

From: shift manager

Sent: 26 October 2021

To: Simmi Yesmin; [REDACTED]

Cc: Kathy Driver; M [REDACTED]

Subject: Re: Notification and Agenda - Licensing Sub Committee - 26 October 2021

Dear all

I write with a further follow up on this matter.

The sale and use of nitrous oxide is a problem in the local area and across London. This problem is not directly related to 93 Feet East and there is no direct link to 93 Feet East.

93 Feet East has a zero tolerance drugs policy and is totally against sale and use of nitrous oxide.

93 Feet East is taking a proactive role against the sale and use of nitrous oxide, and we want to actively work together with the police to tackle the problem.

For example:

- on Saturday 23rd October 2021 the security at the premises, as part of its standard customer searches on entry, found a person with nitrous oxide on them. The security confiscated the nitrous oxide, took a copy of the person's driving licence, and a manager called the police to attend the premises. Unfortunately, the police were unable to attend.
- on Saturday 23rd October 2021 the security at the premises noticed that there were people on the street trying to sell nitrous oxide. The manager called the police a number of times to report the matter, and asking for the police to attend to deal with the nitrous oxide sellers. Unfortunately, no police attended on the night.

There is an issue with nitrous oxide locally. There are, however, many bars and restaurants along Brick Lane. The nitrous oxide sellers are attracted to busy areas where there is a night-time economy. Accordingly, geographically, nitrous oxide sellers come to the Brick Lane area. 93 Feet East is located by the extremely busy intersection of Dray Walk and Brick Lane, with a very high footfall, which explains why the nitrous oxide sellers are attracted to this area. There are similar (but worse) problems with nitrous oxide in Shoreditch just a couple of minutes north of Brick Lane

Given the nature of the nitrous oxide issue, we wonder whether there is any benefit in the formation of a working group, led by the responsible authorities, aimed at tackling the issue of nitrous oxide. This could include representatives from the police, environmental health, community safety, waste management services, the NHS, and representatives from businesses. If the authorities were minded to do this we would actively support and contribute to the working group.

We have robust procedures in place and 93 Feet East is run responsibly and robustly in order to promote the four licensing objective, including specifically the prevention of crime and disorder and the prevention of public nuisance.

We are not aware of any issues in relation to crime or disorder directly relating to 93 Feet East. Crime and disorder directly relating to 93 Feet East is not a matter that has been raised to us by the police, either directly or through the 'Pubwatch' meetings that we attend.

I would also repeat the position and statements made in my email of 15:02 on 24 October in relation to our responsible operating procedures around the four licensing objectives, and specifically in relation to nitrous oxide and the dispersal of customers after closing time.

Our position is, as explained, that the issue of nitrous oxide is not connected to 93 Feet East, but rather it is a wider geographic and societal problem. We stress that it is a problem that we want to tackle together with the help of the police. Nitrous oxide is harmful to our business, and we are extremely keen to tackle the issue.

Nonetheless, with regard to concerns raised by the police, we would like to put forward the following evidence to demonstrate 93 Feet East's high standards of operational procedures in relation to the four licensing objectives, and also to **put forward additional measures in relation to the proposed TEN on 31 October, as follows:**

1. **Reduce the hours** requested for the TEN to:
 - 01:00 - 03:30 hours (being a 2 hour shortening); and
 - 22:30 - 23:00 (being a 55 minute shortening).
2. Propose a number of comprehensive and robust **additional conditions specific to the TEN and 31 October.**
3. Provide 93 Feet East's **Entry and Dispersal Policy** to be added to the agenda materials, which for the avoidance of doubt, we will comply with on 31 October.
4. Provide 93 Feet East's **Zero Tolerance Drugs Policy**, which is extremely robust, to be added to the agenda materials, which for the avoidance of doubt we will comply with on 31 October.
5. We arrange for 93 Feet East to have **regular covert visits by a specialist consultant** (Capital Safety Solutions).
 - Capital Safety Solutions then provide **written reports to the 93 Feet East management** reporting on how the premises were run and operated on the night of the covert visit.
 - This covers everything from customer searching, security vigilance, staff behaviour and friendliness, checking for signs of drug use or sale of drugs, type of customers, atmosphere, and so on.
 - We **attach the report for the last of these undercover covert visits**, which took place on Friday 22nd October 2021.
6. As well as the undercover covert visits, 93 Feet East **engages a specialist licensing consultant** (Michael Watson of Licence Consultants) who regularly attends the premises to provide ongoing licensing compliance and best practice advice and assistance, and helping to ensure that licensing requirements are met.

We hope that this additional information, together with the changes to the TEN application for 31 October, the addition of further conditions for 31 October, will satisfy the police's concerns, allowing them to withdraw their objection, and mean the Licensing Sub Committee meeting on 26 October is unnecessary.

In the unlikely event that these additional measures and information does not reassure the police, we would request that this email with attachments, together with my email of 24 October (below), be

added to the Agenda for the Licensing Sub Committee meeting on 26 October so that it may be considered by the members of the committee.

Thank you all for your time, and I look forward to hearing from you. I also look forward to working together with the police in the future to combat the matter of nitrous oxide use.

Kind regards

Ivaylo Manev

From: shift manager

Sent: 24 October 2021 15:02

To: Simmi Yesmin; B [REDACTED]

Cc: Kathy Driver, MA [REDACTED]

Subject: Re: Notification and Agenda - Licensing Sub Committee - 26 October 2021

Dear all

I hope you are well, and thank you for the emails.

Dear PC Leban

Thank you for the letter of 20 October to Tower Hamlets Licensing, and I hope that you have been well since we spoke last month.

Would you be available for a call or a meeting to discuss the TEN application relating to 31 October 2021?

I do note the comments in your letter of 20 October about nitrous oxide cannisters, and also our telephone conversation in September 2021 relating to the same matter of nitrous oxide cannisters.

It would be most helpful to speak or meet to discuss the matter, but I would also like to briefly summarise in this email that we do have measures in place in relation to nitrous oxides specifically, and also the four licensing objectives more generally (including customer dispersal at closing time). In brief:

- As we have discussed previously, we are strongly against the sale and/or use of nitrous oxide on the public highway outside or nearby 93 Feet East.
- For the avoidance of doubt, we do not allow any nitrous oxide into the venue. All people entering the venue are thoroughly searched.
- For the avoidance of doubt, and notwithstanding the note below about the time that nitrous oxide is attempted to be sold on the public highway (after the venue's closing time), if any potential customer is observed on the public highway taking nitrous oxide, they are not allowed entry to the venue. The same applies in the case of illegal drugs.

- 93 Feet East has an effective zero tolerance drugs policy which includes the possession, sale and use of nitrous oxide.
- As we have discussed, there have been instances of people seeking to sell nitrous oxide to members of the public on the public highway near to 93 Feet East. This is something which, when it happens, we have observed tends to happen after the venue's closing time. The people seeking to sell nitrous oxide appear to be in organised groups. We would also note that there are also instances of people seeking to sell nitrous oxide in the wider local area but much further away from 93 Feet East. There are also of course also instances of nitrous oxide being sold in other parts of London and across the UK.
- As noted above, we are against the sale and/or use of nitrous oxide. Our security personnel monitor the public highway outside the venue, and if they observe anyone seeking to sell nitrous oxide, they approach those people and ask them to move on. There is a limit to what our security personnel are permitted to do on the public highway, but we have found in the past that this approach has been successful in moving these people on, with the effect that nitrous oxide is generally not sold or taken outside of the venue.
- It may the case that nitrous oxide is sold a further distance away from the venue. This is something we are against, but it is also unfortunately something which it is difficult for us to control. This is a matter that we would very much like and appreciate the police's help with. We have previously requested police help with this, but have been told that as the use of nitrous oxide is not currently a criminal offence, that there is a limit to what the police are able to do. We have also observed the police in the area on patrol who do not take action against people selling nitrous oxide on the public highway. We would very much appreciate discussions with you as to whether there is anything we can do, working together, to seek to prevent the sale of nitrous oxide anywhere in the local area to the venue.
- There is no evidence to link 93 Feet East to the sale or use of nitrous oxide. The sale and use of nitrous oxide is on occasion a problem in the area (as it is elsewhere in London) which is not exacerbated by 93 Feet East or its customers. We feel that it would be wrong and unfair to make a connection between the two, and as noted there is no evidence of such a connection.
- As discussed in our call in September 2021, we are very happy to call the police whenever we notice people on the street seeking to sell nitrous oxide and asking the police to attend to deal with those people. In fact last night (Saturday 23rd October) for an unknown reason there appeared to be a particular issue with nitrous oxide in the Brick Lane area. We are not sure why there was a particular issue last night, as there had not been issues in the first three weekends of October. In brief:
 - We found a person trying to enter the venue with nitrous oxide. Our thorough searching on entry found this. We confiscated the nitrous oxide, took a copy of the person's driving licence, refused the person entry, and called the police.
 - We observed people on the public highway trying to sell nitrous oxide. We called the police a number of times, were told that a police car and officers would attend if there was an available car. However no police officers attended the premises.

- We do have a formal queuing and dispersal plan which forms part of 93 Feet East's general operational manual. For your easy reference I have extracted the dispersal policy from the operational manual and attach it to this email. This includes seeking to ensure (insofar as possible) that customers leave the premises gradually, customers leaving being monitored by our security personnel as they leave the premises, being asked by security to be quiet as they leave the premises, having signage asking customers to leave quietly, and of course not being allowed to leave the premises with any alcoholic drinks or with non-alcoholic drinks in glass vessels. Our security personnel do this monitoring and guiding of dispersing customers both inside the premises and outside on the public highway. Although the entrance/exit to the venue has no residential properties in its immediate vicinity (which helps to ensure the noise of customers outside the premises does not cause any nuisance) our security personnel ask customers leaving not to congregate outside the venue, but to move on and continue quietly on their journeys home.

I do note your comment regarding crimes reported in the ward of Spitalfields and Banglatown. I am confident, however, that 93 Feet East is a responsibly and well run premises, and that it is not a major generator of crime, either during its usual opening hours or during late night TENs. We would rather reach agreement with you than have the necessity for a licensing hearing, and we would like to work together with you to this end. However, if this is not possible, for a licensing hearing we would need the following information from you:

- of the 452 crimes reported in August and September 2021 how many relate directly to 93 feet East;
- of the 452 crimes reported in August and September 2021 how many relate specifically to the sale of nitrous oxide; and
- of the 452 crimes reported in August and September 2021 how many relate specifically to the use of nitrous oxide.

I do feel that we have robust procedures in place and that the premises is in practice also run responsibly and robustly in order to promote the four licensing objective, including specifically the prevention of crime and disorder and the prevention of public nuisance. In this email I have only really commented on the matter of nitrous oxide and our dispersal policy, as these are the matters noted in your letter of 20 October. However, just to be clear, I feel that through 93 Feet East's operating procedures we do effectively promote the four licensing objectives.

We would very much welcome speaking or meeting with you to discuss the TEN application as well as 93 Feet East more generally. I would be happy to do this on the weekend (today) if you are available, or on Monday 25th October if that is more convenient for you. We would like to work together with you to ensure that the four licensing objective are promoted and give you comfort that this is indeed the case. Also, specifically in relation to the 31 October TEN application, if there is anything further that we can provide to you in order to give you the comfort, please do let us know.

Thank you for your time and I look forward to hearing from you.

Kind regards

Ivaylo Manev

Simmi Yesmin

From: [REDACTED]
Sent: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: Notification and Agenda - Licensing Sub Committee - 26 October 2021

Dear all

I write with a brief follow up to my email below.

We are advised that a police objection to a temporary event notice must be made within two working days of that temporary event notice application.

Our temporary event notice application was made on Friday 15th October 2021.

The police objection was made at 14:17 on Wednesday 20th October 2021. This was more than two working days after the application was made. Our understanding is that this means the objection cannot be accepted.

Kathy, I would be grateful if you could please check this point on behalf of Tower Hamlets Licensing and revert.

I would like to stress that (as stated in my email of 24 October) we have appropriate measures and procedures in place in relation to the proposed TEN extension on 31 October 2021. I would also reiterate and confirm that we very much want to work together with the police to combat the matter of the sale and use of nitrous oxide.

PC Leban, I also stress that I would still very much like to speak or meet with you to discuss this matter at your early convenience. We have tried to make contact with you but do not have a telephone number for you, so have not managed to make contact with you today. Please could you call me when you have time (07908 624544), or is there a number I can call you on at a time convenient to you?

Thank you for your time, and I look forward to hearing from you as soon as possible.

Kind regards

Ivaylo Manev

[REDACTED]

93 Feet East – Proposed Conditions for TEN 31.10.2021

1. The premises will comply with the conditions attached to premises licence 16987.
2. A minimum of 12 SIA licensed door supervisors shall be on duty at the premises at all times whilst it is open for business and providing licensable activities, and they must correctly display their SIA licences when on duty so as to be visible.
3. At least 2 SIA licensed door supervisors shall be on duty at the entrance of the premises at all times whilst it is open for business and providing licensable activities, and they must correctly display their SIA licences when on duty so as to be visible.
4. All persons entering or re-entering the premises shall be searched by a SIA licensed member of staff and monitored by the premises CCTV system.
5. There shall be no admittance or re-admittance to the premises after (02:00) [replaces premises licence condition 18, annex 3].
6. All customers entering the premises shall have their ID scanned on entry, save for when a biometric scanning system is in place. The details recorded shall include a live facial image capture of the customer and capture the photographic identification produced. The details recorded by the ID scanner system shall be made available to the Police and the local authority upon request.
7. If any person is seen to be selling or using nitrous oxide on the public highway outside the premises the manager on duty at the premises will call and inform the police without delay.

QUEUING, DISPERSAL & PUBLIC HIGHWAY POLICY

AIMS

To ensure there is an absolute minimum of noise, and to prevent any nuisance being caused to our neighbours and the general public.

While the immediate vicinity of 93 Feet East is not residential, there are residential streets in the surrounding area, the closest being Woodseer Street and Spital Street (see the attached **Context Plan**). Due regard must be given to our residential neighbours, and to the protection of their amenity.

To reduce the risk of crime and disorder outside 93 Feet East during operation and as Guests arrive and leave.

MONITORING AND RESPONSIBILITIES

All staff will be trained in these procedures and will receive regular refresher training.

This document should be reviewed on an annual basis to ensure its effectiveness and relevance is not compromised.

The manager in charge on a particular day will be responsible for ensuring the procedures are fully implemented.

There will be a briefing each trading night where staff are assigned specific roles and responsibilities. The briefing will address any issues raised in relation to previous trading days. Each briefing will consider any aspects of trading that could cause a nuisance to neighbours, and will put appropriate measures in place accordingly.

Each member of staff should have an effective means of communicating with the manager and with other members of staff (including for the avoidance of doubt security personnel).

QUEUING & ENTRY CONTROLS

1. Any queues will be supervised by at least one Security.
2. People in the queue will be advised of likely waiting times.
3. People queuing will be advised that entry may be subject to a search.
4. If waiting times for entry are lengthy, and it is anticipated that some people queuing will not gain entry prior to closing time, the people queuing should be informed and advised that entry is unlikely.
5. Security will monitor people queuing and identify anyone who is vulnerable, and provide care for their welfare.
6. Any people queuing (or people 'milling' nearby) who are causing excessive noise or disturbance, will be asked to be quiet and behave responsibly. If they refuse or if their behavior persists, they will be asked to leave the queue and will be calmly

informed that they will not be allowed entry. They will be asked to leave the area quietly.

7. A Manager will check queues regularly throughout the night.
8. During busy periods a Manager will remain on duty at the main entrance or in the Customer Reception Area.
9. The entrance must not be obstructed.
10. Security operating at the main entrance and on the public highway outside the Premises will wear high visibility jackets or vests.

EXIT & DISPERSAL CONTROLS

1. Security will endeavour to create and control a slow and steady flow of Guests leaving 93 Feet East.
2. Security will be proactive about dispersal of Guests and other people (in particular groups) outside the Premises on the public highway. People '*lingering*' on the public highway will be calmly spoken to by Security or a Manager and asked to move on and continue their journey home quietly.
3. Security will monitor Guests leaving and identify anyone who is vulnerable, and provide care for their welfare.
4. Security will encourage Guests to leave the area quickly and quietly.
5. Security will endeavor to guide Guests towards modes of public transport and away from residential areas.
6. At closing time Security will patrol the public highway immediately outside 93 Feet East's main entrance to ensure Guests leave the area quietly and quickly. Guests causing excessive noise or disturbance will be asked to be quiet and respectful. Those that refuse may be refused entry to 93 Feet East in the future.
7. The Manager will contact the local police, as necessary, if Security observe Guests who have left 93 Feet East causing a public nuisance, threatening property, or people (whether Guests or not Guests) otherwise engaged in anti-social or potentially illegal behaviour.
8. Security will discourage illegal taxis from congregating outside 93 Feet East, and will discourage Guests from entering illegal taxis.
9. If any illegal taxis are suspected or identified, details will be noted and the Police informed.
10. Security will generally monitor activity in the immediate vicinity of 93 Feet East on Brick Lane throughout each night to prevent crime and disorder, noise or disturbance arising from Guests.
11. Any instance of serious crime and disorder will be detailed in an **Incident Report Form** (see **Appendix 16**). The duty manager will make a decision as to whether to call the Police.
12. Security will be vigilant and proactive in preventing crime and disorder. They will assist and co-operate with the Police to the best of their ability and authority.

13. As customers leave the Premises, and the Premises itself starts to empty of Guests, Security will be moved to the entrance and outside the Premises to assist with Guest dispersal.
14. A Manager will be on duty and stationed at the Main Entrance as from 30 minutes before closing time, to oversee smooth Guest dispersal. For this period at least two Security will also be on duty to assist.
15. Guests will not be allowed to take alcoholic drinks off the Premises. Security at the exit will prevent this, and bins will be provided for Guests to dispose of unfinished drinks and drink vessels.
16. Guests will not be allowed to leave the Premises with glass drink vessels.

OTHER MEASURES

1. A telephone number will be available to local residents for them to call should they have an issue. The telephone number will be published on the 93 Feet East website.
2. Any complaint of nuisance received will be dealt with promptly by the senior member of staff on duty. The complaint will also be reviewed and followed up by the DPS on the next working day. A detailed report will be kept of any complaint received, which will include the nature of the complaint together with the details of the complainant.
3. At closing time the lights in the Premises will be turned on to bright and the music turned off or down in order to '*cool down*' guests during the egress and '*drinking up*' period.
4. Security will ensure that Guests do not block the main entrance to the Premises.
5. Guests will on request be supplied with information on transport options available late at night.
6. Staff will, on request, arrange for a taxi to be booked to collect Customers leaving the Premises.
7. Clear and prominent signage will be displayed at the exit reminding Guests to leave quietly and respect local residents on their journey home.
8. Security will endeavour to prevent Guests, taxis, and friends collecting Guests from playing loud music in their cars or sounding their car horns.

93 FEET EAST
150 BRICK LANE, LONDON E1

DRUG POLICY

(last update: 28th January 2021)

AIMS & PRINCIPLES

The aims of this Drugs & Weapons Policy are to seek to ensure that:

- 93 Feet East is making the Premises safe for Guests, Staff and Security.
- 93 Feet East is seen to be tackling drug dealing and supply.
- 93 Feet East is seen to be tackling the possession of offensive weapons.
- 93 Feet East is seeking to reduce harm from drug use.
- 93 Feet East is seeking to reduce potential danger of use of offensive weapons.
- 93 Feet East is promoting the Licensing Objectives.
- 93 Feet East safeguards those that have taken drugs.

93 Feet East is committed to providing a drug-free environment to the benefit of Guests, Staff and Security.

This Drugs & Weapons Policy in clear tabulated format, identifies relevant risks and other matters relating to drug use, drug supply, and weapon possession, and against each such risk and other matter identifies the appropriate measures and/or procedures to be taken.

Dissemination and Availability of the Drugs & Weapons Policy

Being part of the Manual the DPS shall ensure that this Policy is made available to, and forms part of the induction procedures for:

- Staff (including Toilet Attendants).
- Security.

New Staff and Security must read and understand the Drugs & Weapons Policy prior to commencing duties at 93 Feet East.

A separate copy of this Policy is also to be maintained and available in the DPS Office.

Review of the Drugs & Weapons Policy

Separate to review of this Manual, the Drugs & Weapons Policy is to be reviewed approximately every year by the DPS, and more often at other times when the DPS considers it reasonably necessary, the Policy will be updated as appropriate.

Subject	Measures, procedures and controls
Staff Awareness	<ul style="list-style-type: none"> • It is advisable for Managers to attend formal drug awareness training (such as the BIIAB Drug Awareness course). • All Staff should be familiar with this Drugs & Weapons Policy, and attend refresher training as appropriate. • All Staff should be familiar with the 93 Feet East Drugs & Weapons Policy and should at all times promote and uphold the Policy. • If any member of Staff or Security are concerned or believe that any part of this Drugs & Weapons Policy is being breached, they must inform a Manager, Head Security and the DPS as soon as possible.
Security Awareness	<ul style="list-style-type: none"> • Security should be familiar with this Drugs & Weapons Policy, and should at all times promote and uphold the Policy.
Guest Awareness	<p>Guests shall be made aware of our expectations in relation to this Drugs & Weapons Policy in a number of ways:</p> <ul style="list-style-type: none"> • Appropriately sited and appropriately worded notices/signage. • Search Policy. • Conditions of entry. • Zero tolerance to use and supply of controlled drugs on the Premises.
Drug Dealing and the possession of weapons on the Premises	<p>The Management will take steps to prevent drug dealing and the possession of offensive weapons on the Premises as far as possible. This will include the following:</p> <ul style="list-style-type: none"> • Signage displayed in a visible area in the Customer Reception Area in relation to searching on entry and in relation to the Premises' Drug & Weapons Policy. In this respect please see the separate Search & Seizure Policy. • Ensuring Security are SIA accredited. • An enforced Search Policy at the Premises to identify drugs and weapons on Guests entering the Premises (see the separate Search & Seizure Policy). • Signage displayed in visible areas inside the Premises in relation to the use and supply of drugs.

	<ul style="list-style-type: none"> • Liaising from time to time with the Police in a co-operative manner in relation to the control of the supply of drugs and the possession of weapons in the Premises. • Use of CCTV (see separate CCTV Policy). • Checking and supervision of Toilet areas (see Toilet section below in this Drugs & Weapons Policy, and see separate Toilets Section of the Manual). <p>Additional detail on the above measures and procedures are contained below within this Policy and within the remainder of the Manual.</p>
Security	<ul style="list-style-type: none"> • Security are to be registered with the SIA. • 93 Feet East shall maintain a record of the SIA personnel on duty on each day including their sixteen digit SIA number. • During appropriate days, times, events and promotions where reasonably necessary on account of the number of Guests expected to visit the Premises, an appropriate and proportionate number of Security shall be on duty whenever 93 Feet East is open for trade. In this respect when Security are to be employed there shall be one Security Guard on duty for every forty-five (45) Guests in the Premises. • The Security who are within 93 Feet East will as reasonably necessary and sensible patrol the Premises, and while doing so shall be alert to identify potential drug dealing and drug use in the Premises. In so doing the security guards shall have particular regard for the lobby and circulation area outside the main Toilets on the ground floor, in the Toilets themselves, and in addition the external Courtyard area.

Procedures for entry and searching

- Please also refer to the Search & Seizure Policy Section.
- All Security will be registered with the SIA.
- Searching a condition of entry - at times when it is appropriate and proportionate to do so (determined by the DPS acting reasonably) having due regard for the type of event taking place in the Premises and the number of Guests expected in the Premises. In general if the Premises is busy on those particular days searching will be a condition of entry on Friday from 19:00 hours, Saturday from 19:00 hours, and Sunday from 18:00 hours, *except for pre-booked private functions.*
- An identity scanner (“**ID Scanner**”) will be used for Guests entering the Premises at times when it is appropriate and proportionate to do so (determined by the DPS acting reasonably) having due regard for the type of event taking place in the Premises and the number of Guests expected in the Premises. In general if the Premises is busy on those particular days searching will be a condition of entry on Friday from 19:00 hours, Saturday from 19:00 hours, and Sunday from 18:00 hours. Use of the ID Scanner does not apply to pre-booked private functions. Please also refer to the **Door Policy Section** of this Manual.
- At other times entry to 93 Feet East may be conditional upon a search of the Guest wishing to enter. In this respect:
 - Security must be responsible in determining which Guests are to be searched on entry.
 - The DPS must be responsible and vigilant to ensure that if there is any material increase noticed (through identifying signs of drug use) of Guests inside the Premises seeking to use drugs and/or any increase in persons found who are suspected of being involved in the supply of drugs in the Premises, that the frequency and number of Guests being searched on entry to the Premises must increase accordingly.
- The DPS should have due regard to feedback from the Police where appropriate and proportionate to do so.

	<ul style="list-style-type: none"> • There will be signage in a visible location at the entrance to 93 Feet East confirming the following: <ul style="list-style-type: none"> ○ Entry to 93 Feet East may be conditional on searching. ○ Entry is also subject to the management's discretion. ○ Drug use and the supply of drugs in the premises is not permitted. ○ Persons suspected of being involved in the supply of drugs may be handed over to the Police. ○ Any drugs found on Guests will be confiscated and given to the Police. ○ 93 Feet East has a zero tolerance policy to drugs. • Any person refusing a search will be refused entry to the Premises. • Female Guests will be searched by a female door supervisor only. • Female Guests' bags may be searched by male Security. • Security will not undertake strip searches. • During entry to 93 Feet East, Guests should not be allowed to wear hoods covering their face (unless worn as part of religious observance). Also see CCTV Section below and CCTV Policy.
<p>Confiscation of drugs or weapons on entry or inside the Premises</p>	<ul style="list-style-type: none"> • Any controlled drugs or weapons found on a person whether during a routine search on the door or elsewhere within 93 Feet East will be confiscated and handed to the DPS or other most senior Manager on duty. • The Guest should be told that the drugs and/or weapon will be handed in to the Police. • In the event of seizure of drugs or weapons: <ul style="list-style-type: none"> (i) Ensure the process is witnessed. (ii) Confiscate the item found. (iii) Record and log details of drugs/weapons found and other relevant details in the drugs and/or weapons register as the case may be. (iv) Place drugs in sealed bags (provided by police). (v) Place knives or sharp objects in a weapons tube (provided by Police). (vi) Seal number of Police evidence bag or tube.

- An entry will be made in the **Confiscated Drugs Log** for every drugs seizure. The register will contain the following information:
 - (i) Time & date item found.
 - (ii) Where found (ie. at Main Entrance or within Premises).
 - (iii) Details of person finding and any witnesses.
 - (iv) Description of item (including amount).
 - (v) Seal number of Police evidence bag.
 - (vi) Any action taken (e.g. person detained, Police called).
 - (vii) Signature of person seizing.
 - (viii) Name of person seizing.
 - (ix) SIA number of Security involved.
 - (x) Signature of senior Manager on duty.
 - (xi) Details of person searched (if available).
 - (xii) Description of person searched.
 - (xiii) (On collection) the name, signature and 'shoulder number' of Police officer collecting the drugs.

- An entry will be made in the **Confiscated Weapons Log** for every weapons seizure. The register will contain the following information:
 - (i) Time & date weapon found.
 - (ii) Where found (ie. at Main Entrance or within Premises).
 - (iii) Details of person finding and any witnesses.
 - (iv) Description of weapon.
 - (v) Seal number of Police evidence bag or tube.
 - (vi) Any action taken (e.g. person detained, Police called).
 - (vii) Signature of person seizing.
 - (viii) Name of person seizing.
 - (ix) SIA number of Security involved.
 - (x) Signature of senior Manager on duty.
 - (xi) Details of person searched (if available).
 - (xii) Description of person searched.
 - (xiii) (On collection) the name, signature and 'shoulder number' of Police officer collecting the weapon.

- The DPS or other Manager will place confiscated drugs or weapons (which will be in sealed Police evidence bags/tubes) in a lockable box, cabinet or safe in the DPS Office, or in another safe location.

- Copies of the Confiscated Drugs Log and Confiscated Weapons Log will be made available to the Police as soon as reasonably practicable following request.

<p>Collection of confiscated drugs and weapons by the Police</p>	<ul style="list-style-type: none"> • The DPS will liaise with the Police on an on-going basis to inform them that there have been drug seizures and requesting the Police to attend the premises to collect confiscated drugs. • In the event of a large quantity of drugs or a weapon being found, call the Police immediately. Where possible the suspect should be detained (subject to the safety of staff). • The DPS must require the Police officer who collects confiscated drugs to sign the Confiscated Drugs Log and note their Police office '<i>shoulder number</i>'. • Police should endeavour to collect confiscated drugs from 93 Feet East not less than once every two weeks.
<p>Guests found in <u>possession of drugs</u>, suspected of <u>supplying</u> drugs, Guests found in <u>possession</u> of an offensive weapon, and the <u>detention</u> of those Guests</p>	<p>Where drugs believed to be for <u>personal use</u> are found on a Guest during a search, Security and a Manager will (in accordance with the Search & Seizure Policy):</p> <ul style="list-style-type: none"> • Confiscate the drugs. • Seal the drugs in Police evidence bags and record in accordance with the procedures in this Drugs & Weapons Policy. • Call the Police to attend the Premises if it considered appropriate and proportionate to do so. • Where considered appropriate, proportionate and safe, detain the person found in possession. <p>Where drugs are found on a person and it is suspected that the person is involved in the <u>supply</u> of drugs and when an offensive weapon is found on a person:</p> <ul style="list-style-type: none"> • The Manager involved and Security will immediately inform the DPS, Head Security and senior Manager on duty. • The Police will be called to attend the Premises immediately. • The DPS/senior Manager and Security/Head Security will ask the individual to step into a quiet area (or if appropriate, a room) and ask the person to turn out their pockets and bags. • If a personal/bodily search is unavoidable then the Police's assistance will be sought.

	<ul style="list-style-type: none"> • The person will be detained (subject to the Guest Detention Policy and staff and Security safety) pending the arrival of the Police. • Any drugs found will be confiscated, sealed, recorded, and locked in the DPS Office in accordance with the procedures in this Drugs & Weapons Policy.
<p>Persons found to be <u>supplying</u> drugs on the Premises or in possession of an offensive weapon</p>	<ul style="list-style-type: none"> • Any Guest, Staff, DJ, promoter or Security found supplying drugs on the Premises or in possession of an offensive weapon will be permanently banned from 93 Feet East and added to the Banned Persons Register. • Any drugs or weapon found will be confiscated dealt with in accordance with the procedures in this Drugs & Weapons Policy.
<p>CCTV</p>	<p>This CCTV Sub-Section of the Drugs & Weapons Policy is supplemental to the CCTV Policy in the 93 Feet East Operational Manual which must be complied with in all ways.</p> <ul style="list-style-type: none"> • CCTV is a useful tool in licensed premises such as 93 Feet East to identify the use and supply of drugs. • There is a CCTV system maintained in the Premises, both in relation to the internal areas and external areas. This CCTV system should be operational whenever the Premises is open to the public. • There are CCTV cameras installed at the Main Entrance to 93 Feet East in order to capture a 'head and shoulders' identification image of Guests entering. • Guests entering will be asked to remove headwear and hoods which obscure their face, unless worn as part of religious observance. • The CCTV system incorporates a recording facility such that recordings are retained and stored for a minimum of 31 days. • The CCTV system has a system in place to maintain the quality of the recorded image. • There is signage in the Premises (both internally and externally) informing Guests that 93 Feet East is covered by CCTV cameras.

	<ul style="list-style-type: none"> • The CCTV system complies with all necessary legislation. • CCTV footage should be accessible, and a member of Staff who knows and understands how to use the CCTV system should be on duty whenever 93 Feet East is open and trading. • If the Police request to see footage of a particular time period then the Police should be able to be shown such footage with a minimum of delay, and further a copy of such CCTV footage will also be transferred onto a CD or DVD with the minimum of delay.
Undercover personnel	<ul style="list-style-type: none"> • 93 Feet East may in its own discretion on an ongoing basis, where appropriate and proportionate to do so, decide to deploy 'undercover' personnel in the Premises to seek to identify the use and supply of drugs.
Toilets	<ul style="list-style-type: none"> • CCTV cameras are not permitted to be installed in toilet areas. • At times when it is appropriate and proportionate to do so, taking into account all factors such as the day of the week, how busy the Premises is, what type of music and promotion is on in the Premises, Toilet Attendants will be positioned in the main male and female toilets on the ground floor of the Premises. • If the Premises is running busy promotions on the nights in question, then in general the periods for use fo Toilet Attendants are after 19:00 hours on Friday and Saturday, and after 18:00 hours on Sunday. These timings and periods are not absolute, and may be increased or decreased as is appropriate, proportionate, and reasonable, by the DPS having consideration of all relevant factors. • Toilet attendants should be vigilant for drug use in the 93 Feet East Toilets. They should look and listen for the following signs of drug use: <ul style="list-style-type: none"> ○ Unusual sounds coming from inside toilet cubicles. ○ Guests spending unusually long periods in a cubicle. ○ Snorting noises coming from inside toilet cubicles. ○ Overheard convewrsations between Guests. ○ Noises of the rustling of foil or 'rizlas'/cigarette papers. ○ Finding Guests with rolled up bank notes.In ○ Finding traces of white powder inside toilet cubicles.

- Finding empty 'wraps', 'rizlas'/cigarette papers, foil, cling film, or similar items in toilet cubicles.
- Finding syringes in toilet cubicles.
- Observing Guests leaving toilet cubicles with white powder around their nose or on their clothing.
- Observing Guests leaving toilet cubicles sniffing or with enlarged eyeballs.
- Observing Guests in the Toilet who appear to be grinding their teeth or who cannot keep their jaw still.

If any of these signs is noticed by the Toilet Attendant then a Manager or Security should be informed as soon as possible.

- Toilet Attendants should not permit more than one Guest to enter a toilet cubicle at one time.
- If a Toilet Attendant sees or suspects a Guest of taking drugs, he or she should:
 - (i) tell that Guest to stop and that drug taking is not permitted; or
 - (ii) *if the Toilet Attendant feels in danger from the Guests*, contact Security or a Manager as soon as possible to provide assistance.

In any suspected drug taking incident the toilet attendant should seek the assistance of Security or a Manager who will deal with the Guest in accordance with the Drugs Policy

- Toilet attendants should be vigilant about those that may have taken drugs, particularly those that may be in distress, and report this to Security and Management.
- The bottom few inches of the toilet cubicle doors have been cut off so that it is easier for a Toilet Attendant, Security or Manager to try to ascertain from the Guest's feet positioning whether a Guest in the cubicle is using the toilet or engaged in another prohibited activity or whether there are more than one people in the cubicle.
- The toilet seat covers have been removed from the 93 Feet East main ground floor toilets, and the toilet cisterns are hidden behind the rear wall of the toilet cubicles. These measures have been taken in order to remove flat surfaces in the toilet cubicles from which Guests might more easily take drugs.

	<ul style="list-style-type: none"> • The 93 Feet East Toilets are well lit to make it easier to spot signs of drug use both in terms of paraphernalia and Guest behaviour. • The 93 Feet East Toilets are well sound insulated (by means of two sets of double door lobbies) from both the Main Bar and the Live Bar, to make it easier to hear unusual behaviour in toilet cubicles. • It is not permitted to forcibly open a cubicle door (except for health and safety reasons if it is believed that a Guest may be unconscious for any reason) or to look under the bottom of the cubicle door up into the cubicle, as this is a breach of the Guest's privacy and such actions may lead to an indecency offence being committed. • It is permitted to knock on the cubicle door and to ask the Guest what they are doing in the event that it is suspected that a Guest is taking drugs. • When a Guest leaves a toilet cubicle it is also permitted for the Security to require a search of the Guest, and if the Guest refuses he or she will be Ejected in accordance with the Ejection Policy. • Regardless that Toilet Attendants are positioned in the Toilets, Security and Managers should also periodically check the Toilets for signs of drug use. • The same signs of drug use as referred to in the Toilet Attendants Sub-Section above, should be looked for. • In addition, every day that 93 Feet East is open, a "Toilet Check Sheet" shall be displayed in the Male and Female Toilets. The Toilet should be checked and the Toilet Check Sheet signed by the Toilet Attendant, a Manager, or Security regularly while the Premises is open.
<p>Procedures for handling Guests who are believed to be suffering under the influence of drugs</p>	<ul style="list-style-type: none"> • There should be sufficient first aiders on duty. • Guests believed to be suffering under the influence of drugs will be dealt with by an appropriate first aider. • A medical/first aid room will be provided. • A Guest suffering from the ill effects of drug use will not be Ejected. Where necessary a room providing a cool, calm environment will be provided for the first aider to administer care to the Guest.

	<ul style="list-style-type: none"> • Anyone suspected of suffering ill effects of drugs will be encouraged to stay on the Premises where they can be closely monitored. The attending first aider will make an assessment whether to call an ambulance. In cases where no further medical intervention is considered necessary, Management will ensure appropriate steps are taken to ensure the Guest is delivered to a safe environment. • Access to free drinking water will be made available to any Guest suffering from the ill effects of drug use. • First aid will only be administered with the individual's consent. If the individual is unconscious or is unable to give consent due to injury or state, consent will be assumed and treatment commenced. • Paramedics will be called for any Guest or individual who is unconscious or who becomes unconscious.
Spiking of drinks	<ul style="list-style-type: none"> • Staff are made aware of the potential risk of drink spiking. In recent years there has been an increase in reports of <i>Drug Facilitated Sexual Assault</i> ("DFSA"). • Typically the victim has a drug (such as Rohypnol or GHB) surreptitiously placed in their drink. Once the drug has taken effect the victim is often powerless to prevent assault. • Staff should be vigilant about: <ul style="list-style-type: none"> (i) Unattended drinks. Any unattended drinks should be kept behind the bar for safe keeping. (ii) Guests displaying signs of '<i>accelerated intoxication</i>'. (iii) Suspicious behaviour, associated with a DFSA scenario. • Staff should report any instances of suspected drink spiking to a manager and Security.
Signage inside 93 Feet East	<p>There will be signage in visible locations in the Premises confirming the following:</p> <ul style="list-style-type: none"> • Drug use and the supply of drugs in the Premises is not permitted. • 93 Feet East has a zero tolerance drugs policy. • Guests may be searched if suspected of using drugs or supplying drugs.

	<ul style="list-style-type: none"> • Any drugs found on Guests will be confiscated and given to the Police. • The Police will be called if drugs are found on Guests.
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STAFF & SECURITY USE, ABUSE, & SUPPLY OF DRUGS

The possession, supply, and distribution of controlled drugs is prohibited on the Premises, including to Staff and Security.

This further includes in the internal Premises, office and back-of-house areas, the external areas, surrounding land within the Old Truman Brewery site, and on the public highway.

If a member of Staff or Security suspects that controlled drugs are being possessed, used or distributed by Staff or Security, they must inform a Manager and the DPS immediately. Any information given will be treated in the strictest confidence.

STAFF & SECURITY VIGILANCE

In connection with the supply or consumption of controlled drugs, Staff and Security must:

- Remain vigilant at all times during the performance of their duties. This includes being mindful of individuals showing signs of drug use, evidence of drug paraphernalia, knowledge of high risk areas such as toilets, corridors and secluded areas, overheard conversations involving drug references and suspicious behaviour.
- Notify a Manager if they suspect that any person is using, dealing or attempting to deal in drugs on the premises (whether such person is a Guest, Staff or Security).
- Fully support 93 Feet East in the Drugs & Weapons Policy.
- Report to a Manager any drugs or suspected drugs which are found in the Premises at any time. Ideally suspected drugs should only be handled with appropriate personal protective equipment. For example, puncture resistance gloves should be worn to handle needles to avoid needle stick injury and appropriate gloves worn to prevent any skin to drug contact.
- Any suspected drugs found on the Premises should not be left unattended if at all possible.
- Staff and Security shall not attempt to purchase any illegal substances as a means of trying to trap someone who they suspect is dealing. This is illegal.

CO-OPERATION WITH THE POLICE

All Staff and Security are expected to fully co-operate with the Police and other Responsible Authorities in any investigations arising from the use, or suspected use, of controlled drugs or weapons associated with 93 Feet East.

MANAGERS

If you are part of the 93 Feet East Management and are made aware of the use or attempted use of controlled drugs (whether for personal consumption or supply to others) then you have a legal obligation to take action.

If you do not take action to prevent the activity it is likely that you are committing an offence yourself.

You must take all efforts to promote and uphold this Drugs & Weapons Policy at all times.

STAFF DISCIPLINE

Any Staff breaching the Drugs & Weapons Policy will be disciplined in accordance with the terms of their Employment Contract.

SECURITY DISCIPLINE

Any Security breaching the Drugs & Weapons Policy will be reported to the Security company with a recommendation for disciplinary action to be taken, and that Security guard may not work at 93 Feet East again.

DRUG LAWS

Staff and Security are expected to familiarise themselves with the relevant laws controlling the use and supply of drugs, set out below.

The **Misuse of Drugs Act 1971** is the main piece of legislation covering drugs and their categorisation. The following table sets out a summary of the potential penalties for possession and dealing controlled drugs:

		Possession:	Dealing:
Class A	Ecstasy, LSD, heroin, cocaine, crack, magic mushrooms, amphetamines (if prepared for injection).	Up to seven years in prison or an unlimited fine or both.	Up to life in prison or an unlimited fine or both.
Class B	Amphetamines, Cannabis, Methylphenidate (Ritalin), Pholcodine.	Up to five years in prison or an unlimited fine or both.	Up to 14 years in prison or an unlimited fine or both.

Class C	Tranquilisers, some painkillers, Gamma hydroxybutyrate (GHB), Ketamine.	Up to two years in prison or an unlimited fine or both.	Up to 14 years in prison or an unlimited
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- **Drug Seizure**

Section 5, Misuse of Drugs Act 1971, allows for certain circumstances when a person may have legitimate reason for being in possession of controlled drugs:

"In any proceedings for an offence under subsection (2) above in which it is proved that the accused had a controlled drug in his possession, it shall be a defence for him to prove—

(a) that, knowing or suspecting it to be a controlled drug, he took possession of it for the purpose of preventing another from committing or continuing to commit an offence in connection with that drug and that as soon as possible after taking possession of it he took all such steps as were reasonably open to him to destroy the drug or to deliver it into the custody of a person lawfully entitled to take custody of it; or

(b) that, knowing or suspecting it to be a controlled drug, he took possession of it for the purpose of delivering it into the custody of a person lawfully entitled to take custody of it and that as soon as possible after taking possession of it he took all such steps as were reasonably open to him to deliver it into the custody of such a person."

- **Consequence of Allowing Drug Use**

Section 8, Misuse of Drugs Act 1971.

"A person commits an offence if, being the occupier or concerned in the management of any premises, he knowingly permits or suffers any of the following activities to take place on those premises, that is to say—*

(a) producing or attempting to produce a controlled drug in contravention of section 4(1) of this Act;

(b) supplying or attempting to supply a controlled drug to another in contravention of section 4(1) of this Act, or offering to supply a controlled drug to another in contravention of section 4(1);

(c) preparing opium for smoking;

(d) smoking cannabis, cannabis resin or prepared opium."

***"knowingly"** includes reference to what you should know, i.e. it is not permissible to "turn a blind eye". If you are concerned in the management of the premises and are made aware of the use or attempted use of controlled drugs you have a legal obligation to take action.

- **Licence Review**

Under the Licensing Act the Police may seek a review of a premises licence where they believe a licensed premises is connected with serious crime or disorder. Evidence of controlled drug use or dealing is considered a serious matter and therefore could potentially lead to a review of the 93 Feet East premises licence.

A review of the licence has serious consequences and could result in the licence being suspended or revoked by the Council.

The Psychoactive Substances Act 2016

The Psychoactive Substances Act (PSA) comes into force on 26th May 2016.¹ The Act makes it an offence to produce, supply or offer to supply any psychoactive substance if the substance is likely to be used for its psychoactive effects and regardless of its potential for harm.

The only exemption to the PSA are those substances already controlled by the Misuse of Drugs Act, nicotine, alcohol, caffeine and medicinal products. The main intention of the PSA is to shut down shops and websites that currently trade in 'legal highs'. Put simply any substance is illegal to produce or supply if it is likely to be used to get high.

The Psychoactive Substances Act defines a psychoactive substance as follows:

"Any substance which—

- (a) is capable of producing a psychoactive effect in a person who consumes it, and
- (b) is not an exempted substance" (see below).

For the purposes of this Act a substance produces a psychoactive effect in a person if, by stimulating or depressing the person's central nervous system, it affects the person's mental functioning or emotional state; and references to a substance's psychoactive effects are to be read accordingly."

The following substances are not covered by the Psychoactive Substances Act:

- Drugs already controlled under the Misuse of Drugs Act 1971
- Medicinal products listed under the Human Medicines Regulations 2012
- Alcohol
- Nicotine
- Tobacco products
- Caffeine
- Food and drink
- Any substance that does not cause a psychoactive effect, such as poppers.

Nitrous oxide: Nitrous oxide is exempt when for example it is used as a propellant for whipped cream but covered by the PSA if sold with the likelihood of it being used to get high.

Offences under The Psychoactive Substances Act 2016

Offence	Summary (Magistrates Court)	Indictment (Crown Court)
Possession	Not an offence	Not an Offence
Possession in a custodial institution	Up to 12 months and/or a fine*	Up to 2 years and/or a fine
Possession with intent to supply	Up to 12 months and/or a fine*	Up to 7 years and/or a fine
Supply/offer to supply etc.	Up to 12 months and/or a fine*	Up to 7 years and/or a fine
Production	Up to 12 months and/or a fine*	Up to 7 years and/or a fine
Importation/exportation	Up to 12 months and/or a fine*	Up to 7 years and/or a fine
Failure to comply with a Prohibition or Premises notice	Up to 12 months and/or a fine*	Up to 2 years and/or a fine

COMMON DRUGS AND THEIR EFFECTS

Staff and Security are expected to familiarise themselves with the types and effects of the common controlled drugs, including signs of misuse, as set out below.

Controlled drugs can be divided into three categories, depending on their likely effect: stimulants, depressants and hallucinogens.

Type	Example	Symptoms	Form
Stimulants	Ecstasy, Amphetamines, Cocaine, Herbal Highs	Hyperactivity Anxiety/Paranoia Teeth grinding Excess sweating Dilated pupils	Tablet Powder Rocks
Depressant	"G" GHB/GBL Heroin Codeine	Lethargy Vomiting Unresponsiveness Constricted pupils	Liquid Tablets Powder
Hallucinogens	LSD Ketamine Mushrooms	Hallucination Paranoia Aggression Anxiety	Paper Powder Liquid Tablet

SIGNS OF DRUG USE

Staff and Security are expected to familiarise themselves with physical signs of drug use, as set out below.

- Torn pieces of cardboard such as beer mats, cigarette and "Rizla" packets.
- Small packets of paper, pieces of foil, plastic packets and sweet wrappers.
- Use of tightly rolled bank notes.
- Syringes and spoons.
- Burnt foil.
- Powder traces, on surfaces and around the nose.
- Small bottles.

SIGNS OF DRUG DEALING

Staff and Security are expected to familiarise themselves with signs of drug dealing, as set out below

- A person receiving several visitors for short periods of time.
- Secretive exchanges of cash and packages.
- Conversation containing drug references.



A. Premises Details

1	Name of premises	93 Feet East
2	Address of premises	The Old Truman Brewery, 150 Brick Lane, London E1 6QL
3	Day, date and time	Friday 22/10/21 at 8.05pm - 10.30pm (approx)
4	Name of person(s) conducting inspection	Deon Van Niekerk and Gemma Corby

B. Summary of Visit

Overall this was an excellent visit. The atmosphere was fantastic and overall there was a great vibe. The premises was fairly busy with a steady flow of guests. The host at the door was very welcoming and offered a warm, encouraging welcome. No issues occurred and the premises was being maintained professionally. There was no evidence of intoxication, or any drug taking and no dealers on the premises.

C. Outside Area / Entrance / Security

1	Is there a queue?	No queue on arrival	A queue formed later in the evening. It was kept in an orderly order.
2	Was the queue orderly / adequately supervised?	Yes	Saw a queue every once in a while during visit, was vetted quickly as this was only a handful of guests or less at a time
3	Was any music emanating from the premises audible outside?	Slightly	The music was very slightly audible on brick lane but could not be deemed a nuisance
4	Is there evidence of litter / bottles / glasses outside?	No	The outside area was clear of any litter.
5	How many door supervisors are there at the entrance?	1	There was only on arrival but this rose to two as the evening progressed.

6	What is their appearance?	Looked smart in their security uniforms.	
7	Are they wearing SIA badges?	Yes	
8	Are they friendly and welcoming?	Fairly	
9	Are they interacting with the customers / giving information?	No huge interactions but were being polite	
10	Are they proactive in vetting the queue?	Yes	There were no delays - guests were allowed in with no hassle
11	Are customers being searched?	Yes	As evening progressed it appeared that all bags were being searched and guests were searched as well.
12	Are wands being used?	No	
13	What is the search policy? (i.e. every other person, bags only)	Some bags being checked,	There were no underage looking people on the premises. The average seemed to be the mid 20s
14	Is there a manager at the door?	No	Unsure who the manager is
15	Comments on the taxi rank – (approach etc)	N/A	
16	Were taxis available?	Yes- taxi number posted on wall - very visible	
17	Is the front desk / cash till manned?	Free entry	We were offered a flyer which you could pay £10 and get complimentary cocktail.

18	Do you have any other comments?	Yes	Yes - There was a very friendly host stationed by entrance throughout. He was excellent He explained clearly that it was £10 to come in but you were given a drinks voucher as well in exchange or you could come in for free.
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D. Inside Premises

1	How many door supervisors are inside the premises?		3
2	Where are they positioned / what were they doing?	Upon arrival they were having what appeared to be a quick security briefing.	They then took up various positions at the door and 1 seen walking around inside whilst another was inside stationary (they all took in turns to move around premises but always had someone stationary at entrance)
3	Are their SIA badges clearly displayed?	Yes	
4	Are they alert and effective?	Yes	
5	Is there a female door supervisor?	No	
6	What is the capacity of the premises? Is this split into individual areas?	Not Sure	
7	Estimate head count?	30 outside on arrival which rose to about 80. Inside was around 20 guests which fluctuated. But rose to around 50.	
8	Is there a cloakroom available?	No	Not that I could see. I should point out that there usually is one so this was unusual.
9	Is it staffed and available for use?	No	
10	Is there any unattended property in the premises?	No	
11	What entertainment is being provided?	Live DJ	The DJ was excellent and creating an excellent vibe.

12	Is the premises clean and tidy?	Yes	The bus boy was being very proactive with overall clean standards everywhere
13	Do you have any other comments?	Yes	Lighting outside was great and the 'tent top' covering is very effective. The Pizza available was excellent- very tasty and good value for money. The tables were being cleared frequently.

E. Licences & Signage

1	Is Part B, the Premises Licence summary, displayed correctly?	Yes	
2	Is there a notice from the premises licence holder giving custody of the licence displayed?	Not seen	
3	Is there a notice, warning customers of the search policy?	Yes	
4	Is there a sign warning CCTV is in operation?	Yes	
5	Is there any anti drugs signage at the premises?	Yes	
6	Does the premises advertise an age policy? (E.g. Challenge 21 etc)	Yes	
7	Do you have any other comments?	No	

F. Mandatory Conditions

1	Are the prescribe measures available? Beer / Cider – half pint Gin, Rum, Vodka or Whisky – 25 / 35 ml Wine in a glass – 125 ml	Yes	
2	Are customers made aware of these measures?	Yes	
3	Is there any evidence of irresponsible promotions?	No	
4	Is tap water available upon request?	Yes	

5	Are the prescribed measures available?	Yes	
6	Are customers made aware of these measures?	Yes	
7	Are door supervisors correctly licensed?	Yes	
8	Do you have any other comments?	No	

G. Premises Licence Conditions

1	What is the Premises Licence number that you have been provided with prior to your visit?	Certificate Number 16987	
2	Is the premises compliant with conditions attached to the Licence?	Yes	
3	Do you have any other comments?	No	

H. Management & Staff

1	What is service like?	Very good	The staff were all good form.
2	How would you describe the staff's attitude?	Very Friendly	
3	How would you describe the staff's attire?	Casual	
4	How many managers can you see?	Unsure who manager is	
5	What are the managers doing?	N/A	

6	Are managers interacting with customers?	Staff interacting with customers when needed	
7	Do managers appear to be in control of the premises?	Yes	Despite the lack of a visible obvious manager the premises felt well controlled. Staff all doing there jobs well and no signs of any illegal activity.
8	Did you witness the managers dealing with any situations?	No serious situations took place	
9	Are managers interacting with the staff?	Staff interacting with other staff	
10	Are managers moving around the premises?	Staff yes - a bit	
11	Is there effective management of the premises?	Yes	
14	Do you have any other comments?	Yes	Despite the lack of a visible Prescence by management the premises was actual being very well manged. It felt well controlled and all the staff were performing their jobs very well.

I. Customers

1	What is the ratio of men to women?	50/50	
2	How would you describe customers' attire?	Casual, trendy	
3	How would you describe customers' age range?	Mid 20's - 30's	
4	How would you describe customers' attitude and behaviour?	Socialising in a relaxed manner	
5	Do any customers appear to be intoxicated?	No	
6	If so, how long before a manager or security dealt with them?	No serious issues occurred	
7	Was there any evidence of drug dealing, or drugs being taken by customers?	No	

9	Do you have any other comments?	Yes	It was a good crowd and no illegal activities were witnessed.
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J. Atmosphere

1	What is the atmosphere inside the premises?	Very upbeat	
2	What is the quality of lighting inside the premises?	The lighting was vibrant, colourful	
3	What music is being played?	International and funky mix	The DJ was good.
4	How loud is the music?	Suitable	
5	What is the temperature inside the premises?	Comfortable	The heaters outside also kept guest warm.
16	Do you have any other comments?	No	

K. Escape Routes / Fire Safety

1	Are escape route (running man) signs clearly visible?	Yes	
2	Are they illuminated?	Yes	
3	Are all fire exits free and unobstructed?	Yes	
4	Are all fire doors closed?	Yes	
17	Do you have any other comments?	No	

L. Toilets

1	Is there an attendant employed in the toilets?	No	Again- this is one of the few visits in many years that there has been no toilet attendant.
2	Are the toilets clean?	Yes	Both the ladies and men's were in good condition.
3	Is there any evidence of drug use in the toilets?	No	
4	Are door supervisors / staff regularly checking the toilets?	Yes	Security were frequently checking the toilets.
6	Do you have any other comments?	Yes	Covid cleanliness guidance signage in both men's / ladies toilets

M. General Observations / Recommendations

Overall the atmosphere was excellent. The music, the lights and outside heaters all added to the ambience. The security and staff team had excellent control over the premises and overall the premises was kept in a clean condition. There was no visible intoxication or drug use and no evidence of any dealers.