Contract Ref & Title	CS5776 TH Children Advocacy & Independent Visitor (IV) Services		
Procurement Category:	Health & Social Care	Contract Duration & Extensions: 3 +1+1 years	
One-Time / Recurrent	Recurrent		□Capital □ HRA
Value Total:	Estimate between £805,260 and £1.0m	Funding Source:	□Grant ☑General Fund □S106 □ Reserves □ NHS CCG
Value P/A:	Estimate between £161,052 and £200,000	Statutory / Non- Statutory	Statutory
Cost Code	85059	Budget	
Current value	Advocacy = £128,252 p/a IV = £32,800 p/a	Revised Annual Contract	£161,052 - £200,000
Savings Annual Value	Not Applicable		
Savings Annual Value	IV = £32,800 p/a		

Not Applicable for this report

Scope of Contract

This contract proposes to merge the current Advocacy Service contract with the Independent Visitors (IV) contract enabling an integrated service offer for our looked after children (LAC) and Care Leavers (CL). Children's Social Care (CSC) and Children's Integrated Commissioning Team (CICT) learned over the past years that Advocacy and IV services work hand in hand and an integrated contract would enable better contract managed ensuring high-quality services for our children in care.

The Advocacy Service is currently part of an integrated contract with Return Home Interviews (RHI). However, CSC has decided to bring this service inhouse upon completion of the current contract on 30th June 2022.

Last year, CICT worked with CSC to align the IV contract end date with the Advocacy contract end date (30th June 2022) enabling an integrated recommission.

Advocacy and IV are both statutory services required for all Local Authorities with social services responsibilities. Advocacy and IV play a vital role in "safeguarding" children and young people, protecting them from harm & neglect and help them empower to reach their potential and uphold their human Rights. The Advocacy & IV Service offer independent advice and support to our children in care.

CICT is working closely with CSC to determine the exact value of this proposed integrated contract. Further needs and demand analysis will be conducted this autumn to determine the final contract amount to start the recommission. Initial findings indicate that there is a need for more IV's to support our CYP. The current contract only offers up to 17 IV's and the service has continuously held a waiting list.

Contracting Approach

The Council will undertake an Open Tender under the Public Contract Regulations Light Touch Regime. Market engagement will be undertaken in a fair and transparent process prior to the tender process to warm the market of the changes in requirements and attract potential providers.

Community Benefits

The successful bidder will be required to submit economic and community benefits for local residents as part of the tender process. Social Value will have a 5% overall weighting in the tender evaluation process with the requirements being developed and defined during the preparation of the Tender Pack.

Contract Ref & Title	THH5734 Lift Installation and Replacement			
Procurement Category:	Construction & FM	Contract Duration & Extensions:	4 years (no extension)	
One-Time / Recurrent	Recurrent	Funding Course	⊠Capital □On Going □ HRA	
Value Total:	£16.65m	Funding Source:	□Grant □General Fund □S106 □ Reserves	
Value P/A:	£4.1625m	Statutory / Non- Statutory	Statutory	
Cost Code	19105	Budget	THH Code	
Current value	£3.5m	Revised Annual £4.1625m		
Savings Annual Value	N/A			

Lift renewals are funded from capital budgets agreed annually with the council. Capital investment is planned according to the requirements of the stock. The budgetary allocation has increased due to the expansion of THH's lift installation programme. It is anticipated that 90 lifts will require replacing over the next 4 years and will cost in the region of £185,000 per lift, based on this year's average costs. Therefore, the contract for lift installations will increase in value but this will be as a direct result of the increased lift installation requirements.

By investing in the renewal of lifts, it is anticipated there will be an indirect saving made on the servicing, repairs and maintenance of the lifts over the coming years. The ongoing capital lift replacement programme, will be taking older problematic lifts out of service and replacing with modern reliable assets. New lifts receive warranties, a reduced level of servicing requirement and reduced number of repairs.

This procurement is expected to achieve better value for money with the increased size of the lift programme

Scope of Contract

The purpose of this contract is to deliver the 2022-2025 lift installations programme, as identified by the life expiry of the old lift assets.

The contract includes a full and comprehensive service including:

- Design of lifts /
- Building of lifts
- Installation of lifts
- Fire stopping works
- Associated building works

Contracting Approach

The contract duration will be 4 years with the commencing date coinciding with the expiry of the existing contract arrangements. The procurement approach will be developed in consultation with Tower Hamlet Homes, Corporate Procurement and Legal Services and will accommodate the particular requirements for Section 20 Leaseholders. It is likely that term contract arrangements will be utilised with a number sufficient number of Suppliers that will provide a robust and reliable service over the life of the Contracts.

Community Benefits

The successful bidder will be required to submit economic and community benefits for local residents as part of the tender. These requirements will be developed and refined during the preparation of the Tender Pack.

Contract Ref & Title	R5780 - Procurement of Property and Casualty Insurance		
Procurement Category:	Corporate Services Contract Duration & Extensions: 3 yrs + 1 + 1		
One-Time / Recurrent	Recurrent		□Capital ⊠ HRA
Value Total:	£4,428,960	Funding Source:	□Grant ☑General Fund □S106 □ Reserves □ NHS CCG
Value P/A:	£885,792	Statutory / Non- Statutory	Statutory
Cost Code	R4960.23334.A1361	Budget	The cost is charged to service cost centres.
Current value	£770,254 per annum	Revised Annual £885,792 (estimate)	
Savings Annual Value	Not Applicable		

Not Applicable to this report

Scope of Contract

The contract provides Property and Liability insurance to cover the Council's financial 'catastrophe' risk in this regard. The current contract ends 31st March 22 and approval for insurance cover for a further 5 years is being sought.

Contracting Approach

The new contract is currently being retendered by the Group Purchasing Consortium.

LBTH is a member of the ILC (Insurance London Consortium), a group purchasing consortium. The ILC was formed in 2008 and consists of 9 London boroughs. One of the ILC's responsibilities is to undertake tenders on behalf of the consortium, and all ILC members are partaking in the Property and Liability tenders.

Tenders for the provision of insurance will be requested through the Official Journal of the European Union (OJEU). The ILC will be conducting an open tender for insurers to provide insurance cover to the consortium members.

Soft market testing is being undertaken by brokers/insurers in order to secure feedback on the ILC approach and to understand any possible blocking points. In response the ILC may make changes to the tender documentation in order to encourage all insurers to respond whilst maintaining covers to the required level.

Community Benefits

Not applicable to this report

Contract Ref & Title	CC5781 Production and Event Management Services LBTH Events				
Procurement Category:	Corporate services	Corporate services Contract Duration & Extensions: 3 years, option to extend for 1 year			
One-Time / Recurrent	Recurrent		□Capital □On Going □ HRA		
Value Total:	£1,170,000	Funding Source: □Grant □General Fund □S106 □ Reserves			
Value P/A:	£292,500	Statutory / Non- Statutory	Non Statutory		
Cost Code	R4316.49342	Budget	R4316.49342		
Current value	£241,250 per annum Revised Annual Contract £292,500				
Savings Annual Value	Not Applicable				

This contract will have no committed spend threshold and will linked to earned income. We will be seeking the Supplier to demonstrate value for money for sub-contracted services.

Scope of Contract

We are seeking to appoint an experienced outdoor production and events management company to support the Tower Hamlets Arts, Parks & Events team with the delivery of council-organised events and to support the management of the corporate and private events that take place in the borough's parks and open spaces. The value of this contract will be up to £1,170,000 over the lifetime of the contract. It should be noted that there is no guarantee of this level of spend as overall spend depends on which events are confirmed on a year by year basis by Cabinet. The existing contract expires on 25/09/2022. The new contract would operate from 26 September 2022 for a contractual period of three plus one years.

Contracting Approach

This single-vendor framework agreement will primarily support the Arts, Parks & Events programme of annual events and any special projects that arise linked to national and council initiatives. The appointed bidder may also be required to undertake production and event management services for other council departments, such as Town Centre Management and Enterprise Teams. Tenders for this single-vendor framework agreement will be sought from suitable companies that have experience of managing a wide range of outdoor festival and events, including management of large-scale, outdoor events in an urban environment for an audience capacity of 15,000+.

Community Benefits

Social Value will have a 5% overall weighting in the tender evaluation process with the requirements being developed and defined during the preparation of the Tender Pack. This will include consideration of social value benefits that can be reasonably delivered within the tender. For example, there would be an expectation for suppliers to attend "meet the Supplier" event days, look to local sourcing where possible and to provide some work placement/s on larger event contracts.

It should be noted that the service itself helps to support the delivery of the Tower Hamlets Plan including supporting:

- Strong, resilient and safe communities
- > Better Health and well being

Contract Ref & Title	CC5788- Supply Frozen Food & Groceries		
Procurement Category:	Corporate Services	Contract Duration & Extensions: 4 years	
One-Time / Recurrent	Recurrent		□Capital □ HRA
Value Total:	£6.0m	Funding Source:	□Grant □General Fund □S106 □ Reserves □ NHS CCG
Value P/A:	£1,500,000	Statutory / Non- Statutory	Statutory
Cost Code	87100	Budget	87100
Current value	£1,695,000	Revised Annual £1,500,000	
Savings Annual Value	Approximately £200,000 because of a reduction of Primary Schools in Contract		

The value difference in 'expected' savings is largely due to school closures and a reduced number of Primary schools still in contract with Contract Services.

Scope of Contract

This procurement is for the supply of Frozen food & groceries. The Council's current agreement, jointly procured via the ESPO framework 84_17 will expire on 31st December 2021.

A new contract has been awarded by Havering (One Source) to Thomas Ridley and Son, Ltd for 4 years from 1 September 2021. The Council's (Contract Catering Services) method for the procurement of the Frozen food and groceries contract has been through Procurement Across London group(PAL contracts). The London Borough of Havering's Procurement Team (One Source) lead on the procurement process on behalf of the group which includes 6 councils as follows:

- · Havering,
- Barking & Dagenham,
- Waltham Forest,
- · Tower Hamlets,
- The Royal Borough of Greenwich
- Thurrock Unitary Authority

Contracting Approach

The Council's current contract agreement was jointly procured via the ESPO framework and will expire on 31st December 2021. In order to ensure there would be no interruption to the supply chain to the 6 collaborative partner councils from 1st January 2021 and beyond, Havering via One Source undertook an open competitive tender and have awarded a single framework supplier to **Thomas Ridley Sons, Limited.** The total estimated value over the life of the framework is circa £36,000.000.

Each participating member is responsible for their respective call-off agreements and all enter into separate call-off contracts: There is no commitment regarding the volume or value of orders which will be placed with the supplier.

Community Benefits

There is a requirement that all products sourced via the framework will have come from a sustainable process in accordance with the standards set by the Soil Food for Life organisation and this is likely to impact positively on health and wellbeing of school children by ensuring the continuity of school menus providing quality freshly made food with reduced sugar, salt and fat.

This method of procurement (through PAL contracts) has always been of great benefit to Contract Services as consistent and improved pricing and quality is achieved due to the increased puchasing power of the participating member authorities. The levels of rebate negotiated for the frozen & grocery food contract is significant and helps to meet the increasing employee costs due to the Council's commitment to the London Living Wage.

Contract Ref & Title	P5774 Leamouth Road – Advertising Board			
Procurement Category:	Construction & FM Contract Duration & Extensions: 7 years + 3 years			
One-Time / Recurrent	Recurrent		□Capital □ HRA ⊠ Income	
Value Total:	£900,000 income (anticipated income)	Funding Source:	□Grant □General Fund □S106 □ Reserves □ NHS CCG	
Value P/A:	£90,000 income (anticipated income)	Statutory / Non- Statutory	Non Statutory	
Cost Code	53383 - R9205 A0568	Budget	N/A	
Current value	£45,000 Revised Annual Contract £90,000 (anticipated income)			
Savings Annual Value	£45,000 (anticipated additional income)			

The outcome of the procurement process is likely to generate significant additional income to the council which is anticipated to be an extra £45,000 per annum (£90,000 per annum overal) subject to confirmation of the outcome of the procurement process.

Scope of Contract

This contract is for an advertising supplier to install an advertising structure on 2 sides of Leamouth Road roundabout. The structures will house digital panel which suppliers will use. The supplier will pay LBTH a fixed revenue per year for the use of LBTH land which will be income to the council + allow LBTH to use 10% of digital screens in daytime hours addition to any voidage time suppliers may face.

Contracting Approach

The Corporate Procurement Team will undertake an Options Appraisal and consult with Legal Services to identify the most appropriate procurement route to maximise the income from this concession opportunity. Noting the value of the concession is below the threshold of the Concession Contract Regulations 2016.

Community Benefits

The successful bidder will be required to submit economic and community benefits for local residents as part of the tender. Social Value will have a 5% overall weighting in the tender evaluation process with the requirements being developed and defined during the preparation of the Tender Pack and include 10% of digital screen time during daytime hours + voideage to run LBTH campaigns

Contract Ref & Title	P5769 Play Maintenance and Repairs			
Procurement Category:	Corporate Services	Contract Duration & Extensions: 3 years plus 1 plus 1		
One-Time / Recurrent	One-Time		□Capital □ HRA	
Value Total:	£850,000	Funding Source:	☐Grant ☐General Fund ☐S106 ☐ Reserves ☐ NHS CCG	
Value P/A:	£170,000	Statutory / Non- Statutory	Non Statutory	
Cost Code	45362,	Budget	Revenue	
Current value	£170,000	Revised Annual £170,000		
Savings Annual Value	Cheaper SOR items affording better value for more play areas			

The cost of the service will be in the region of £850,000 over the 5-year term of the contract. (3+1+1)This contract is being procured in line with the current contract value, and the funding is therefore accounted for and included within both parks and operational services budget Savings can be achieved by adding more frequently used items to the existing Schedule of rates as procured in 2016 continuing to down costs. The benefits of a 3+1+1 contract as proposed are it allows greater mobilisation and longer-term planning by the service provider which drives down costs. The benefit of the extension options are that in the event of poor performance, Tower Hamlets exercise the right to re-procure the service after the initial 3 years or alternately extend for reasons of high performance. This contact is being procured in line with similar values as of 2017 in which time 10 new playgrounds have been installed throughout the borough evidencing the anticipation of reduced rates. This contract is a zero-obligation schedule of rate contract whereby orders are raised following cyclical inspections.

When we have factor in a 20% increase in play areas this provides a significant savings on the current contract rates. This can be achieved by reduction of some unit quantities to provide lower minimum costs. For example, all surface costs at a 0.5 M2 rate rather than per m2 will allow for cheaper smaller repairs to be undertaken.

inflationary uplifts have been applied as per the contract conditions.

Scope of Contract

The objective of this project is the procurement of a contract for the provision of Playground repairs and associated works throughout Tower Hamlets. The contract is being procured in collaboration with officers from other Directorates that require these services Tower Hamlets Currently maintain over 60 play areas throughout the borough including Mile End Park and Victoria Park

All play areas are inspected on a daily basis by RPII qualified inspections and jobs raised as defects and vandalism occurs

There is a need to procure this service to ensure that Tower Hamlets parks continue to undertake critical H&S works in accordance with BSI standards and good practice guidance There is also a need for Tower Hamlets to use this process as a "best value" review and ensure that high quality of repairs are undertaken. The procurement of this contract will be in line with all legislations, British and European Standards and accepted best practice as described within the Tender Specifications.

The contract will be procured in line with the Parks and Opens Spaces Strategy, and with the inclusion of all relevant existing and future parks specific strategic documents and other requirements in line with Green Flag Best Practice standards.

Contracting Approach

The procurement process will be compliant with the Public Contracts Regulations 2015 as amended by Public Procurement (Amendment etc.) (EU Exit) Regulations 2020. The procurement approach will be developed by Corporate Procurement but it is likely to be an open tender with the necessary adverts being published as specified by Regulations. The tender opportunity will also be advertised on the London Tenders portal for the LBTH. It is anticipated these adverts will attract the interest of local service providers and afford them the opportunity to register in tendering for this contract.

Community Benefits

The Council follows a policy of active consultation with the Community through liaison with tenants groups, residents associations, user groups, and its partner organisations. Its aims and objectives reflect this and are subject to change over time.

The successful bidder will be required to submit economic and community benefits for local residents as part of the tender process. Social Value will have a 5% overall weighting in the tender evaluation process with the requirements being developed and defined during the preparation of the Tender Pack.

Contract Ref & Title	HAC5744 Domiciliary and Personal Care Services			
Procurement Category:	Care and Commissioning	Contract Duration & Extensions:	5 years plus extensions of 4 years on a +1+1+1+1 basis	
One-Time / Recurrent	One-Time			
Value Total:	£252,198,000 plus additional provision for Ethical Care Charter considerations, London Living Wage and CP1 index inflation - Adults £6,300,000 plus additional provision for Ethical Care Charter considerations, London Living Wage and CP1 index inflation – Children's	Funding Source:	□Capital □ HRA □Grant ⊠General Fund □S106 □ Reserves □ NHS CCG	
Value P/A:	£28,022,000 plus additional provision for Ethical Care Charter considerations, London Living Wage and CP1 index inflation – Adults £700,000 plus additional provision for Ethical Care Charter considerations, London Living Wage and CP1 index inflation – Children's	Statutory / Non- Statutory	Statutory	
Cost Code	R5600 30127 A1862	Budget		
Current value	£28,022,000 – adults 700,000 – children's	Revised Annual Contract	£28,022,000 – adults 700,000 – children's	
Savings Annual Value				

Savings will inherently be built into the new contracts with existing budgets remaining as is, with no increases proposed.

Background

- 1.1 On the 28th July 2021 Q1 (Cabinet contract forward plan) Cabinet approved the re-procurement of the Domiciliary and Personal Care services with a length of 5 years including extensions.
- 1.2 Work has begun to re-procure the services with a focus on coproduction and an outcome-based approach.
- 1.3 Following a benchmarking exercise and stakeholder discussion there is now a desire to move towards a longer contract length.
- 1.4 Some of the benefits of this approach include:
 - Stability the longer-term contract will allow suppliers to better plan and resource services this can potentially help to manage/reduce costs (in particular as overhead and running costs increase over time).
 - Staff recruitment and retention has historically been problematic in this sector and this has been compounded by Brexit – the stability of longer-term contracts will allow suppliers to better attract, recruit and retain staff.
 - Suppliers are more likely to invest in staff development and training knowing they have a 'long-term' arrangement which will lead to improved capability in the workforce and improvement in service provision and outcomes. Staff satisfaction (and therefore retention) is likely to increase if there are good opportunities for training, development and progression.
 - It is more likely to promote greater investment by suppliers in technology (and other areas of the service) to improve service provision and outcomes as providers will have assurance of income coming in over a longer period.
 - A longer-term contract should assist providers to submit a better commercial offer as they can offset initial start-up / implementation costs (including administrative and bidding costs) over a

- longer period. The Council costs / resources associated with commissioning services will also reduce.
- A longer-term contract will allow for better relationships and integration between the Council, providers and other health/system partners which in turn means a better, more cohesive service provision and holistic service experience for service users.
- There will be greater 'systems' stability internally and increased efficiency as relationships, processes and ways of working can be developed and improved with a service provider over a longer period rather than potentially change after a shorter-term contract.
- 1.5 We seek authority to change the contract duration approved by Cabinet (28thJuly 2021) from 5 years to up to 9 years subject to the further market engagement process described in para 1.6 which demonstrate benefits can be realised by extending the contract period and compliance with the specific procurement process recommended under para 1.7 to comply with the Public Contract Regulations 2015.
- 1.6 It is our intention to do wider pre-market engagement, seeking feedback from suppliers on the service and procurement approach before the procurement exercise is launched. The proposed term will be up to 9 years although the final term, will be set out based on market consultation. The term will include optional extensions, giving the Council the opportunity to terminate the contract earlier should this become necessary.
- 1.7 The Domiciliary Care and Personal Services procurement process will incorporate a defined scope of service for the end users that will form part of the services awarded to the supplier at the commencement date of the new contracts. This must be done to ensure the new contract arrangements are not encompassed within the provisions of the Public Contract Regulations 2015, Regulation 33 under which the contract duration shall not exceed 4 years. There will be contract provisions for other care and personal services to be added as and when required and likewise services requirements which are no longer required can be deleted.
- 1.8 The total cost of the contract will therefore be up to £252,198,000 for adults and up to £6,300,000 for children, plus additional provision for Ethical Care Charter considerations, London Living Wage and CP1 index inflation.
- 1.9 This approach is in line with several other Local Authorities across the country who have also entered longer term contract periods, up to 10 years, including extensions: Nottinghamshire, Isle of Wight, Lincolnshire, Swindon and Bracknell Forest.

Best value

1.10 The Domiciliary Care and Personal Service Contracts will be carefully monitored throughout their lifecycle to ensure each supplier achieves the minimum Service Levels set out in the Scope of Service and Contract and benefits are being delivered in accordance with the benefits realisation plan. Consideration will be given to the incorporation of an escalation process if Service Levels are not achieved which could ultimately result in the termination of the contract.

Monitoring levels will include (but not limited to);

- LBTH Health, Adults and Community DLT
- Integrated Commissioning Programme Board
- Domiciliary Care Steering Group
- Domiciliary Care Contract Management Group
- External inspections Care Quality Commission
- LBTH Procurement Review Panel Tollgate 3 Reporting Process

Contracting Approach

The procurement will follow a competitive procurement process in line with the Public Contract Regulations 2015 using the "Lite Touch" provisions under Regulations 74 to 79 and in compliance with the Councils procurement procedures.

Community Benefits

In line with LBTHs Social Value Matrix, it is proposed at a 5% weight will be given to community benefit when assessing the submitted tenders, and the social benefit clause as outline in the Social Value Matrix will be secured within the domiciliary and personal care services contracts.

Contract Ref & Title	AHS5124A Safe East - Integrated Young People's Health and Wellbeing Service		
Procurement Category:	Health and Social Care		
One-Time / Recurrent	Recurrent		
Value Total:	01/01/22- 31/12/22 = £629,681	Funding Source:	□Capital □On Going □ HRA ⊠Grant □General Fund
	(01/01/18 - 31/12/22) = £3,498,405		□S106 □ Reserves
Value P/A:	£629,681	Statutory / Non- Statutory	Non Statutory
Cost Code	37008	Budget	£629,681 FY22/23
Current value	681,682 (01/01/21 – 31/12/21)	Revised Annual £629,681 (01/01/22 – 31/12/22	
Savings Annual Value	The savings for the period January to December 2022 will be £52,001		

The initial annual contract value for the period 01/01/18 - 31/12/22) = £699,681 pa.

The current contract annual value (01/01/21 - 31/12/21) = £681,682.

The revised contract annual value (01/01/22 - 31/12/22) = £629,681.

The savings will be achieved because of improvement efficiency for the service delivery.

Scope of Contract

This service is for the provision to deliver a comprehensive integrated Health & Wellbeing service for young people (Sexual Health and Substance Misuse) aged 10 – 19 (in particularly vulnerable young people aged 19 – 25) in Tower Hamlets.

Following a procurement exercise in 2017, the contract for the provision of this service was awarded for a period of 5 years (3 years with the option to extend for 2 years) and commenced on 01/01/18.

The contract was awarded following a compliant tender process with the tender documentation (including specification), the contract notices and contract terms & conditions being clear that this was a 5-year contract (3 years with the option to extend for 2 years).

However, it has come to light that there was an administrative error in the initial Cabinet paper and the contract term and sum entered for the contract value was incorrect (only the initial 3-years was included).

This paper is to note the initial error and to agree the 2 years option to extend.

(please note that the contract was extended from 01/01/21 – 31/12/21 under Covid provisions).

The initial 3-year annual contract value was £699,681 (01.01.18 – 01.12.20)

This value reduced (savings) to £681,682 for the period 01/01/21-31/12/21

The value will reduce (savings) to £629,681 for the proposed extension period of 01/01/22-31/12/22.

Therefore, the total contract value over 5 years would be £3,498,405

For the avoidance of doubt, we seek authority to use the existing contract provisions to extend the current contract and we seek financial authority for £629,681 for the proposed contract extension.

Contracting Approach

The purpose of this submission is to gain Cabinet Authority to change the previous Cabinet Paper and extend the present contract for the period January to December 2022 (as allowed for under the current contract provisions).

During this time a process to re-procure the service will commence but this will be subject to a separate submission.

Community Benefits

This remains the same as per the current contract.

Contract Ref & Title	R5794 Enterprise Business Intelligence and Analytics Solution			
Procurement Category:	Corporate Services	Contract Duration & Extensions:	24 months plus 12 months extension	
One-Time / Recurrent	One-Time			
Value Total:	Up to £850,000 (wider BIA) + £302,500 (Mosaic BIA) = £1,152,500 (maximum value over 2 - 3-year term)	Funding Source:	⊠Capital □On Going □ HRA □Grant □General Fund □S106 ⊠ Reserves	
Value P/A:	Variable annual value up to a maximum total of £1,152,500 over the life of the contract including any extension	Statutory / Non- Statutory	Statutory	
Cost Code	C1105.29507.A0290 – project code 600666 C1105.29506. A0290 - project code 570013	Budget	£850,000 £302,500	
Current value	Not applicable	Revised Annual Contract	Variable annual value up to a maximum total of £1,152,500 over the life of the contract including any extension	
Savings Annual Value	Not applicable			

This is a new contract to procure a delivery partner to implement an enterprise business intelligence and analytics solution to drive forward the council's ambition to become a truly outcome focused organisation that uses digital tools to support its service delivery and decision-making. The solution supports the delivery of the Enabling Functions Review, which delivers a new approach to business intelligence, data analytics and performance management.

Scope of Contract

The delivery of an enterprise business intelligence and data analytics solution is a core component of the council's future target operating model. The council's organisational Blueprint 2022 identifies the need for a central repository of information to bring together data from numerous sources across the organisation, which can be structured, cut and analysed in different ways and be used for insight and intelligence.

This contract seeks to engage a delivery partner to build the solution, linking to a number of key line of business applications for statutory and non-statutory services, building on the council's investment in the Microsoft stack of applications. The partner will provide technical expertise in designing and building the solution and transfer skills to staff who will extend the use of the solution throughout the organisation and maintain data pipelines and analytics products as part of future business as usual delivery. The scope of the contract also includes the reporting and analytics element of the Phase 2 Mosaic implementation. Other elements of the Phase 2 Mosaic Implementation are contained in a separate contract included in the Q3 2021/22 Quarterly Forward Plan.

Contracting Approach

This contract will be procured through a competitive process using a suitable government IT framework. The contract will be structured in a number of stages, with performance related break clause options at clearly identified gateway points.

Community Benefits

In line with the council's Social Value Matrix, it is proposed at a 5% weight will be given to community benefit when assessing the submitted tenders, and the social benefit clause as outline in the Social Value Matrix will be secured within the procurement process.

Contract Ref & Title	HAC5787: Learning Disability and Autistic Spectrum Disorder Outreach Support Services		
Procurement Category:	Care and Commissioning	Contract Duration & Extensions:	3 years plus 1 (3+1)
One-Time / Recurrent	Recurrent		□Capital □ HRA
Value Total:	£4.0m	Funding Source:	□Grant ⊠General Fund □S106 □ Reserves □ NHS CCG
Value P/A:	£1,000,000	Statutory / Non- Statutory	Statutory
Cost Code	30171 R5600	Budget	£1,000,000
Current value	£850,000	Revised Annual Contract	£1,000,000
Savings Annual Value	Not Applicable		

The Council is seeking to secure efficiencies and cost controls by setting a cap on the maximum hourly rate to be charged by the suppliers.

Scope of Contract

Services will be provided as part of the Borough's statutory responsibilities for service users with a Learning Disability and Autistic Spectrum Disorder.

Outreach support is a key gap in the supporting independence pathway in Tower Hamlets and will enable the borough to bring within a contractual arrangement, a significant level of out of contract spend that has grown incrementally over a long period of time. Currently the main spend in this area is with our existing Learning Disability Providers. Whilst this changes according to individual need and Care Act assessments this is in the region of £850k per annum for approximately 75 people with Learning Disabilities and Autistic Spectrum Disorder who live in the community either independently or with their family or carer.

Providers bidding as a potential Service Provider will be required to deliver needs lead, flexible tailored person-centred support. Staff will be available from 8am to 7pm 7 days a week. Referrals will be made by Tower Hamlets Community Learning Disability Service (CLDS)

Contracting Approach

The Borough is seeking to establish a contracting arrangement of Providers from whom individual packages of Outreach Support Services can be purchased that enable adults with a Learning Disability and Autism to receive support whilst living independently in the community or with their family or carer. The contracting arrangement will ensure robust cost and quality thresholds are in place.

We will undertake an open tender process inviting bids from support providers with experience of supporting service users with Learning Disabilities and Autistic Spectrum Disorder through a spot purchase Contract Arrangement via a floating support model.

During the procurement process, a supplier event will be held to allow bidders to seek clarifications and guidance on the tender process and their submission.

Consideration will be given to procuring this contract in conjunction with other key procurements: HAC5739, HAC5740 and HAC5741.

The tender will offer bidders up to a 4-year contract term (3+1) to give both stability to service users and providers and facilitate changes that focus on meeting future as well as current needs.

We expect that there will be some level of growth within this contract as people move onto independence or as a result of people receiving more community support. A contracting arrangement of up to the value of £1m

is put forward in preparation for this.

The contract values noted within this Appendix 1 may need to be increased throughout the contract lifetime to incorporate and take account of LLW and inflationary pressures which may impact the sustainability and viability of the contract during future years. The contracting arrangement will define the provisions that may apply to deal with these issues.

Community Benefits

In line with LBTHs Social Value Matrix, it is proposed at a 5% weight will be given to community benefit when assessing the submitted tenders, and the social benefit clause as outline in the Social Value Matrix will be secured within the procurement process.

Contract Ref & Title	HAC5739 – LD Supported Living Scheme 1			
Procurement Category:	Care and Commissioning	Contract Duration & Extensions:	3 years plus 1 plus 1 (3+1+1)	
One-Time / Recurrent	Recurrent		□Capital □ HRA	
Value Total:	£2,905,855 - £4,905,855	Funding Source:	□Grant ☑General Fund □S106 □ Reserves □ NHS CCG	
Value P/A:	£581,171- £981,171	Statutory / Non- Statutory	Statutory	
Cost Code	R5600-30183-A2559 CLDS Cost Code tbc	Budget	£581,171 (LD Block Commissioning Support) + £400,000 (CLDS operational budget)	
Current value	£581,171	Revised Annual Contract	£581,171 - £981,171 The final value will be set at the level of spot purchased provision at the point of commencement to a maximum of an additional £400k. (currently £340k)	
Savings Annual Value	Not Applicable			

This Appendix 1 supersedes submissions within the Quarter 1 Contracts Forward Plan as two separate contracts which was approved by Cabinet on 28 July 2021.

It is now being represented as one contract in Quarter 3 Contracts Forward Plan for Cabinet consideration and approval. The key differences are to incorporate the additional budget allowance for the incorporation of the London Living Wage as a contract obligation and to make budget allowance for contract provisions to deal with inflation mechanisms to apply which should assist with the financial viability of the Service Provider over the 5-year contract term (if contract extensions are activated). The proposal to amalgamate existing contract arrangements into single contract arrangements reflects a change to the proposed future model of contracting arrangements that should assist with a reduction in management resources and make the contract more appealing to potential Service Providers.

The potential to deliver savings will be determined when finalising the overall contracting model. This will be informed by an appraisal of potential models and the availability of specialist buildings / adapted buildings to deliver the Learning Disability Supported Living Services. Opportunities for savings are expected from the provision of fewer and more efficient contract models alongside the introduction of a formal contracted approach to outreach support for people with a learning disability. This approach will apply to the following contracts: HAC5739, HAC5787 and HAC5741.

However, it is noted that due to the remodelled contract incorporating a number of accommodation-based 24-hour support services for adults with a learning disability, the requirement to both maintain 24-hour staffing ratios and ensure LLW is applied means the potential to deliver efficiencies is limited. It is also noted that whilst delivery of direct savings may be challenging, the continuation of these schemes will support delivery of the HAC Supporting Independence programme savings of £700k.

Note: The value total and value per annum figures indicated above includes additional spot spend that may be incorporated into this contract from the CLDS operational budget and for which definitive hours and costs will be considered and defined prior to tender.

Scope of Contract

The procurement will seek the provision of up to 25 units of supported accommodation for people currently living in 4 separate locations in the borough. The remodelled contract will incorporate a number of accommodation-based 24-hour support service facilities for adults with a learning disability as well as the provision of one-to-one outreach support services delivered into individual homes and within the community.

Referrals into services will be from the Tower Hamlets Community Learning Disability Service (CLDS).

The Service Provider will deliver life skills development support to prepare people to move on to more independent accommodation with less support when they are ready and able to do so. This service will also support individuals within supported living settings and community outreach support.

Through the delivery of supported accommodation and outreach support that is safe and effective, the service will focus on the enablement and maximising of independence for adults with learning disability that assists people to participate in community life. In doing so preventing the unnecessary use of more institutional forms of care.

Contracting Approach

The contracting approach will be informed by an appraisal of potential models and Learning disability supported living buildings currently underway. Opportunities to have fewer and more efficient contract models will be explored, alongside the introduction of a formal contracted approach to provide outreach support for people with a learning disability. This approach will apply to the following contracts: HAC5739, HAC5787, and HAC5741.

The tender will offer a 3 plus 1 plus 1 contract (3+1+1) to give both stability to service users and providers and facilitate changes that focus on meeting future as well as current need. We will undertake a tender process inviting bids from Service Providers with experience of supporting service users with Learning Disabilities. A supplier event will be held to allow bidders to seek clarification and guidance on the tender process and their submission.

To allow sufficient time to undertake this procurement whilst continuing to safeguard the service users and provide the necessary statutory level of care an extension of 2 months will be required within the existing contracts AHS5141 and AHS5144. This equates to £58,552 and £38,310 respectively.

The contract values noted within this Appendix 1 may need to be increased throughout the contract lifetime to incorporate and take account of LLW and inflationary pressures which may impact the sustainability and viability of the contract during future years.

Community Benefits

In line with LBTHs Social Value Matrix, it is proposed at a 5% weight will be given to community benefit when assessing the submitted tenders, and the social benefit clause as outline in the Social Value Matrix will be secured within the procurement process.

Contract Ref & Title	Independent Living Community Support			
Procurement Category:	Care & Commissioning	Contract Duration & Extensions:	6-month extension	
One-Time / Recurrent	One-Time	Funding Source:	□Capital □ HRA □Grant ☑General Fund □S106 □ Reserves □ NHS CCG	
Value Total:	£275,000			
Value P/A:	£550,000	Statutory / Non- Statutory	Statutory	
Cost Code	R5600-33201-A2559	Budget	£275,000	
Current value	£550,000	Revised Annual Contract	£550,000	
Savings Annual Value	Not Applicable			
Summary of how savings will be achieved				

MTFS Savings target of £571,286 to be delivered through repatriation of out of Borough placements. These placements will be supported under this contract.

Scope of Contract

The service assists people to develop or maintain their independence within their own homes, thus preventing the otherwise unnecessary use of more institutional forms of care and hospital admission; by providing recovery orientated floating support to individuals, the majority of whom are currently subject to Care Programme Approach arrangements/ Care act assessment. Service users may have a forensic history, including those on section 41 of Mental Health Act, MAPPA clients and those with serious mental illness or dual diagnosis- substance misuse and mental health issues.

The service focuses on engaging with and assisting service users to make good use of the community mental health services available to them whilst developing the knowledge, life skills and ability to manage and sustain a tenancy successfully.

These objectives are achieved by;

- Providing a recovery focused service putting in place a structured timetable that ensures the core tasks required to keep service users well and safe are fulfilled.
- Delivery of crisis intervention and support to service users who require short term support to deal with a crisis or challenge that they are experiencing. The level of support depends on individual need and will range from one hour a week, with no upper limit.
- Personalised service user lead support.
- Providing creative options for supporting service users to maintain healthy lifestyles, and eat nutritiously, access education, employment and training (EET), structured support to prepare for independent living and support with legal matters are areas that have been identified as important to service users.
- Support those existing supported living to move on via the borough's general needs housing quota. Through structured process of nominations and assessment, ILCS provides a further 6-month transitional support.
- Offer opportunities for service users to meet together, developing options for peer support and appropriate facilitated support groups relating to key areas or tasks.
- Recognising and addressing the personalisation agenda, developing more flexible and innovative approaches to service delivery for people who live in their own homes, whilst simultaneously driving up efficiency and effectiveness in the use of resources.

This contract will help achieve the Tower Hamlets Health and Well-being Board's vision for improving outcomes for people with mental health problems in the borough and takes a life course approach considering how the population can be supported to be mentally healthy "from cradle to grave". Outcomes for these services will demonstrate the 6 shared objectives of the strategy which are:-

- 1. More people will have good mental health
- 2. More people with mental health problems will recover
- 3. More people with mental health problem will have good physical health

- 4. More people will have a positive experience of care and support
- 5. Fewer people will suffer avoidable harm
- 6. Fewer people will experience stigma and discrimination.

Contracting Approach

A 6-month extension of the current contract is requested in order to enable a procurement to be undertaken subsequent to procurement of new contracts for supported living services. An open procurement will be carried out within the extension period to put in place a new contract from December 2022.

The value of the extension and subsequent procurement is listed as the current contract value. These values may be increased to incorporate LLW and inflationary pressures throughout the lifetime of the contract.

Community benefits

In line with LBTHs current contract deliverables for the 6-month extension.

Contract Ref & Title	HAC5771 - Antill Road Learning Disability Day Service			
Procurement Category:	Care and Commissioning	Contract Duration & Extensions:	3 years plus 1 plus 1 (3+1+1)	
One-Time / Recurrent	Recurrent			
Value Total:	£1,875,100 (block contract) £4,320,100 (inclusive associated spend)	Funding Source:	□Capital ⊠ HRA □Grant ⊠General Fund □S106 □ Reserves □ NHS CCG	
Value P/A:	£375,020 (block contract) £864,020 (inclusive of total associated spend)	Statutory / Non- Statutory	Statutory	
Cost Code	R5600- 30183-A2100	Budget	£864,020	
Current value	£375,020 (block contract) £864,020 (inclusive total associated spend)	Revised Annual Contract	£375,020 - £864,020	
Savings Annual Value	To Be Determined			
Summary of how covings will be achieved				

The service provides a day provision for adults with a learning disability and is currently funded from various different streams to the value of £621,000 per annum. This is made up of a block contracted element, along with individual spot contracted income to provide a service to individuals with complex needs, direct payments for attendees of the service who are supported by their own Personal Assistant and a contribution from the CCG through CHC funded clients.

In addition, the current contracted model means that broadly one third of the current attendees are funded separately through care agencies who provide specialist support from the centre. The value of this funding is £315,000 per annum

Savings will be achieved through procuring a more integrated model informed by a steering group made up of stakeholders from CHC and representatives from the Community Learning Disability Service's (CLDS) Health, Social Care and Transition Teams. The new model will be future proofed for the lifetime of the contract as demand for such specialist services is expected to increase as the profile of upcoming transition cases is both more complex and in need of more specialist support. The alternative is high cost, out-of-borough placements. A financial appraisal will inform the appropriate level of savings to be achieved by.

Scope of Contract

Antill Road Day Service supports adults with a learning disability who have a high level of disability and complex support needs. The service meets the needs of those who have additional mental health needs and/or challenging behavior enabling us to deliver against the national Transforming Care agenda. Before the Covid-19 pandemic the Service provided support to 21 social care Service Users. Many of those attending also have a physical disability and additional health needs; pre-Covid Continuing Health Care funded an additional four attendees through additional spot purchase arrangements.

The retendering of this contract supports the delivery of *Living Well in Tower Hamlets: The Adult Learning Disability Strategy* which set out a number of outcomes and improvements people with Learning Disability said were important to them.

Contracting Approach

The service will be procured on a 3+1+1 basis. A five-year contract term will give the provider some stability.

As outlined above the financial appraisal underway will recommend whether to continue with a block contract or move to a spot that aligns more with the learning disability framework for day services as well as considering opportunities for joint contracting with the CCG/ CHC.

Representatives from Integrated Commissioning and the Community Learning Disability Service (CLDS) will be invited to be members of the tender panel, who will review and evaluate submissions against the service specification requirements to ensure that the most economically advantageous bidders are selected.

The current service is provided from the leased Council building at Antill Rd. Antill Rd is the focus of a current Capital Project to ensure the service is in a fit for purpose building that is able to meet the increased demand for more complex cases. This is likely to recommend a new building and time will be needed to finalise any building move or redevelopment proposals prior to entering into a new procurement exercise. Building lease or rental terms will be needed as well as clarity on capacity prior to proceeding with procurement. A contract extension covering the period from 1/08/22 to 31/12/23 is required to allow sufficient time whilst continuing to safeguard the service users and provide the necessary statutory level of care

The value of the extension and subsequent procurement is listed as the current contract value. These values may be increased prior to the award and procurement exercise to incorporate LLW and inflationary rises throughout the lifetime of the contract.

Community Benefits

In line with LBTHs Social Value Matrix, it is proposed at a 5% weight will be given to community benefit when assessing the submitted tenders, and the social benefit clause as outline in the Social Value Matrix will be secured within the procurement process.

Contract Ref & Title	H3912 Lot 1 Lift Repairs and Maintenance &minor improvements - Extension			
Procurement Category:	Construction & FM	Contract Duration & Extensions:	6-month Extension	
One-Time / Recurrent	Recurrent	Funding Source:	□Capital □On Going ⊠ HRA □Grant □General Fund □S106 □ Reserves	
Value Total:	£467,500			
Value P/A:	£ 935,000	Statutory / Non- Statutory	Statutory / Non-Statutory	
Cost Code	17809	Budget	£935,000 per annum	
Current value	£467,500	Revised Annual Contract	£467,500 for 6-month extension	
Savings Annual Value	N/A			
Cummary of how sovings will be sobjeved				

This contract is funded from the HRA budget. This report is seeking approval to continue using the existing provider to deliver Lift repairs and maintenance services for a period of 6 months only based on the same terms and conditions. No savings are expected to be secured through this arrangement.

Scope of Contract

The current Lift Repairs and maintenance contract started 1st April 2012 and expires 31st March 2022. It provides a full and comprehensive service including:

- Statutory servicing and certification
- Breakdown/responsive repairs
- Maintenance
- Out of Hours service
- Minor planned works
- Installation, servicing and maintenance of domestic lifting equipment including stairlifts, hoists, step-lifts, through-floor lifts etc.

Contracting Approach

A new Lift repairs and maintenance contract is currently being procured. This procurement was planned however, when Cabinet approved the Appendix 1 for THH5761 on 28 July 21, Officers underestimated the impact of the delays to other procurements on the lift procurement, such that a new contract cannot be operational by 1st April (when the existing lift contract expires). The Lift procurement has experienced resource issues and delays as a direct result of the delays incurred on the other major contracts currently being procured by THH Repairs team (i.e. Gas servicing and General Build Repairs and Maintenance). Where these procurement timelines have been repeatedly adjusted/ rescheduled, the timeline for the Lifts procurement has been impacted and some activities will need to be pushed back. It is for these reasons that approval is now being sought to extend the existing contract with Precision Ltd. for a period of 6 months. Additional external support has been commissioned to limit the delay to six months. The proposed extension will ensure continuity of service and avoid further issues that could arise with multiple business critical contracts being mobilised at the same time. The value of the 6-month extension is estimated to be £467,500. This 6-month arrangement will be negotiated with the existing provider Precision Ltd. and will be supported by LBTH Legal Team.

Community Benefits

Continuity of service will be provided which will benefit the Residents that maybe impacted by lifts being "out of service" however no Additional community benefits will be secured through this extension.

Leaseholder implications

The indicative average annual spends per leaseholder via Precision for the periods 2017/18 to 2020/21 is £39.92 for services and £98.21 for qualifying works. A six-month contract extension should not trigger the service charge consultation regulations. Anomalous repairs that exceed the £250 threshold for qualifying works will require dispensation or a cap.

Contract Ref & Title	Highways & Street Lighting Works Contract (CLC4371)		
Procurement Category:	Construction and Professional Services	Contract Duration & Extensions:	1 Year Extension
One-Time / Recurrent	Recurrent	Funding Source:	*Capita * On Going * HRA *Grant *General Fund *S106 * Reserves
Value Total:	£12.1m		
Value P/A:	£12.1m	Statutory / Non- Statutory	Both statutory and non statutory
Cost Code	Various	Budget	Various – as outlined in report
Current value	£12.1m per annum	Revised Annual Contract	£12.1m for 1 Year Extension
Savings Annual Value			

There are no cashable savings associated with this contract extension, but any savings will inherently be built into the new contracts within existing annual budgets, with no increases proposed as a result of this contract. Any increased costs resulting from annual indexation adjustments will also be contained within the existing annual budgets.

Scope of Contract

This is a request to extend the current highways and street lighting maintenance and improvement works contract reference CLC4371 that is due to expire on the 31 March 2022. This current contract has already been subject to contract extensions, which were essential for the continued delivery of the Highways & Transportation Capital Programme of improvement works as well as the annual rolling programme of highways & street lighting maintenance and improvement works. The purpose of extending the original contract end date to 31 March 2022 was to allow alignment of the contract start/end date with the beginning/end of the fiscal year, bringing about operational benefits for project/scheme/programme delivery and to allow sufficient time for re-procurement activities.

However, due to working restrictions and remote working procedures necessary because of the Covid Pandemic and Highways staff being focused on the delivery of the Highway Maintenance Services under these unforeseen circumstances, the preparations for the re-procurement have not progressed as originally envisaged. It is no longer possible to deliver the Highways re-procurement project within the timeframe to align with the expiry of the extended Highways Maintenance Contract on 31 March 2022 without undue risk to the Authority to undertake the complex procurement process and allow sufficient time for the mobilisation of the new contract services.

This Cabinet Paper seeks authority to extend the existing Highways and Street Lighting contract for a further 12 months to allow the preparations of the technical specification and other technical and commercial documentation for the re-procurement, allow sufficient time for the tendering period to allow equal opportunities for all potential Bidders to comprehend the tender requirements and scope of works and services without discrimination or artificially narrowing competition and ensure a competitive environment for the re-procurement process.

As the Highway Authority, Tower Hamlets Council has responsibilities for the borough public highway network, which includes roads, footways, footpaths, highways structures and bridges, street lighting, highways drainage, road markings and signage, among its highways assets. The Councils statutory obligations under this Authority include a duty under section 41 of the Highways Act 1980 to maintain the highway in a safe condition. This duty will be discharged via an extension to the existing contract.

The extension of the contract will require the continuation of the provision of plant, labour and materials to be delivered in order to undertake the required works and services, in accordance with the original contract terms and conditions and price list as appropriate. The extended contract will also have integral provision of professional services via hourly rate prices submitted for a variety of graded professionals.

The current annual value of the existing contracts is £12.1m and this is the assessed value of the contract extension.

Contracting Approach

The existing contract will be subject to an extension for 12 months.

Community Benefits

The extension of the existing Highways and Street Lighting Contract will deliver the current range of community benefits.