

22/03/2022

**LONDON BOROUGH OF TOWER HAMLETS**

**MINUTES OF THE GENERAL PURPOSES COMMITTEE**

**HELD AT 6.00 P.M. ON THURSDAY, 22 MARCH 2022**

**COMMITTEE ROOM ONE – TOWN HALL, MULBERRY PLACE, 5 CLOVE  
CRESCENT, LONDON E14 2BG**

**Members Present in Attendance:**

Councillor Helal Uddin (Chair)

Councillor Danny Hassell (Vice-Chair)

Councillor Peter Golds

Councillor Tarik Khan

Councillor Zenith Rahman

**Members in Attendance Virtually:**

Councillor Amina Ali

Councillor Denise Jones

**Officers Present in Person**

Janet Fasan – (Director, Legal – Monitoring Officer)

Matthew Mannion – (Head of Democratic Services, Governance)

Simmi Yesmin – (Democratic Services Officer, Committees, Governance)

Justina Bridgeman – (Democratic Services Officer, Committees)

**Officers in Attendance Virtually:**

Farhad Ahmed – (Head of Governance Information and Traded Services)

Keith Stanger – (Head of Safer Neighbourhood Operations)

Barry Scales – (Project Lead Community Safety Transformation)

Pat Chen – (Head of HR)

**Apologies**

Councillor Asma Islam

Councillor Motin Uz-Zaman

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**1 DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

There were no declarations of disclosable pecuniary interests.

**2 MINUTES OF THE PREVIOUS MEETING(S)**

The minutes of the General Purposes Committee meeting held on 10 January 2022 were approved as a correct record of proceedings.

**3. WORK PLAN**

The Committee reviewed the work plan for the current municipal year. Simmi Yesmin, Democratic Services Officer, noted that the Work Plan 2022/23 will be submitted at the next General Purposes Committee to be held on 21 June 2022 which was the first meeting of the municipal year.

At the invitation of The Chair Terry McGreenera, local resident, addressed a series of complaints. Officers informed the resident that matters raised were not in the remit of the Committee however, they would alert officers from Housing services all concerns.

**RESOLVED**

1. That the General Purposes Work Plan be noted.

**4. REPORTS FOR CONSIDERATION**

**4.1 Local Authority Governor Applications**

Farhad Ahmed, Head of Governance Information and Traded Services, introduced the report which detailed two recommended Governors to be appointed to Tower Hamlets maintained primary schools. Farhad noted that a great deal of work to recruit BAME Governors has been undertaken, and of the last six appointments, half have been BAME Governors.

The Committee AGREED the recommendations submitted and requested a summary to review all BAME Governors appointed within Tower Hamlets at the next Committee meeting.

**RESOLVED**

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1. That the recommended Governor applications be approved.
2. A summary on all BAME Governors be submitted at the next General Purposes Committee meeting.

#### **4.2 Use of Fixed Penalty Notices for Breaches of Byelaws and Setting of Penalties. Sections 15-18 London Local Authorities Act (LLA) 2004 – Facilitated Through London Councils' Transport and Environment Committee (TEC)**

Keith Stanger, Head of Safer Neighbourhood Operations, introduced the Committee to the amended summary report, following comments made on 10 January 2022 meeting where Officers sought legal clarification and was noted for the following:

- The 2013 byelaws relate to all Tower Hamlets parks and open spaces, regardless of any name changes to that section of land which existed at the time. A new proposal will have to be submitted for any new locations going forward.
- Applications to enforcement changes for all byelaws is recommended. Decisions on specific localities can then be determined.

The Committee AGREED the recommendation for the proposal.

#### **RESOLVED**

1. That the proposal to authorise the submission for consideration by the London Councils Transport and Environment Committee to authorise the use of Fixed Penalty Notices for Byelaws within Tower Hamlets to set penalty fees be approved.
2. That the report be noted.

#### **4.3 Localism Act 2011 – Pay Policy Statement 2022/23**

Pat Chen, Head of HR, introduced the report on behalf of Musrat Zaman, Director, Workforce, OD and Business Support. The report requires approval to adopt and publish the pay policy statement for 2022/23.

The policy sets out authorised council staff payments and includes both the pay structure and ratio levels for 2020/21 (1:13.65) and 2021/22 (1:11.45). Details will be updated in April 2022 to reflect the changes for 2022/23. The report also includes redundancy agreements and an amendment to post titles authorising entry level salaries above the spinal column from Director of Workforce, OD and Business Support to Head of HR/Senior HR Business Partners. This change is included in the Constitution Update report noted in item 4.5 of the agenda.

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The Committee AGREED the recommendation to adopt the pay policy statement 2022/23 with specified amendments.

**RESOLVED**

1. That the Pay Policy Statement 2022/23 be recommended for adoption by Full Council on 25 May 2022.
2. The Chief Executive, following consultation with the Director of Workforce, OD and Business Support, Chair of the GP Committee and Monitoring Officer, be delegated to make any minor changes to the 2022/23 pay policy statement.

**4.4 Update on Senior Recruitment- March 2022**

Pat Chen introduced the Committee to the following Senior Management updates:

- Corporate Director of Resources (Section 151 Officer). Interim arrangements are currently in place and adverts are scheduled for publication in April 2022. Interviews are scheduled to commence in June 2022.
- Director of Commissioning and Culture. Interviews are scheduled to commence in June 2022, as the current Director will stay until August 2022.

It was noted that there are no financial implications on recruitment to Tower Hamlets Council and the Committee AGREED to the report.

**RESOLVED**

1. That the report be noted.

**4.5 Member Induction Plan 2022**

Matthew Mannion, Head of Democratic Services, introduced the Committee to the amended report, following comments at the 10 January 2022 meeting. It was noted that the induction programme was extensive and subject to adjustment in terms of timelines.

Following questions from Members, Mr. Mannion explained that:

- IT training will be made available to Members during their first week of induction, which will include hybrid meeting tools. Most of the Member Seminar and Training programmes will permit physical and remote access to allow Member to attend as many events as possible. However, Members are expected to attend Committee formal meetings in person.

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- Member Seminars do not provide formal qualifications, however; Members will have access to the Learning Hub, which does give certification for completed courses. Mr. Mannion will look further into accredited qualifications and provide information to the Committee at a future meeting.
- As regulations have been amended, Members are no longer permitted to join the Council pensions scheme.

The Committee AGREED to the Members Induction Plan 2022.

**RESOLVED**

1. That the Members Induction Plan 2022 be approved.
2. That the report be noted.

**4.6 Constitution Updates**

(The numbers in brackets below relate to the paragraphs in the report submitted to the Committee)

Matthew Mannion introduced the report, which requires noting and/ or approval to a number of amendments to the Constitution, primarily:

- The addition of the Chief Executive's Office within the Council structure (3.5).
- Amendments to the Executive Scheme of Delegation (3.6)
- Additions and amendments to the Health and Wellbeing Board Terms of Reference (3.9), which have been signed off by the forementioned Board.
- London Housing Consortium exit from the Joint Committee (3.11)
- The addition of the new Code of Conduct, agreed by Council on the 17 November 2021 to the Constitution for May 2022.
- The tabled change to the Corporate Operating Procedures in relation to the proposed that a potential review of the Constitution to the General Purposes Committee Work Plan as a further recommendation.

The Committee thanked Mr Mannion for his good work and ensuring the Constitution was looked at in depth and AGREED to the recommendations outlined in the Constitution updates.

**RESOLVED**

1. That the amendments to the Constitution be approved.
2. That the report be noted.

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**5. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT**

As this was the last General Purposes Committee meeting of the year, the Committee commended the Chair and Vice Chair who will both be standing down. Thanks was also given to the officers for all the good quality of work undertaken throughout the year supporting the Committee. In turn, The Chair thanked the Committee for the solidarity, cooperation and guidance during the past years.

**6. EXCLUSION OF THE PRESS AND PUBLIC**

No resolution to exclude the press and public was passed at this meeting.

**7. ANY OTHER EXEMPT / CONFIDENTIAL BUSINESS THAT THE CHAIR CONSIDERS URGENT**

The exempt appendices related to the school Governor appointments were noted.

The meeting ended at 18.35pm

Chair, Councillor Helal Uddin  
General Purposes Committee