

Health & Wellbeing Board

Terms of Reference

Date:	June 2023
Version:	1



Purpose of the Report

The Terms of Reference of the Health and Wellbeing Board (HWBB) were last reviewed in March 2021, and at that time the Board agreed to undertake a further review in March 2022. The introduction of Integrated Care Systems and the governance arrangements to support them will impact the role and operation of the HWBB, and the planned review is therefore timely to ensure these new arrangements can be considered and appropriate changes are made.

Requirement from the Health and Wellbeing Board (HWBB)

1. Note and support the draft revised terms of reference of the Health and Wellbeing Board subject to any final amendments prior to submission to Council being determined by the Director of Public Health and in consultation with the Chair of the HWBB.
2. Consider and make recommendations on the arrangements for development sessions for the Board.
3. The terms of reference be further reviewed by the Board in March 2023.

Terms of reference

- 1.1. The purpose of the Health and Wellbeing Board is as follows:

Lead, steer and advise on strategies to improve the health and wellbeing of the population of Tower Hamlets.

To have oversight of assurance systems in operation

To encourage integrated working between persons who arrange for the provision of any health or social services in Tower Hamlets for the advancement of the health and wellbeing of the people in Tower Hamlets.

To provide advice, assistance or other support in order to encourage partnership arrangements under Section 75 of the NHS Act 2006.

Lead the needs assessment of the local population and subsequent preparation of the borough's Joint Strategic Needs Assessment and Joint Health and Wellbeing Strategy. It will ensure that both are updated at regular intervals and that integrated care strategies that are prepared by the Integrated Care Partnership (ICP) are taken into account in this process.

To encourage those who arrange for the provision of any health-related services in Tower Hamlets (e.g. services related to wider determinants of health, such as housing) to work closely with the HWBB.

To encourage persons who arrange for the provision of any health or social care functions in Tower Hamlets and those who arrange for the provision of health-related services in Tower Hamlets to work closely together.

To identify needs and priorities across Tower Hamlets and publish and refresh the Tower Hamlets Joint Strategic Needs Assessment (JSNA) so that future commissioning/policy decisions are based on evidence.

To prepare the Joint Health and Wellbeing Strategy.

To develop, prepare, update and publish the local pharmaceutical needs assessments.

To be involved in the development of any NHS local strategy delivery plans and commissioning plans that applies to Tower Hamlets and to give its opinion to the NHS North East London and the Integrated Care Partnership on any such proposed plan.

To communicate and engage with local people on how they could achieve the best possible quality of life and be supported to exercise choice and control over their personal health and wellbeing. This will involve working with Local Healthwatch to make sure there's a continuous dialogue with the public to ensure services are meeting need.

Consider and promote engagement from wider stakeholders.

To have oversight of the quality, safety, and performance mechanisms operated by member organisations of the Board, and the use of relevant public sector resources across a wide spectrum of services and interventions, with greater focus on integration across outcomes spanning health care, social care and public health. Areas of focus to be agreed from time to time by members of the Board as part of work planning for the Board.

Such other functions delegated to it by the Local Authority.

Such other functions as are conferred on Health and Wellbeing Boards by enactment.

TERMS OF REFERENCE

2. Purpose of the Report

2.1. The purpose of the Health and Wellbeing Board is as follows:

Lead, steer and advise on strategies to improve the health and wellbeing of the population of Tower Hamlets.

- collectively, the Health and Wellbeing Board will develop and maintain a vision for a healthier Tower Hamlets, which is free from inequalities taking action across the life course, from pre-birth to end of life.
- Review how the service benchmarks against statutory frameworks
- Identify key performance exceptions, trends and variances and develop improvement measures.
- Review in detail any major performance variations, providing constructive challenge.
- Ensure action plans are developed and for improvement activities to be monitored via the Quality Assurance Board.
- Identify key strategic risks in operational performance and developing mitigation responses.
- Agreeing performance measure targets or outcomes.
- Be assured that performance data meets service needs and overall strategy.
- Review and contribute to the development of any performance frameworks.

3. Membership

The Health and Wellbeing Board brings together political, professional and community leaders from across the health and care system in the borough. The membership consists of a mixture of mandatory members, who are required under statute to be members of the Health and Wellbeing Board, and some additional members who have been invited to join the Board. The membership is as follows:

Chair

- Cabinet Member for Adults, Health and Wellbeing (LBTH)*

Vice Chair

- Clinical representative of NHS North East London Clinical Commissioning Group (NEL CCG)*

Elected Representatives of LBTH

- Cabinet Member for Housing Management and Performance*
- Cabinet Member for Resources
- Cabinet Member for Education & Childrens Services
- One Non-Executive Majority Group Councillor nominated by Council.
- One Non-Executive Largest Opposition Group Councillor nominated by Council.

Local Authority Officers – LBTH

- Director, Public Health*
- Corporate Director, Children and Culture*
- Corporate Director, Health, Adults and Community*

Partners

- Representative from Tower Hamlets Healthwatch
- Representative from Barts Health NHS Trust
- Representative from East London Foundation Trust
- Representative from the London Metropolitan Police
- Representative from the London Fire Service
- Representative from the THCVS
- Representative from the Tower Hamlets Housing Forum
- Representative from Community
- Mayor's advisor for Older People, LBTH
- The Young Mayor or nominated Deputy Young Mayor (LBTH)
- Independent Chairs of Tower Hamlets Safeguarding Boards (Adults and Children's)
- Independent Chair of Tower Hamlets Together Board
- Chair of the Health Scrutiny Sub-Committee, LBTH

4. Administration

1. To have oversight of assurance systems in operation
2. To encourage integrated working between persons who arrange for the provision of any health or social services in Tower Hamlets for the advancement of the health and wellbeing of the people in Tower Hamlets.
3. To provide advice, assistance or other support in order to encourage partnership arrangements under Section 75 of the NHS Act 2006.
4. To encourage those who arrange for the provision of any health-related services in Tower Hamlets (e.g. services related to wider determinants of health, such as housing) to work closely with the HWBB.
5. To encourage persons who arrange for the provision of any health or social care functions in Tower Hamlets and those who arrange for the provision of health-related services in Tower Hamlets to work closely together.
6. To identify needs and priorities across Tower Hamlets and publish and refresh the Tower Hamlets Joint Strategic Needs Assessment (JSNA) so that future commissioning/policy decisions are based on evidence.
7. To prepare the Joint Health and Wellbeing Strategy.
8. To develop, prepare, update and publish the local pharmaceutical needs assessments.
9. To be involved in the development of any NHS local strategy delivery plans and commissioning plans that applies to Tower Hamlets and to give its opinion to the NHS North East London and the Integrated Care Partnership on any such proposed plan.
10. To communicate and engage with local people on how they could achieve the best possible quality of life and be supported to exercise choice and control over their personal health and wellbeing. This will involve working with Local Healthwatch to make sure there's a continuous dialogue with the public to ensure services are meeting need.
11. Consider and promote engagement from wider stakeholders.

12. To have oversight of the quality, safety, and performance mechanisms operated by member organisations of the Board, and the use of relevant public sector resources across a wide spectrum of services and interventions, with greater focus on integration across outcomes spanning health care, social care and public health. Areas of focus to be agreed from time to time by members of the Board as part of work planning for the Board.

13. Such other functions delegated to it by the Local Authority.

14. Such other functions as are conferred on Health and Wellbeing Boards by enactment.