



SME Energy Improvement Grant Application Form

Organisation Details

Company Name	
Address	
Contact Name	
Email address	
Telephone	

Eligibility Questionnaire (please delete as appropriate)

Does your organisation employ less than 250 employees?	Yes / No
Have an annual turnover less than £25m?	Yes / No
Is not more than 25% owned by an entity which does not meet the above criteria	Yes / No
The planned project is happening in a premises in Tower Hamlets	Yes / No

If you have answered No to any of the above questions then you are not eligible for a grant. Please contact us if you have any queries regarding this on the email address below.

Project Details

Name of project	
If the address of where the project is happening is different to the one above please provide the address here.	
<p>Project description:</p> <p>Give details of why you are carrying out the project, what you are replacing and what you are planning to install.</p> <p>Also include any additional benefits.</p>	
Cost of project (excluding VAT)	£
Grant requested (Maximum of 50% of project cost up to £5,000)	£
Will you be able to complete the project within 3 months?	Yes / No
If No when will project be completed?	

Energy Consumption Data – refer to your gas and electric bills to complete	
Gas consumption for last 12 months (kWh)	
Cost of gas per kWh (pence)	
Electricity consumption for last 12 months (kWh)	
Cost of electric per kWh (pence)	
Estimated gas savings following project (kWh)	
Estimated electricity savings following project (kWh)	
If you do not know the energy savings your project will achieve ask the company who have provided your quote for this information or contact us on the email address below.	
Verification and Control	
Do you have the permission of your landlord to complete this project (if applicable)? If applicable please provide a copy of the letter with this permission.	Yes /No / N/A
Will you allow a representative of the Council to visit your premises before and after the project has been completed to verify the project as per this application?	Yes / No
Will you provide the requested evidence and documents required to process the payment of the grant as set out in the guidance document?	Yes / No
Will you provide energy consumption data 1 year after the completion of the project for monitoring purposes?	Yes / No
Would you be happy for a Case Study on your project to be produced and shared on the Council's website?	Yes / No

I the undersigned confirm that the information in this application is true and accurate to the best of my knowledge and I have read the terms of the grant as set out in the Guidance document and agree to them.

Signed (electronic signature acceptable)	
Date	

Please email this completed form along with a copy of the selected quote(s) for the project to:

THEnergy@towerhamlets.gov.uk