

Process for Applicant applying for a grant

Complete Application form and email to Council

Application will be assessed by the Grants Panel

If successful Applicant must complete and return Grants Award letter and Funding Agreement

Verification visit carried out to ensure project hasn't been done before application

Applicant completes project

Applicant notifies Council that project is complete and sends a copy of the invoice

Verification Visit to ensure project completed in line with application and invoice

Grant payment processed

Some Applicants will be asked if project can be used for Case Study

12 months after project completion Applicant contacted for monitoring data