

# Appendix 1



Lic No:

144669

**(Oval Space)**

29 –32 The Oval  
London  
E2 9DT

**Licensable Activities authorised by the licence**

The sale by retail of alcohol  
The provision of regulated entertainment  
The provision of late night refreshment

**See the attached licence for the licence conditions**

**Signed by**

**David Tolley** \_\_\_\_\_  
**Head of Environmental Health & Trading Standards**

**Date: 4<sup>th</sup> September 2012**

Minor Variation 22/7/16  
Review 9/11/21  
Amended Appeal 4/5/22





**Part A - Format of premises licence**

**Premises licence number**

144669

**Part 1 - Premises details**

**Postal address of premises, or if none, ordnance survey map reference or description**

**(Oval Space)**

29 – 32 The Oval

**Post town**

London

**Post code**

E2 9DT

**Telephone number**

[REDACTED]

**Where the licence is time limited the dates**

Not applicable

**Licensable activities authorised by the licence**

The sale by retail of alcohol  
The provision of regulated entertainment  
The provision of late night refreshment

### **The times the licence authorises the carrying out of licensable activities**

#### **The sale by retail of alcohol (On sales, however, off sales applies on events finishing before 00:00 (midnight) (Standard times))**

- Monday to Wednesday, from 18:00hrs to 00:00hrs (midnight)
- Thursday from 18:00hrs to 02:00hrs (the following day)
- Friday to Sunday, from 12:00hrs to 00:00hrs (midnight)

#### **The provision of regulated entertainment**

Plays and Films (indoors). Provision of anything similar to live music, recorded music or performance of dance (indoors and outdoors). Provision of facilities for making music (indoors). Provision of facilities for entertainment of a similar description to those provided for making music or dancing (indoors). Provision of facilities for dancing. Performance of dance. Provision of facilities for making music (indoors and outdoors)

- Friday to Wednesday, from 09:00hrs to 00:00hrs (midnight)
- Thursday from 09:00hrs to 02:00hrs (the following day)

#### Live music, recorded music – indoors and outdoors

- Friday to Wednesday, from 12:00hours to 00:00hrs (midnight)
- Thursday from 09:00hrs to 02:00hrs (the following day)

#### **The provision of late night refreshment – Indoors and outdoors**

- Monday to Sunday, from 23:00hrs to 00:00hrs (midnight)

Note: “All outdoor events to cease at 21:00hrs”.

#### Non-standard timings

On 44 occasions in the year falling on a Friday, Saturday, Sundays and Bank Holidays, sale by retail of alcohol shall extend until 04:00 hours (the following day), the provision of regulated entertainment shall extend until 04:00 hours (the following day), and the provision of late night refreshments shall extend until 03:00 hours (the following day).

### **The opening hours of the premises**

- Friday to Wednesday, from 09:00hrs to 00:00hrs (midnight)
- Thursday from 09:00hrs to 02:30hrs (the following day)

#### Non-standard timings

On 44 occasions in the year falling on a Friday, Saturday, Sundays and Bank Holidays, sale by retail of alcohol shall extend until 04:00 hours (the following day), the provision of regulated entertainment shall extend until 04:00 hours (the following day), and the provision of late night refreshments shall extend until 03:00 hours (the following day).

**Where the licence authorises supplies of alcohol whether these are on and/ or off supplies**

On sales, however, off sales applies on events finishing before 00:00 (midnight) (Standard times)

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Oval Venues Ltd  
71 Fanshaw Street  
London  
N1 6LA

[REDACTED]

**Registered number of holder, for example company number, charity number (where applicable)**

08501737

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**

Salma Massioui Belgada

[REDACTED]

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Personal Licence No. [REDACTED]

Issuing Authority: [REDACTED]

## Annex 1 - Mandatory conditions

No supply of alcohol may be made under the premises licence-

- a) at a time where there is no designated premises supervisor in respect of the premises licence, or
- b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence

1.
  - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises
  - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises;
    - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
      - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
      - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
    - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective
    - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
    - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
    - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability)
2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3.
  - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy
  - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
    - (a) a holographic mark, or
    - (b) an ultraviolet feature.
  
4. The responsible person must ensure that—
  - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
  
5.
  1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
  
  2. For the purposes of the condition set out in paragraph 1—
    - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
    - (b) “permitted price” is the price found by applying the formula —
 
$$P = D + (D \times V)$$
 where —
      - (i) **P** is the permitted price
      - (ii) **D** is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

- (iii) **V** is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
  - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence
    - (i) the holder of the premises licence
    - (ii) the designated premises supervisor (if any) in respect of such a licence, or
    - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence
  - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
  - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## **Annex 2 - Conditions consistent with the operating Schedule**

1. No nudity or semi nudity permitted;
2. For a period of 3 years from 1st February 2014, Oval Space agree not to apply to vary the number of late night events beyond 40 occasions per annum. Oval Space also agrees that after this date, to enter into consultation to involve the Lithuanian Church and a relevant responsible authority before any variation to this condition would be submitted;
3. Oval Space and the Lithuanian Church representatives to also have a meeting each quarter to discuss issues arising from licensed activities.
4. No music or other amplified sound shall be played within the premises and/or external areas so as to cause a nuisance from any affected residential facade;

Conditions for the allocation of 6 events (maximum) in the external areas per calendar year (of which there is a maximum of 4 on a Sunday):

5. The music noise level (MNL)\* should not exceed the background noise level\*\* by more than 10 dB(A) over a 15 minute period;
6. Low frequency level should not exceed the background noise level\*\* by more than 10dB @ 63Hz at any affected noise sensitive residential facade;
7. The events to cease by 9pm;
8. The static noise monitoring position to be at Imperial Wharf, which is to be maintained, calibrated and monitored by Oval Space;
9. The background noise level to be agreed by EH/EP prior to 28 days prior to the first event;
10. All noise data for each of the (up to) 6 events to be sent to Tower Hamlets Environmental Protection within 14 days from the end of each event;
11. The Oval Space to notify EH/EP, Licensing and local residents 7 days prior to each event of the maximum 6 events allocation.
12. The Oval Space shall have security in place that has been agreed with the Police Licensing. The policy shall be agreed annually.

*\* The LAeq of the music noise measured at a particular (agreed) location with EH/EP.*

*\*\* The value used should be the arithmetic average of the hourly LA90 measured over the last four hours of the proposed event if scheduled to last for less than four hours*

### **Annex 3 - Conditions attached after a hearing by the licensing authority**

#### Conditions attached following the Licensing Subcommittee hearing of the 4<sup>th</sup> September 2012:

13. "Quiet marshals" shall be employed during late events due to the close proximity of the church to recognise the function of the clergy;
14. That Holy Saturday [Easter Eve], Christmas Eve, Maundy Thursday, Good Friday, Easter and Christmas Days shall be excluded for any licensable activities.

#### Conditions attached following review 9/11/21:

15. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Tower Hamlets Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and

time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.

16. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open. This staff member must be able to provide a Police or authorised council officer with copies of recent CCTV images or data with the absolute minimum of delay when requested.
17. There shall be a personal licence holder on duty on the premises at all times when the premises are authorised to sell alcohol.
18. When the designated premises supervisor is not on the premises, any or all persons authorised to sell alcohol will be authorised by the designated premises supervisor in writing. This shall be available on request by the Police or any authorised officer.
19. On any occasion that regulated entertainment is provided, not less than 1 SIA accredited door supervisor will be engaged per 100 customers.
20. Where SIA accredited door supervisors are used at the premises, a record must be kept of their SIA registration number and the dates and times they are on duty.
21. All persons entering or re-entering the premises shall be searched by an SIA accredited member of staff and monitored by the premises CCTV system.
22. A written search policy that aims to prevent customers or staff bringing illegal drugs, weapons or other illegal items onto the premises at any time shall be in place and operate at the premises.
23. An incident log shall be kept at the premises, and be available on request to the Police or an authorised officer. It must be completed within 24 hours of any incident and will record the following:
  - a) all crimes reported to the venue;
  - b) all ejections of patrons;
  - c) any complaints received concerning crime and disorder
  - d) any incidents of disorder;
  - e) all seizures of drugs or offensive weapons;
  - f) any faults in the CCTV system, searching equipment or scanning equipment;
  - g) any refusal of the sale of alcohol;
  - h) any visit by a relevant authority or emergency service.
24. In the event that a serious assault is committed on the premises (or appears to have been committed) the management will immediately ensure that:



- a) the police (and, where appropriate, the London Ambulance Service) are called without delay;
  - b) all measures that are reasonably practicable are taken to apprehend any suspects pending the arrival of the police;
  - c) the crime scene is preserved so as to enable a full forensic investigation to be carried out by the police; and
  - d) such other measures are taken (as appropriate) to fully protect the safety of all persons present on the premises.
25. There must be at the premises a lockable drugs box to which no member of staff, save the DPS and or duty manager, shall have access. All controlled drugs (or items suspected to be controlled drugs or contain controlled drugs) found at the premises must be placed in this box as soon as practicable. Whenever this box is emptied, all of its contents must be given to the police for appropriate disposal by calling 101 and arranging collection at least once a month.
26. The premises licence holder shall ensure that any queue to enter the premises which forms outside the premises is orderly and supervised by door staff so as to ensure that there is no public nuisance or obstruction to the public highway.
27. A Challenge 25 proof of age scheme shall be operated at the premises, whereby the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
28. A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be available for inspection at the premises by the police or an authorised officer at all times whilst the premises is open.
29. A written dispersal policy agreed by Central East Police Licensing annually shall be in place and implemented at the premises to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to neighbours.
30. The premises shall adopt Central Easts Drug Policy.
31. The premises management shall risk assess and plan for the safe running of each event. The risk assessments and plans shall be made available to Police upon request.
32. When running music events, the venue shall operate an ID scanner for customers entering the premises.
33. All security, bar staff and management will ensure that yearly role specific industry recognised training is undertaken. Records or training to be kept

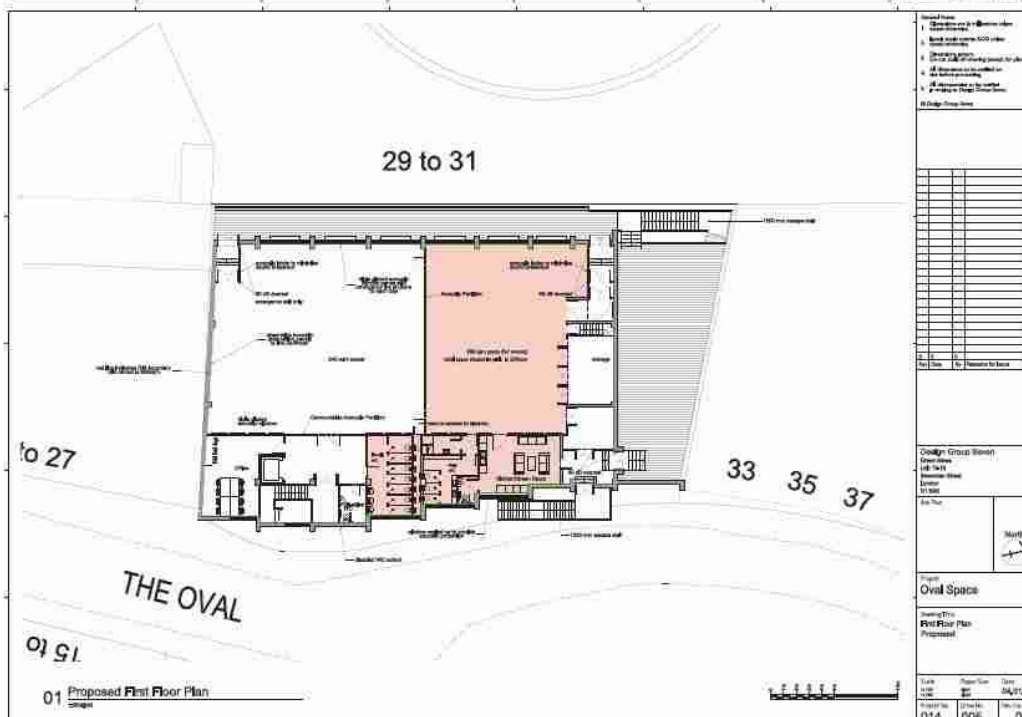
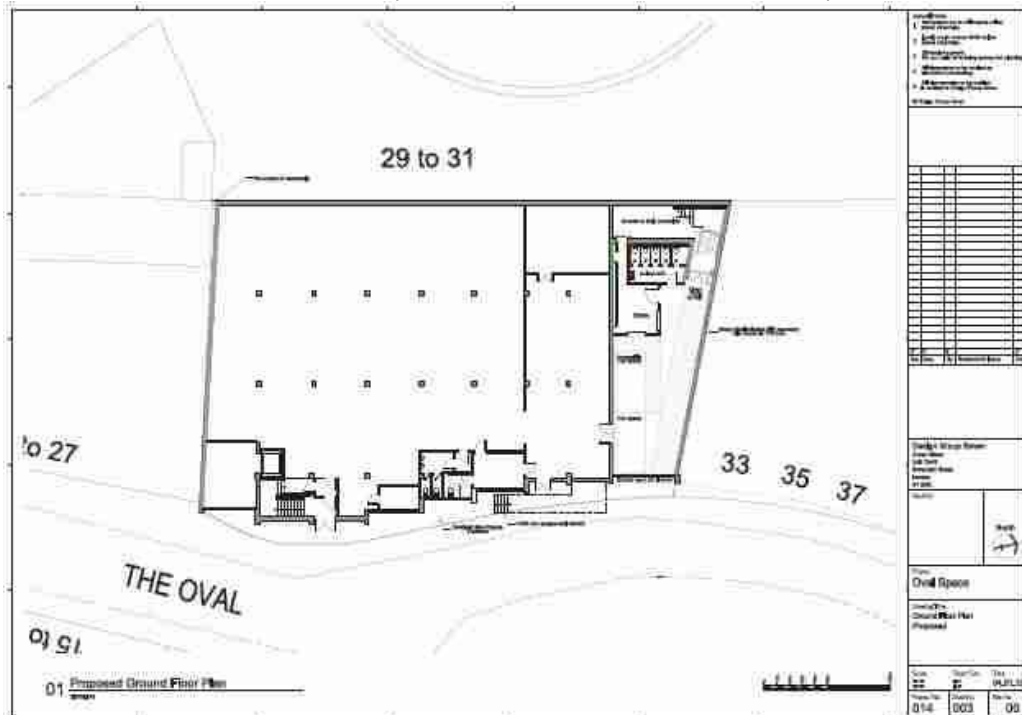
and made available to Police upon request.

34. The premises licence holder shall give the London Borough of Tower Hamlets a months' notice of when an event taking advantage of the non-standard timings is taking place.

**Annex 4 - Plans**

The plans are those submitted to the licensing authority on the following date:

25<sup>th</sup> June 2012 – Ground floor (Draw No. 003, dated 04.01.12)  
 First floor (Draw No. 005, dated 04.01.12)



**Part B - Premises licence summary**

**Premises licence number**

**144669**

**Premises details**

**Postal address of premises, or if none, ordnance survey map reference or description**

**(Oval Space)**

29 – 32 The Oval

**Post town**

London

**Post code**

E2 9DT

**Telephone number**

[REDACTED]

Where the licence is time limited

Not applicable

Authorised Licensable activities

- The sale by retail of alcohol
- The provision of regulated entertainment
- The provision of late night refreshment

The times the licence authorises the carrying out of licensable activities

**The sale by retail of alcohol (On sales, however, off sales applies on events finishing before 00:00 (midnight) (Standard times))**

- Monday to Wednesday, from 18:00hrs to 00:00hrs (midnight)
- Thursday from 18:00hrs to 02:00hrs (the following day)
- Friday to Sunday, from 12:00hrs to 00:00hrs (midnight)

**The provision of regulated entertainment**

Plays and Films (indoors). Provision of anything similar to live music, recorded music or performance of dance (indoors and outdoors). Provision of facilities for making music (indoors). Provision of facilities for entertainment of a similar description to those provided for making music or dancing (indoors). Provision of facilities for dancing. Performance of dance. Provision of facilities for making music (indoors and outdoors)

- Friday to Wednesday, from 09:00hrs to 00:00hrs (midnight)
- Thursday from 09:00hrs to 02:00hrs (the following day)

Live music, recorded music – indoors and outdoors

- Friday to Wednesday, from 12:00hours to 00:00hrs (midnight)
- Thursday from 09:00hrs to 02:00hrs (the following day)

**The provision of late night refreshment – Indoors and outdoors**

- Monday to Sunday, from 23:00hrs to 00:00hrs (midnight)

Note: "All outdoor events to cease at 21:00hrs".

Non-standard timings

On 44 occasions in the year falling on a Friday, Saturday, Sundays and Bank Holidays, sale by retail of alcohol shall extend until 04:00 hours (the following day), the provision of regulated entertainment shall extend until 04:00 hours (the following day), and the provision of late night refreshments shall extend until 03:00 hours (the following day).

The opening hours of the premises

- Friday to Wednesday, from 09:00hrs to 00:00hrs (midnight)
- Thursday from 09:00hrs to 02:30hrs (the following day)

Non-standard timings

On 44 occasions in the year falling on a Friday, Saturday, Sundays and Bank Holidays, sale by retail of alcohol shall extend until 04:00 hours (the following day), the provision of regulated entertainment shall extend until 04:00 hours (the following day), and the provision of late night refreshments shall extend until 03:00 hours (the following day).

Name, (registered) address of holder of premises licence

Oval Venues Ltd  
71 Fanshaw Street  
London  
N1 6LA

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On sales, however, off sales applies on events finishing before 00:00 (midnight) (Standard times)

Registered number of holder, for example company number, charity number

08501737

Name of designated premises supervisor

Salma Massioui Belgada

State if children, premises access restricted

Not restricted

# Appendix 2



\* required information

**Section 1 of 21**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Yes  No

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

Is your business registered in the UK with Companies House?  Yes  No

Registration number

Business name  If your business is registered, use its registered name.

VAT number   Put "none" if you are not registered for VAT.

Legal status

Note: completing the Applicant Business section is optional in this form.

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

## Section 3 of 21

### APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

### Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

## Section 4 of 21

### NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

#### Non Individual Applicant's Name

Name

#### Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)



Continued from previous page...

Limited liability company

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

Telephone number

Other telephone number

\* Date of birth   
dd mm yyyy

\* Nationality  [Documents that demonstrate entitlement to work in the UK](#)

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Multi-purpose event space to include:

- Sale of Supply of Alcohol - Indoors and Outdoors.
- Provision of Late Night Refreshment - Indoors and Outdoors.
- Performance of Plays - Indoors Only.

Continued from previous page...

Exhibition of Films - Indoors Only.  
Provision of Indoor Sporting Events.  
Playing of Recorded Music - Indoors Only.  
Performance of Live Music - Indoors Only.  
Performance of Dance - Indoors Only.  
Entertainment Similar to Music or Dance - Indoors Only.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 21**

**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?  
 Yes  No

**Standard Days And Timings**

MONDAY

Start   
Start

End   
End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start   
Start

End   
End

WEDNESDAY

Start   
Start

End   
End

THURSDAY

Start   
Start

End   
End

FRIDAY

Start   
Start

End   
End

SATURDAY

Start   
Start

End   
End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the performance of a play take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for performing plays

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the performance of a play at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On Christmas Eve and New Year's Eve until 04:00.

## Section 7 of 21

### PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes       No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="01:30"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="01:30"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="01:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="01:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="01:30"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the exhibition of films take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On Christmas Eve and New Year's Eve until 04.00

Continued from previous page...

**Section 8 of 21**

**PROVISION OF INDOOR SPORTING EVENTS**

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes                       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for indoor sporting events

Continued from previous page...

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for indoor sporting events at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On Christmas Eve and New Year's Eve until 04:00.

**Section 9 of 21**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes                       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the boxing or wrestling entertainment take place indoors or outdoors or both?

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

- Indoors       Outdoors       Both

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for boxing and wrestling entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the boxing or wrestling entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On Christmas Eve and New Year's Eve until 04:00.

**Section 10 of 21**

**PROVISION OF LIVE MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="01:30"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="01:30"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="01:30"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="01:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="01:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="01:30"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the performance of live music take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below



Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On Christmas Eve and New Year's Eve until 04:00.

**Section 11 of 21**

**PROVISION OF RECORDED MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

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Start

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THURSDAY

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FRIDAY

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End

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End

SATURDAY

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End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors  Outdoors  Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

Continued from previous page...

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On Christmas Eve and New Year's Eve until 04:00.

## Section 12 of 21

### PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes  No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Continued from previous page...

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of dance take place indoors or outdoors or both?

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

- Indoors       Outdoors       Both

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On Christmas Eve and New Year's Eve until 04:00.

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Continued from previous page...

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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End

SUNDAY

Start

End

Start

End

Give a description of the type of entertainment that will be provided

Will this entertainment take place indoors or outdoors or both?

- Indoors  Outdoors  Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Continued from previous page...

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On Christmas Eve and New Year's Eve until 04:00.

### Section 14 of 21

#### LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes                       No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

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THURSDAY

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End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start

End

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SUNDAY

Start

End

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On Christmas Eve and New Year's Eve until 04:00.

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

- Yes       No

**Standard Days And Timings**

Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

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End

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THURSDAY

Start

End

Start

End

FRIDAY

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SATURDAY

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SUNDAY

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Start

End

Will the sale of alcohol be for consumption:

- On the premises       Off the premises       Both

If the sale of alcohol is for consumption on  
the premises select on, if the sale of alcohol  
is for consumption away from the premises  
select off. If the sale of alcohol is for  
consumption on the premises and away  
from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On Christmas Eve and New Year's Eve until 04:00.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

Date of birth

**Enter the contact's address**

Building number or name

District

City or town

County or administrative area

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.



Continued from previous page...

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

*Continued from previous page...*

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On Christmas Eve and New Year's Eve until 04:00.

## **Section 18 of 21**

### **LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

1. No publicly ticketed music events shall take place at the premises.
2. All events shall have a Venue Duty Manager appointed by the Premises Licence Holder who shall be the designated point of contact for the Licensing Authority and Responsible Authorities throughout each event.
3. The Premises Licence Holder shall notify the Licensing Authority and Metropolitan Police by email on a regular basis of all events programmed for the upcoming month that are attended by the public.
4. The Event Safety Management Plan shall set out in detail how the premises shall be kept secure and prevent unauthorised access.

b) The prevention of crime and disorder

5. A Risk Assessment shall be carried out for each event to establish the appropriate number of SIA registered security staff and stewards and role types to ensure a safe environment as per the event Security Management Plan.
6. A suitable number of security staff shall remain on duty following the end of each event to ensure the orderly dispersal of customers from the immediate vicinity of the premises. Such egress shall not hinder any access to public roads unless otherwise agreed with the Licensing Authority in advance and set out in the Security Management Plan.
7. A register shall be maintained by the security supplier of all security and stewarding staff employed at the premises containing their full names, date of birth, home address and where appropriate their SIA Licence details. This information shall be made available to the Metropolitan Police and the Licensing Authority upon request.

c) Public safety

8. The Premises Licence Holder shall comply with all licence obligations including nuisance from sound generated by the venue including in respect of the terrace area. Where regulated entertainment takes place at the premises, a sound monitoring system will be in place and managed by a sound engineer to minimise noise nuisance. This monitoring will be controlled by the Premises Licence Holder's staff.

*Continued from previous page...*

d) The prevention of public nuisance

9. The Premises Licence Holder shall produce a Noise Management Plan.

10. There shall be a dedicated phone number for residents and businesses in the local area to contact the premises in the case of any concern during business hours and during an event.

11. The Premises Licence Holder shall ensure that a suitable Transport Management Plan shall be in place and adhered to for all events to ensure that: (i) the transport facilities are available to transport persons to and from events and that the transport systems are not overloaded; and (ii) members of public attending each event will be kept safe whilst travelling between the transport hub and the premises during ingress and egress.

12. Notices shall be displayed at exits of the premises requesting that customers leave the area quietly as directed by security and stewarding staff.

13. Where risk assessed as appropriate and proportionate to the event format and activities taking place, a digital CCTV system shall be maintained at the premises on an ongoing basis to Police recommendations. When installed, it is to be maintained whilst the premises are operational and open to the public, with footage stored for a minimum of 31 days with date and time stamping.

14. An Incident Report Register shall be maintained which shall detail the date, time, and location of any notable incidents at the premises including accidents, anti-social behaviour and ejections from the premises. This shall be made available for inspection upon request from the Metropolitan Police and/or the Licensing Authority.

15. The Premises Licence Holder shall exercise due diligence across all events organiser and suppliers to ensure, as far as reasonably practicable, that each event organiser and suppliers are competent to operate a safe event.

e) The protection of children from harm

16. An Alcohol Management Plan shall be in place at the premises. All staff involved in any managerial, supervisory or security roles for the sale of alcohol, during an event at the premises shall be trained in relation to the Alcohol Management Plan. Training records shall be kept and be accessible at the premises and made available to the Licensing Authority and/or the Metropolitan Police upon request.

17. All staff engaged in the sale and/or supply of alcohol shall receive training in the following areas on an annual basis:

20.1 product age restrictions, proxy sales and offences under the Licensing Act 2003;

20.2 challenge 25, and acceptable forms of ID;

20.3 recognising signs of intoxication and how to refuse service; and

20.4 emergency procedures and reporting.

20.5 each bar shall be supervised by a Personal Licence holder.

18. A log shall be kept at each bar of all instances where the sale and/or supply of alcohol has been refused.

19. No alcohol shall be supplied to any person under 18 years of age.

20. A Challenge 25 Policy on the sale of alcohol and other age restricted products and proxy sales shall be in operation. Anyone who appears to be under the age of 25 shall be asked to produce appropriate photo identification before being served alcohol (i.e., from driving licence, passport, HM Forces Warrant Card, PASS accredited proof of age card).

21. A Risk Assessment for each event shall determine whether it is appropriate to serve drinks in glasses, bottles, or cans, or whether all alcohol shall be decanted into containers made from polycarbonate plastic or paper.

*Continued from previous page...*

22. Notices shall be displayed at all bars indicating it is unlawful for a person under the age of 18 to purchase alcohol or for another person to purchase alcohol on behalf of such person.
23. A Fire Risk Assessment shall be carried out for the premises generally and reviewed on an annual basis.
24. An Event Safety Management Plan shall be in place for the premises and made available for by the Licensing Authority and Metropolitan Police.
25. As Risk Assessment shall determine the level of First Aid cover and facilities to be provided appropriate to each event.
26. A Safeguarding Children and Vulnerable Persons Policy shall be in place for all events. The Premises Licence Holder shall operate in line with the Woman's Night Safety Charter.
27. The Premises Licence Holder shall ensure that any child performer is licensed with the local council's licensing unit and accompanied by a registered chaperone.
28. Where children are allowed on the premises, information shall be displayed at the premises as to what to do if there is a cause for concern regarding a child's welfare.
29. Off-sales shall only be permitted in sealed containers for consumption away from the premises as detailed in the Alcohol Management Plan for the event.

## **Section 19 of 21**

### **NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

### **Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

### **Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

## **Section 20 of 21**

### **NOTES ON REGULATED ENTERTAINMENT**

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.



Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

## Section 21 of 21

### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4,300 = £100.00

Band B - £4,301 to £33,000 = £190.00

Band C - £33,001 to £8700 = 315.00

Band D - £87001 to £12500 = £450.00\*

Band E - £125001 and over = 635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £7001 to £12500 = £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment only where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 = £1,000.00

Capacity 10000 -14999 = £2,000.00

Capacity 15000-19999 = £4,000.00

Capacity 20000-29999 = £8,000.00

Capacity 30000-39000 = £16,000.00

Capacity 40000-49999 = £24,000.00

Capacity 50000-59999 = £32,000.00

Capacity 60000-69999 = £40,000.00

Capacity 70000-79999 = £48,000.00

Capacity 80000-89999 = £56,000.00

Capacity 90000 and over = £64,000.00

NOTE: From 1st January 2018 Licences if you are granted a Licence to permit the sale/supply of alcohol between midnight and 6am (00:00 and 06:00 hours) on any day you will be liable to pay the Late Night Levy charge. The charge must be paid 14 days after the grant of your Licence, unless you fall within one of the exemption categories. Non-payment of the levy can result in suspension of your licence, as per sections 55A and 92A of the Licensing Act 2003, as amended and section 229(6) of the Police and Social Responsibility Act 2011. For more information below visit <https://www.towerhamlets.gov.uk/latenightlevy>

Continued from previous page...

\* Fee amount (£)

315.00

## DECLARATION

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

[APPLICABLE TO INDIVIDUAL APPLICANTS ONLY, INCLUDING THOSE IN A PARTNERSHIP WHICH IS NOT A LIMITED LIABILITY PARTNERSHIP] I UNDERSTAND I AM NOT ENTITLED TO BE ISSUED WITH A LICENCE IF I DO NOT HAVE THE ENTITLEMENT TO LIVE AND WORK IN THE UK (OR IF I AM SUBJECT TO A CONDITION PREVENTING ME FROM DOING WORK RELATING TO THE CARRYING ON OF A LICENSABLE ACTIVITY) AND THAT MY LICENCE WILL BECOME INVALID IF I CEASE TO BE ENTITLED TO LIVE AND WORK IN THE UK (PLEASE READ GUIDANCE NOTE 15). THE DPS NAMED IN THIS APPLICATION FORM IS ENTITLED TO WORK IN THE UK (AND IS NOT SUBJECT TO CONDITIONS PREVENTING HIM OR HER FROM DOING WORK RELATING TO A LICENSABLE ACTIVITY) AND I HAVE SEEN A COPY OF HIS OR HER PROOF OF ENTITLEMENT TO WORK, IF APPROPRIATE (PLEASE SEE NOTE 15).

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

Nilam Smith

\* Capacity

General Counsel on behalf of Broadwick Venues Limited

\* Date

14 / 12 / 2022

dd

mm

yyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/tower-hamlets/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

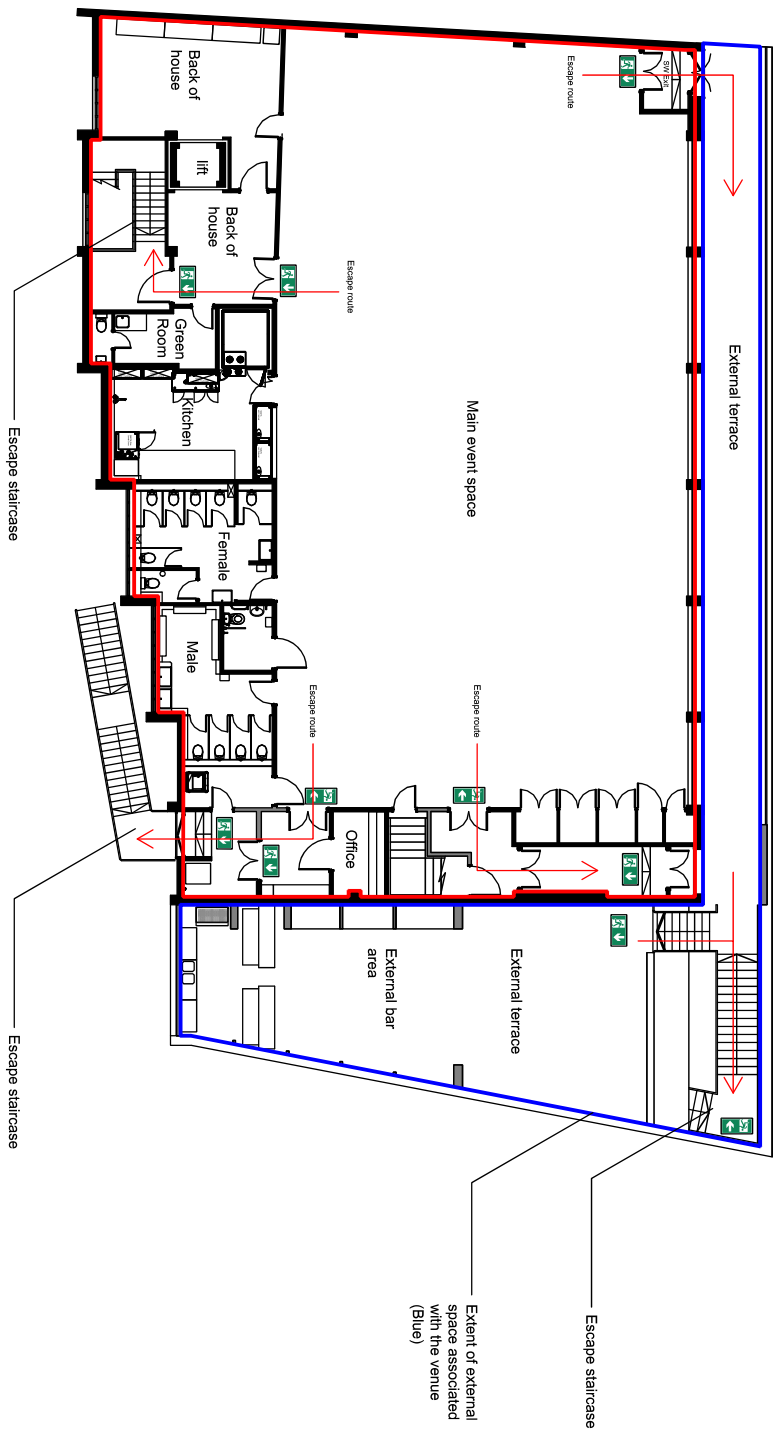
**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

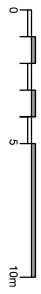
**OFFICE USE ONLY**

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Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
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Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

# Appendix 3



— EXTENT OF APPLICATION DEBUSE (INTERNAL)  
— EXTENT OF APPLICATION DEBUSE (EXTERNAL)

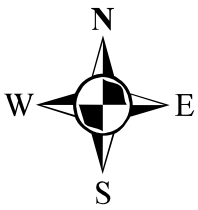


DRAWING NO: BMD065-151/-  
 DATE: 14.12.22  
 PROJECT: BROADWICK LIVE

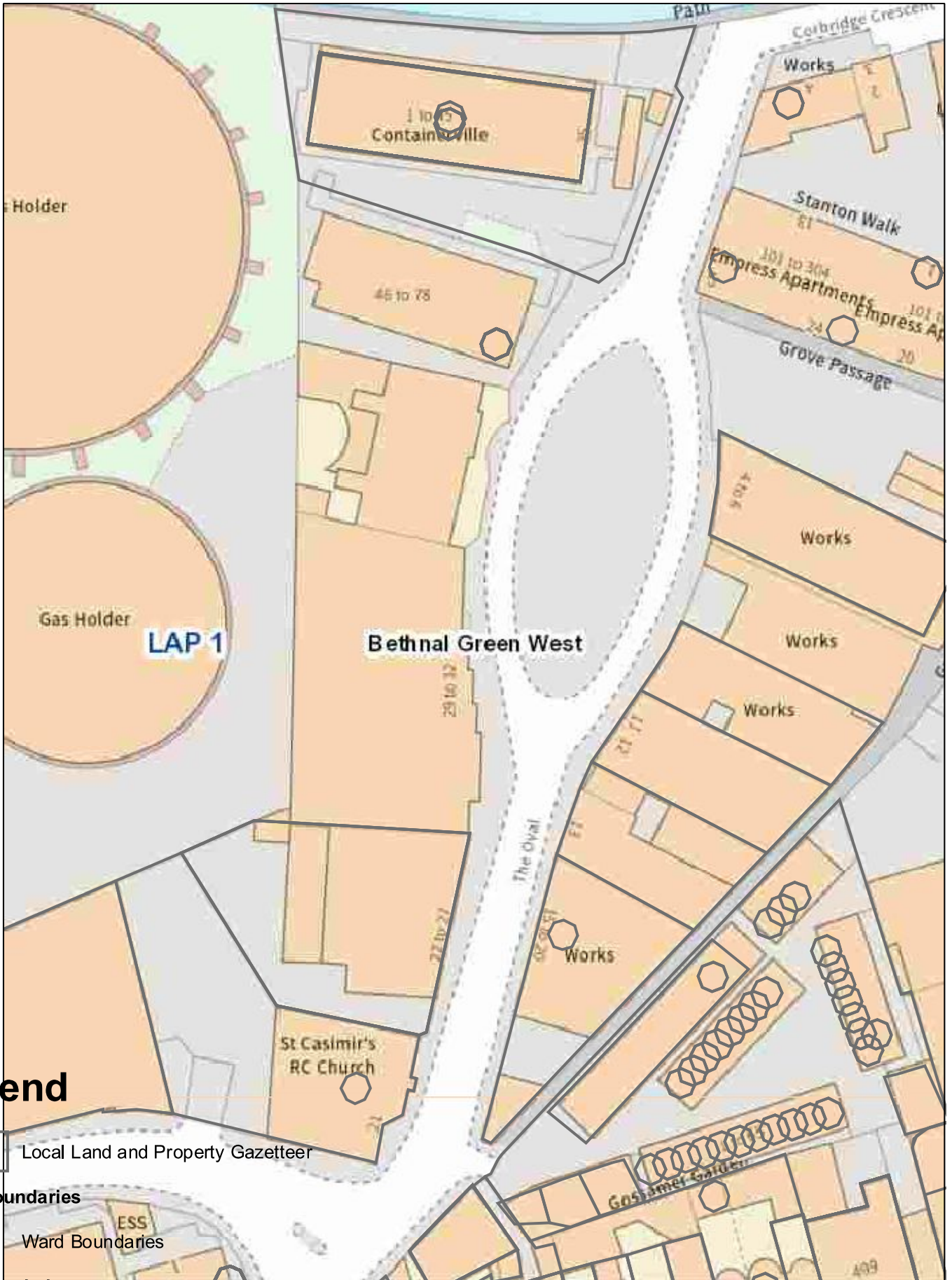
- NOTES**
1. All dimensions in mm.
  2. The drawing is for information only and does not constitute a contract.
  3. The drawing is for information only and does not constitute a contract.
  4. All dimensions are approximate and subject to change without notice.

**BROADWICKLIVE**  
 Project: BROADWICK LIVE, LONDON, E2 8BT  
 Title: Proposed Fire Risk Level 1 License Application  
 Scale: 1:100 (A1) 1:200 (A3)  
 Drawing no: BMD065-151/-


# Appendix 4



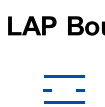
# Map1

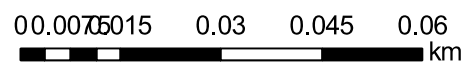


## Legend

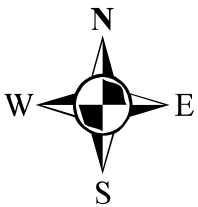
 Local Land and Property Gazetteer

**Ward Boundaries**  
 Ward Boundaries

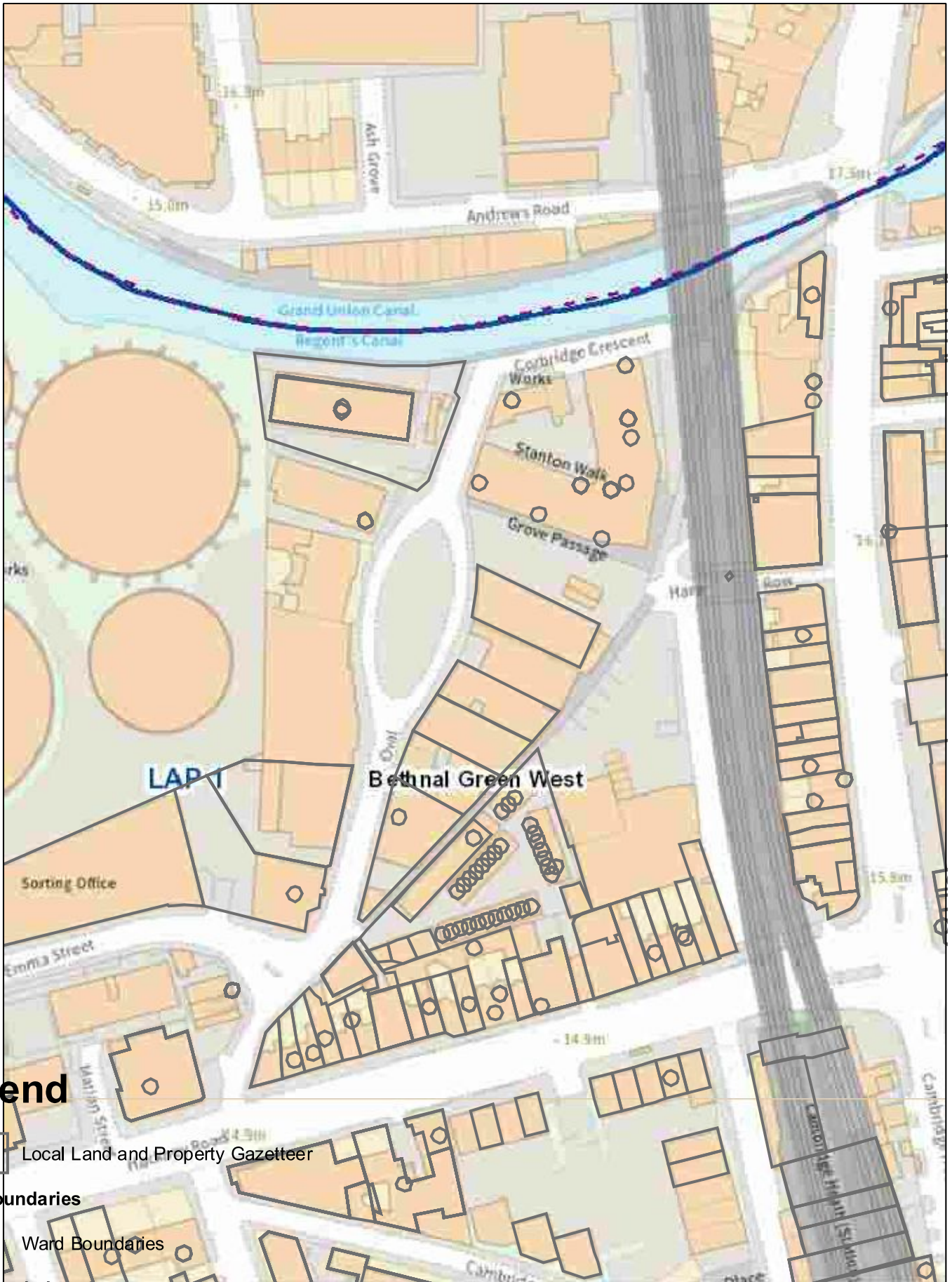
**LAP Boundaries**  
 LAP Boundaries








# Map1



## Legend

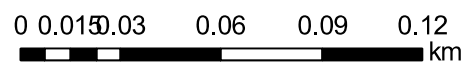
 Local Land and Property Gazetteer

### Ward Boundaries

 Ward Boundaries

### LAP Boundaries

 LAP Boundaries





Premises Pictures – (Broadwick Venues) Oval Studios, 29 – 32 The Oval, London E2 9DT



**Premises Pictures – (Broadwick Venues) Oval Studios, 29 – 32 The Oval, London E2 9DT**



# Appendix 5

**Nearest licences: (Broadwick Venues) Oval Studios, 29 – 32 The Oval, London E2 9DT**

Name and address	Licensable activities and hours	Opening hours
<p><b>(Oval Cafe)</b>  <b>11-12 The Oval</b>  <b>London E2 9DU</b></p>	<p><b>The sale by retail of alcohol (on sales only)</b></p> <ul style="list-style-type: none"> <li>• Monday to Thursday from 12:00 hours to 23:30 hours</li> <li>• Friday and Saturday from 12:00 hours to 00:00 hours (midnight)</li> <li>• Sunday from 12:00 hours to 22:30 hours</li> </ul> <p><b>The provision of late night refreshment - Indoors</b></p> <ul style="list-style-type: none"> <li>• Monday to Thursday from 23:00 hours to 23:30 hours</li> <li>• Friday and Saturday from 23:00 hours to 00:00 hours (midnight)</li> </ul> <p><b>The Provision of regulated entertainment – indoors</b>  <u>(Recorded Music)</u></p> <ul style="list-style-type: none"> <li>• Thursday from 23:00 hours to 23:30 hours</li> <li>• Friday and Saturday from 23:00 hours to 00:00 hours (midnight)</li> <li>• Sunday from 23:00 hours to 22:30 hours</li> </ul> <p><u>Non-standard timings</u></p> <ul style="list-style-type: none"> <li>• New Year's Eve, above licensable activities from 08:00 hours to 03:00 hours to 03:00 hours on New Year's Day.</li> </ul>	<p>Monday to Thursday from 00:00 hours to 00:00 hours (midnight)</p> <p>Friday and Saturday from 08:00 hours to 00:30 hours (the following day)</p> <p>Sunday from 08:00 hours to 23:00 hours</p> <p><u>Non-standard timings</u>  New Year's Eve, above licensable activities from 08:00 hours to 03:00 hours to 03:00 hours on New Year's Day.</p>
<p><b>(Pickle Factory)</b>  <b>14 The Oval</b>  <b>London E2 9DT</b></p>	<p><b>The sale by retail of alcohol (On sales only)</b></p> <ul style="list-style-type: none"> <li>• Monday to Wednesday, from 12:00 hours to 23:00 hours</li> <li>• Thursday, from 12:00 hours to 03:30 hours</li> <li>• Friday, from 12:00 hours to 05:00 hours</li> <li>• Saturday, from 08:00 hours to 05:00 hours</li> <li>• Sunday, from 08:00 hours to 02:00 hours</li> </ul> <p><b>The provision of late night refreshment</b></p> <ul style="list-style-type: none"> <li>• Thursday from 23:00 hours to 02:00 hours</li> <li>• Friday, from 23:00 hours to 03:00 hours</li> <li>• Saturday, from 23:00 hours to 03:00 hours</li> </ul> <p><b>The provision of regulated entertainment - Indoors</b>  <u>(Films)</u></p> <ul style="list-style-type: none"> <li>• Monday to Wednesday, from 12:00 hours to 23:00 hours</li> <li>• Thursday and Friday, from 12:00 hours to midnight</li> </ul>	<p>Monday to Wednesday, from 12:00 hours to 00:00 hours (midnight)</p> <p>Thursday, from 12:00 hours to 04:00 hours the following day</p> <p>Friday, from 12:00 hours to 06:00 hours the following day</p> <p>Saturday, from 08:00 hours to 06:00 hours the following day</p> <p>Sunday, from 08:00 hours to 02:00 hours the following day</p> <p><u>Non-standard timings</u>  New Year's Eve &amp; New Year's Day 08:00 to 03:00 hours the following day</p>

**Nearest licences: (Broadwick Venues) Oval Studios, 29 – 32 The Oval, London E2 9DT**

	<ul style="list-style-type: none"> <li>• Saturday and Sunday, from 08:00 hours to midnight</li> </ul> <p><u>(Live Music)</u></p> <ul style="list-style-type: none"> <li>• Monday to Wednesday, from 12:00 hours to 23:00 hours</li> <li>• Tuesday and Wednesday, from 12:00 hours to 23:00 hours</li> <li>• Thursday, from 12:00 hours to 02:00 hours</li> <li>• Friday, from 12:00 hours to 06:00 hours</li> <li>• Saturday, from 08:00 hours to 06:00 hours</li> </ul> <p><u>(Recorded Music)</u></p> <ul style="list-style-type: none"> <li>• Monday to Wednesday, from 12:00 hours to 23:00 hours</li> <li>• Thursday, from 12:00 hours to 03:30 hours the following day</li> <li>• Friday, from 12:00 hours to 06:00 hours the following day</li> <li>• Saturday, from 08:00 hours to 06:00 hours the following day</li> <li>• Sunday, from 00:00 hours to 02:00 hours the following day</li> </ul> <p><u>Non-standard timings</u></p> <ul style="list-style-type: none"> <li>• New Year's Eve &amp; New Year's Day until 02:30</li> <li>• Bank Holidays Mondays, weekend Service 08:00 hours to 00:00 hours</li> </ul>	Bank Holidays Mondays, weekend Service 08:00 hours to 00:30 hours
<b>(LG Geo Ltd) Pod 9 7-8 The Oval London E2 9DT</b>	<b>The sale by retail of alcohol (Off sales only)</b> <ul style="list-style-type: none"> <li>• Monday to Sunday from 12:00 hours to 23:00 hours</li> </ul>	The premises are closed to the public
<b>(Uncharted Wines) Studio 56, Containerville Studios 40 The Oval London E2 9DT</b>	<b>Sale of alcohol (off sales)</b> Monday – Friday 10:00 hours – 17:00 hours	Monday – Friday 10:00 hours – 17:00 hours
<b>Five Guys Pods 12&amp;13 Jacuna Kitchens 7-8 The Oval London E2 9DT</b>	<b>Sale of alcohol (off sales)</b> <ul style="list-style-type: none"> <li>• Monday to Sunday from 12:00 hours to 01:00 hours</li> </ul> <p><b>Late Night refreshment (outdoors)</b></p> <ul style="list-style-type: none"> <li>• Monday to Sunday from 23:00 hours to 01:00 hours</li> </ul>	Monday to Sunday from 08:00 hours to 01:00 hours

# Appendix 6



## **Section 182 Advice by the Home Office Updated on December 2022**

### Relevant, vexatious and frivolous representations

- 9.4 A representation is “relevant” if it relates to the likely effect of the grant of the licence on the promotion of at least one of the licensing objectives. For example, a representation from a local businessperson about the commercial damage caused by competition from new licensed premises would not be relevant. On the other hand, a representation by a businessperson that nuisance caused by new premises would deter customers from entering the local area, and the steps proposed by the applicant to prevent that nuisance were inadequate, would be relevant. In other words, representations should relate to the impact of licensable activities carried on from premises on the objectives. For representations in relation to variations to be relevant, they should be confined to the subject matter of the variation. There is no requirement for a responsible authority or other person to produce a recorded history of problems at premises to support their representations, and in fact this would not be possible for new premises.
- 9.5 It is for the licensing authority to determine whether a representation (other than a representation from responsible authority) is frivolous or vexatious on the basis of what might ordinarily be considered to be vexatious or frivolous. A representation may be considered to be vexatious if it appears to be intended to cause aggravation or annoyance, whether to a competitor or other person, without reasonable cause or justification. Vexatious circumstances may arise because of disputes between rival businesses and local knowledge will therefore be invaluable in considering such matters. Licensing authorities can consider the main effect of the representation, and whether any inconvenience or expense caused by it could reasonably be considered to be proportionate.
- 9.6 Frivolous representations would be essentially categorised by a lack of seriousness. Frivolous representations would concern issues which, at most, are minor and in relation to which no remedial steps would be warranted or proportionate.
- 9.7 Any person who is aggrieved by a rejection of their representations on either of these grounds may lodge a complaint through the local authority’s corporate complaints procedure. A person may also challenge the authority’s decision by way of judicial review.
- 9.8 Licensing authorities should not take decisions about whether representations are frivolous, vexatious or relevant to the licensing objectives on the basis of any political judgement. This may be difficult for councillors who receive complaints from residents within their own wards. If consideration is not to be delegated, contrary to the recommendation in this

Guidance, an assessment should be prepared by officials for consideration by the sub-committee before any decision is taken that necessitates a hearing. Any councillor who considers that their own interests are such that they are unable to consider the matter independently should disqualify themselves.

9.9 It is recommended that, in borderline cases, the benefit of the doubt about any aspect of a representation should be given to the person making that representation. The subsequent hearing would then provide an opportunity for the person or body making the representation to amplify and clarify it.

9.10 Licensing authorities should consider providing advice on their websites about how any person can make representations to them.



# Appendix 7

## Mohshin Ali

---

**From:** Licensing  
**Sent:** 11 January 2023 14:32  
**To:** Mohshin Ali  
**Subject:** FW: 155919 MAU REPRESENTATION Broadwick Venues Oval Space 29-32 The Oval London

---

**From:** Nicola Cadzow <[REDACTED]>  
**Sent:** 11 January 2023 12:59  
**To:** Licensing <Licensing@towerhamlets.gov.uk>  
**Cc:** 'MARK.J.Perry [REDACTED]' <MARK.J.Perry [REDACTED]>; Nilam Smith [REDACTED]  
**Subject:** 155919 MAU REPRESENTATION Broadwick Venues Oval Space 29-32 The Oval London

Good afternoon Licensing,

I have considered the new premise licence application for Broadwick Venues Oval Space 29-32 The Oval London and the potential impact of public nuisance and measures to prevent noise generated from within the premises and increased external area, which could cause disturbance to people in the vicinity, and consideration has to be given to the fact that the hours applied for are above and beyond the Council's Framework Hours.

It must be noted that the Council's framework hours (i.e. when premises are open) are:

- **Monday to Thursday 0600 hours to 2330 hours; and**
- **Friday & Saturday 0600 hours to midnight**
- **Sunday 0600 hours to 2230 hours.**

The applicant's is proposing Licensable Activities: Films, indoor sporting events, boxing or wrestling, live music, recorded music, performance of dance, (and anything similar), Late Night Refreshment, supply of alcohol:

- **Seven days a week until 01:30 hours in the morning, closing at 02:00 hours as follows**

<b>Monday to Thursday framework hours</b>	<b>from 23:30 hours, an increase of two and a half hours on Council</b>
<b>Friday and Saturday hours</b>	<b>from Midnight, an increase of two hours on Council framework</b>
<b>Sunday</b>	<b>from 22:30 hours, an increase of five hours on framework hours.</b>

**With non-standard timings until 04:00 hours on Christmas Eve and New Years Eve**

I am proposing operating hours for all licensable activities as below:

<b>Monday to Wednesday</b>	<b>until 23:30 hours, with premises closing at midnight</b>
<b>Thursday Friday and Saturday</b>	<b>until 01:00 hours, with premises closing at 01:30 hours</b>
<b>Sunday</b>	<b>until 22:30 hours, with premises closing at 23:00 hours</b>

Also, there is insufficient information in the operating schedule of the licence application to show how the applicant will promote the licensing objective for the prevention of public nuisance. The applicant has a noise condition in the operating schedule "*Notices shall be displayed at exits of the premises requesting that customers leave the area quietly as directed by security and stewarding staff*". However there is insufficient information when consideration the potential of regulated entertainment (live and record music) emanating from the premises including from use of the external areas, patrons in high spirits accessing and egressing the premises, potential queues into the venue.

**Noise Sensitive premises:** residential premises in close proximity to Oval Space 29-32 The Oval London

In my view the application, as it stands fails, to comply with the objective of the Licensing Act 2003 relating to “public nuisance” for the following reasons:-

- Noise breakout from the venue affecting neighbouring residents,
- Access & egress to and from the venue, of patrons, especially due to patrons likely to be in high spirits
- Hours of operation of the external area

## **CONCLUSION**

Environmental Protection **does not** support the application for Broadwick Venues Oval Space 29-32 The Oval London as the applicant has not provided sufficient information to show how they will promote the licensing objective for the prevention of public nuisance, including use of the external space.

**If the committee are minded to grant the application I would ask that the operating hours are reduce to the hours as proposed above, , and also the following noise conditions be considered:**

1. Loudspeakers shall not be located in the entrance lobby or outside the premise building.
2. All windows and external doors shall be kept closed when regulated entertainment takes place, except for the immediate access & egress of persons.
3. The external area shall not be used after 21:00 hours, except for patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, and shall be limited to 40 persons at any one time.
4. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
5. Noise Limiter must be fitted to the musical amplification system set at a level determined by and to the satisfaction of an acoustic consultant who is a member of the Institute of Acoustics so as to ensure that no noise nuisance is caused to local residents or businesses. The operation panel of the noise limiter shall then be secured by a key or password to the satisfaction of the acoustic consultant and access shall only be by persons authorised by the Premises Licence Holder. No alteration or modification to any existing sound system(s) should be affected without prior agreement with an acoustic consultant. No additional sound generating equipment shall be used on the premise without being routed through the sound limiter device.

Kind regards

### **Nicola Cadzow**

Environmental Health Officer  
Environmental Protection Team  
Place Directorate  
London Borough of Tower Hamlets  
Mulberry Place Town Hall  
5 Clove Crescent  
London E14 2BG

  
[www.towerhamlets.gov.uk](http://www.towerhamlets.gov.uk)

Follow us on:

# Appendix 8



Place Directorate  
Public Realm  
**Environmental Health & Trading Standards**

London Borough Tower Hamlets  
Licensing Authority  
Mulberry Place  
5 Clove Crescent  
London  
E14 2BG

Head Of Service David Tolley

Mulberry Place  
5 Clove Crescent  
London E14 2BG

Tel [REDACTED]  
Fax 020 7364 0863  
Enquiries to Kathy Driver  
Email [REDACTED]

10<sup>th</sup> January 2023

[www.towerhamlets.gov.uk](http://www.towerhamlets.gov.uk)

My reference: P/PR/EHTS/LIC/155919

Dear Sir/Madam,

**Licensing Act 2003**  
**Re: Broadwick Venues Ltd, 29-32 The Oval, London E2 9DT**

I am writing in my capacity as Licensing Authority in relation to the premises licence application for the above address and wish to make representation on the grounds of prevention of public nuisance and crime and disorder.

In terms of the venue, a licence was held at the premises which was recently revoked following a Review under Section 53a of the Licensing Act 2003, serious crime and disorder, following a serious incident of which a firearm was discharged within the venue of which also identified a number of failings by the management. An appeal is currently awaiting court hearing however the premises must remain closed until such time the appeal is determined.

It raises concerns the appeal may be dropped if the new applicant obtains the licence for the venue, which leads us to question if the new applicant is linked to the previous licence holders or the staff who were managing the venue at the time of the incident and we would therefore want assurances that this is not the case.

The applicant seeks a licence to operate in the same capacity as was held before the licence was revoked, as an event space. The hours applied suggest the venue wants to operate as an entertainment venue with regulated entertainment from 07:00 hours to 02:00 hours 7 days a week with 4am on Christmas Eve and New Years Eve. We feel these hours are excessive, especially as the area is changing of which more residential developments are being created in the immediate vicinity, at the end of

The Oval equating to 51 residential dwellings. Any premises operating from 07:00 hours and finishing at 02:00 hours every day in all probability is likely to cause public nuisance and attract promoters to the venue.

I object to the application as I feel that applicant has not addressed the licensing objectives adequately or offered conditions that would prevent similar incidents or problems. Most of the conditions offered have no meaning in terms of enforcement for us to adequately ensure the premises are management effectively, for example "No publicly ticketed music events shall take place at the premises"

"The Premises Licence Holder shall notify the Licensing Authority and Metropolitan Police by email on a regular basis of all events programmed for the upcoming month that are attended by the public." This Authority would seek a condition of the licence holder to provide a monthly list, to be sent to the Police and Licensing Authority with a minimum of 14 days notice of any changes to events.

"A Risk Assessment shall be carried out for each event to establish the appropriate number of SIA registered security staff and stewards and role types to ensure a safe environment as per the event Security Management Plan." This Authority have had no sight of any of these documents and would not be able to enforce a condition that lacks any requirement to amend/change or control the content of such a document.

I am also concerned the application seeks off sales of alcohol, this due to the complaints we received from residents of the large crowds that accrued outside and around the venue, prior to and after events taking place. Those customers left rubbish and debris behind causing anti social behaviour including customers hanging around within the vicinity and became an attraction to illegal vendors setting up in The Oval to operate, all this due to the large crowds in this space. I therefore object to any off sale of alcohol. Members should note the external terraced area is shown on the plan and would therefore be deemed as an on sale.

See photo evidence of an examples of the crowds that used to gather outside taken by a local resident:



In terms of the external terrace area, we have no objection to the external bar save for this to be closed at the time when noise from people outside will become sensitive and that numbers outside should be limited in number after that time. I would also recommend a separate refusals log be placed on this bar including any separate bar in the premises. There should also be consideration to limit music noise outside on this terrace and to be background only.

There is no mention of the intended capacity in the application and previous problems of numbers queuing outside became an issue in the road, The Oval, of which the previous holders were illegally closing the road in order to adequately manage those crowds. We would like to see a crowd management plan as to how they will manage queuing of attendees and would ask Members to consider limiting the numbers of people queuing outside the venue on The Oval.

In conclusion the applicant has failed to provide adequate information and conditions to this Authority to address the licensing objectives. We are not satisfied the applicant can manage such a venue with a large capacity. It is unclear if external promoters are to be used and the concern to this Authority is that this application seeks to reopen the venue as was used previously. I therefore feel at this stage that Members consider refusal.

Yours sincerely,

A solid black rectangular box redacting the signature of the Principal Licensing Officer.

**Kathy Driver**  
**Principal Licensing Officer**

# Appendix 9





**METROPOLITAN  
POLICE**

Working together for a safer London

TERRITORIAL POLICING

Tom Lewis  
Head of Licensing  
Tower Hamlets Council

**HT - Tower Hamlets Borough**

Licensing Office  
Shoreditch Police Station

Email: [REDACTED]  
[www.met.police.uk](http://www.met.police.uk)

11 January 2023

Dear Sir,

Central East Police Licensing formally object to the application for a Premises License for Oval Studios, 29 – 32 The Oval E2 9DT. The objection is on the grounds of preventing crime and disorder, public safety and public nuisance.

The applicant wants to open a multi use venue which is open to 2 am every day, in an area with close proximity to a block of flats, and more residential buildings, that has low levels of background noise. The previous premises license was revoked due to serious gang related violence including the discharge of a firearm inside the venue.

While we have no concerns about the applicant operating a multi-purpose venue, with the proviso that standalone music events are not allowed, we do have concerns about the hours the applicant has requested and the conditions offered.

As I have stated the area has low background noise and close proximity to local residents with new units planned. Having a 900 capacity venue closing at 2 am every day is going to cause noise nuisance to local residents as these people leave. Sunday to Thursday the Central Line tube does not operate at 2 am, so how are people going to get home? The applicant has not said as they have not included a detailed dispersal plan.

We believe that the vast majority of people will leave the venue and use Uber's and Taxi's to get home. The prospect of dozens and dozens of Ubers driving round the Oval, directly outside residential properties with all the associated noise will undermine the public nuisance licensing objective.

There is no mention of how any taxi's or Ubers will be marshalled to prevent disorder and arguments between taxi's and their customers taking place. No explanation as to how

customers will be dispersed from the area so as not to cause noise nuisance to local residents. The applicant does not mention preventative measures like the use of quiet marshals, or dedicated drop off and pick up points monitored. We therefore have no confidence that the venue management can get its customers to leave the area without causing nuisance and disturbance to local residents, or prevent and deal effectively with any disorder during egress.

It is of equal importance to ensure the proper planning of events, knowing the audience and numbers attending, and how these people will get into the venue safely and without causing nuisance to local residents. How will people queuing to get into the venue be managed, will there be barriers, will security staff be supervising this queue, will staff be engaging with customers in the queue and checking for people who may be intoxicated, or engaging in anti-social behaviour? We do not know because there is no egress plan.

We are also concerned that the applicant has not included any detailed security plan. We understand that this not easy given the nature of the business model, having various events taking place but we expect there to be certain principles, guidelines and policies that should be in place, such as security, searching, ejections, event risk assessments. Yet none of these policies have been given to us in anything like the detail we need to be assured that the applicant can uphold the licensing objective of preventing crime and disorder.

We need to know how venue management and staff will prevent disorder, how will they will deal with it once it occurs. How will the venue prevent people bringing weapons or drugs into the venue, at what will they do once they find people bring such objects in? How will the management risk assess events, we know that every event has a level of risk, a corporate award ceremony has a different level of risk to a popular music award show with celebrities in attendance. Yet we do not know how these events will be risk assessed, what factors management will consider when making these decisions, and just as importantly what mitigating measures they will put in place. Not having plans, principles, guidelines and systems will in the opinion of Police lead to crime and disorder, and a failure to deal with it effectively.

Given the nature of the events that will be taking place with the sale of alcohol it is of vital importance that venues have welfare policies to ensure the safety of their customers. Yet again there is no welfare policy, no mention of how the venue will deal with those who become vulnerable through intoxication. Again there must be policies and plans in place that clearly show how staff will manage the risk to customers who are vulnerable.

Without such policies how will people who have become drunk, having purchased alcohol in the venue and are now vulnerable as their decision making process has become impaired, and are much more likely to be involved in alcohol related crime and disorder get home. There is no mention of a welfare officer, or even offering to call a taxi.

Without such policies and procedures in place for staff to follow, we do not believe the venue can uphold the licensing objectives or preventing crime and disorder, public nuisance and public safety, as all three are engaged.

We feel that given the closeness of local residents and the lack of background noise that the risk of noise nuisance is too high for the venue to be open past framework hours. We also feel that the venue needs to demonstrate that it can operate safely and uphold the licensing objectives in what is a complicated and business that carries high levels of risk. Especially given the lack of detail in the application.

#### **Licensable Activity**

Sunday – 06:00 hours to - 22:30 hours

Monday to Wednesday – 06:00 hours to 23:30 hours

Thursday to Saturday – 06:00 hours to 01:00 hours (midnight)

#### **Hours Premises Open to the Public**

Sunday – 06:00 hours to – 23:00 hours

Monday to Wednesday – 06:00 hours to 00:00 hours (midnight)

Thursday to Saturday – 06:00 hours to 01:30 hours

We also believe that the following conditions are needed to ensure that the licensing objectives are upheld.

- 1) The premises will carry out a risk assessment into all events at the venue. The purpose of this is to identify any risks relating to licensable activities, and measures that can be put in place to mitigate them. Research will include, but is not limited to contacting venues where artists / performers / promoters have performed to see if there have been any issues. Looking at social media sites of artists / performers / promoters etc to check that they are consistent with booking details.

Once potential risks have been identified then mitigation measures must be put in place and documented in the risk assessment. Mitigating measures may

include, but are not limited; to SIA numbers, male and female SIA ratio, SIA placement, medical and welfare provision, search policy and entrance policy including the use of access control technologies, and an ID Scanner. This risk assessment, including all identified risks and mitigating measures taken, must be documented and made available to Police upon request.

2) The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Tower Hamlets Police Licensing Team. All public entry and exit points (for non-emergency use) will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised council officer throughout the entire 31 day period.

3) A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times during hours of licensable activities. This staff member must be able to provide a Police or authorised council officers copies of recent CCTV images or data with the absolute minimum of delay when requested.

4) There shall be a personal licence holder on duty on the premises at all times when the premises are authorised to sell alcohol.

5) When the designated premises supervisor is not on the premises any or all persons authorised to sell alcohol will be authorised by the designated premises supervisor in writing. This shall be available on request by the Police or authorised council officers.

6) The ratio of male/female SIA security staff at the event shall be based on the anticipated make up of the audience as indicated by the event risk assessment.

7) An incident log shall be kept at the premises, and be available on request to the Police or authorised council officers. It must be completed within 24 hours of any incident and will record the following:

- a) All crimes reported to the venue;
- b) All ejections of patrons;
- c) Any complaints received concerning crime and disorder
- d) Any incidents of disorder;
- e) All seizures of drugs or offensive weapons;
- f) Any faults in the CCTV system, searching equipment or scanning equipment;
- g) Any refusal of the sale of alcohol;
- h) Any visit by a relevant authority or emergency service.

8) In the event that a serious assault (for example, one which will require the attendance of London Ambulance Services) is committed on the premises (or appears to have been committed) the management will immediately ensure that:

- a) The police (and, where appropriate, the London Ambulance Service) are called without delay;
- b) All measures that are reasonably practicable are taken to apprehend any suspects pending the arrival of the police;
- c) Where reasonably practicable, the crime scene is preserved so as to enable a full forensic investigation to be carried out by the police; and
- d) Such other measures are taken (as appropriate) to fully protect the safety of all persons present on the premises.

9) A Challenge 25 proof of age scheme shall be operated at the premises. The only acceptable forms of identification are nationally recognised photographic

identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.

10) No open containers of alcohol to be taken outside the premises.

11) A record shall be kept detailing all refused sales of alcohol. The record must include the date and time of the refused sale, the name of the member of staff who refused the sale, and the reason for the refusal, and how the refusal was resolved. The record shall be available for inspection at the premises by police or authorised council officers all times during hours of licensable activities.

12) Where indicated by the event risk assessment, searches of all persons entering or re-entering the venue will be undertaken by SIA licensed staff while monitored by the premises CCTV system. The event risk assessment will determine the level of searches to be undertaken; according to the venue search policy (as agreed with MPS Central East Police Licensing).

13) The premises must have a detailed documented security plan that must include an ejections policy, search policy, anti-theft policy, and SIA numbers this policy must be written down, reviewed annually and made available to police upon request.

14) A written entry policy shall be in place and implemented at the premises to move customers into the premises in such a way as to cause minimum disturbance or nuisance to neighbours. The policy shall include details on queue management to ensure any queue to enter the premises is managed effectively and supervised by door staff to ensure that there is no public nuisance or obstruction to the public highway. this policy must be written down, reviewed annually and made available to police upon request.

15) A written egress policy shall be in place and implemented at the premises. The policy shall include details on audience dispersal to ensure egress is managed effectively and supervised by door staff, to ensure that there is no public nuisance, or obstruction to the public highway. This policy must be written down, reviewed annually and made available to police upon request.

16) The premises shall adopt a drugs policy agreed with the MPS Central East Police Licensing Office.

17) The premises' security, egress, dispersal plans and searching policy as well as searching effectiveness shall be reviewed every year and the results made available to the MPS Central East Police Licensing Office upon request.

18) Where indicated by the event risk assessment, a toilet attendant shall be in operation in all public toilets. This attendant must report any sightings or suspicion of drug use or dealing to a member of security immediately via radio link.

19) The premises shall have a welfare policy that will show how venue staff will manage customers who become vulnerable through intoxication or drugs, such a policy will include but is not limited to the use of dedicated "welfare officers" at peak times who will be easily identifiable, to customers, their role will be to monitor the welfare of customers, including identifying any customers who may be at risk of becoming overly intoxicated and liaising with management/security staff to assist them where necessary. Staff training on customer welfare such as "WAVE" and availability of free water to customers. The policy must be written, reviewed yearly, and made available to Police upon request.

20) Where indicated by the event risk assessment, welfare staff will be deployed to the event. The welfare staff will be easily identifiable to customers, their role will be to monitor the welfare of customers, including identifying any customers who may be at risk of becoming overly intoxicated or otherwise vulnerable and liaising with management/security staff to assist them where necessary. All welfare interventions and outcomes to be logged in the welfare log.

21) Drinking water to made freely throughout the venue, Signage to advertise this information to customers.

22) All front of house staff shall complete welfare and vulnerability awareness training as part of their induction process to work at the premises. This training shall be documented and repeated/refreshed at six-monthly intervals.

23) The premises entry and re-entry policy will be determined by the risk assessment for each individual event, advertised to the audience and enforced by security staff.

24) Premises smoking areas will be segregated from other areas of the venue and will be managed by members of staff.

25) No publicly ticketed music events shall take place at the premises, and all musical regulated entertainment shall be ancillary to the main purpose of the event. For example a DJ Set during and after an awards ceremony, or a party with music after a product launch.

26) A list of all events taking place at the venue shall be provided to Central East Police Licensing on a monthly basis. This list will contain the name of the event, nature of event, numbers attending, start and finish time, and number of security. Any amendments to the list are to be supplied to the Police as soon as practicable.

Kind Regards

Mark



PC Mark Perry  
Central East Licensing Unit  
Metropolitan Police Service (MPS)  
T: [REDACTED]  
A: Licensing Office, 2nd Floor Stoke Newington Police Station



# Appendix 10

## Mohshin Ali

---

**From:** Licensing  
**Sent:** 11 January 2023 15:41  
**To:** Mohshin Ali  
**Subject:** FW: Licensing: Oval Space, Printworks, Broadwick Venues

---

**From:** Aleksandra Satikova [REDACTED]  
**Sent:** 11 January 2023 12:11  
**To:** Licensing <Licensing@towerhamlets.gov.uk>  
**Subject:** Licensing: Oval Space, Printworks, Broadwick Venues

Dear Tower of Hamlets Council,

Please find my letter for the opposition of granting a requested license for the Oval Space premises. The application was made by Broadwick venues, which would mean that the venue is open Saturday to Sunday from 7.00am till 2.00, with an alcohol sale allowed until 01.30am, as well as the flexibility to sell alcohol indoors and outdoors.

Recent events and context:

The venue (Oval Space) has been linked to drug selling and consumption in recent years, and related safety issues. Drug gangs have been operating within (and controlling ) the venue (as proved by the police when removing the previous license after a shooting taking place inside, and an incident using a samurai sword). This had a massive knock on effect on the residential area with drug dealers operating every day at the door step of Empress Works development. This area is the perfect location for drug gangs as there is very limited lighting, non CCTVs. Something that has been raised more than dozen times with the council, and now with joined forces with the police hoping to get a CCTV approved, and catch the drug gangs. All of us strongly believe that opening the venue and having parties from PrintWorks will not reduce the drug consumption, in fact the opposite it will attract even more drug consumption and dealing.

Strategic plan:

Entertainment licensing activities, although allowed by the law, are not in the spirit of the long term plan for developing the area, which is mainly residential (according to the tower hamlets 2022-206 strategic plan). While existing venues should be protected (unless they harm the public safety as the oval), no new licensed entertainment activities should be allowed since they risk creating further friction with the neighbors and residents. In particular, this license would impact the tranquility of the future residents of marianplace development, which will be situated only 10 m away from the venue (and there is no way the sound levels are appropriate then). The development will be informed of this application. As well as this more than 60% of Empress Works residents will be constantly disturbed by the noises and dirt in the nearby area. Thought two years none of the parties left the area in an appropriate condition, which is a shame as this area is becoming a family friendly one. I would also raise that previous attempts with the council to check the allowing sound vibrations didn't give any results. The Oval Space is lacking sound isolation, the previous one was done before residents of Empress Works moved in. In addition to this, the Oval Space lacks good air conditioning system which leads to all windows being open at all times. Now I would like to ask who in the council would like to have parties every day until 2am and the fact that they can hear it being super loud? This is not considerate both from the council and the venue operator side. Our attempts to ask for the noise vibrations to be measure were useless as the council staff was always informing the Oval Space staff as soon as we asked for the noises to be measured, which resulted in noise being temporarily reduced to allow "the correct noise recordings".

Details of license:

Operating hours:

From Mondays to Saturdays until 2 am. As mentioned before - this is unacceptable for a residential area (noise vibrations will have a major impact on sleep quality). The application to operate until 4am on Christmas Day/eve is also unacceptable given that this is a family celebration.

Sale of outdoors alcohol:

this is unacceptable, the surrounding streets are left dirty already. when people will be allowed to drink around and the first victim is our development where all the bottles and broken glasses, cans, foods etc are left unclean. We are already struggling with this and allowing any outside activity will hinder any progress.

Section 18/21:

Prevention of crime and disorder:

License submission does not explain security check, ID checks with ID machine - Possession checks with metal detectors etc. Unacceptable given previous safety events. In addition to this, I would like to raise that previous Oval Space events and drug distribution ended up in me being harassed in my own flat building, with someone following me and trying to break into my flat. The police is aware of it and hopefully the person will be caught.

Noise isolation:

Mentioned before but the premises do not have appropriate noise insulation, and it is impossible to reduce the terrace noise (open space) to levels below regulation, especially facing Marian place developments. The low basses and vibrations are heard in bedrooms opposing the venue and have a major impact on sleep quality.

I would like the council to take this application more seriously and consider the life of residents. We are already suffering because of lack of safety, drug selling and consumption. The Oval space does not have the right noise isolation to hold any parties. This should not be ignored.

Thanks,  
Aleksandra Satikova

[Redacted]

--

**Aleksandra Satikova**

[Redacted]

# Appendix 11

## Mohshin Ali

---

**From:** Licensing  
**Sent:** 04 January 2023 10:03  
**To:** Mohshin Ali  
**Subject:** FW: Planning permission request 29-32 The Oval, E2 9DT

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

---

**From:** Deborah Colvin [REDACTED]  
**Sent:** 03 January 2023 20:05  
**To:** Licensing <Licensing@towerhamlets.gov.uk>  
**Subject:** Re: Planning permission request 29-32 The Oval, E2 9DT

Apologies, yes it is the licensing application I am objecting to.  
Regards,  
Deborah Colvin

Sent from my iPhone

On 3 Jan 2023, at 18:03, Licensing <[Licensing@towerhamlets.gov.uk](mailto:Licensing@towerhamlets.gov.uk)> wrote:

Thank you for your email.

If you wish to continue with your objection can you make it clear that it is the licence application you are objecting to and not a planning one as these are two separate regimes.

Kind Regards,

**Kathy Driver**  
Principal Licensing Officer  
Licensing & Safety Team  
Place Directorate  
London Borough of Tower Hamlets  
Mulberry Place  
5 Clove Crescent  
London E14 2BG

[REDACTED]

Licensing Hotline **020 7364 5008**

Licensing General Email: [licensing@towerhamlets.gov.uk](mailto:licensing@towerhamlets.gov.uk)

**Please visit our web page for application forms and guidance at [www.towerhamlets.gov.uk/licensing](http://www.towerhamlets.gov.uk/licensing)**

[www.towerhamlets.gov.uk](http://www.towerhamlets.gov.uk)

**From:** Deborah Colvin [REDACTED] >  
**Sent:** 02 January 2023 5:22 PM  
**To:** Licensing <[Licensing@towerhamlets.gov.uk](mailto:Licensing@towerhamlets.gov.uk)>  
**Subject:** Planning permission request 29-32 The Oval, E2 9DT

Dear Planning department,

**Re: Planning application for the Oval Studios 29-32 The Oval, E2 9DT by Broadwick Venues Ltd**

I am writing to object to this planning application on the grounds of noise nuisance. I live at [REDACTED]. For years now my weekends have frequently been ruined by noise from this venue going on all night and often through continuously to the next day. People come crowding out of the back of the building, making even more noise. The continuous thumping and noise of the music carries across the canal and makes it impossible for me to sleep. It has been a huge relief that there has been no noise from that venue recently. I have complained about the noise in the past to no avail. Please do not grant a venue to stay open until 2am, it is not fair to the people living around here.

Yours sincerely,

Deborah Colvin

Sent from [Mail](#) for Windows

# Appendix 12

## Mohshin Ali

---

**From:** Licensing  
**Sent:** 03 January 2023 18:37  
**To:** Mohshin Ali  
**Subject:** FW: Objection to application by Broadwick Venues Limited for Oval Studios, 29-32 The Oval, E2 9DT

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

---

**From:** The Cambridge [REDACTED]  
**Sent:** 28 December 2022 17:28  
**To:** Licensing <Licensing@towerhamlets.gov.uk>  
**Subject:** Objection to application by Broadwick Venues Limited for Oval Studios, 29-32 The Oval, E2 9DT

I am writing to state my OBJECTION to the application by Broadwick Venues Limited for a premises licence at Oval Studios 29-32 The Oval, E2 9DT.

The application asks for a licence for a licence for "premises to be known as Oval Studios". This is unclear as to what Oval Studios will comprise and implies a multiple number of premises which may be owner or operated by the applicant. That lack of clarity as to what the licence will cover is of concern given the potential for impacts on the nearby residents and neighbourhood arising from a late licence of 01.30hrs not just from a single venue such as Oval Space but other buildings which may not previously have been licensed. That lack of clarity is of concern in assessing the potential impact that granting a licence might have on the four licensing objectives.

The area already struggles with the impact of an ever increasing number of licensed venues in both Hackney and Tower Hamlets. This area around the Oval, is a problem for everything from drug dealing in the alley and under the railway arch to being used by people to urinate and defecate, as well as other behaviour causing a negative impact on local residents. Any licensed venue needs to be able to enhance and secure not just the venue but the impact of customers arriving or leaving in the immediate vicinity and surrounding streets.

I understand that the licence was revoked in September of this year for what were significant and serious failings, and raises questions and concerns as to whether all the issues have been adequately addressed in such a short period. There is a concern that the granting of a licence will have a significant, ongoing negative impact as a result of creating an ongoing public nuisance, criminal behaviour and risk to public safety compounded by the vague licensing application for what may be multiple properties. I would ask that this application be refused.

David Shaw  
[REDACTED]



# Appendix 13

## Mohshin Ali

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**From:** Eliza Wren <[REDACTED]>  
**Sent:** 11 January 2023 16:17  
**To:** Mohshin Ali  
**Subject:** Oval Studios Objection

Dear Mohsin,

Thank you for your email. You are correct to explain that I am objecting to the Licence Application and not the Planning Application. I think the Oval Space is a great venue and I welcome the application of Broadwick Studios to use it.

That being said, I do object to the licensing application, specifically '...the sale of alcohol on and off the premises and the provision for regulated entertainment indoors and outdoors... from Sunday to Saturday 07.00 to 01.30' ...and 'late night refreshment Sunday to Saturday 23.00 to 1.30'.

This suggests that the Oval Space will be able to events outdoors throughout the whole week. There are many residential blocks surrounding the venue and this would be a significant disturbance to all of them (and therefore constituting a 'public nuisance'). I do not believe that the benefits of allowing these extended hours of consumption outweigh the cost inflicted on the local residents (most importantly the noise created). These late hours of noise are unacceptable in a space where there are such high numbers of professionals and families.

I hope this email is sufficient to lodge my objection, but please let me know if anything additional is required.

Kind regards,

Eliza Wren

On 5 Jan 2023, at 11:17, Mohshin Ali <[REDACTED]> wrote:

Dear Eliza Wren,

Licensing Act 2003  
New premises licence: (Broadwick Venues) Oval Studios, 29 - 32 The Oval, London E2 9DT

Thank you for your email.

If you wish to continue with your objection, please make it clear that it is the licence application you are objecting to and not a planning one as these are two separate regimes. You may also wish to expand on how the application "constitutes a public nuisance". You can send a fresh email by the 11th January 2022.

Please note that your representation will become a public document (contact details redacted) and the applicant is entitled to a full, un-redacted copy of your representation. They may wish to contact you to mediate an amendment of their application, in order to address your concerns; with a view

to you potentially withdrawing your objection. Should you wish to withdraw, please advise in writing to this email address.

If the representation(s) is not resolved then the matter will be dealt with by way of a public hearing by the Tower Hamlets Licensing Sub-Committee. You will be notified by the Democratic Services of the date, time and venue of the public hearing and invited to attend. If you do not attend the Hearing, the decision may still be made in your absence and the weight of your representation will be considered. Should you wish to make additional comments to the Committee in your absence, please advise Democratic Services and copy us in.

For further details on the hearing, you can contact the Democratic Services on 020 7364 4120. Finally, if I can be of any further help, do not hesitate to contact me.

Kind regards,

Mohshin Ali  
Senior Licensing Officer  
Licensing and Safety Team  
Environmental Health & Trading Standards  
Place Directorate  
Mulberry Place  
5 Clove Crescent  
London E14 2BG


  
<https://emea01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.towerhamlets.gov.uk%2F&data=05%7C01%7C%7Cc3b759e525734693f24d08daef384eb0%7C84df9e7fe9f640afb435aaaaaaa%7C1%7C0%7C638085322358304794%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6Ikl1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=evBXqxWlGirzqUxjqPNnEIZaGvkUKEw8SJulRyaKhls%3D&reserved=0> ; licensing@towerhamlets.gov.uk

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PLEASE NOTE:  
Tower Hamlets are in the process of moving to a new Town Hall (hearings will also be held here). As from 13th February 2023 Licensing will be at:

Tower Hamlets Town Hall  
160 Whitechapel Road  
London  
E1 1BJ

-----Original Message-----


From: Eliza Wren <  
Sent: 28 December 2022 17:07  
To: Licensing <Licensing@towerhamlets.gov.uk>  
Subject: Oval Studios Objection

Hello,

I am emailing to formally object to the planning application submitted by Broadwick Venues Ltd for Oval Studios, E2.

I especially object to the application for an outdoor license during the week as this constitutes a public nuisance due to much of the surrounding area being residential.

Thank you,

Eliza Wren, 

# Appendix 14

## Mohshin Ali

---

**From:** Ian Robinson [REDACTED] >  
**Sent:** 11 January 2023 19:27  
**To:** Licensing  
**Subject:** Broadwick Venues License Application

Licensing Act 2003

New premises licence: Broadwick Venues, Oval Studios, 29 - 32 The Oval, London E2 9DT

As a local resident I would like to place on record my objection to granting this particular application, in relation to the following licensing objectives:

### **1. The prevention of crime and disorder**

This is a residential area and when the venue was previously open resulted in an increase in drug dealing, drug use and drunken behaviour in the area. Since the license was revoked this has improved and there has been a noted decrease in antisocial behaviour.

Drug dealing, stabbing and shootings associated with the venue should not be allowed to continue.

### **2. The prevention of public nuisance**

While this may sound a minor issue to others not affected, but the amount of noise and litter (including drug paraphernalia and broken bottles) when the venue was previously open was dreadful. I gave great respect for the street cleaner who has the unenviable job of dealing with this.

The venue is not fit for purpose and is not sound proofed and noise from the venue can be heard. The noise of people leaving throughout the night is very disturbing.

On some nights there are a significant number of vehicles, often with loud music blaring, parked around including in restricted areas.

### **3. Public safety**

The venue has a regular record of illegally closing off the road to traffic, preventing people using the pavements and I personally have been verbally abused and threatened by security staff.

### **4. The protection of children from harm**

Children should not be regularly subject to finding drug paraphernalia, particularly gas bottles, scattered everywhere, nor having to deal with high or drunk revellers first thing in the morning.

I would like the committee to consider this application based on this being a residential area and an all night license is not appropriate.

Kind regards,

Ian Robinson  
[REDACTED]  
[REDACTED]

Sent from my iPhone

# Appendix 15

## Mohshin Ali

---

**From:** lucy johnstone [REDACTED] >  
**Sent:** 11 January 2023 17:39  
**To:** Mohshin Ali  
**Subject:** Re: Oval Space

Dear Mohshin,

Thank you so much for your email, I would very much like to object to Oval Space being given back its license.

I live on the [REDACTED]. My flat overlooks Coate Street that becomes a thoroughfare when there is a gig on at Oval Space. The amount of anti-social behaviour that occurs when there is an event at Oval Space is off the chart, we are kept up until 5am by people doing nitrous balloons outside in the street, screaming, fighting, playing music from cars, throwing rubbish, bottles and nitrous canisters into our gardens and people smashing parked car windows. We are unable to sleep and when sometimes navigating our way home through these crowds have been spat at and verbally abused by drunk people coming from Oval Space. I have personally seen what can only be described as physical altercations and assaults outside my bedroom window by people leaving the venue. People selling balloons and drugs are clearly visible when gigs are on at Oval Space, they move down our road serving the crowds that form here.

The roads around the venue-Emma street, Pritchards Road, Coate Street etc are all filthy the next morning, smashed bottles, drug paraphernalia, half eaten food boxes, this is also thrown into our grounds which we make a real effort to make sure are well kept. We are a very family orientated estate and have had our kids and dogs walk through piles of broken glass and drug paraphernalia when trying to leave our homes. Several of us have tried to speak to people on the door at Oval Space and report the anti-social and dangerous behaviour that occurs when people leave their venue but we were not taken seriously. Nothing was ever implemented by the venue to keep us safe or to monitor people leaving despite being made aware of it and for that reason we have no expectation that they will change should they get their license back. We lived dreading every event there and if they were to open again would be in the same position.

I am a big supporter of local businesses, but they have failed in every responsibility to our neighbourhood and make it a more dangerous and unhappy place to live.

Thanks for your time.

Lucy Johnstone  
[REDACTED]

---

**From:** Mohshin Ali [REDACTED]  
**Sent:** 11 January 2023 16:34



To: [REDACTED]

Subject: RE: Oval Space

Dear Lucy Johnstone,

**Licensing Act 2003**

New premises licence: Broadwick Venues, Oval Studios, 29 - 32 The Oval, London E2 9DT

Thank you for your email.

The criteria for your representation to be valid is that you must make it clear how granting this particular application will have an impact on you only in relation to one or more of the following licensing objectives:

- *the prevention of crime and disorder*
- *the prevention of public nuisance*
- *public safety*
- *the protection of children from harm*

Please note that if you do make a valid representation, it will become a public document (contact details redacted) and the applicant is entitled to a full, un-redacted copy of your representation.

We have already received other representations so the matter will be dealt with by way of a public hearing by the Tower Hamlets Licensing Sub-Committee. Those that make a valid representation will be notified by the Democratic Services of the date, time and venue of the public hearing and invited to attend.

Please reply back before midnight (11<sup>th</sup> January 2023) , otherwise your representation will not count as a valid representation.

You can find further information on our website: [www.towerhamlets.gov.uk/representation](http://www.towerhamlets.gov.uk/representation).

Kind regards,

**Mohshin Ali**

Senior Licensing Officer  
Licensing and Safety Team  
Environmental Health & Trading Standards  
Place Directorate  
Mulberry Place  
5 Clove Crescent  
London E14 2BG

[REDACTED]  
[www.towerhamlets.gov.uk](http://www.towerhamlets.gov.uk)    [licensing@towerhamlets.gov.uk](mailto:licensing@towerhamlets.gov.uk)

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**Tower Hamlets Town Hall**  
**160 Whitechapel Road**  
**London**  
**E1 1BJ**

---

**From:** lucy johnstone [REDACTED]  
**Sent:** 09 January 2023 15:19  
**To:** Licensing <[Licensing@towerhamlets.gov.uk](mailto:Licensing@towerhamlets.gov.uk)>  
**Subject:** Oval Space

Hello,

I am looking for advice on how to comment on the license for Oval Space in E2 being reinstated? I understand that we are allowed to register our thoughts on it up until the 11<sup>th</sup> of January? My community in [REDACTED] wish to add our voices to the discussion and would really appreciate if you could let me know how we can go about this?

Kind Regards,

Lucy Johnstone

# Appendix 16

## Mohshin Ali

---

**From:** Licensing  
**Sent:** 11 January 2023 15:41  
**To:** Mohshin Ali  
**Subject:** FW: The Oval Venue - Broadwick Venues Limited License  
**Attachments:** L11\_TheOval29-32.App.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

---

**From:** Michaela Alexander <[REDACTED]>  
**Sent:** 11 January 2023 15:09  
**To:** Licensing <Licensing@towerhamlets.gov.uk>  
**Subject:** The Oval Venue - Broadwick Venues Limited License

Dear Licensing,

I am contacting you as I am a resident of [REDACTED] (my balcony looks directly to the Oval venue) I want to object to the license till 2am and especially being outside.

I have 2 small children and I am a single parent working 5 days a week. Whenever there was an organised event outside the Oval I could not only hear the music but also the customers too and I wont even start on the rubbish that is left all over the area after every single event!

I was previously the licensee and designated premises officer for a large music venue in London so I am not against the nightlife industry and still enjoy a night out occasionally but to live amongst it 7 days a week during the weekdays is not fair to the residents. So I would like it noted that I object to any venue having a license till 2am during the weekdays as it will cause unwanted stress and disruption to our lives and make living here un bearable.

Please confirm receipt of this email

Kind regards

Michaela Alexander  
[REDACTED]

# Appendix 17

## Mohshin Ali

---

**From:** Michael Schmitz <[REDACTED]>  
**Sent:** 06 January 2023 14:49  
**To:** Licensing  
**Subject:** Licensing for Oval Space

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hello Licensing team,

I am writing with regards to the application of a license to operate in the oval space by broad-wick venues, from Saturday to Sunday from 7 00 to 2 am with sale of alcohol indoors and outdoors.

I here by express my opposition to grant this and any future licenses night events and sale of alcohol based on the below facts:

Recent events and context:

The venue (Oval Space) has been linked to drug selling and consumption in recent years, and related safety issues. Drug gangs have been operating within (and controlling ) the venue (as proved by the police when removing the previous license after a shooting taking place inside, and an incident using a samurai sword).

Details of license:

Operating hours:

From Mondays to Saturdays until 2 am - this is unacceptable for a residential area (noise vibrations will have a major impact on sleep quality)

Sale of outdoors alcohol:

this is unacceptable, the surrounding streets are left dirty when people are allowed to drink around and the first victim is our development where all the bottles and broken glasses, cans, foods etc are left unclean.

Section 18/21:

Prevention of crime and disorder:

License submission does not explain security check, ID checks with ID machine - Possession checks with metal detectors etc. Unacceptable given previous safety events.

Noise isolation:

The premises does not have appropriate noise insulation, and it is impossible to reduce the terrace noise (open space) to levels below regulation, especially facing Marian place developments. The low basses and vibrations are heard in bedrooms opposing the venue and have a major impact on sleep quality.

Thanks you,

Mike Schmitz  
[REDACTED]

# Appendix 18

## Mohshin Ali

---

**From:** Corinne Holland  
**Sent:** 09 January 2023 13:52  
**To:** Mohshin Ali  
**Subject:** FW: Oval Space - representation - REF M/155919

---

**From:** Sebastian Fernandez <[REDACTED]>  
**Sent:** 08 January 2023 18:20  
**To:** Licensing <[Licensing@towerhamlets.gov.uk](mailto:Licensing@towerhamlets.gov.uk)>  
**Subject:** Re: Oval Space - representation - REF M/155919

Thanks, my name and address are:

Sebastian Fernandez  
[REDACTED]

regarding the process, I would have imagined that the concerns need to be addressed collectively when the discussion about the license takes place, rather than them reaching out to me directly (that sounds like the license has already been approved and they will reach out to people to figure out details, which I hope is not the case given the amount of against emails you might have already received/ Most of the residents at empress works are concerned about the conditions, although obv no all of them take the time to send their emails)/

thanks,  
Seb

On Tue, 3 Jan 2023 at 18:32, Licensing <[Licensing@towerhamlets.gov.uk](mailto:Licensing@towerhamlets.gov.uk)> wrote:

Dear Sir/Madam

In order for your representation to be valid you are required to provide your full name and address. These will be forwarded to the applicant at the end of the consultation period where they can contact you to mediate with you to address your concerns.

Please respond before the closing date for this consultation period in order for your representation to be valid. The closing date is midnight on 11<sup>th</sup> January 2023.

Kind regards

**Corinne Holland**

Licensing Officer

Environmental Health and Trading Standards

Place Directorate



London Borough of Tower Hamlets

2<sup>nd</sup> Floor, Mulberry Place

5 Clove Crescent

London

E14 2BG



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**As from 13th February 2023 Licensing will be at:**

**Tower Hamlets Town Hall**


**160 Whitechapel Road**

**London**

**E1 1BJ**

**Hearings will also be held here.**

---

**From:** Sebastian Fernandez   
**Sent:** 27 December 2022 14:52  
**To:** Licensing <[Licensing@towerhamlets.gov.uk](mailto:Licensing@towerhamlets.gov.uk)>  
**Subject:** Oval space license - opposition

Hello Licensing team,

I am writing with regards to the application of a license to operate in the oval space by broad-wick venues, from Saturday to Sunday from 7 00 to 2 am with sale of alcohol indoors and outdoors.

I here by express my opposition to grant this and any future licenses night events and sale of alcohol based on the below facts:

#### Recent events and context:

The venue (Oval Space) has been linked to drug selling and consumption in recent years, and related safety issues. Drug gangs have been operating within (and controlling ) the venue (as proved by the police when removing the previous license after a shooting taking place inside, and an incident using a samurai sword). In the surroundings, the drug dealing has been flourishing due to the strategic location (dark, hard to access, non public areas CCTV) and this is something many residents, together with the police are fighting against. We feel that opening a venue here will not contribute to this endeavor. The relevant contacts in the police will be informed of this request to assess the impact on the area as a drug hot spot.

#### Strategic plan:

Entertainment licensing activities, although allowed by the law, are not in the spirit of the long term plan for

developing the area, which is mainly residential (according to the tower hamlets 2022-206 strategic plan). While existing venues should be protected (unless they harm the public safety as the oval), no new licensed entertainment activities should be allowed since they risk creating further friction with the neighbors. In particular, this license would impact the tranquility of the future residents of marianplace development, which will be situated only 10 m away from the venue (and there is no way the sound levels are appropriate then). The development will be informed of this application.

Details of license:

Operating hours:

From Mondays to Saturdays until 2 am - this is unacceptable for a residential area (noise vibrations will have a major impact on sleep quality)

Sale of outdoors alcohol:

this is unacceptable, the surrounding streets are left dirty when people are allowed to drink around and the first victim is our development where all the bottles and broken glasses, cans, foods etc are left unclean.

Section 18/21:

Prevention of crime and disorder:

License submission does not explain security check, ID checks with ID machine - Possession checks with metal detectors etc. Unacceptable given previous safety events.

Noise isolation:

The premises does not have appropriate noise insulation, and it is impossible to reduce the terrace noise (open space) to levels below regulation, especially facing Marian place developments. The low basses and vibrations are heard in bedrooms opposing the venue and have a major impact on sleep quality.

Thanks,  
Sebastian Fernandez



# Appendix 19

## Mohshin Ali

---

**From:** Tash Wren [REDACTED]  
**Sent:** 06 January 2023 12:22  
**To:** Mohshin Ali  
**Subject:** Re: Planning Application for Oval Studios Objection

Dear Mohsin,

Thank you for your email. You are right to explain that I am objecting to the License Application and not the Planning Application.

I welcome the application of Broadwick Studios to use Oval Space. It is a space that should be used.

However, I object to the licensing application. '...the sale of alcohol on and off the premises and the provision for regulated entertainment indoors and outdoors... from Sunday to Saturday 07.00 to 01.30' ...and 'late night refreshment Sunday to Saturday 23.00 to 1.30'.

This suggests that the Oval will be able to hold outdoor events all through the week. The Oval has many residential blocks around it and this would be a big disturbance to all of them (hence the categorising as a 'public nuisance').

I hope this email is sufficient to lodge my objection - but please let me know if I need to do anything additional.

Kind regards,  
Natasha Wren

On 5 Jan 2023, at 17:07, Mohshin Ali <[REDACTED]> wrote:

Dear Natasha Wren,

### **Licensing Act 2003**

New premises licence: (Broadwick Venues) Oval Studios, 29 - 32 The Oval, London E2 9DT

Thank you for your email.

If you wish to continue with your objection, please make it clear that it is the licence application you are objecting to and not a planning one as these are two separate regimes. You may also wish to expand on how the application "constitutes a public nuisance". You can send a fresh email by the **11<sup>th</sup> January 2022**.

Please note that your representation will become a public document (contact details redacted) and the applicant is entitled to a full, un-redacted copy of your representation. They may wish to contact you to mediate an amendment of their application, in order to address your concerns; with a view to you potentially withdrawing your objection. Should you wish to withdraw, please advise in writing to this email address.

If the representation(s) is not resolved then the matter will be dealt with by way of a public hearing by the Tower Hamlets Licensing Sub-Committee. You will be notified by the Democratic Services of the date, time and venue of the public hearing and invited to attend. If you do not attend the Hearing, the decision may still be made in your absence and the weight of your representation will be considered. Should you wish to make additional comments to the Committee in your absence, please advise Democratic Services and copy us in.

For further details on the hearing, you can contact the Democratic Services on 020 7364 4120. Finally, if I can be of any further help, do not hesitate to contact me.

Kind regards,

**Mohshin Ali**

Senior Licensing Officer  
Licensing and Safety Team  
Environmental Health & Trading Standards  
Place Directorate  
Mulberry Place  
5 Clove Crescent  
London E14 2BG

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**Tower Hamlets Town Hall  
160 Whitechapel Road  
London  
E1 1BJ**

---

**From:** Tash Wren <[REDACTED]>  
**Sent:** 30 December 2022 16:04  
**To:** Licensing <[Licensing@towerhamlets.gov.uk](mailto:Licensing@towerhamlets.gov.uk)>  
**Subject:** Planning Application for Oval Studios Objection

Dear Tower Hamlets Licensing,

Hope you are well. I am emailing on behalf of [REDACTED] to formally object to the planning application submitted for Oval Studios (E2) by Broadwick Venues Ltd.

The application for an outdoor license during the week is not compatible with a large amount of the area being residential and constitutes a public nuisance.

Best,  
Natasha Wren

# Appendix 20



## Mohshin Ali

---

**From:** Lavine Miller-Johnson on behalf of Licensing  
**Sent:** 25 January 2023 09:08  
**To:** Mohshin Ali  
**Subject:** FW: 155919 MAU REPRESENTATION Broadwick Venues Oval Space 29-32 The Oval London  
**Attachments:** (2) CLEAN Oval Space Operating Schedule AMENDED 23.01.2023.docx; (2) REDLINE Oval Space Operating Schedule AMENDED 23.01.2023.pdf

---

**From:** Nilam Smith <[REDACTED]>  
**Sent:** 24 January 2023 14:22  
**To:** Nicola Cadzow <[REDACTED]>  
**Cc:** Licensing <Licensing@towerhamlets.gov.uk>; MARK.J.Perry <[REDACTED]>; Megan Giles <[REDACTED]>; Charlotte Cox <[REDACTED]>; Lewis Parnell <[REDACTED]>; Jay Wright <[REDACTED]>; Paddy Whur <[REDACTED]>  
**Subject:** Re: 155919 MAU REPRESENTATION Broadwick Venues Oval Space 29-32 The Oval London

Dear Nicola

I hope this finds you well.

Further to your email below, please find attached our response to your points highlighted in red below together with a revised (clean and redline) version of the operating schedule. I will also later this week provide you access to the suite of documents referred to in the operating schedule.

I would be more than happy to schedule a call with you to go through any of the points that you still have concerns with.

Lastly, you will appreciate that we have rent and other costs that we are obliged to pay in order to maintain the venue. Since the hearing date is not scheduled until 28th March, we would like to apply for Temporary Event Notices (TENS) for the interim period in order to generate some revenue to be able to meet our rent obligations. These applications will be for corporate and brand events with a capacity of up to 499 but I wanted to give you a heads up that we will be submitting these applications shortly and hopefully you will have no objections to the applications in principle although we understand that you will need to assess them on their own merits.

I look forward to hearing from you.

Kind regards  
Nilam

----- Forwarded message -----

**From:** Nicola Cadzow <[REDACTED]>  
**Date:** Wed, 11 Jan 2023 at 12:58  
**Subject:** 155919 MAU REPRESENTATION Broadwick Venues Oval Space 29-32 The Oval London  
**To:** Licensing <[Licensing@towerhamlets.gov.uk](mailto:Licensing@towerhamlets.gov.uk)>  
**Cc:** [MARK.J.Perry](mailto:MARK.J.Perry@towerhamlets.gov.uk) <[REDACTED]>, Nilam Smith <[REDACTED]>

Good afternoon Licensing,

I have considered the new premise licence application for Broadwick Venues Oval Space 29-32 The Oval London and the potential impact of public nuisance and measures to prevent noise generated from within the premises and increased external area, which could cause disturbance to people in the vicinity, and consideration has to be given to the fact that the hours applied for are above and beyond the Council's Framework Hours.

It must be noted that the Council's framework hours (i.e. when premises are open) are:

- **Monday to Thursday 0600 hours to 2330 hours; and**
- **Friday & Saturday 0600 hours to midnight**
- **Sunday 0600 hours to 2230 hours.**

The applicant's is proposing Licensable Activities: Films, indoor sporting events, boxing or wrestling, live music, recorded music, performance of dance, (and anything similar), Late Night Refreshment, supply of alcohol:

- **Seven days a week until 01:30 hours in the morning, closing at 02:00 hours as follows**

<b>Monday to Thursday framework hours</b>	<b>from 23:30 hours, an increase of two and a half hours on Council</b>
<b>Friday and Saturday hours</b>	<b>from Midnight, an increase of two hours on Council framework</b>
<b>Sunday</b>	<b>from 22:30 hours, an increase of five hours on framework hours.</b>

**With non-standard timings until 04:00 hours on Christmas Eve and New Years Eve**

I am proposing operating hours for all licensable activities as below:

<b>Monday to Wednesday</b>	<b>until 23:30 hours, with premises closing at midnight</b>
<b>Thursday Friday and Saturday</b>	<b>until 01:00 hours, with premises closing at 01:30 hours</b>
<b>Sunday</b>	<b>until 22:30 hours, with premises closing at 23:00 hours</b>

Also, there is insufficient information in the operating schedule of the licence application to show how the applicant will promote the licensing objective for the prevention of public nuisance. The applicant has a noise condition in the operating schedule *"Notices shall be displayed at exits of the premises requesting that customers leave the area quietly as directed by security and stewarding staff"*. However there is insufficient information when considering the potential of regulated entertainment (live and record music) emanating from the premises including from use of the external areas, patrons in high spirits accessing and egressing the premises, potential queues into the venue.

**Noise Sensitive premises:** residential premises in close proximity to Oval Space 29-32 The Oval London

In my view the application, as it stands fails, to comply with the objective of the Licensing Act 2003 relating to "public nuisance" for the following reasons:-

- Noise breakout from the venue affecting neighbouring residents,
- Access & egress to and from the venue, of patrons, especially due to patrons likely to be in high spirits
- Hours of operation of the external area

## **CONCLUSION**

Environmental Protection **does not** support the application for Broadwick Venues Oval Space 29-32 The Oval London as the applicant has not provided sufficient information to show how they will promote the licensing objective for the prevention of public nuisance, including use of the external space.

**If the committee are minded to grant the application I would ask that the operating hours are reduced to the hours as proposed above, , and also the following noise conditions be considered:**

**Your proposed operating hours are agreed. Please kindly confirm if the non-standard timings for Christmas Eve and New Years Eve are agreed.**

1. Loudspeakers shall not be located in the entrance lobby or outside the premise building. **Agreed, please see new Condition 24.**
2. All windows and external doors shall be kept closed when regulated entertainment takes place, except for the immediate access & egress of persons. **Agreed, please see new Condition 24.**

3. The external area shall not be used after 21:00 hours, except for patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, and shall be limited to 40 persons at any one time. *Agreed, please see new Condition 23 but could we propose 22.30 hrs rather than 21.00 hrs.*

4. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance. *Please see Condition 21.*

5. Noise Limiter must be fitted to the musical amplification system set at a level determined by and to the satisfaction of an acoustic consultant who is a member of the Institute of Acoustics so as to ensure that no noise nuisance is caused to local residents or businesses. The operation panel of the noise limiter shall then be secured by a key or password to the satisfaction of the acoustic consultant and access shall only be by persons authorised by the Premises Licence Holder. No alteration or modification to any existing sound system(s) should be affected without prior agreement with an acoustic consultant. No additional sound generating equipment shall be used on the premise without being routed through the sound limiter device. *Please see Condition 18 which whilst not the same as your proposal says as follows which I hope alleviates your concerns: "The Premises Licence Holder shall comply with all licence obligations including nuisance from sound generated by the venue including in respect of the terrace area. Where regulated entertainment takes place at the premises, a sound monitoring system will be in place and managed by a sound engineer to minimise noise nuisance. This monitoring will be controlled by the Premises Licence Holder's staff".*

Kind regards

**Nicola Cadzow**

Environmental Health Officer

Environmental Protection Team

Place Directorate

London Borough of Tower Hamlets

Mulberry Place Town Hall

5 Clove Crescent

London E14 2BG



## **OVAL STUDIOS PREMISES LICENCE APPLICATION: OPERATING SCHEDULE – AMENDED 23.01.2023**

**APPLICANT:** Broadwick Venues Limited

### **LICENSABLE ACTIVITY:**

Sale & Supply of Alcohol (indoor and outdoor)  
Performance of Plays (indoor)  
Exhibition of films (indoor)  
Provision of indoor sporting events (indoors)  
Playing of Recorded Music (indoor)  
Performance of Live Music (indoor)  
Performance of Dance (indoor)  
Late Night Refreshment (indoor and outdoor)

### **OPENING HOURS:**

- Opening Hours for the premises:
  - Sunday from 06:00 until 23.00.
  - Monday to Wednesday from 06.00 until 00.00.
  - Thursday to Saturday from 06.00 until 01.30
  - Christmas Eve and New Year's Eve from 06.00 until 04.00 the following day.
- Licensable Activity Hours for the premises:
  - Sunday from 06:00 until 10.30.
  - Monday to Wednesday from 06.00 until 23.30.
  - Thursday to Saturday from 06.00 until 01.00
  - Christmas Eve and New Year's Eve from 06.00 until 03.30 the following day.
- Provision of Late-Night refreshment: Monday to Sunday from 23.00 until 02.00.

### **CONDITIONS:**

1. All events shall have a Venue Duty Manager appointed by the Premises Licence Holder who shall be the designated point of contact for the Licensing Authority and Responsible Authorities throughout each event.
2. There shall be a wide range of events authorised under this licence with the demographic of audiences and attendees being varied but no publicly ticketed music events shall take place at the premises. Where any event has music regulated entertainment, such music shall be ancillary to the main event such as a DJ set during and after an awards ceremony or a party with music after a product launch event.
3. A Venue Operating Plan shall be in place which shall detail the general operating principles and procedures for events which shall be supplemented by event specific Event Safety Management Plans. Each event shall have a specific Event Safety Management Plan tailored for each event and proportionate to the scope of the event. This shall include where applicable:
  - 3.1 Site Plan
  - 3.2 Event Overview
  - 3.3 Organisational Structure including Roles and Responsibilities
  - 3.4 Fire Risk Assessment

- 3.5 Noise Management Plan
  - 3.6 Crowd Management Plan
  - 3.7 Drugs Policy
  - 3.8 Alcohol Management Plan
  - 3.9 Medical and Welfare Plan
  - 3.10 Accessibility Policy
  - 3.11 Safeguarding Children and Vulnerable Persons Policy
  - 3.12 CCTV Policy and Plan
  - 3.13 Major Incident and Emergency Evacuation Plan
  - 3.14 Ingress/Egress Dispersal Policy and Plan
  - 3.15 Waste Management Plan
  - 3.16 Traffic and Transport Management Plan
  - 3.17 Security Management Plan
  - 3.18 Risk Assessment
  - 3.19 Community Engagement and Liaison Plan
  - 3.20 Counter Terrorism and Risk Management Plan
4. All policies and plans set out at Condition 3 above shall be in writing, reviewed by the Premises Licence Holder on an annual basis and made available to the Metropolitan Police and the Licensing Authority upon request.
  5. The Event Safety Management Plan and Venue Operating Plan shall form the framework within which all events are managed and operated. The conditions and procedures contained in the final version of the Event Safety Management Plan shall be followed and implemented.
  6. The Premises Licence Holder shall notify the Licensing Authority and Metropolitan Police by email on a monthly basis of all events programmed for the upcoming month that are attended by the public to include the name of the event, nature of the event, capacity, start and finish times and the SIA security and stewarding provision for the event, with any subsequent material changes notified as soon as Premises Licence Holder is aware of such change.
  7. Each event shall have a specific Event Safety Management Plan shall set out in detail how the premises shall be kept secure and prevent unauthorised access.
  8. A Risk Assessment shall be carried out for each event at the premises to identify any risks (this could be but not limited to: contacting previous venues; checking social media channels and any other relevant intelligence in relation to previous events; and supplier due diligence) relating to the licensable activities taking place in respect of each event and the measures that will be put in place to mitigate such risks which shall be documented in such Risk Assessment.
  9. A Risk Assessment shall be carried out for each event to identify any risks relating to the licensable activities taking place in respect of each event and the measures that will be put in place to mitigate such risks which shall be documented in such Risk Assessment including medical and welfare provision; search policy; ingress policy and ID scanners where required by the Risk Assessment; and the appropriate number of SIA registered security staff (including the ratio between male and female SIA based on the anticipated makeup of the audience as identified in such Risk Assessment) and stewards and role types to ensure a safe environment as per the event Security Management Plan. The Risk Assessment shall be made available to the Metropolitan Police and the Licensing Authority upon request.
  10. SIA registered security staff shall be positioned at all entry and exit points in operation to control entry and carry out searches if risk assessed as necessary in the Security Management Plan, and to ensure an orderly dispersal from the event. Additional security may be deployed to other points as determined

by the Security Management Plan. The Security Management Plan shall include an ejections policy, search policy and anti-theft policy.

11. The capacity for the premises shall be monitored during events to ensure that the capacity is not exceeded. A record of the capacity shall be maintained and made available to the Licensing Authority upon request.
12. A suitable number of security staff shall remain on duty following the end of each event to ensure the orderly dispersal of customers from the immediate vicinity of the premises. Such egress shall not hinder any access to public roads unless otherwise agreed with the Licensing Authority in advance and set out in the Security Management Plan.
13. For events that have been risk assessed as requiring searches to be carried out which shall be undertaken by SIA registered security staff while monitored by the CCTV system, anyone refusing to be searched shall be denied entry to the premises. The Risk Assessment shall determine the level of search to be undertaken according to the search policy as agreed with the Metropolitan Police Service. The conditions of entry shall be made available on tickets and/or prominently displayed at the entrances to the premises.
14. A register shall be maintained by the security supplier of all security and stewarding staff employed at the premises containing their full names, date of birth, home address and where appropriate their SIA Licence details. This information shall be made available to the Metropolitan Police and the Licensing Authority upon request.
15. The Premises Licence Holder shall have a Drugs Policy in place as agreed with the Metropolitan Police Service. Where required by the Risk Assessment and as set out in the Security Management Plan, there shall be regular security checks in the public toilets at the premises for the purposes of deterring and identifying any suspicious activities in relation to drug use by customers.
16. Where necessary as per the Risk Assessment, any queues that form outside the premises shall be managed to ensure that there is no unauthorised obstruction of the public highway and to minimise public nuisance. This shall be managed by stewards or SIA security staff.
17. A traffic management company shall be employed, where required by the Risk Assessment, as per the Traffic and Transport Management Plan to implement road closures or pedestrian crossings in accordance with any Traffic Regulation Orders in place. Details of available public transport links and local taxi services shall be made available to customers.
18. The Premises Licence Holder shall comply with all licence obligations including nuisance from sound generated by the venue. Where regulated entertainment takes place at the premises, a sound monitoring system will be in place and managed by a sound engineer to minimise noise nuisance. This monitoring will be controlled by the Premises Licence Holder's staff.
19. The Premises Licence Holder shall produce a Noise Management Plan.
20. There shall be a dedicated phone number for residents and businesses in the local area to contact the premises in the case of any concern during business hours and during an event.
21. Noise from amplified music shall not be such as to cause a noise nuisance (as evidenced) to occupants of nearby premises.

22. External areas shall have a suitable number of security and stewarding staff to prevent nuisance behaviour as identified in the event Risk Assessment.
23. The external seating area shall not be used by patrons after [22:30] except for patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke which shall be limited to 40 persons at any one time.
24. Loudspeakers shall not be located in the entrance lobby or outside the premises building. Except for ingress and egress of customers, all windows and external doors shall be kept closed when regulated entertainment is taking place inside the premises.
25. The Premises Licence Holder shall ensure that a suitable Traffic and Transport Management Plan shall be in place and adhered to for all events to ensure that: (i) the transport facilities are available to transport persons to and from events and that the transport systems are not overloaded; and (ii) members of public attending each event will be kept safe whilst travelling between the transport hub and the premises during ingress and egress.
26. The Premises Licence Holder shall ensure that an Ingress/Egress Dispersal Policy and Plan that covers all events is in place. This should detail how the Premises Licence Holder shall ensure that members of public attending each event will be kept safe whilst travelling between the transport hub and the premises during ingress and egress.
27. An Ingress/Egress Dispersal Policy and Plan shall be implemented for each event. Notices shall be displayed at exits of the premises requesting that customers leave the area quietly as directed by security and stewarding staff.
28. A digital CCTV system shall be installed and maintained at the premises on an ongoing basis as per the minimum requirements of the Metropolitan Police. When installed, the CCTV system is to be maintained and shall continually record whilst the premises are operational and open to the public, with footage stored for a minimum of 31 days with date and time stamping. CCTV footage shall be made available to the Metropolitan Police and the Licensing Authority upon request.
29. Cameras on entry and (non-emergency) exit points for the premises must capture full frame shots of the heads and shoulders of all people entering and leaving the premises, i.e., capable of identification and of evidential quality in any light conditions.
30. Staff working at the premises shall be trained in the use of the CCTV equipment and a log will be kept verifying this. At least one member of staff, so trained, shall be present at the premises at all times when it is open for licensable activities. Such member of staff shall be capable of providing the Metropolitan Police and the Licensing Authority with CCTV footage upon request.
31. Signage shall be displayed in customer areas to advise that CCTV is in operation.
32. Should CCTV become non-functional this shall be logged and repaired as soon as possible.
33. An Incident Report Register shall be maintained and completed within [24] hours of any incident which shall detail the date, time, and location of any incidents at the premises including accidents; anti-social behaviour; incidents of disorder ejections from the premises; all crimes; any complaints concerning crime and disorder; all seizures of drugs and/or offensive weapons and any visit a relevant authority or emergency service for the purposes of preventing crime and disorder. This shall be made available for inspection upon request from the Metropolitan Police and/or the Licensing Authority.



34. In the event of a serious assault (actual or alleged) at the premises and the London Ambulance Service is called to attend the incident, the Premises Licence Holder shall:
  - 30.1 immediately notify the Metropolitan Police;
  - 30.2 have taken all measures that are reasonably practicable and safe to do so to apprehend any suspects pending arrival of the Metropolitan Police;
  - 30.3 where reasonably practicable, preserve the area of the assault/alleged assault; and
  - 30.4 take such other measures to protect the safety of all other persons at the premises.
35. The Premises Licence Holder shall exercise due diligence across all events organiser and suppliers to ensure, as far as reasonably practicable, that each event organiser and suppliers are competent to operate a safe event.
36. An Alcohol Management Plan shall be in place at the premises. All staff involved in any managerial, supervisory or security roles for the sale of alcohol, during an event at the premises shall be trained in relation to the Alcohol Management Plan. Training records shall be kept and be accessible at the premises and made available to the Licensing Authority and/or the Metropolitan Police upon request.
37. All staff engaged in the sale and/or supply of alcohol shall receive training in the following areas on an annual basis:
  - 20.1 product age restrictions, proxy sales and offences under the Licensing Act 2003;
  - 20.2 challenge 25, and acceptable forms of ID;
  - 20.3 recognising signs of intoxication and how to refuse service; and
  - 20.4 emergency procedures and reporting.
  - 20.5 the bars shall be supervised by a Personal Licence holder.
38. There shall be a Personal Licence Holder present at the at all times when alcohol is being sold at the premises. Where the Designated Premises Supervisor is not on the premises, then any or all persons authorised by the Designated Premises Supervisor to sell alcohol shall be made in writing, such written authorisation to be made available to the Metropolitan Police and the Licensing Authority upon request.
39. A log shall be kept at each bar of all instances where the sale and/or supply of alcohol has been refused. which shall detail the date and time of the refused sale; the staff member who refused the sale, the reason for the refusal and how the refusal was resolved. This log shall be made available for inspection by the Metropolitan Police and/or the Licensing Authority at all times when licensable activities are taking place.
40. No alcohol shall be supplied to any person under 18 years of age. In accordance with current legislation drinking water shall be available to customers free of charge.
41. A Challenge 25 Policy on the sale of alcohol and other age restricted products and proxy sales shall be in operation. Anyone who appears to be under the age of 25 shall be asked to produce appropriate photo identification before being served alcohol (i.e., from driving licence, passport, HM Forces Warrant Card, PASS accredited proof of age card).
42. A Risk Assessment for each event shall determine whether it is appropriate to serve drinks in glasses, bottles, or cans, or whether all alcohol shall be decanted into containers made from polycarbonate plastic or paper.
43. Notices shall be displayed at all bars indicating it is unlawful for a person under the age of 18 to purchase alcohol or for another person to purchase alcohol on behalf of such person.

44. A Fire Risk Assessment shall be carried out for the premises generally and reviewed on an annual basis.
45. As Risk Assessment shall determine the level of First Aid cover and facilities to be provided appropriate to each event.
46. A Safeguarding Children and Vulnerable Persons Policy shall be in place for all events detailing how staff are to manage customers who are vulnerable due to intoxication from drugs and/or alcohol and where required by the Risk Assessment, use of identifiable dedicated welfare staff at peak times to monitor the welfare of customers including to spot customers who are at risk of becoming overly intoxicated and/or vulnerable and to liaise with management of the Premises Licence Holder as to assist those customers where necessary. All such welfare interventions and outcomes shall be logged. The Premises Licence Holder shall operate in line with the Woman's Night Safety Charter and where risk assessed shall ensure that a vulnerability lead member of staff supervising the Safeguarding Children and Vulnerable Persons Policy. The Premises Licence Holder shall ensure that its staff are trained in Welfare and Vulnerability Engagement (WAVE) or other industry standard and given refresher courses on a regular basis.
47. The Premises Licence Holder shall ensure that any child performer is licensed with the local council's licensing unit and accompanied by a registered chaperone.
48. Where children are allowed on the premises, information shall be displayed at the premises as to what to do if there is a cause for concern regarding a child's welfare.
49. No customers will be permitted to leave the premises with alcohol or open vessels. Where sealed bottles of alcohol are part of a gift for attending or are sold as part of a customer exposition, customers will be allowed to leave the premises with those sealed containers as detailed in the Alcohol Management Plan for the event.
50. In accordance with current legislation, smoking shall be prohibited except in designated areas. No smoking signed shall be clearly displayed within the premises.

## Mohshin Ali

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**From:** Lavine Miller-Johnson on behalf of Licensing  
**Sent:** 25 January 2023 09:08  
**To:** Mohshin Ali  
**Subject:** FW: Broadwick Venues, 29-32 The Oval, E2 9DT - 155919  
**Attachments:** (2) CLEAN Oval Space Operating Schedule AMENDED 23.01.2023.docx; (2) REDLINE Oval Space Operating Schedule AMENDED 23.01.2023.pdf; LAREP.KD - BROADWICK RESPONSE.docx

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**From:** Nilam Smith [REDACTED] >  
**Sent:** 24 January 2023 14:21  
**To:** Kathy Driver [REDACTED]  
**Cc:** Licensing <Licensing@towerhamlets.gov.uk>; Megan Giles [REDACTED] >; Lewis Parnell <[REDACTED]>; Paddy Whur [REDACTED] >; Jay Wright [REDACTED] >; Charlotte Cox [REDACTED] >  
**Subject:** Re: Broadwick Venues, 29-32 The Oval, E2 9DT - 155919

Dear Kathy

I hope this finds you well.

Thank you for your letter dated 10th January 2023.

Please now find attached our response to the points raised in your letter together with a revised version (redline and clean) of the operating schedule. I will also later this week provide you with access to the suite of documents referred to in the operating schedule for your review.

Should you still have concerns in relation to our application, we would be more than happy to schedule a call/teams call with you to discuss those concerns and walk you through how we intend to operate the venue and hopefully resolve any outstanding issues/concerns.

Finally, I am sure you will appreciate that we have rent and other costs that we are contractually obliged to pay in order to keep the building 'open' as it were. I understand that the date for the hearing is booked for 28th March 2023 but in order to be able to meet our rent obligations, we really do need to be able to start generating some revenue for the venue, if possible. As such, we would like to apply for Temporary Event Notices (TENs) for the period up to the hearing date for corporate and brand events and limited to a capacity of 499. Whilst we understand that you will assess those applications on their own merits, we hope that you have no objections to those applications in principle but wanted to give you advance notice of our intention to make these applications shortly.

I look forward to hearing from you.

Kind regards  
Nilam

On Wed, 11 Jan 2023 at 17:28, Kathy Driver [REDACTED] > wrote:

Please find attached representation in regards to the above application.

Kind Regards,

**Kathy Driver**

Principal Licensing Officer  
Licensing & Safety Team  
Place Directorate  
London Borough of Tower Hamlets  
Mulberry Place  
5 Clove Crescent  
London E14 2BG



Licensing Hotline **020 7364 5008**

Licensing General Email: [licensing@towerhamlets.gov.uk](mailto:licensing@towerhamlets.gov.uk)

**Please visit our web page for application forms and guidance at [www.towerhamlets.gov.uk/licensing](http://www.towerhamlets.gov.uk/licensing)**

[www.towerhamlets.gov.uk](http://www.towerhamlets.gov.uk)

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**Please Note : Tower Hamlets are in the process of moving to a new Town Hall.**

**As from 13th February 2023 Licensing will be at:**

**Tower Hamlets Town Hall**

**160 Whitechapel Road**

**London**

**E1 1BJ**

**Hearings will also be held here.**



Place Directorate  
Public Realm  
**Environmental Health & Trading Standards**

London Borough Tower Hamlets  
Licensing Authority  
Mulberry Place  
5 Clove Crescent  
London  
E14 2BG

Head Of Service David Tolley

Mulberry Place  
5 Clove Crescent  
London E14 2BG

Tel [REDACTED]  
Fax 020 7364 0863  
Enquiries to Kathy Driver  
Email [REDACTED]

10<sup>th</sup> January 2023

[www.towerhamlets.gov.uk](http://www.towerhamlets.gov.uk)

My reference: P/PR/EHTS/LIC/155919

Dear Sir/Madam,

**Licensing Act 2003**  
**Re: Broadwick Venues Ltd, 29-32 The Oval, London E2 9DT**

I am writing in my capacity as Licensing Authority in relation to the premises licence application for the above address and wish to make representation on the grounds of prevention of public nuisance and crime and disorder.

In terms of the venue, a licence was held at the premises which was recently revoked following a Review under Section 53a of the Licensing Act 2003, serious crime and disorder, following a serious incident of which a firearm was discharged within the venue of which also identified a number of failings by the management. An appeal is currently awaiting court hearing however the premises must remain closed until such time the appeal is determined.

It raises concerns the appeal may be dropped if the new applicant obtains the licence for the venue, which leads us to question if the new applicant is linked to the previous licence holders or the staff who were managing the venue at the time of the incident and we would therefore want assurances that this is not the case.

**Applicant Response: please note that we will be taking over the management and operation of the venue by way of a management services agreement with the venue ownership. We will be refurbishing and rebranding the venue and operating the space as a multi-purpose event space for exhibitions, conferences, private hire, filming location, product launches, award shows and the like but for the short to medium term have decided not to hold any music shows.**



Our aim would be to operate Oval Space like one of our other venues such as Magazine and more recently East Wintergarden which we took over in September this year. It will also sit on our Spaces & Stories portfolio (<https://spacesstories.com/>) which markets and manages a broad spectrum of our venues for corporate, brand, private hire and filming activities.

For the avoidance of doubt, none of the previous SIA security or management would be involved in Broadwick's operation of the business going forward.

We also understand that the appeal lodged in respect of the current Premises Licence by the current venue ownership has now been withdrawn.

The applicant seeks a licence to operate in the same capacity as was held before the licence was revoked, as an event space. The hours applied suggest the venue wants to operate as an entertainment venue with regulated entertainment from 07:00 hours to 02:00 hours 7 days a week with 4am on Christmas Eve and New Years Eve. We feel these hours are excessive, especially as the area is changing of which more residential developments are being created in the immediate vicinity, at the end of The Oval equating to 51 residential dwellings. Any premises operating from 07:00 hours and finishing at 02:00 hours every day in all probability is likely to cause public nuisance and attract promoters to the venue.

Applicant Response: the maximum capacity of the premises is up to 900. We have already confirmed that we will not be holding music events at the premises and as proposed by EHO and MPS, we have agreed to reduce the hours as follows although we would like to retain the extended hours on Christmas Eve and New Year's Eve and will await EHO and MPS response to our request:

- ◆ Opening Hours for the premises:
  - ⊖ Sunday from 06:00 until 23.00.
  - ⊖ Monday to Wednesday from 06.00 until 00.00.
  - ⊖ Thursday to Saturday from 06.00 until 01.30
  
- ◆ Licensable Activity Hours for the premises:
  - ⊖ Sunday from 06:00 until 10.30.
  - ⊖ Monday to Wednesday from 06.00 until 23.30.
  - ⊖ Thursday to Saturday from 06.00 until 01.00

I object to the application as I feel that applicant has not addressed the licensing objectives adequately or offered conditions that would prevent similar incidents or problems. Most of the conditions offered have no meaning in terms of enforcement for us to adequately ensure the premises are management effectively, for example "No publicly ticketed music events shall take place at the premises"

Applicant Response: what we were trying to achieve with this condition is to make clear that we will not be holding any music events and music will only take place as an ancillary aspect of an event i.e. as part of a corporate dinner / award show. Again, we invite you to look at how we operate Magazine in Greenwich and East Wintergarden in Canary Wharf which is how we intend to operate these premises. As discussed and



requested by MPS we have now clarified the condition in the amended operating schedule which now says as follows: *“No publicly ticketed music events shall take place at the premises. Where any event has music regulated entertainment, such music shall be ancillary to the main event e.g. a DJ set during and after an awards ceremony or a party with music after a product launch event.”*

“The Premises Licence Holder shall notify the Licensing Authority and Metropolitan Police by email on a regular basis of all events programmed for the upcoming month that are attended by the public.” This Authority would seek a condition of the licence holder to provide a monthly list, to be sent to the Police and Licensing Authority with a minimum of 14 days notice of any changes to events.

Applicant Response: this Condition has been amended as requested by MPS and now reads as follows: *“The Premises Licence Holder shall notify the Licensing Authority and Metropolitan Police by email on a monthly basis of all events programmed for the upcoming month that are attended by the public to include the name of the event, nature of the event, capacity, start and finish times and the SIA security and stewarding provision for the event, with any subsequent material changes notified as soon as Premises Licence Holder is aware of such change”.*

“A Risk Assessment shall be carried out for each event to establish the appropriate number of SIA registered security staff and stewards and role types to ensure a safe environment as per the event Security Management Plan.” This Authority have had no sight of any of these documents and would not be able to enforce a condition that lacks any requirement to amend/change or control the content of such a document.

Applicant Response: this has been amended as requested by MPS and now reads as follows: *“A Risk Assessment shall be carried out for each event to identify any risks relating to the licensable activities taking place in respect of each event and the measures that will be put in place to mitigate such risks which shall be documented in such Risk Assessment including medical and welfare provision; search policy; ingress policy and ID scanners where required by the Risk Assessment; and the appropriate number of SIA registered security staff (including the ratio between male and female SIA based on the anticipated makeup of the audience as identified in such Risk Assessment) and stewards and role types to ensure a safe environment as per the event Security Management Plan. The Risk Assessment shall be made available to the Metropolitan Police and the Licensing Authority upon request”.*

We have also agreed at new condition 4 that all policies and plans referred to will be in writing, reviewed by the Premises Licence Holder on an annual basis and made available to the Metropolitan Police and the Licensing Authority upon request.

I am also concerned the application seeks off sales of alcohol, this due to the complaints we received from residents of the large crowds that accrued outside and around the venue, prior to and after events taking place. Those customers left rubbish and debris behind causing anti social behaviour including customers hanging around within the vicinity and became an attraction to illegal vendors setting up in The Oval to operate, all this due to the large crowds in this space. I therefore object to any off

sale of alcohol. Members should note the external terraced area is shown on the plan and would therefore be deemed as an on sale.

See photo evidence of an examples of the crowds that used to gather outside taken by a local resident:



**Applicant Response:** note that no customers can leave with alcohol. Sealed bottles of alcohol will only be permitted where they are part of a gift for a corporate event for example.

In terms of the external terrace area, we have no objection to the external bar save for this to be closed at the time when noise from people outside will become sensitive and that numbers outside should be limited in number after that time. I would also recommend a separate refusals log be placed on this bar including any separate bar in the premises. There should also be consideration to limit music noise outside on this terrace and to be background only.

**Applicant Response:** agreed please see conditions 21, 22, 23 and 39.

There is no mention of the intended capacity in the application and previous problems of numbers queuing outside became an issue in the road, The Oval, of which the previous holders were illegally closing the road in order to adequately manage those crowds. We would like to see a crowd management plan as to how they will manage queuing of attendees and would ask Members to consider limiting the numbers of people queuing outside the venue on The Oval.

**Applicant Response:** we would expect the capacity for corporate and brand events to be circa 700 although as you are aware the venue is capable of holding up to 900. In respect of your other points, please refer to conditions 3, 25, 26 and 27.

In conclusion the applicant has failed to provide adequate information and conditions to this Authority to address the licensing objectives. We are not satisfied the applicant can manage such a venue with a large capacity. It is unclear if external promoters are





to be used and the concern to this Authority is that this application seeks to reopen the venue as was used previously. I therefore feel at this stage that Members consider refusal.

Applicant Response: for the reasons set out above and comparisons we have provided for other venues we operate in the same and neighbouring boroughs - the type of events that will be held at the premises will be very different to the previous shows held at the venue and so will therefore not attract the previous issues experienced in relation to anti-social behaviour, drugs and crime.

Whilst we will not be holding any stand-alone music shows at the premises, we would invite you to have an informal discussion with Ed King who is the Team Leader for Licensing and Chair of the Safety Advisory Group for Newham Council and works across three of our premises licences including in respect of our music venue known as the Beams which has a capacity of up to 4,999; and Dockyards which has a capacity of up to 19,999 who may be able to alleviate some of your concerns as to Broadwick as an operator generally including in relation to ingress/egress, cleaning and our general work with the local community.

Yours sincerely,

**Kathy Driver**  
**Principal Licensing Officer**

## Mohshin Ali

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**From:** Nilam Smith [REDACTED]  
**Sent:** 24 January 2023 14:21  
**To:** MARK.J.Perry [REDACTED]  
**Cc:** Licensing; Mohshin Ali; Kathy Driver; Nicola Cadzow; Megan Giles; Jay Wright; Paddy Whur; Charlotte Cox; Lewis Parnell  
**Subject:** Re: Objection Oval Space 2023.doc  
**Attachments:** MPS Objection - Broadwick Response.doc; (2) CLEAN Oval Space Operating Schedule AMENDED 23.01.2023.docx; (2) REDLINE Oval Space Operating Schedule AMENDED 23.01.2023.pdf

Dear Mark

I hope this finds you well.

Further to your email below, please find attached our response to your objections highlighted in red together with a revised clean and redline version of the operating schedule.

I will also, shortly, by separate cover provide you with access to the suite of documents referred to in the operating schedule for your review.

If there are points that you have raised in the attached which still need resolving/discussing, we would also welcome a call to discuss and resolve those concerns at your earliest convenience.

Lastly, I am sure you will appreciate that we have rent and other costs that we are contractually obliged to pay in order to maintain and keep the building operational. Given the hearing date is currently scheduled for 28th March, we will need to apply for Temporary Event Notices (TENs) for the interim period in order to generate some revenue to be able to meet those costs and keep the building open as it were. On the basis that the TENs will be for corporate and brand events, we trust that you have no objection to those applications in principle although we understand that they will be assessed on their own merit and we will be making those applications shortly.

I look forward to hearing from you.

Kind regards  
Nilam

On Wed, 11 Jan 2023 at 11:00, [REDACTED] > wrote:

Dear all,

Please see Central East Police Licensing's objection to the premises license application to Oval Space 29 – 32 the Oval.

Kind Regards

Mark



PC Mark Perry

Central East Licensing Unit

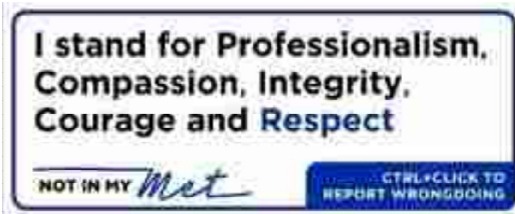


Metropolitan Police Service (MPS)



Email 

A: Licensing Office, 1<sup>st</sup> Floor Stoke Newington Police Station



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TERRITORIAL POLICING

Tom Lewis  
Head of Licensing  
Tower Hamlets Council

**HT - Tower Hamlets Borough**

Licensing Office  
Shoreditch Police Station

Email: [REDACTED]  
[www.met.police.uk](http://www.met.police.uk)

11 January 2023

Dear Sir,

Central East Police Licensing formally object to the application for a Premises License for Oval Studios, 29 – 32 The Oval E2 9DT. The objection is on the grounds of preventing crime and disorder, public safety and public nuisance.

The applicant wants to open a multi use venue which is open to 2 am every day, in an area with close proximity to a block of flats, and more residential buildings, that has low levels of background noise. The previous premises license was revoked due to serious gang related violence including the discharge of a firearm inside the venue.

While we have no concerns about the applicant operating a multi-purpose venue, with the proviso that standalone music events are not allowed, we do have concerns about the hours the applicant has requested and the conditions offered.

As I have stated the area has low background noise and close proximity to local residents with new units planned. Having a 900 capacity venue closing at 2 am every day is going to cause noise nuisance to local residents as these people leave. Sunday to Thursday the Central Line tube does not operate at 2 am, so how are people going to get home? The applicant has not said as they have not included a detailed dispersal plan.

We believe that the vast majority of people will leave the venue and use Uber's and Taxi's to get home. The prospect of dozens and dozens of Ubers driving round the Oval, directly outside residential properties with all the associated noise will undermine the public nuisance licensing objective.

There is no mention of how any taxi's or Ubers will be marshalled to prevent disorder and arguments between taxi's and their customers taking place. No explanation as to how

customers will be dispersed from the area so as not to cause noise nuisance to local residents. The applicant does not mention preventative measures like the use of quiet marshals, or dedicated drop off and pick up points monitored. We therefore have no confidence that the venue management can get its customers to leave the area without causing nuisance and disturbance to local residents, or prevent and deal effectively with any disorder during egress.

It is of equal importance to ensure the proper planning of events, knowing the audience and numbers attending, and how these people will get into the venue safely and without causing nuisance to local residents. How will people queuing to get into the venue be managed, will there be barriers, will security staff be supervising this queue, will staff be engaging with customers in the queue and checking for people who may be intoxicated, or engaging in anti-social behaviour? We do not know because there is no egress plan.

We are also concerned that the applicant has not included any detailed security plan. We understand that this not easy given the nature of the business model, having various events taking place but we expect there to be certain principles, guidelines and policies that should be in place, such as security, searching, ejections, event risk assessments. Yet none of these policies have been given to us in anything like the detail we need to be assured that the applicant can uphold the licensing objective of preventing crime and disorder.

We need to know how venue management and staff will prevent disorder, how will they will deal with it once it occurs. How will the venue prevent people bringing weapons or drugs into the venue, at what will they do once they find people bring such objects in? How will the management risk assess events, we know that every event has a level of risk, a corporate award ceremony has a different level of risk to a popular music award show with celebrities in attendance. Yet we do not know how these events will be risk assessed, what factors management will consider when making these decisions, and just as importantly what mitigating measures they will put in place. Not having plans, principles, guidelines and systems will in the opinion of Police lead to crime and disorder, and a failure to deal with it effectively.

Given the nature of the events that will be taking place with the sale of alcohol it is of vital importance that venues have welfare policies to ensure the safety of their customers. Yet again there is no welfare policy, no mention of how the venue will deal with those who become vulnerable through intoxication. Again there must be policies and plans in place that clearly show how staff will manage the risk to customers who are vulnerable.

Without such policies how will people who have become drunk, having purchased alcohol in the venue and are now vulnerable as their decision making process has become impaired, and are much more likely to be involved in alcohol related crime and disorder get home. There is no mention of a welfare officer, or even offering to call a taxi.

Without such policies and procedures in place for staff to follow, we do not believe the venue can uphold the licensing objectives or preventing crime and disorder, public nuisance and public safety, as all three are engaged.

We feel that given the closeness of local residents and the lack of background noise that the risk of noise nuisance is too high for the venue to be open past framework hours. We also feel that the venue needs to demonstrate that it can operate safely and uphold the licensing objectives in what is a complicated and business that carries high levels of risk. Especially given the lack of detail in the application.

**Licensable Activity Agreed**

Sunday – 06:00 hours to - 22:30 hours

Monday to Wednesday – 06:00 hours to 23:30 hours

Thursday to Saturday – 06:00 hours to 01:00 hours (midnight)

**Hours Premises Open to the Public Agreed**

Sunday – 06:00 hours to – 23:00 hours

Monday to Wednesday – 06:00 hours to 00:00 hours (midnight)

Thursday to Saturday – 06:00 hours to 01:30 hours

Please kindly confirm if the non-standard timings for Christmas Eve and New Years Eve are agreed.

We also believe that the following conditions are needed to ensure that the licensing objectives are upheld.

- 1) The premises will carry out a risk assessment into all events at the venue. The purpose of this is to identify any risks relating to licensable activities, and measures that can be put in place to mitigate them. Research will include, but is not limited to contacting venues where artists / performers / promoters have performed to see if there have been any issues. Looking at social media sites of artists / performers / promoters etc to check that they are consistent with booking details. Please see new Condition 8.

Once potential risks have been identified then mitigation measures must be put in place and documented in the risk assessment. Mitigating measures may include, but are not limited; to SIA numbers, male and female SIA ratio, SIA placement, medical and welfare provision, search policy and entrance policy including the use of access control technologies, and an ID Scanner. This risk assessment, including all identified risks and mitigating measures taken, must be documented and made available to Police upon request. **Please see revised Condition 9.**

2) The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Tower Hamlets Police Licensing Team. All public entry and exit points (for non-emergency use) will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised council officer throughout the entire 31 day period. **Please see revised Condition 28.**

3) A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times during hours of licensable activities. This staff member must be able to provide a Police or authorised council officers copies of recent CCTV images or data with the absolute minimum of delay when requested. **Please see new Condition 30.**

4) There shall be a personal licence holder on duty on the premises at all times when the premises are authorised to sell alcohol. **Please see new Condition 35.**

5) When the designated premises supervisor is not on the premises any or all persons authorised to sell alcohol will be authorised by the designated premises supervisor in writing. This shall be available on request by the Police or authorised council officers. **Please see new Condition 38.**

6) The ratio of male/female SIA security staff at the event shall be based on the anticipated make up of the audience as indicated by the event risk assessment. **Please see revised Condition 9.**

7) An incident log shall be kept at the premises, and be available on request to the Police or authorised council officers. It must be completed within 24 hours of any incident and will record the following: **Please see revised Condition 33 for 7a) to e) and h).**

a) All crimes reported to the venue;

b) All ejections of patrons;

c) Any complaints received concerning crime and disorder

d) Any incidents of disorder;

e) All seizures of drugs or offensive weapons;

f) Any faults in the CCTV system, searching equipment or scanning equipment; **Please see new Condition 33. Note that the CCTV issue could be really minor so rather than report to you each we have instead changed this to an obligation on us to repair asap.**

g) Any refusal of the sale of alcohol; **Please see revised Condition 39.**

h) Any visit by a relevant authority or emergency service.

8) In the event that a serious assault (for example, one which will require the attendance of London Ambulance Services) is committed on the premises (or appears to have been committed) the management will immediately ensure that: **Please see new Condition 34.**

a) The police (and, where appropriate, the London Ambulance Service) are called without delay;

b) All measures that are reasonably practicable are taken to apprehend any suspects pending the arrival of the police;

c) Where reasonably practicable, the crime scene is preserved so as to enable a full forensic investigation to be carried out by the police; and

d) Such other measures are taken (as appropriate) to fully protect the safety of all persons present on the premises.

9) A Challenge 25 proof of age scheme shall be operated at the premises. The only acceptable forms of identification are nationally recognised photographic



identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram. **This is already set out at Condition 41.**

10) No open containers of alcohol to be taken outside the premises. **Please see Condition 49.**

11) A record shall be kept detailing all refused sales of alcohol. The record must include the date and time of the refused sale, the name of the member of staff who refused the sale, and the reason for the refusal, and how the refusal was resolved. The record shall be available for inspection at the premises by police or authorised council officers all times during hours of licensable activities. **Please see revised Condition 39.**

12) Where indicated by the event risk assessment, searches of all persons entering or re-entering the venue will be undertaken by SIA licensed staff while monitored by the premises CCTV system. The event risk assessment will determine the level of searches to be undertaken; according to the venue search policy (as agreed with MPS Central East Police Licensing). **Please see new Condition 10.**

13) The premises must have a detailed documented security plan that must include an ejections policy, search policy, anti-theft policy, and SIA numbers this policy must be written down, reviewed annually and made available to police upon request. **Please see new Condition 10. Please could you provide an example of an anti-theft policy or clarify what you intend for the policy to do –given these are corporate (not music) shows what type of theft is it that you are concerned about. Note that we have added a new Condition 4 which says that all policies and plans specified in the operating schedule will be reviewed annually and made available.**

14) A written entry policy shall be in place and implemented at the premises to move customers into the premises in such a way as to cause minimum disturbance or nuisance to neighbours. The policy shall include details on queue management to ensure any queue to enter the premises is managed effectively and supervised by door staff to ensure that there is no public nuisance or obstruction to the public highway. this policy must be written down, reviewed annually and made available to police upon request. **Please see Conditions:12, 13, 16, 22, 25 and 26.**

15) A written egress policy shall be in place and implemented at the premises. The policy shall include details on audience dispersal to ensure egress is managed effectively and supervised by door staff, to ensure that there is no public nuisance, or obstruction to the public highway. This policy must be written down, reviewed annually and made available to police upon request.

**Please see Conditions:12, 13, 16, 22, 25 and 26.**

16) The premises shall adopt a drugs policy agreed with the MPS Central East Police Licensing Office. **Please see new Condition 15.**

17) The premises' security, egress, dispersal plans and searching policy as well as searching effectiveness shall be reviewed every year and the results made available to the MPS Central East Police Licensing Office upon request.

**Please see new Condition 4.**

18) Where indicated by the event risk assessment, a toilet attendant shall be in operation in all public toilets. This attendant must report any sightings or suspicion of drug use or dealing to a member of security immediately via radio link. **Please see new Condition 15.**

19) The premises shall have a welfare policy that will show how venue staff will manage customers who become vulnerable through intoxication or drugs, such a policy will include but is not limited to the use of dedicated "welfare officers" at peak times who will be easily identifiable, to customers, their role will be to monitor the welfare of customers, including identifying any customers who may be at risk of becoming overly intoxicated and liaising with management/security staff to assist them where necessary. Staff training on customer welfare such as "WAVE" and availability of free water to customers. The policy must be written, reviewed yearly, and made available to Police upon request. **Please see revised Condition 46.**

20) Where indicated by the event risk assessment, welfare staff will be deployed to the event. The welfare staff will be easily identifiable to customers, their role will be to monitor the welfare of customers, including identifying any customers who may be at risk of becoming overly intoxicated or otherwise vulnerable and liaising with management/security staff to assist them where necessary. All welfare interventions and outcomes to be logged in the welfare log. **Please see revised Condition 46.**

21) Drinking water to made freely throughout the venue, Signage to advertise this information to customers. **Please see revised Condition 40.**

22) All front of house staff shall complete welfare and vulnerability awareness training as part of their induction process to work at the premises. This training shall be documented and repeated/refreshed at six-monthly intervals. **Please see revised Condition 46.**

23) The premises entry and re-entry policy will be determined by the risk assessment for each individual event, advertised to the audience and enforced by security staff. **Please see new Condition 13.**

24) Premises smoking areas will be segregated from other areas of the venue and will be managed by members of staff. **Please see new Condition 50.**

25) No publicly ticketed music events shall take place at the premises, and all musical regulated entertainment shall be ancillary to the main purpose of the event. For example a DJ Set during and after an awards ceremony, or a party with music after a product launch. **Yes agreed. Please see revised Condition 2.**

26) A list of all events taking place at the venue shall be provided to Central East Police Licensing on a monthly basis. This list will contain the name of the event, nature of event, numbers attending, start and finish time, and number of security. Any amendments to the list are to be supplied to the Police as soon as practicable. **Please see revised Condition 6.**

Kind Regards

Mark



PC Mark Perry  
Central East Licensing Unit  
Metropolitan Police Service (MPS)  
[REDACTED]  
A: Licensing Office, 2nd Floor Stoke Newington Police Station

## BY EMAIL

30<sup>th</sup> January 2023

Dear Resident

### **Application for a Premises Licence for Oval Studios, 29 – 32 The Oval E2 9DT**

We write further to your email to the Licensing and Safety Team at the London Borough of Tower Hamlets in respect of the above-mentioned application.

First and foremost, we would like to thank you for taking the time to share your concerns regarding our application to operate Oval Studios and thought it might be useful to provide you with some detailed information as to how we intend to operate the venue and address some of the concerns and issues you have raised with your past experience of the venue.

By way of background, Broadwick is an experienced owner and operator of venues with a portfolio of hybrid venues across the UK. Our aim is to operate Oval Studios similar to our other venues such as Magazine in Greenwich (<https://magazinelondon.co.uk/>) and East Wintergarden in Canary Wharf (<https://eastwintergarden.com/>) holding corporate and brand events such as exhibitions, conferences, private hire, filming, product/brand launches, fashion shows and the like. We have also refurbished the venue so that it is more appealing to corporate and private clients.

Given the serious historic issues that you have experienced, we thought that it was important for you to know that we will not be holding any 'club' shows at the venue. Those of you that will have done some research on Broadwick will know that we are also an operator of music venues such as Printworks in Canada Water and the Beams in Newham but we are not operating Oval Studios as a music venue.

Accordingly, to provide you with some comfort that we are not simply making empty gestures, we have proposed that the Council make it a condition of the proposed licence that we will not hold music events where tickets are available for sale to the general public. Instead, any events with music will be corporate and brand events where music will be ancillary to the main purpose of the event i.e., music as part of a product/brand launch.

In addition, none of the previous management, staff or security staff will be involved with our operation of the venue – this is a clean fresh start for the venue. We would therefore envisage a significant reduction in crime and disorder in the local area as a result of not holding these types of events.

In respect of your issues with anti-social behaviour and litter, we have reduced our proposed closing time to 11pm on Sundays, midnight Monday to Wednesday and 1.30am Thursday to Saturday. Customers will also not be permitted to drink while leaving the venue and may only leave with alcohol if it is in sealed containers which will only be provided by way of a corporate gift or pursuant to an exposition such as a trade event taking place at the venue.

At the end of each event, we will put in place proper controls for customers leaving from the venue to the onward travel destination(s) as directed and supervised by our security and stewarding staff (which may include managing a pick up and drop off point for taxis and private hires) so as to minimise disruption. It is also our standard operating procedure to undertake a sweep of the area from the venue to the relevant transport hubs to ensure that customers have left the local area and are not loitering and/or causing a noise nuisance or otherwise on the way to the transport hub. In addition, our cleaning team will go along the same route as the sweep to clean the area and if we deem necessary, the cleaning team will repeat that process the next morning.

As to your previous issues with noise, not having club shows will help lessen some of those issues but we will also be putting in a noise monitoring system which will be managed by a sound engineer to minimize noise nuisance. In addition, we will close all windows and doors by a certain time in the evening and/or restrict the number of persons permitted to use any outside areas within the venue. We will also provide a dedicated phone number for residents to contact us should they have any issues/concerns including in relation to noise during an event.

Whilst we appreciate that this letter may not alleviate all your concerns, we hope that it goes some way to assure you we are a safe and responsible operator. If our application is granted, we would also hold a database with the email addresses of residents so that we can deal with any of your queries and concerns directly and efficiently.

If you would like to discuss any of the above further with us, please let the Licensing and Safety Team at the London Borough of Tower Hamlets know together with your contact details who will pass on your details and we will then contact you directly.

Kind regards

Broadwick Venues Limited

# Appendix 21

## **Noise while the premise is in use**

### General Advice

If they conclude this is a problem Members should consider whether it is possible to carry out suitable and proportionate noise control measures so that noise leakage is prevented. In addition Members may consider that only certain activities are suitable.

The hours of operation also need to be considered (see below).

If Members believe that there is a substantial problem of noise while the premises are in use and it cannot be proportionately address by licensing conditions they should refuse the application.

### Licensing Policy

The policy recognises that noise nuisance can be an issue, especially if a premises is open late at night. **(See Sections 9.1 of the Licensing Policy)**. While all applications will be considered on their merits, consideration will be given to imposing stricter conditions in respect of noise control where premises are situated close to local residents. **(See Section 14.10)**.

The Licensing Authority expects the applicant to have addressed all nuisance issues relating to the premises in their operating schedule and to have sought appropriate advice from the Council's Environmental Health Officers. **(See Section 9.2 of the Licensing Policy)**.

The Licensing Authority will consider attaching conditions to prevent nuisance. In particular Members may wish to consider (this list is not exhaustive):

- hours of opening (this needs to be balanced against potential disorder caused by artificially early closing times)
- Whether certain parts should close earlier than the rest (for example a "beer garden", or restricted in their use)
- Whether or not certain activities should have to close at an early hour, for example live music
- Conditions controlling noise or vibration (for example, noise limiters, keeping doors and windows closed).
- Prominent clear and legible notices at all exits requesting the public to respect the needs of local residents and leave the premises and area quietly
- Conditions controlling the use of explosives, pyrotechnics and fireworks
- Conditions controlling the placing of refuse
- Conditions controlling noxious smells
- Conditions controlling lighting (this needs to be balanced against potential crime prevention benefits)

## Police Powers

Part 8 of the Licensing Act 2003 enables a senior police officer to close down a premises for up to 24 hrs where public nuisance is being caused by noise coming from the premises and the closure of the premises is necessary to prevent that nuisance.

## Guidance Issued under Section 182 of the Licensing Act 2003

The prevention of public nuisance could include low-level nuisance, perhaps affecting a few people living locally as well as major disturbance affecting the whole community (2.15).

Licence conditions should not duplicate other legislation (1.16).

Necessary and appropriate conditions should normally focus on the most sensitive periods (2.19) and may address disturbance as customers enter or leave the premises but it is essential that conditions are focused on measures within the direct control of the licence holder.

## Other Legislation

The Environmental Protection Act 1990, Part 111 gives Environmental Health Officers the power to deal with statutory nuisances.

The Anti-social Behaviour Act 2003, Sections 40 and 41 give Environmental Health Officers the power of closure up to 24 hours in certain circumstances.



# Appendix 22

## Access and Egress Problems

Such as:

Disturbance from patrons arriving/leaving the premises on foot

Disturbance from patrons arriving/leaving the premises by car

Lack of adequate car parking facilities

Close proximity to residential properties

### Comment

The above have been grouped together as egress problems. Of course the particular facts will be different for each alleged problem.

Egress only is referred to-if necessary access can be added or substituted in.

### General Advice

In considering concerns relating to disturbance from egress, Members need to be satisfied that the premises under consideration has been identified as the source of the actual or potential disturbance. If they are satisfied that this is a problem, then proportionate conditions should be considered.

The hours of operation also need to be considered.

If Members believe that there is a substantial problem concerning egress and it cannot be proportionately addressed by licensing conditions, they should refuse the application.

### Licensing Policy

The policy recognises that noise nuisance can be an issue, especially if a premises is open late at night. (**See Section 10 of the Licensing Policy**).

The Licensing Authority expects the applicant to have addressed all nuisance issues relating to the premises in their operating schedule and to have sought appropriate advice from the Council's Environmental Health Officers. (**See Section 10.2 of the Licensing Policy**).

The policy also recognises that staggered closing can help prevent problems at closure time (**See Section 15.1**).

However, while all applications will be considered on their merits, consideration will be given to imposing stricter conditions in respect of noise control where premises are situated close to local residents. (**See Section 15.5**)

The Council has adopted a set of framework hours (**See 15.8 of the licensing policy**). This relates to potential disturbance caused by late night trading.

The Licensing Authority will consider attaching conditions to prevent nuisance and these may include Conditions drawn from the Model Pool of Conditions relating to the prevention of Public Nuisance. (**See Annex G of the Licensing Policy**). In particular Members may wish to consider (this list is not exhaustive):

- hours of opening (this needs to be balanced against potential disorder caused by artificially early closing times)
- Whether certain parts should close earlier than the rest (for example a “beer garden”, or restricted in their use)
- Whether or not certain activities should have to close at an early hour, for example live music
- Conditions controlling noise or vibration (for example, noise limiters, keeping doors and windows closed).
- Prominent clear and legible notices at all exits requesting the public to respect the needs of local residents and leave the premises and area quietly

#### Guidance Issued under Section 182 of the Licensing Act 2003

The prevention of public nuisance could include low-level nuisance, perhaps affecting a few people living locally as well as major disturbance affecting the whole community. (2.15).

Licence conditions should not duplicate other legislation (1.16).

Any conditions should be tailored to the type, nature and characteristics of the specific premises. Licensing authorities should be aware of the need to avoid inappropriate or disproportionate measures that could deter events that are valuable to the community, such as live music. Noise limiters, for example, are very expensive to purchase and install and are likely to be a considerable burden for smaller venues. (2.19)

Measures can include ensuring the safe departure of customers, these can include:

- Providing information on the premises of local taxi companies who can provide safe transportation home; and
- Ensuring adequate lighting outside the premises, particularly on paths leading to and from the premises and in car parks

Necessary and appropriate conditions should normally focus on the most sensitive periods (2.19) and may address disturbance as customers enter or leave the premises but it is essential that conditions are focused on measures within the direct control of the licence holder.

# Appendix 23

## Anti-Social Behaviour on the Premises

### Licensing Policy

The Licensing Authority expects the applicant to have addressed all crime and disorder issues relating to the premises in their operating schedule and to have sought appropriate advice. **(See Section 6 of the Licensing Policy)**

The Licensing Authority will consider attaching conditions to deter crime and disorder and these may include conditions drawn from the Model Poll of Conditions relating to Crime and Disorder. **(See Appendix 3 of the Licensing Policy)**. In particular Members may wish to consider (this list is not exhaustive):

- Methods of management communication
- Use of registered Door Supervisors
- Bottle Bans
- Plastic containers
- CCTV
- Restrictions on open containers for “off sales”
- Restrictions on drinking areas
- Capacity
- Proof of Age scheme
- Crime prevention notices
- Drinks promotions-aimed at stopping irresponsible promotions
- Signage
- Seating plans
- Capacity

If Members believe that there is a substantial problem of anti-social behaviour and it cannot be proportionately addressed by licensing conditions they should refuse the application.

### Police Powers

The Licensing Act 2003, Part 8 gives a senior police officer the power to close a premises for up to 24 hours where the officer believes there is, or is likely to be disorder on or in the vicinity and closure is necessary in the interests of public safety.

### Guidance Issued under Section 182 of the Licensing Act 2003

The pool of conditions, adopted by the Council is recommended (Annexe D).

The key role of the Police and SIA is acknowledged (2.1-2.2).

Conditions attached to licences cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder

and their staff or agents, but can directly impact on the behaviour of customers in the immediate vicinity of the premises as they seek entry or leave (1.16).

Conditions are best targeted on deterrence and preventing crime and disorder (2.3) communication, CCTV, police liaison, no glasses, capacity limits are all relevant (2.3 - 2.6).

The Guidance recognises working with Home Office Immigration Enforcement in the prevention of immigration crime. Licence conditions that are considered appropriate for the prevention of illegal working in licensed premises might include requiring a premises licence holder to undertake right to work checks on all staff employed at the licensed premises or requiring that a copy of any document checked as part of a right to work check are retained at the licensed premises.

#### Guidance Issued under Section 182 of the Licensing Act 2003

Conditions can be imposed for large capacity “vertical consumption” premises (10.23 – 10.24).

#### Guidance Issued by the Office of Fair Trading

This relates to attempts to control minimum prices.

#### Other Legislation

- The Council has a duty under Section 17 of the Crime and Disorder Act 1998 to do all it reasonably can to prevent crime and disorder

# Appendix 24

## Anti-Social Behaviour on the Premises

### Licensing Policy

The Licensing Authority expects the applicant to have addressed all crime and disorder issues relating to the premises in their operating schedule and to have sought appropriate advice. **(See Section 6 of the Licensing Policy)**

The Licensing Authority will consider attaching conditions to deter crime and disorder and these may include conditions drawn from the Model Poll of Conditions relating to Crime and Disorder. **(See Appendix 3 of the Licensing Policy)**. In particular Members may wish to consider (this list is not exhaustive):

- Methods of management communication
- Use of registered Door Supervisors
- Bottle Bans
- Plastic containers
- CCTV
- Restrictions on open containers for “off sales”
- Restrictions on drinking areas
- Capacity
- Proof of Age scheme
- Crime prevention notices
- Drinks promotions-aimed at stopping irresponsible promotions
- Signage
- Seating plans
- Capacity

If Members believe that there is a substantial problem of anti-social behaviour and it cannot be proportionately addressed by licensing conditions they should refuse the application.

### Police Powers

The Licensing Act 2003, Part 8 gives a senior police officer the power to close a premises for up to 24 hours where the officer believes there is, or is likely to be disorder on or in the vicinity and closure is necessary in the interests of public safety.

### Guidance Issued under Section 182 of the Licensing Act 2003

The pool of conditions, adopted by the Council is recommended (Annexe D).

The key role of the Police and SIA is acknowledged (2.1-2.2).

Conditions attached to licences cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder



and their staff or agents, but can directly impact on the behaviour of customers in the immediate vicinity of the premises as they seek entry or leave (1.16).

Conditions are best targeted on deterrence and preventing crime and disorder (2.3) communication, CCTV, police liaison, no glasses, capacity limits are all relevant (2.3 - 2.6).

The Guidance recognises working with Home Office Immigration Enforcement in the prevention of immigration crime. Licence conditions that are considered appropriate for the prevention of illegal working in licensed premises might include requiring a premises licence holder to undertake right to work checks on all staff employed at the licensed premises or requiring that a copy of any document checked as part of a right to work check are retained at the licensed premises.

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This relates to attempts to control minimum prices.

#### Other Legislation

- The Council has a duty under Section 17 of the Crime and Disorder Act 1998 to do all it reasonably can to prevent crime and disorder

# Appendix 25

## Protection of children from harm

- 10.1 The wide range of premises that require licensing means that children can be expected to visit many of these, often on their own, for food and/or entertainment. The protection of children from harm includes the protection of children from moral, psychological and physical harm. This includes not only protecting children from the harms associated directly with alcohol consumption but also wider harms such as exposure to strong language and sexual expletives (for example, in the context of exposure to certain films or adult entertainment). Home Office Guidance also expects Licensing authorities to consider the need to protect children from sexual exploitation when undertaking licensing functions.
- 10.2 Tackling Child Sexual Exploitation (CSE) is a key target both locally and nationally as such the Licensing Authority expects Licence Holders to:
- Understand that there are criminal offences in relation to sexual exploitation of a child,
  - Ensure that they and their employees have a basic awareness of the signs of CSE and how to report it;
  - Report any concerns to the appropriate authorities or to the Licensing Authority can advise them of the appropriate authority to report concerns to.
- 10.3 Applicants are to consult with the Responsible Authority designated for Child Protection listed in appendix 1 - List of Responsible Authorities of this who this Licensing Authority recognises to be competent body to advise on the protection of children from harm.
- 10.4 The Act does not prohibit children from having access to any licensed premises; the Council recognises that limitations may have to be considered where it appears necessary to protect children from harm.
- 10.5 The Licensing Authority will judge the merits of each separate application before deciding whether to impose conditions limiting the access of children to individual premises. The following are examples of premises that will raise concern:-
- Where there have been convictions, Fixed Penalty Notices (FPNs) or formal cautions for serving alcohol to minors or with a reputation for underage drinking

- With a known association with drug taking or dealing
  - Where there is a strong element of gambling on the premises
  - Where entertainment of an adult or sexual nature is provided
  - Where irresponsible drinking is encouraged or permitted.
- 10.6 Where its discretion is engaged, the Licensing Authority will consider any of the following options when dealing with a licence application where limiting the access of children is considered necessary to prevent harm to children:
- Limitations on the hours when children may be present,
  - Limitations on ages below 18,
  - Limitations or exclusion when certain activities are taking place,
  - Requirements for an accompanying adult,
  - Full exclusion of people under 18 from the premises when any licensable activities are taking place.
- 10.7 No conditions will be imposed requiring that children must be admitted to any premises and, where no limitation is imposed, this will be left to the discretion of the individual licensee.
- 10.8 The Act details a number of offences designed to protect children in licensed premises and the Licensing Authority will work closely with the police to ensure the appropriate enforcement of the law, especially relating to the sale and supply of alcohol to children.
- 10.9 All licence holders will be expected to comply the Portman Group Code of Practice, and in particular the Retailer Alert Bulletin by which the Portman Group informs licensed retailers, which products have been found to be in breach of the code, and should be removed from sale.
- 10.10 The Licensing Authority expects all licensed suppliers of alcohol to have robust measures, effectively managed and monitored, in place to ensure that minors are fully protected from harm. This will require operating plans to specify these measures and management controls taking into account paragraph 10.1 and 10.2 above. Where appropriate a written childcare policy should be available and be incorporated in the induction of staff.

- 10.11 The Licensing Authority will take appropriate and proportionate action where there are serious concerns in relation to the safe guarding of children in connection with a licensed premises, which may include consideration of applying for a review of the licence where there significant evidence of undermining the licensing objective of the protection of children from harm.
- 10.12 The sale of alcohol to a minor is a criminal offence and Trading Standards will conduct appropriate covert test purchasing exercises and will take account of any complaints and intelligence received. The Act permits the use of children under the age of 18 to undertake test purchases.
- 10.13 Where there are age restrictions imposed by the Act on the licensable activities in respect of children below a certain age, then the licensee will be required to demonstrate that they have age verification systems in place. This Licensing Authority believes that that Licensed Premises should have age verification policies to require individuals who appear to the person serving alcohol to be under the age of 25 years of age to produce on request appropriate identification. This is commonly referred to as the “Challenge 25 Scheme”. The rationale for this is because it can often be difficult to judge how old teenagers are and “Challenge 25 age verification system” would provide licensed premises with margin of error to prevent underage sales. Thus Challenge 25 can help to empower staff to challenge customers where there is doubt about their age. In turn this is likely to reduce the risk of the owner, or the seller of the alcohol, committing an offence.
- 10.14 Training in age verification systems should be given to all persons who might be in a position to serve or refuse the sale of alcohol to children. The training should include a basic understanding of the law, seeking proof of age, verifying the authenticity of proof of age cards and handling and recording refusals.
- 10.15 Where proportionate and appropriate, and its discretion is engaged, the Licensing Authority will impose the following standard conditions in relation to age verification systems:
- 1) All tills shall automatically prompt staff to ask for age verification identification when presented with an alcohol sale.
  - 2) A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
  - 3) A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record

shall be available for inspection at the premises by the police or an authorised officer at all times whilst the premises is open.

- 4) All staff whose duties include the serving of alcohol must be trained in the requirements of this scheme including the importance of recording any refusals.

## **11 Access to Cinemas**

- 11.1 Films cover a vast range of subjects, some of which deal with adult themes and / or contain, for example, scenes of horror or violence that may be considered unsuitable for children within certain age groups.
- 11.2 In order to prevent children from seeing such films, the Licensing Authority will impose conditions requiring licensees to restrict children from viewing age restricted films classified according to the recommendations of the BBFC, or the Council itself. The Licensing Authority will not consider reclassifying any films already classified by the BBFC. The Council will charge for classifying films, on a full cost recovery basis.
- 11.3 The Licensing Authority will classify films itself where it is satisfied that no BBFC classification exists. It will inform relevant licensee and require such classifications to be clearly contained in any advertising or informative material relating to such films.

## **12 Children and Public Entertainment**

- 12.1 Many children go to see and / or take part in an entertainment arranged substantially for them. Consequently additional arrangements are required to safeguard them at such times.
- 12.2 Where 10.1 applies, and its discretion is engaged, the Licensing Authority will require the following arrangements in order to control their access and egress and to assure their safety:-
  - An adult member of staff to be stationed in the vicinity of each of the exits from any level, subject to there being a minimum of one member of staff per 50 children or part thereof,
  - No child unless accompanied by an adult to be permitted in the front row of any balcony,
  - No standing to be permitted in any part of the auditorium during the Performance.
- 12.3 Where children are taking part in any regulated entertainment, and its

discretion is engaged, the Licensing Authority will require the operating schedule to clearly state the steps taken to assure their safety.

- 12.4 Where its authority is engaged, the Licensing Authority will consider attaching conditions to licences and permissions to prevent harm to children, and these may include conditions drawn from the Model Pool of. Conditions that can be found in the Secretary of State's Guidance.

## **Guidance Issued by the Home Office under Section 182 of the Licensing Act 2003**

Updated December 2022

### **Protection of children from harm**

- 2.22 The protection of children from harm includes the protection of children from moral, psychological and physical harm. This includes not only protecting children from the harms associated directly with alcohol consumption but also wider harms such as exposure to strong language and sexual expletives (for example, in the context of exposure to certain films or adult entertainment). Licensing authorities must also consider the need to protect children from sexual exploitation when undertaking licensing functions.
- 2.23 The Government believes that it is completely unacceptable to sell alcohol to children. Conditions relating to the access of children where alcohol is sold and which are appropriate to protect them from harm should be carefully considered. Moreover, conditions restricting the access of children to premises should be strongly considered in circumstances where:
- adult entertainment is provided;
  - a member or members of the current management have been convicted for serving alcohol to minors or with a reputation for allowing underage drinking (other than in the context of the exemption in the 2003 Act relating to 16 and 17 year olds consuming beer, wine and cider when accompanied by an adult during a table meal);
  - it is known that unaccompanied children have been allowed access;
  - there is a known association with drug taking or dealing; or
  - in some cases, the premises are used exclusively or primarily for the sale of alcohol for consumption on the premises.
- 2.24 It is also possible that activities, such as adult entertainment, may take place at certain times on premises but not at other times. For example, premises may operate as a café bar during the day providing meals for families but also provide entertainment with a sexual content after 8.00pm. It is not possible to give an exhaustive list of what amounts to entertainment or services of an adult or sexual nature. Applicants, responsible authorities and licensing authorities will need to consider this point carefully. This would broadly include topless bar staff, striptease, lap-, table- or pole-dancing, performances involving feigned violence or horrific incidents, feigned or actual sexual acts or fetishism, or entertainment involving strong and offensive language.



- 2.25 Applicants must be clear in their operating schedules about the activities and times at which the events would take place to help determine when it is not appropriate for children to enter the premises. Consideration should also be given to the proximity of premises to schools and youth clubs so that applicants take appropriate steps to ensure that advertising relating to their premises, or relating to events at their premises, is not displayed at a time when children are likely to be near the premises.
- 2.26 Licensing authorities and responsible authorities should expect applicants, when preparing an operating schedule or club operating schedule, to set out the steps to be taken to protect children from harm when on the premises.
- 2.27 Conditions, where they are appropriate, should reflect the licensable activities taking place on the premises. In addition to the mandatory condition regarding age verification, other conditions relating to the protection of children from harm can include:
- restrictions on the hours when children may be present;
  - restrictions or exclusions on the presence of children under certain ages when particular specified activities are taking place;
  - restrictions on the parts of the premises to which children may have access;
  - age restrictions (below 18);
  - restrictions or exclusions when certain activities are taking place;
  - requirements for an accompanying adult (including for example, a combination of requirements which provide that children under a particular age must be accompanied by an adult); and full exclusion of people under 18 from the premises when any licensable activities are taking place.
- 2.28 Please see also Chapter 10 for details about the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010.

- 2.29 Licensing authorities should give considerable weight to representations about child protection matters. In addition to the responsible authority whose functions relate directly to child protection, the Director of Public Health may also have access to relevant evidence to inform such representations. These representations may include, amongst other things, the use of health data about the harms that alcohol can cause to underage drinkers. Where a responsible authority, or other person, presents evidence to the licensing authority linking specific premises with harms to children (such as ambulance data or emergency department attendances by persons under 18 years old with alcohol-related illnesses or injuries) this evidence should be considered, and the licensing authority should also consider what action is appropriate to ensure this licensing objective is effectively enforced. In relation to applications for the grant of a licence in areas where evidence is presented on high levels of alcohol-related harms in persons aged under 18, it is recommended that the licensing authority considers what conditions may be appropriate to ensure that this objective is promoted effectively.
- 2.30 The 2003 Act provides that, where a premises licence or club premises certificate authorises the exhibition of a film, it must include a condition requiring the admission of children to films to be restricted in accordance with recommendations given either by a body designated under section 4 of the Video Recordings Act 1984 specified in the licence (the British Board of Film Classification is currently the only body which has been so designated) or by the licensing authority itself. Further details are given in Chapter 10.
- 2.31 Theatres may present a range of diverse activities and entertainment including, for example, variety shows incorporating adult entertainment. It is appropriate in these cases for a licensing authority to consider restricting the admission of children in such circumstances. Entertainments may also be presented at theatres specifically for children. It will be appropriate to consider whether a condition should be attached to a premises licence or club premises certificate which requires the presence of a sufficient number of adult staff on the premises to ensure the wellbeing of the children during any emergency.

## Offences relating to the sale and supply of alcohol to children

2.32 Licensing authorities are expected to maintain close contact with the police, young offenders' teams and trading standards officers (who can carry out test purchases under section 154 of the 2003 Act) about the extent of unlawful sales and consumption of alcohol by minors and to be involved in the development of any strategies to control or prevent these unlawful activities and to pursue prosecutions. Licensing authorities, alongside the police, are prosecuting authorities for the purposes of these offences, except for the offences under section 147A (persistently selling alcohol to children). Where, as a matter of policy, warnings are given to retailers prior to any decision to prosecute in respect of an offence, it is important that each of the enforcement arms should be aware of the warnings each of them has given.

<b>Table of relevant offences under the 2003 Act Section</b>	<b>Offence</b>	<b>Prosecuting Authority</b>
Section 145	Unaccompanied children prohibited from certain premises	Police and/or Licensing Authority
Section 146	Sale of alcohol to children	Police, Licensing Authority and/or Local Weights and Measures Authority
Section 147	Allowing the sale of alcohol to children	Police, Licensing Authority and/or Local Weights and Measures Authority
Section 147A	Persistently selling alcohol to children	Police and/or Local Weights and Measures Authority
Section 148	Sale of liqueur confectionery to children under 16. (This offence will be repealed by the Deregulation Act 2015 on 26 May 2015).	Police and/or Licensing Authority
Section 149	Purchase of alcohol by or on behalf of children	Police and/or Licensing Authority
Section 150	Consumption of alcohol by children	Police and/or Licensing Authority
Section 151	Delivering alcohol to children	Police and/or Licensing Authority
Section 152	Sending a child to obtain alcohol	Police and/or Licensing Authority
Section 153	Prohibition of unsupervised sales by children	Police and/or Licensing Authority

# Appendix 26

## **Safety Problems**

### General Advice

Members need to bear in mind the substantial amount of primary legislation in this area, and to only impose conditions where they are both proportionate to identified problems and not adequately covered by primary legislation.

The larger and more complex a premises before Members, the more likely it is that specific conditions will be proportionate and necessary.

### Licensing Policy

Premises should be constructed so as to minimise public safety risks. (See 7.1).

The Licensing Authority expects applicants to seek advice from both the relevant Health and Safety body and also the Fire and Emergency Planning Authority. (See 7.2). The applicant should identify where existing legislation is not adequate. (See 7.3).

The Licensing Authority will consider attaching conditions to ensure public safety and these may include Conditions drawn from the Model Pool of Conditions relating to public safety. (See Appendix 2 Annex E, F and J of the Licensing Policy). In particular Members may wish to consider the following headings: (this list is not exhaustive):

### Annex E

- Adequate arrangements for people with disabilities, inc. their awareness of them.
- Escape routes
- Safety checks
- Curtains, hangings, decorations, upholstery etc.
- Accommodation limits
- Fire action notices
- Emergency procedures
- Water
- Emergency vehicle access
- First aid
- Lighting
- Temporary electrical installations
- Alterations to the premises
- Special effects

### Annex F

This concerns Theatres and Cinemas

## Annex J

The safe clubbing checklist

### Guidance Issued under Section 182 of the Licensing Act 2003

The public safety objective “Licence holders have a responsibility to ensure the safety of those using their premises, as a part of their duties under the 2003 Act. This concerns the safety of people using a relevant premises rather than public health, which is addressed in other legislation” (2.6). For example, conditions should not be imposed on a premises licence or club premises certificate which relate to cleanliness or hygiene.

2.7, A number of matters should be considered in relation to public safety.

These may include:

- Fire safety;
- Ensuring appropriate access for emergency services such as ambulances;
- Good communication with local authorities and emergency services, for example communications networks with the police and signing up for local incident alerts (see paragraph 2.4 above);
- Ensuring the presence of trained first aiders on the premises and appropriate first aid kits;
- Ensuring the safety of people when leaving the premises (for example, through the provision of information on late-night transportation);
- Ensuring appropriate and frequent waste disposal, particularly of glass bottles;
- Ensuring appropriate limits on the maximum capacity of the premises (see paragraphs
- 2.11-2.12, and Chapter 10; and
- Considering the use of CCTV in and around the premises (as noted in paragraph 2.3 above, this may also assist with promoting the crime and disorder objective).

Safe capacities “should only be imposed where necessary for the promotion of public safety or the prevention of disorder.” (2.11). Therefore, conditions of a fire certificate must not be reproduced.

### Other Legislation

- The Health and Safety at Work Act 1974, and various Regs.
- The Regulatory Reform Order (Fire Safety) 2005.

### Other Guidance

- Model National and Standard Conditions for Places of Public Entertainment and Assoc. Guidance
- The Event Safety Guide
- Managing Crowds Safely
- 5 Steps to Risk Assessment
- Safer Clubbing
- Safety Guidance for Street Art etc.
- Various BS and ISO standards

# Appendix 27



## **Planning**

An application for a Premises Licence can be made in respect of a premises even where the premises does not have relevant Planning Permission. That application has to be considered and Members can only refuse the application where the application itself does not promote one of more of the Licensing Objectives. Members cannot refuse just because there is no planning permission. Where a Premises Licence is granted and which exceeds what is allowed by the Planning Permission and that Premises then operates in breach of planning then the operator would be liable to enforcement by Planning.

# Appendix 28

## **Licensing Policy Relating to Hours of Trading**

All applications have to be considered on their own merits.

The Council has however adopted a set of framework hours as follows:

- Monday to Thursday, from 06:00 hrs to 23:30 hrs
- Friday and Saturday, from 06:00 hrs to 00:00 hrs (midnight)
- Sunday, from 06:00 hrs to 22:30 hrs

(see 14.8 of the Licensing Policy)

In considering the applicability of framework hours to any particular application regard should be had to the following

- Location
- Proposed hours of regulated activities, and the proposed hours the premises are open to the public
- The adequacy of the applicant's proposals to deal with issues of crime and disorder and public nuisance
- Previous history
- Access to public transport
- Proximity to other licensed premises, and their hours

(See 14.9 of the licensing policy)

Subject to any representations to the contrary in individual cases the following premises are not generally considered to contribute to late night anti-social behaviour and will therefore generally have greater freedom

- Theatres
- Cinemas
- Premises with club premises certificates