390.00
Leaseholder Service Charges	HRA-003	Alterations Applications and Subletting	Structural Surveyors Report	Per report	180.00	180.00	1.00	11.7%	201.00
Leaseholder Service Charges	HRA-004	Alterations Applications	Post Inspection	Per Inspection	125.00 - 600.00	125 - 600	10.00	11.4%	140.00 - 670.00
Leaseholder Service Charges	HRA-005	Alterations Applications	Re Inspection	Per Inspection	125.00	125.00	1.00	11.2%	139.00
Leaseholder Service Charges	HRA-006	Alterations Applications	New Floor Plans	Per Instruction	425.00 - 850.00	425.00 - 850.00	10.00	11.4%	470.00 - 950.00
Leaseholder Service Charges	HRA-007	Alterations and New Land Applications	Legal Fees	Per Instruction	950.00 - 2000.00	950.00 - 2000.00	10.00	11.4%	1060.00 - 2228.00
Leaseholder Service Charges	HRA-008	Alterations Applications and Subletting	Valuation	Per Application	900.00	900.00	10.00	11.1%	1,000.00

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Leaseholder Service Charges	HRA-009	Alterations Applications and Subletting	Valuation Negotiation	Per Application	850.00	850.00	10.00	11.8%	950.00
Leaseholder Service Charges	HRA-010	Subletting	Subletting Registration	Per Application	25.00	25.00	1.00	12.0%	28.00
Leaseholder Service Charges	HRA-011	Additional Land Applications	Administration Fee	Per Application	500.00	500.00	10.00	12.0%	560.00
Leaseholder Service Charges	HRA-019	Resale	Notice of Assignment / Transfer / Charge / Mortgage	Per Sale	17.63	17.63	1.00	13.4%	20.00
Leaseholder Service Charges	HRA-020	Resale	Two Notices (Solicitors Send in Two Notices at Times)	Per Sale	35.26	35.26	1.00	10.6%	39.00
Leaseholder Service Charges	HRA-021	Resale	Deed of Covenant for Resale	Per Sale	10.00	10.00	1.00	10.0%	11.00
Leaseholder Service Charges	HRA-022	Resale	1 of above Notice + Deed of Covenant	Per Sale	27.63	27.63	1.00	12.2%	31.00
Leaseholder Service Charges	HRA-023	Resale	2 of above Notices + Deed of Covenant	Per Sale	45.26	45.26	1.00	10.5%	50.00

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Leaseholder Service Charges	HRA-024	Resale	Deed of Postponement	Per Sale	100.00	100.00	1.00	11.0%	111.00
Leaseholder Service Charges	HRA-025	Resale	Resale Enquiry / Resale Pack / Leasehold Enquiry	Per Sale	132.00	132.00	10.00	13.6%	150.00
Leaseholder Service Charges	HRA-026	Resale	Re-Mortgage Enquiry	Per Sale	132.00	132.00	10.00	13.6%	150.00
Leaseholder Service Charges	HRA-028	Resale	EWS1 Cert	Per Sale	258.00	258.00	10.00	16.3%	300.00
HSC Cost	HRA-030	Key Replacement	Door Entry Fobs & Assa Keys	Per Replacement	10.00	10.00	1.00	10.0%	11.00
HSC Cost	HRA-031	Key Replacement	Gerda Keys	Per Replacement	75.00	75.00	1.00	0.0%	75.00
Leaseholder Service Charges	HRA-032	Resale	Additonal enquiries	Per enquiry					150.00
Leaseholder Service Charges	HRA-033	Alterations Applications	Valuation Premium	Per Application					As per negotiation