



GENERAL PURPOSES COMMITTEE WORK PLAN and ACTION LIST 2022/23

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GENERAL PURPOSES COMMITTEE WORK PLAN 202/23

ACTIONS LIST

Action number	Title	Action Owner	Originating Meeting/Item	Due Date / Comment
1.	To report back on the work that is being undertaken on the outside bodies where Members are representing the Council	Matthew Mannion	GPC 10/01//22	
2.	A summary review of all BAME Governors appointed within Tower Hamlets.	Farhad Ahmed	A summary review of all BAME Governors appointed within Tower Hamlets.	Farhad requested this item be moved to the GPC meeting scheduled for 13.10.22 – NOW 15.12.22
3.	Forthcoming Restructures	Musrat Zaman	To report on any forthcoming restructures	Musrat requested item was withdrawn from 21.06.22 GPC. Committee members requested it moved to GPC meeting scheduled for 13.10.22 – NOW 15.12.22
4.	Review on Polling Stations	Robert Curtis	To review the Tower Hamlets Polling Station process	Review on Polling Stations – NOW 15.12.22 <i>due to referendum on 13.10.22</i>

N.B. once concluded - actions should remain on the list marked 'complete' for the remainder of the municipal year.

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21 JUNE 2022			
REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
1. Local Authority Governor Applications	To endorse nominations for appointments to Local Authority Schools	Farhad Ahmed Head of Governance Information and Traded Services	
2. Constitution Update	To receive an update on the Constitution	Matthew Mannion Head of Democratic Services	
3. Forthcoming Restructures	To report on any forthcoming restructures	Musrat Zaman Director of Workforce, OD and Business Support	
4. Employee Relations Casework Policy Annual Report (21/22)	An update on the Employee Relations Casework Policy Annual Report	Musrat Zaman Director of Workforce, OD and Business Support	
5. Post-Election Report – Thursday 5 May 2022	To receive an update following the Elections 2022.	Robert Curtis, Head of Elections	

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13 OCTOBER 2022			
REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
1. Local Authority Governor Applications	To endorse nominations for appointments to Local Authority Schools	Farhad Ahmed, Head of School Governance, Information and Traded Services	
2. Composition of Appeals Panels	To review Tower Hamlets Employment Appeals process	Musrat Zaman, Director of Workforce, OD and Business Support	
3. Employee Relations Casework and Policy Quarterly Review	An update on the Employee Relations Casework Policy Quarterly Report	Musrat Zaman, Director of Workforce, OD and Business Support	
4. Special Severance Payments Recommendations	An update on the Special Severance Payments	Musrat Zaman, Director of Workforce, OD and Business Support	
5. Update on Senior Recruitment	An update on Tower Hamlet Senior Recruitment	Musrat Zaman, Director of Workforce, OD and Business Support	

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15 DECEMBER 2022			
REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
1. Local Authority Governor Applications	To endorse nominations for appointments to Local Authority Schools	Farhad Ahmed, Head of School Governance, Information and Traded Services	
2. All BAME Governors Summary	A summary review of all BAME Governors appointed within Tower Hamlets.	Farhad Ahmed, Head of School Governance, Information and Traded Services	
3. Employee Relations Casework and Policy Quarterly Review	An update on the Employee Relations Casework Policy Quarterly Report	Musrat Zaman, Director of Workforce, OD and Business Support	
4. Forthcoming Restructures	To review any forthcoming restructures	Musrat Zaman, Director of Workforce, OD and Business Support	
5. Constitution Update?	To review the Constitution?	Matthew Mannion, Head of Democratic Services	
6. Review on Polling Stations	To review the Tower Hamlets Polling Station process	Robert Curtis, Head of Electoral Services	

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23 FEBRUARY 2023			
REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
1. Local Authority Governor Applications	To endorse nominations for appointments to Local Authority Schools	Farhad Ahmed, Head of Governance Information and Traded Services	
2. Employee Relations Casework and Policy Quarterly Review	An update on the Employee Relations Casework Policy Quarterly Report	Musrat Zaman, Director of Workforce, OD and Business Support	
3. Forthcoming Restructures	To review any forthcoming restructures	Musrat Zaman, Director of Workforce, OD and Business Support	
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