



THE FORWARD PLAN

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Forward Plan January 2024

The Forward Plan is published 28 days before each Cabinet meeting.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known.

The web pages also contain past Forward Plans and publication deadlines for future Plans. To visit the web pages go to <http://democracy.towerhamlets.gov.uk/mgPlansHome.aspx?bcr=1>.

Tower Hamlets Council **Forthcoming Decisions Plan**

What is this document?

The Forthcoming Decisions Plan (or 'Forward Plan') contains information on significant decisions that the Council expects to take over the next few months.

As a minimum this will include notice of:

- All Key Decisions to be taken by the Mayor or Cabinet.
 - This could include decisions taken at public meetings or taken individually at other times.
- Budget and Policy Framework Decisions (for example the Budget Report itself and major policies to be agreed by Council as set out in the Constitution)

In addition the Council aims to publish all other decisions to be taken by the Mayor and/or Cabinet.

Key Decisions

The Council is required to publish notice of all key decisions at least 28 days before they are taken by the Executive. Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Section 3 of the [Constitution](#). Key Decisions can be taken by the Mayor, the Mayor in Cabinet or an officer if it has been expressly delegated.

Publication of Forthcoming Decisions

Individual notices of new Key Decisions will be published on the website as they are known on the 'Forthcoming Decisions' page, whilst this 'Forthcoming Decisions Plan' collating these decisions will be published regularly, as a minimum at least, 28 days before each Cabinet meeting. The Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required.

Urgency

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (on the website) as early as possible and Urgency Procedures as set out in the Constitution have to be followed.

Make your views known

The most effective way for the public to make their views known about a Forthcoming Decisions is to contact the lead officer, or Cabinet Member (where stated), listed. You can also view the Council's [Consultation Calendar](#), which lists all the issues on which the Council and its partners are consulting.

Information about the Decision Makers

Further information on the Mayor and Members of the Cabinet can be found on the Council's [website](#).

Notice of Intention to Conduct Business in Private

The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session. Should you wish to make any representations in relation to item being considered in private please contact Democratic Services on the contact details listed on the front page.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Contact Details for this Plan

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* New Issues published since the last Forward Plan

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Title of Report	REVIEW OF THE MAJOR EVENTS POLICY, VICTORIA PARK	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>This report asks Cabinet to consider and approve an updated Major Events Policy for Victoria Park. The original policy was agreed by Cabinet in 2011. A partial amendment to the policy was approved by Cabinet in 2021, in response to the impact of COVID-19 on events.</p> <p>A full review of the Major Events Policy is being recommended to enable the Council to be competitive with other London venues and be able to hold a wider range of events in the park for the public and resident benefit.</p> <p>The decision is a Key Decision as it would have a significant effect on the communities of two or more wards.</p>		

Decision maker Date of decision	Cabinet 29/11/23		
Community Plan Theme	Boost culture, business, jobs and leisure		
Cabinet Member	Cabinet Member for Culture and Recreation		
Who will be consulted before decision is made and how will this consultation take place	NA		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NA		
Contact details for comments or additional information	Matthew Eady (Director of Commissioning and Culture) matthew.eady@towerhamlets.gov.uk		
What supporting documents or other information will be available?	NA		
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt) The report and appendices will include commercially and financially sensitive information.		
Title of Report	Strategic Delivery and Performance report (23-24) Quarter 2	Ward All Wards	Key Decision? No

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Summary of Decision	This report will set out performance for Q2 showing progress on the Strategic Plan for all the reportable strategic measures and also the key achievements for annual deliverables.		

Decision maker Date of decision	Cabinet 13/12/23		
Community Plan Theme	All Priorities		
Cabinet Member	Mayor		
Who will be consulted before decision is made and how will this consultation take place	None		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Robin Beattie (Acting Director of Strategy Innovation and Transformation) robin.beattie@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Budget Monitoring 23/24 Quarter 2	Ward All Wards	Key Decision? No
Summary of Decision	Budget Monitoring 23/24 Quarter 2		

Decision maker Date of decision	Cabinet 13/12/23		
Community Plan Theme	All Priorities		
Cabinet Member	Cabinet Member for Resources and the Cost of Living		

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Who will be consulted before decision is made and how will this consultation take place	N/A		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional information	John Harrison Interim Director of Finance, Procurement and Audit john.harrison@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Council Tax Discounts and Premiums for Empty Properties and Second Homes	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>This item seeks to gain agreement for the Council to amend the current Council Tax discounts and exemptions applied to empty properties from 1st April 2024. The reason for this decision is to encourage owners to bring back properties into use and increase the availability of homes in the borough.</p> <p>The proposal also seeks to provide notice that the Council intends introduce from 1st April 2025 to levy an additional Council Tax premium on second homes in the borough.</p>		

Decision maker Date of decision	Cabinet 13/12/23
Community Plan Theme	Invest in public services
Cabinet Member	Cabinet Member for Resources and the Cost of Living
Who will be consulted before decision is made and how will this consultation take place	None
Has an Equality Impact Assessment been carried out and if so the	No

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result of this Assessment?	
Contact details for comments or additional information	Chris Boylett (Interim Head of Revenue and Benefits) chris.boylett@towerhamlets.gov.uk
What supporting documents or other information will be available?	N/A
Is there an intention to consider this report in private session and if so why?	No, Unrestricted
Title of Report	Fees and Charges 2024-25 Report
	Ward All Wards
	Key Decision? Yes
Summary of Decision	Fees and charges are reviewed annually as part of the financial and business planning process. This ensures that they are set at the appropriate level for the prevailing economic circumstances and represent good practice in terms of the Council's aim to provide value for money.

Decision maker Date of decision	Cabinet 03/01/24
Community Plan Theme	All Priorities
Cabinet Member	Cabinet Member for Resources and the Cost of Living
Who will be consulted before decision is made and how will this consultation take place	The Mayor, Lead Member for Resources and the Cost of Living; and the Chair of Overview and Scrutiny Committee will be consulted. Consultation will take place via MAB SRP and Overview and Scrutiny meetings
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	EIAs are being carried out for any new charges and where charges have increased above inflation.
Contact details for comments or additional information	John Harrison Interim Director of Finance, Procurement and Audit john.harrison@towerhamlets.gov.uk
What supporting documents or other information will be available?	N/A
Is there an intention to consider this report in private session and if so	No, Unrestricted

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why?			
Title of Report	Procurement and delivery of new electric vehicle charging points 2024-2026	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>This report seeks mayoral approval for officers to undertake three procurement projects for installing over 2000 new electric vehicle (EV) charging points across the borough in 2024.</p> <p>This report also seeks mayoral approval to delegate the contract awarding for each of the above procurement exercises to the director of the public realm.</p>		

Decision maker Date of decision	Cabinet 31/01/24		
Community Plan Theme	A clean and green future		
Cabinet Member	Cabinet Member for Environment and the Climate Emergency		
Who will be consulted before decision is made and how will this consultation take place	<p>Legal, Finance and Procurement will be consulted</p> <p>Each EV charging site will be subject to public consultation under Section 17 of the Local Authorities Act which required a site notice for each proposed site. Where dedicated charging bays are proposed</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Will be carried out		
Contact details for comments or additional information	Simon Baxter (Interim Director Public Realm) simon.baxter@towerhamlets.gov.uk		
What supporting documents or other information will be available?	EQIA EV charger sites list		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted NA		
Title of Report	Contracts Forward Plan 2023/24 Q3	Ward All Wards	Key Decision? Yes
Summary of Decision	This report presents the contracts being procured during quarter three. The report also sets out the Contracts Forward Plan at appendix 2 to this report.		

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	The report asks for confirmation that all contracts can proceed to contract award after tender.
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Decision maker Date of decision	Cabinet 31/01/24		
Community Plan Theme	All Priorities		
Cabinet Member	Cabinet Member for Resources and the Cost of Living		
Who will be consulted before decision is made and how will this consultation take place	Where required, consultation with service users and stakeholders will be undertaken as part of the project and budget approval process. Necessary consultation will be undertaken in accordance with the Council's policies and procedures		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No. Contract specific EqIA is expected to be completed by respective contract owners as part of the directorate approval.		
Contact details for comments or additional information	John Harrison Interim Director of Finance, Procurement and Audit john.harrison@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Report and appendices include details of all contracts to be awarded.		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	HAP Regeneration Scheme	Ward Stepney Green	Key Decision? Yes
Summary of Decision	In March 2022, planning consent was granted for the redevelopment of Harriott, Apsley and Pattison Houses, known as HAP, for the delivery of 412 new homes and the re-provision of the existing community space. This report is seeking approval on the use of Section 203 powers of the Housing and Planning Act 2016 (HPA 2016), to expedite the scheme for the purposes of land transfer matters and to deal with third party rights and easement. This report is also seeking an in principal approval of using Compulsory Purchase Order (CPO) powers. A further report will be presented to Cabinet in late 2024, to make the CPO which will empower the Council to acquire all land and property interests within the site boundary ('Order Land') necessary to facilitate the delivery of the scheme.		

Decision maker Date of decision	Cabinet 31/01/24
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Community Plan Theme	A council that works for you and listens to you		
Cabinet Member	Cabinet Member for Regeneration, Inclusive Development and Housebuilding		
Who will be consulted before decision is made and how will this consultation take place	HAP Resident Panel Internal consultation: with Finance and Procurement External consultation: with HAP Residents Panel will take place through regular monthly meetings		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No, but a full EQIA has been carried out and was appended to the last report to Cabinet on this scheme in December 2021		
Contact details for comments or additional information	Karen Swift (Divisional Director, Housing and Regeneration) Karen.Swift@towerhamlets.gov.uk		
What supporting documents or other information will be available?	HAP Regeneration Scheme Cabinet report: 15th December 2021		
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt)		
Title of Report	Budget Report 2024-25 and Medium Term Financial Strategy 2024-27	Ward All Wards	Key Decision? Yes
Summary of Decision	This report sets the budget for the financial year 2024-25 and Medium Term Financial Strategy (MTFS) for the years 2024-27.		

Decision maker Date of decision	Cabinet 31/01/24
Community Plan Theme	All Priorities
Cabinet Member	Cabinet Member for Resources and the Cost of Living
Who will be consulted before decision is made and how will this consultation take place	The Mayor, Lead Member for Resources and the Cost of Living; and the Chair of Overview and Scrutiny Committee will be consulted. Budget consultation takes places with businesses and residents of Tower Hamlets.

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	<p>Internal consultation will take place via MAB SRP and Overview and Scrutiny meetings</p> <p>External consultation takes place via the Budget Consultation process for six weeks starting October 2023.</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	<p>John Harrison Interim Director of Finance, Procurement and Audit john.harrison@towerhamlets.gov.uk</p>		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Fixed Penalty Notice Increase for Environmental Crime	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>To inform the Mayor and Cabinet Members of the revised fixed penalty notice (FPN) levels available for environmental crimes, namely fly-tipping, littering, household waste duty of care, graffiti, and fly-posting, which came into force under The Environmental Offences (Fixed Penalties) (England) Regulations 2023 ("the Regulations") on the 31st July 2023</p>		

Decision maker Date of decision	Cabinet 21/02/24
Community Plan Theme	A clean and green future
Cabinet Member	Cabinet Member for Environment and the Climate Emergency
Who will be consulted before decision is made and how will this consultation take place	NA
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NA

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Contact details for comments or additional information	Simon Baxter (Interim Director Public Realm) simon.baxter@towerhamlets.gov.uk		
What supporting documents or other information will be available?	NA		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Food Insecurity Action Plan – Response to recommendations	Ward All Wards	Key Decision? No
Summary of Decision	As part of the scrutiny committee’s review of LBTH’s response to food insecurity a number of recommendations were made for improvements to the local authority’s response. This report outlines comments from relevant services and actions taken on board as a result of these recommendations.		

Decision maker Date of decision	Cabinet 21/02/24		
Community Plan Theme	Boost culture, business, jobs and leisure		
Cabinet Member	Cabinet Member for Equalities and Social Inclusion		
Who will be consulted before decision is made and how will this consultation take place	N/A		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Ellie Kershaw (Acting Director, Growth and Economic Development) ellie.kershaw@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Tower Hamlets Overview and Scrutiny Committee: Food Insecurity in Tower Hamlets Scrutiny Review		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		

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Title of Report	Reduction and Recycling Plan Progress Report - Quarter 3, 2023	Ward All Wards	Key Decision? Yes
Summary of Decision	Tower Hamlets Reduction and Recycling Plan (RRP) 2023-2025 was approved by Cabinet in September 2023. A report detailing progress of the RRP is due at Cabinet on a quarterly basis. This report provides an update for Quarter 3, 2023-24.		

Decision maker Date of decision	Cabinet 21/02/24		
Community Plan Theme	A clean and green future		
Cabinet Member	Cabinet Member for Environment and the Climate Emergency		
Who will be consulted before decision is made and how will this consultation take place	NA		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NA		
Contact details for comments or additional information	Simon Baxter (Interim Director Public Realm) simon.baxter@towerhamlets.gov.uk		
What supporting documents or other information will be available?			
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Annual Report on School Performance for 2022-2023	Ward All Wards	Key Decision? No
Summary of Decision	This report provides an overview of education performance in the school year 2022/23. A summary analysis of the 2023 results, compared to previous years, is provided for national average attainment including for Children in Our Care (CIOC). The report highlights successes, challenges and barriers to further progress. The report also highlights THEP support and interventions in primary and secondary schools to raise achievement through system leadership.		

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Decision maker Date of decision	Cabinet 21/02/24		
Community Plan Theme	A council that works for you and listens to you		
Cabinet Member	Deputy Mayor and Cabinet Member for Education and Lifelong Learning (Statutory Deputy Mayor)		
Who will be consulted before decision is made and how will this consultation take place	NA		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Yasmin Ashley, Lisa Fraser Executive Support Team Leader, Childrens & Culture and Health, Adults & Community yasmin.ashley@towerhamlets.gov.uk, (Acting Corporate Director, Children's Services) lisa.fraser@towerhamlets.gov.uk		
What supporting documents or other information will be available?			
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Determination of Admissions Arrangements for 2025/26	Ward All Wards	Key Decision? Yes
Summary of Decision	This is the annual report to determine the Local Authority's school admissions arrangement for community schools for 2025/26 school year		

Decision maker Date of decision	Cabinet 21/02/24
Community Plan Theme	Accelerate Education
Cabinet Member	Deputy Mayor and Cabinet Member for Education and Lifelong Learning (Statutory Deputy Mayor)

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Who will be consulted before decision is made and how will this consultation take place	Public The council is legally required to determine its school admission arrangements every year and consult the public, if there are any proposed changes. Given that changes are being proposed there will be a full public consultation with a report on the responses available as part of the cabinet report.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NA		
Contact details for comments or additional information	Lisa Fraser (Acting Corporate Director, Children's Services) lisa.fraser@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Proposed admission arrangements and oversubscription criteria in 2024/25 for: ? community nursery classes ? community primary schools. ? community secondary schools Proposed schemes co-ordinating admissions in 2025/26 for : ? Reception and Year 7 ? In-Year admissions Published Admission Number for each school in Tower Hamlets for 2025/26		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Planning for School Places 2024/25 Review and Recommendations	Ward All Wards	Key Decision? Yes
Summary of Decision	This is the council's annual report on its review of pupil place planning in Tower Hamlets. It explains: ? the current position on the provision of school places in the borough; ? the projected demand for school places in future years; ? the steps being taken to manage the sufficiency and sustainability of school places in accordance with the council's school organisation strategy. The report also serves to inform: ? decisions on education capital investment planning and future bids to the DfE's new school programmes; ? the medium to longer term commissioning or decommissioning of places for children and young people with SEND; ? discussions with school and trust leaders around required changes to current SEND provision to meet emerging needs.		

Decision maker Date of decision	Cabinet 21/02/24
Community Plan	Accelerate Education

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Theme			
Cabinet Member	Deputy Mayor and Cabinet Member for Education and Lifelong Learning (Statutory Deputy Mayor)		
Who will be consulted before decision is made and how will this consultation take place	NA		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Lisa Fraser (Acting Corporate Director, Children's Services) lisa.fraser@towerhamlets.gov.uk		
What supporting documents or other information will be available?	<ol style="list-style-type: none"> 1. LA's Annual Report on School Roll Projections 2. LA's SEND Sufficiency Plan Overview 3. Council's Local Plan approach to allocating school sites 4. Summary of capital funding streams available 		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Parks and Open Spaces Capital Improvement Programme (Playgrounds)	Ward All Wards	Key Decision? No
Summary of Decision	<p>The Parks Capital Improvement programme will enable investment into parks and open spaces. Investment improvements will include:</p> <ul style="list-style-type: none"> - Upgrades to playground equipment in Council managed parks and open spaces, which have been identified through a risk-based approach in line with the Council's internal Operating Procedure to ensure that play equipped is well maintained and safe. - A minimum of 50% of play equipment will be accessible. 		

Decision maker Date of decision	Cabinet 21/02/24
Community Plan Theme	Boost culture, business, jobs and leisure
Cabinet Member	Cabinet Member for Culture and Recreation

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Who will be consulted before decision is made and how will this consultation take place	None		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Raj Mistry Corporate Director for Communities raj.mistry@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Licence to occupy areas of Victoria Park in 2024, 2025 and 2026 at times to be more specifically agreed	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>The report will recommend that the Mayor in Cabinet approves the option to enter into a three-year Licence to Occupy with AEG Presents Limited for a set number of days per annum yet to be agreed and in line with the major events policy for Victoria Park.</p> <p>The report will recommend that the Mayor in Cabinet authorises the Corporate Director of Communities to arrange for the completion of all necessary agreements in relation to the three-year licence to occupy.</p> <p>The decision to enter into a three-year Licence to Occupy with AEG Presents Limited will enable the Council to receive a licence fee subject to a Premises Licence being granted.</p>		

Decision maker Date of decision	Cabinet 31/01/24
Community Plan Theme	
Cabinet Member	Cabinet Member for Culture and Recreation
Who will be consulted before decision is made	NA

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and how will this consultation take place	None		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NA		
Contact details for comments or additional information	Raj Mistry Corporate Director for Communities raj.mistry@towerhamlets.gov.uk		
What supporting documents or other information will be available?			
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt) Information relation to existing concessionaire and the proposed Licence to Occupy arrangements is exempt information, the release of which may significantly prejudice the existing concessionaire's future business arrangements. Therefore, the public interest in knowing the information is outweighed by the public interest in maintaining the exemption.		
Title of Report	Housing with Care Strategy 2023-2033	Ward All Wards	Key Decision? Yes
Summary of Decision	To adopt the Housing with Care Strategy that sets out the high-quality housing with care options that the Council needs to deliver over the next ten years to meet the future care and support needs of residents whilst continuing to promote their independence and wellbeing.		

Decision maker Date of decision	Cabinet 27/03/24
Community Plan Theme	A council that works for you and listens to you
Cabinet Member	Cabinet Member for Health, Wellbeing and Social Care
Who will be consulted before decision is made and how will this consultation take place	
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	A QA checklist will be completed, which confirms that the proposals have due regard to any equalities impacts for the population cohort concerned
Contact details for comments or additional information	Warwick Tomsett Joint Director, Integrated Commissioning warwick.tomsett@towerhamlets.gov.uk

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What supporting documents or other information will be available?	
Is there an intention to consider this report in private session and if so why?	No, Unrestricted