

Committee : Licensing Sub-Committee	Date	Classification Unclassified	Report No.	Agenda Item No.
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Report of: David Tolley Head of Environmental Health & Trading Standards Originating Officer: Mohshin Ali Senior Licensing Officer	Title: Licensing Act 2003 Application for a Premises Licence for (Boat Live), 90 White Post Lane, London E9 5EN Ward affected: Bow East
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1.0 Summary

Applicant: **Boat Live Works Ltd**
Name and Address of Premises: **Boat Live**
90 White Post Lane
London
E9 5EN

Licence sought: **Licensing Act 2003 – premises licence**

- The sale by retail of alcohol (on sales only)
- The provision of regulated entertainment
- The provision of late night refreshment

Representations: **One resident (one)**
(Objectors) **Environmental Protection**
Health & Safety
Licensing Authority
Met Police Licensing
London Legacy Development Corporation

Representations: **Residents (three)**
(Supporters)

2.0 Recommendations

2.1 That the Licensing Committee considers the application and representations then adjudicate accordingly.

LOCAL GOVERNMENT 2000 (Section 97)
LIST OF "BACKGROUND PAPERS" USED IN THE DRAFTING OF THIS REPORT

Brief description of "background paper"

Tick if copy supplied for register

If not supplied, name and telephone number of holder

- Guidance Issued under Section 182 of the Licensing Act 2003
- Tower Hamlets Licensing Policy
- File

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3.0 **Background**

3.1 This is an application for a premises licence for (Boat Live), 90 White Post Lane, London E9 5EN.

3.2 The applicant has described the premises as:

“Boat Live project is focused around a small mobile event space built inside an old canal boat, this space has primarily been used to showcase music from the vibrant east London electronic scene, facilitating recording and live broadcast of sessions ... In summary, the premises proposal is for a multi-use food, drinks, bookable space and event premises which will allow for multiple revenue streams to support our success and build a varied facility supporting use by a wide range of the local community.”

3.3 A copy of the premises licence application form is enclosed as **Appendix 1**. The licensable activities and timings that have been applied for are as follows:

The sale by retail of alcohol (On sales only)

- *Monday to Thursday, from 10:00 hrs to 23:30 hrs*
- *Friday and Saturday, from 10:00 hrs to 00:00 hrs*
- *Sunday, from 10:00 hrs to 22:30 hrs*

The provision of regulated entertainment - Indoors ***(Recorded Music)***

- *Monday to Thursday, from 08:00 hrs to 22:30 hrs*
- *Friday and Saturday, from 08:00 hrs to 00:00 hrs*
- *Sunday, from 08:00 hrs to 22:30 hrs*

The provision of late night refreshment – Indoors and outdoors

- *Monday to Thursday, from 23:00 hrs to 23:30 hrs*
- *Friday and Saturday, from 23:00 hrs to 00:00 hrs*
- *(Sunday - No late night refreshment)*

Hours premises are open to the public

- *Monday to Thursday, from 08:00 hrs to 00:00 hrs*
- *Friday and Saturday, from 08:00 hrs to 00:30 hrs the following day*
- *Sunday, from 08:00 hrs to 23:00 hrs*

4.0 **Location and Nature of the premises**

4.1 The site plan of the venue is included as **Appendix 2**.

4.2 Maps showing the vicinity are included as **Appendix 3**.

4.3 Details of the nearest licensed venues are included as **Appendix 4**.

5.0 Licensing Policy and Government Advice

- 5.1 The Council has adopted a licensing policy and this is available from the Licensing Section, and at the hearing. The revised policy came into effect on the 1st November 2023.
- 5.2 Relevant Sections of the policy are brought to the attention of Members within the Licensing Officers report.
- 5.3 The Home Secretary has issued Guidance under Section 182 of the Licensing Act 2003. This is available on the Government's website, www.homeoffice.gov.uk. It was last revised in August 2023.
- 5.4 Relevant Sections of this advice are brought to Members attention within the Licensing Officers report. Members should note however, that in some areas Tower Hamlets, after a proper consideration of local circumstances, has not followed the Government's advice, or has developed it further.

6.0 Representations

- 6.1 All representations have to meet basic legal and administrative requirements. If they fail to do so they cannot be accepted. When rejected the person sending in the representation must be written to, and an explanation for rejection given in writing
- 6.2 A responsible authority or other person can make a representation. There are two tests for other persons and only one for a responsible authority. The two tests are contained in Section 18 of the Act.
- 6.3 All representations must be "about the likely effect of the grant of the premises licence on the promotion of the licensing objectives." Likely means something that will probably happen, i.e. on balance more likely than not.
- 6.4 Representations by responsible authorities do not have to meet the second test of not being vexatious and frivolous. Other persons have to meet this test.
- 6.5 The Home Office recommends that in borderline cases, the benefit of the doubt should be given to the interested party making the representation.
- 6.6 Section 182 Advice by the Home Office concerning relevant, vexatious and frivolous representations is attached as **Appendix 5**.
- 6.7 All the representations in this report have been considered by the relevant officer (Team Leader Licensing & Safety) and determined to have met the requirements of the Licensing Act 2003.

6.8 This hearing is required by the Licensing Act 2003, because relevant representations (objectors) have been made by the following resident and responsible authorities:

- J Paul - **(Appendix 6)**
- Environmental Protection - **(Appendix 7)**
- Health & Safety - **(Appendix 8)**
- Licensing Authority (RA) - **(Appendix 9)**
- Metropolitan Police Licensing - **(Appendix 10)**
- London Legacy Development Corporation **(Appendix 11)**

6.9 In addition, representations supporting the application have been received from other persons as follows:

- Jessica Glenn - **(Appendix 12)**
- James Harrigan - **(Appendix 13)**
- Joao Pereira - **(Appendix 14)**

6.10 All of the responsible authorities have been consulted about this application. They are as follows:

- The Licensing Authority
- The Metropolitan Police
- The LFEPA (the London Fire and Emergency Planning Authority).
- Planning
- Health and Safety
- Environmental Protection (Noise)
- Trading Standards
- Child Protection
- Public Health
- Home Secretary (Home Office Immigration Enforcement)

6.11 In addition the application was required to be advertised in a local newspaper and by a blue poster. Only representations that relate to the following licensing objectives are relevant:

- the prevention of crime and disorder
- public safety
- the prevention of public nuisance
- the protection of children from harm

6.12 Essentially, the relevant parties oppose the application because in their opinion, the applicant has not explained how within the context of the application they will meet the licensing objective of the prevention of crime and disorder, the prevention of public nuisance and public safety.

6.13 There are strict time limits to any representations. The time limits are contained in The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005.

6.14 The applicant has offered measures in the operating schedule of the application that address the promotion of the Licensing Objectives. If

there were no representations, the Licensing Authority would grant the licence, with conditions consistent with the operating schedule, which are relevant, proportionate and enforceable. Members are asked to consider the schedule and incorporate any conditions as necessary to address the licensing objectives.

- 7.0 Conditions consistent with Operating Schedule (offered by the applicant)**
- 7.1 *The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Tower Hamlets Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31-day period.*
- 7.2 *The CCTV system serving the premises shall:*
- a) *be maintained fully operational and in good working order at all times;*
 - b) *make and retain clear images that include the points of sale of alcohol and facial images of the purchasers of the alcohol;*
 - c) *show an accurate date and time that the images were made.*
- 7.3 *A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.*
- 7.4 *An incident log shall be kept at the premises and be available on request to the Police or an authorised officer. It must be completed within 24 hours of any incident and will record the following:*
- a) *all crimes reported to the venue;*
 - b) *all ejections of patrons;*
 - c) *any complaints received concerning crime and disorder*
 - d) *any incidents of disorder;*
 - e) *all seizures of drugs or offensive weapons;*
 - f) *any faults in the CCTV system, searching equipment or scanning equipment;*
 - g) *any refusal of the sale of alcohol;*
 - h) *any visit by a relevant authority or emergency service.*
- 7.5 *In the event that a serious assault is committed on the premises (or appears to have been committed) the management will immediately ensure that:*
- a) *the police (and, where appropriate, the London Ambulance Service) are called without delay;*

- b) *all measures that are reasonably practicable are taken to apprehend any suspects pending the arrival of the police;*
- c) *the crime scene is preserved so as to enable a full forensic investigation to be carried out by the police; and*
- d) *such other measures are taken (as appropriate) to fully protect the safety of all persons present on the premises.*

7.6 *The premises will have a detailed documented security plan that must include but is not limited to:*

- a) *an ejection policy,*
- b) *a search policy,*
- c) *a queue management policy,*
- d) *a dispersal policy, and*
- e) *a drug policy.*

These Policies shall be kept at the premises and be available on request to the Police or an authorised officer.

7.7 *On any occasion that promoted ticketed events take place at the premises, SIA registered door supervisors will be engaged at 1 door Supervisor for every 75 customers.*

7.8 *Where SIA registered door supervisors are used at the premises, a record must be kept of their SIA registration number and the dates and times they are on duty.*

7.9 *At promoted ticketed events no patrons shall be admitted or re-admitted to the premises unless they have been physically searched, which will include a 'pat down search' and a full bag search. At all other times the use of searching will be risk assessed. This risk assessment shall be kept at the premises and be available on request to the Police or an authorised officer.*

7.10 *A clearly visible notice shall be placed at each entrance to the Premises advising those attending that it is a condition of entry that customers agree to being searched and that the police will be informed if anyone is found in possession of controlled substances or weapons.*

7.11 *The number of persons permitted in the premises at any one time (including staff) shall not exceed 300 persons.*

7.12 *The Premises licence holder shall ensure that there is a fire risk assessment and a copy is kept on site which can be viewed on request by an authorised person or the police.*

7.13 *During the hours of operation of the premises, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.*

- 7.14 *The premises shall have a written dispersal policy, that includes but is not limited to, a premises wind down plan (music turned down and lights turned up prior to closing time). The policy shall be kept at the premises and be available on request to the Police or an authorised officer.*
- 7.15 *No collections of waste or recycling materials (including bottles) from the premises shall take place between 23:00 and 07:00 on the following day.*
- 7.16 *A noise limiter must be fitted to the musical amplification system set at a level determined by and to the satisfaction of an authorised officer of the Environmental Health Service, so as to ensure that no noise nuisance is caused to local residents or businesses. The operational panel of the noise limiter shall then be secured by key or password to the satisfaction of officers from the Environmental Health Service and access shall only be by persons authorised by the Premises Licence holder. The limiter shall not be altered without prior agreement with the Environmental Health Service. No alteration or modification to any existing sound system(s) should be effected without prior knowledge of an authorised Officer of the Environmental Health Service. No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.*
- 7.17 *All windows and external doors shall be kept closed after 22:00 hours, or at any time when regulated entertainment takes place, except for the immediate access & egress of persons.*
- 7.18 *No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises, which gives rise to a public nuisance.*
- 7.19 *The premises licence holder shall ensure that any patrons drinking and/or smoking in the outside area of the premises do so in an orderly manner and are supervised by staff so as to ensure that there is no public nuisance.*
- 7.20 *A direct telephone number for the manager at the premises shall be publicly available at all times the premises is open. This telephone number is to be made available to residents and businesses in the vicinity.*
- 7.21 *The licence holder shall enter into an agreement with a hackney carriage and/or private carriage firm to provide transport for customers, with contact numbers made readily available to customers who will be encouraged to use such services.*
- 7.22 *Notices shall be prominently displayed requesting patrons to respect the needs of local residents and businesses and leave the area quietly.*
- 7.23 *There shall be no speakers in the outside area.*

- 7.24 *A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.*
- 7.25 *A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be available for inspection at the premises by the police or an authorised officer at all times whilst the premises is open. 4. All staff whose duties include the serving of alcohol must be trained in the requirements of this scheme including the importance of recording any refusals.*
- 7.26 *Children under the age of 16 will not be allowed on the premises unless they are accompanied by someone 18 or over.*
- 7.27 *All staff whose responsibilities include the retail sale of alcohol shall receive training about the prevention of underage sales on induction and then every [insert appropriate number] months thereafter/[insert appropriate number] times a year. This training shall be recorded and the records to be available on request to the Police or any authorised officer. The training to include:*
- a) the operation of the challenge 25 scheme;*
 - b) types of acceptable ID;*
 - c) the method of recording challenges;*
 - d) the likely consequences of making an underage sale;*
 - e) refusing sales to persons who appear to be drunk; and*
 - f) proxy sales.*

8.0 Conditions in consultation with the Responsible Authorities

8.1 Conditions have not been agreed.

9.0 Licensing Officer Comments

9.1 The Business & Planning Act 2020 came into force on Wednesday 22nd July 2020 and provides a temporary permission for businesses that have a premises licence that permits them to sell alcohol in regards to the ability to sell alcohol as an off sale, i.e. for consumption off the premises. The permission will end on 31st March 2025 unless the legislation is changed by the Secretary of State.

It will only apply to businesses that hold a Premises Licence up to 22nd July 2020 and that in the last 3 years preceding 22 July 2020 those licences have NOT:

- had a premises licence application where permission for off sales was refused;
- had a variation of a premises licence seeking permission for off sales refused
- had a variation seeking to exclude off sales permission granted

- had a premises licence varied or modified by a review hearing to exclude off sales.
- 9.2 The new off-sales permission will permit off-sales to be made at a time when the licensed premises are open for the purposes of selling alcohol for consumption on the premises, subject to a cut off time of 11pm or the cut off time of the current licensed hours stated on the licence, whichever is earlier. Measures also temporarily suspend existing licence conditions in so far as they are inconsistent with the new off-sales permission. Further Guidance on this can be found at <https://www.gov.uk/government/publications/guidance-for-temporary-alcohol-licensing-provisions-in-the-business-and-planning-bill>
- 9.3 The Live Music Act removed licensing requirements for the following:
- amplified live music and recorded music between 8am and 11pm before audiences of no more than 500 people on premises authorised to sell alcohol for consumption on the premises;
 - unamplified live music between 8am and 11pm in all venues.
 - Further exemptions apply see Section 16.5-16.6 of Section 182 Guidance.
- 9.4 The following is intended simply to advise Members of the relevant aspects of the Boroughs Licensing Policy, guidance from the Secretary of State, legislation and good practice. Members may depart from the Council's Licensing Policy and/or Government advice, provide they consider it appropriate to do so, and have clear reasons for their decision.
- 9.5 Guidance issued under section 182 of the Licensing Act 2003
- ❖ As stated in the guidance it is “provided to licensing authorities in relation to the carrying out of their functions under the 2003 Act.” It is a key medium for promoting best practice, ensuring consistent application and promoting fairness equal treatment and proportionality (1.7).
 - ❖ Also “as long as licensing authorities have properly understood this Guidance, they may depart from it if they have good reason to do so and can provide full reasons. Departure from this Guidance could give rise to an appeal or judicial review, and the reasons given will then be a key consideration for the courts when considering the lawfulness and merits of any decision taken.” Therefore licensing authorities will need to give full reasons for their actions (1.9).
 - ❖ Also Members should note “A Licensing Authority may depart from its own policy if the individual circumstances of any case merit such a decision in the interests of the promotion of the licensing objectives.” (1.12)

- ❖ Also, “The licensing authority may not impose any conditions unless its discretion has been exercised following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives.” Therefore, conditions may not be imposed for the purpose other than promoting the licensing objectives and in some cases no additional conditions will be appropriate. (10.8)
 - ❖ Necessary conditions should emerge from a risk assessment by the applicant, which should then be reflected in the operating schedule (10.4).
 - ❖ The Guidance states: “Where there are objections to an application to extend the hours during which licensable activities are to be carried on and the licensing authority determines that this would undermine the licensing objectives, it may reject the application or grant it with appropriate conditions and/or different hours from those requested.” (10.14)
 - ❖ Mandatory conditions must be imposed (10.25) and censorship avoided (10.17).
 - ❖ The Guidance states: “It is still permitted to sell alcohol using promotions (as long as they are compatible with any other licensing condition that may be in force), and the relevant person should ensure that the price of the alcohol is not less than the permitted price. Detailed guidance on the use of promotions is given in the guidance document available on the Gov.uk website.” (10.58) Also, “Licensing authorities should not attach standardised blanket conditions promoting fixed prices for alcoholic drinks to premises licences or club licences or club premises certificates in an area.” (10.21)
- 9.6 The Licensing Act 2003 permits children of any age to be on the premises which primarily sells alcohol providing they are accompanied by an adult. It is not necessary to make this a condition.
- 9.7 In all cases the Members should make their decision on the civil burden of proof, that is “the balance of probability.”
- 9.8 In all cases Members should consider whether or not primary legislation is the appropriate method of regulation and should only consider licence conditions when the circumstances in their view are not already adequately covered elsewhere.
- 9.9 The Government has advised that conditions must be tailored to the individual type, location and characteristics of the premises and events concerned. Conditions cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder and their staff and standardised conditions should be avoided where they cannot be shown to be appropriate. (1.16/1.17)

9.10 The Council's Licensing Policy generally expects applicants to address the licensing objectives and discuss how to do this with the relevant responsible authorities.

9.11 In **Appendices 15 – 21** Members are given general advice, and also have explanations of the Council's Licensing Policy, Government advice and other legislation relating to the matters previously identified.

10.0 Legal Comments

10.1 The Council's legal officer will give advice at the hearing.

11.0 Finance Comments

11.1 There are no financial implications in this report.

12.0 Appendices

Appendix 1	A copy of the application
Appendix 2	Site Plan
Appendix 3	Maps of the surrounding area
Appendix 4	Other licensed venues in the area
Appendix 5	Home Office concerning relevant, vexatious and frivolous representations
Appendix 6	Representation of J Paul
Appendix 7	Representation of Environmental Protection
Appendix 8	Representation of Health & Safety
Appendix 9	Representation of Licensing Authority (RA)
Appendix 10	Representation of Metropolitan Police Licensing
Appendix 11	Representation of L.L.D.C.
Appendix 12	Representation of Jessica Glenn
Appendix 13	Representation of James Harrigan
Appendix 14	Representation of Joao Pereira
Appendix 15	Licensing Officer comments on noise while the premise is in use
Appendix 16	Licensing Officer comments on access/egress Problems
Appendix 17	Licensing Officer comments on crime and disorder on the premises
Appendix 18	Licensing Officer comments on crime and disorder from patrons leaving the premises
Appendix 19	Public safety
Appendix 20	Planning
Appendix 21	Licensing Policy relating to hours of trading