



Licensing Compliance Audit

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London Cocktail Club

25 Mar 2023

Complete

Score	100%	Flagged items	0	Actions	0
Conducted on	25 Mar 2023 10:36 PM GMT				
Name of auditor	Michael Watson				
Client / Site	The London Cocktail Club Limited				
Name of premises	London Cocktail Club				
Location	9 Cabot Square London E14 4EB				

Disclaimer

The auditor believe the information contained within this report to be correct at the time of printing. The auditor does not accept responsibility for any consequences arising from the use of the information herein. The report is based on matters which were observed or came to the attention of the auditor during the day of the inspection and should not be relied upon as an exhaustive record of all possible risks or hazards that may exist or potential improvements that can be made.

Confidentiality Statement

In order to maintain the integrity and credibility of the audit process and to protect the parties involved, it is understood that the auditor will not divulge to unauthorised persons any information obtained during this risk audit unless legally obligated to do so.

General	
Current Premises Licence number	146190
Name of Designated Premises Supervisor (DPS)	Simon Kennington
Number of customers inside premises	127
Number of customers queuing	None
Number of customers drinking/smoking outside	2
Name of person in charge	Simon Kennington
Number of door supervisors employed at premises	4 From 0 to 50
What is the premises search policy	Discretionary searching
Number of IDs scanned	316
Number of persons refused entry	28
Number of persons ejected / refused re-entry / refused service	1
Licences & Signage	
Licences & Signage	100%
Premises Licence summary, Part B, correctly displayed	Yes
Section 57, custody of Licence notice, correctly displayed	Yes
CCTV warning signs displayed	Yes
ID scanning equipment warning signs displayed	Yes
Search policy notice displayed	Yes
Anti-drug signage displayed	Yes
Age verification policy displayed	Yes
Please leave quietly, or similar, notices displayed	Yes
Licence Compliance	
Licence Compliance	100%
Licensable activities being provided	Sale by retail of alcohol Late night refreshment Regulated entertainment

Premises compliant with Licence conditions	Yes
Premises Licensee / delegated person on the premises	Yes
Current Premises Licence available	Yes
Personal Licence Holder able to produce their original Licence	Yes
	
Photo 1	
Staff authorised to make alcohol sales by Personal Licence Holder	Yes
Premises does not have any irresponsible drinks promotions	Yes
Tap water available on request	Yes
Mandatory minimum prescribed measures available and advertised to customers	Yes
At least one Personal Licence Holder on duty	Yes
Door Supervisors	100%
Adequate number of door supervisors employed at the entrance	Yes
Door supervisors clearly identifiable	Yes
All door supervisors' SIA registration badges correctly displayed	Yes
Door supervisor log completed and correct	Yes
All door supervisor SIA registrations current	Yes
Adequate security provision within the premises	Yes
Door supervisors alert and vigilant	Yes
Door supervisor roles and responsibilities clearly defined	Yes
Outside Management	100%
Outside areas clearly defined (queues, smoking area etc.)	Yes

Queue management sufficient	Yes
Queue adequately supervised	N/A
Smokers adequately supervised	Yes
Outside area clear of bottles and glasses	Yes
Outside area clear of cigarette butts and litter	Yes
Entrance adequately managed	Yes
Customers properly vetted prior to entry	Yes
Customers searched in line with premises' policy	Yes
Fire Safety	100%
Escape routes clearly signed	Yes
Escape routes adequately lit	Yes
Escape routes unobstructed	Yes
Escape doors available and open freely	Yes
Fire extinguishers / safety equipment properly positioned	Yes
Fire extinguishers / safety equipment within test date	Yes
All fire doors closed or fitted with automatic closers	Yes
Fire alarm panel free of faults	Yes
Fire marshal on duty	Yes
Fire action notices displayed	Yes
Emergency lighting working	Yes
Walls/floors/ceilings in good state of repair	Yes
Record Keeping	100%
Written record of daily safety checks	Yes
Written record of occupancy numbers	Yes
Written record of split capacity occupancy numbers	N/A

Reportable incidents recorded	Yes
Refusals of entry recorded	Yes
Customer ejections recorded	Yes
Record of staff on duty	Yes
Internal Management	100%
Premises is not overcrowded	Yes
Cloakroom available for customer use	N/A
Premises clear of unattended property	Yes
Store cupboards locked and secure	Yes
Adequate lighting in customer areas	Yes
Empty drinking vessels and bottles being collected	Yes
Floor dry and any spillages being cleared	Yes
Floor clear of trip hazards	Yes
Intoxication levels adequately managed	Yes
No underage customers on premises	Yes
Sufficient number of first aiders on duty	Yes
Sufficient first aid facilities available	Yes
Polycarbonate / plastic bottles and drink vessels used	N/A
Food available	Yes
Toilets	100%
Attendant employed in the toilets	N/A
Toilets clean and floor dry	Yes
Toilets free of any evidence of suspected drug use	Yes
Toilets checked regularly by staff	Yes
Written record of toilet checks	Yes

Store cupboards within toilets locked and/or secure	Yes
Toilets and wash basins available for use	Yes
Toilets free of uncollected drinking vessels and bottles	Yes
CCTV & ID Scanning Equipment	100%
CCTV installed in the premises	Yes
CCTV system working correctly	Yes
CCTV date and time correct	Yes
Minimum of 31 days CCTV footage available	Yes
Adequate CCTV coverage of premises	Yes
Sufficient stock of CCTV recording media	Yes
At least one member of staff on duty able to fully operate CCTV system	Yes
Written record of routine CCTV checks	Yes
ID scanning equipment working correctly	Yes
Appropriate staff issued with operational radios	Yes
How many staff issued with Body Worn Cameras	1 From 0 to 20
Are Body Worn Camera recordings retained for 31 days	Yes

Media summary



Photo 1