

STAFF PLAN

STAFF NUMBERS

6 x SIA REGISTERED SECURITY STAFF
4 x STEWARDS
3 X BAR STAFF
1 X BAR MANAGER
3 X EVENT MANAGEMENT TEAM
8 X PERFORMING ARTISTS (DJs)
3 X MEDICAL STAFF
2 X AV STAFF
2 X CATERING STAFF

ACCESS

1.) Stewards




■ = Steward Staff Member

▭ = Queue Area

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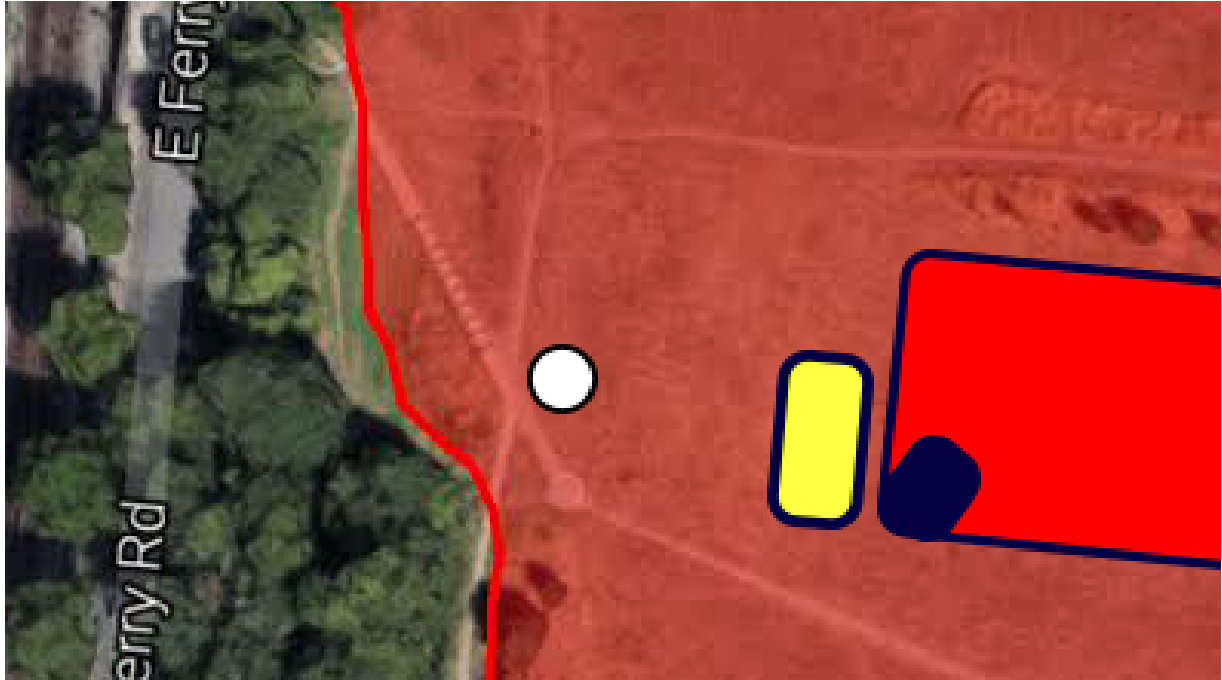
 = Search Area / Arena Entrance

 = Main Arena

As displayed, we will have 2 stewards on the main road to ensure safe entry to the park for the event visitors. Another steward will then be based on the path between the park entrance and the entrance to the 'Upper Paddock', where the visitors will queue to enter the main arena. We will also have another steward based at the search area to support the security staff and ensure that the visitors are queuing in a safe, orderly manner.

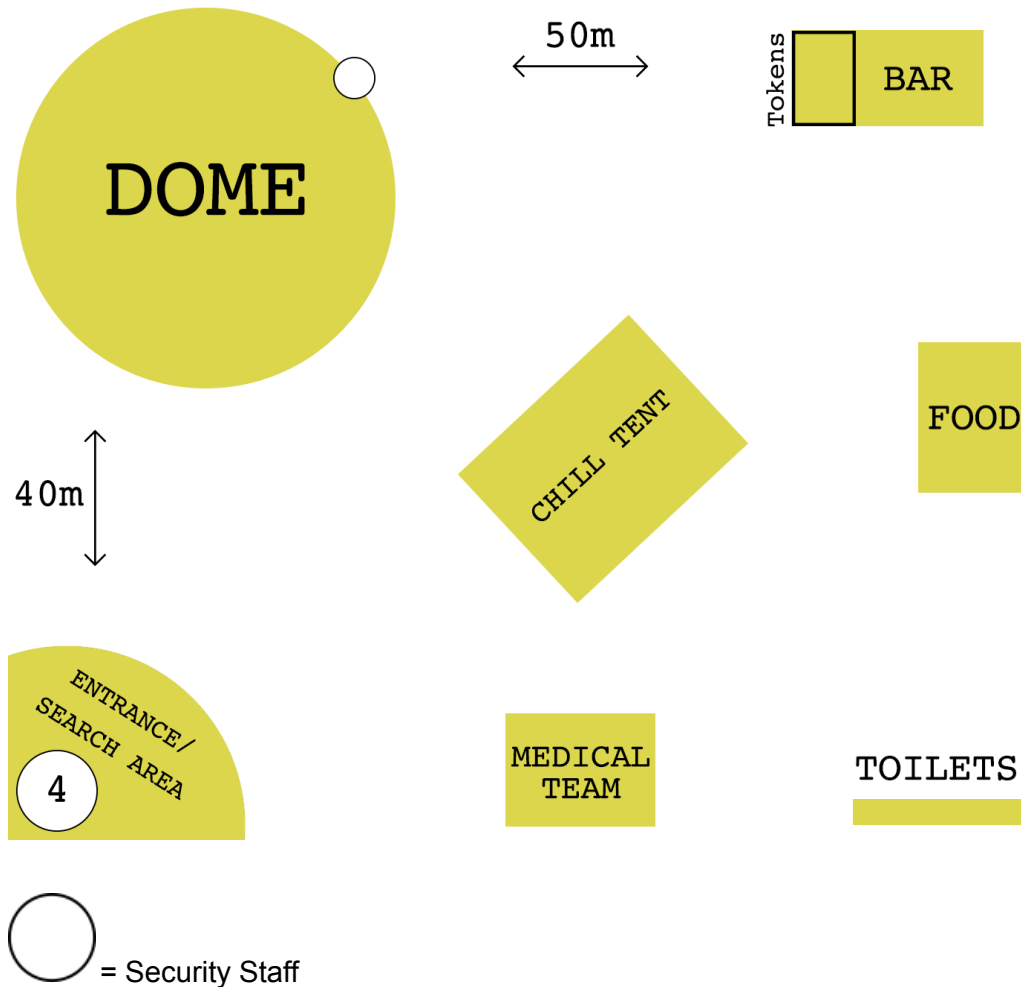
2.) Security

a.) Outside Arena



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b.) Inside Arena



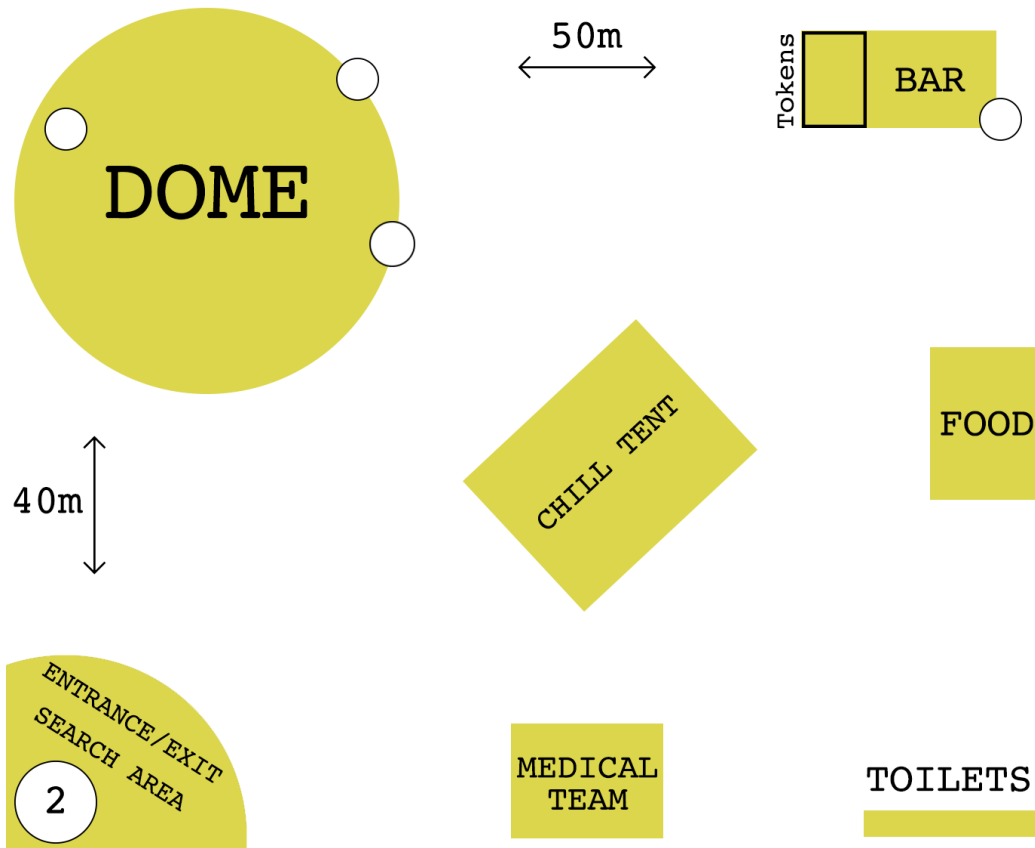
As displayed on 2a.) & 2b.), we will have 6 members of security working throughout the day. When we encounter busy periods of arrivals, most likely between 14:00 & 16:00...

- 1 staff member will be situated outside the arena at the 'Upper Paddock' entrance (2a.), to ensure safe and orderly arrival and queuing.
- 4 will be situated at the entrance/search area (2b.), conducting a search for prohibited items on each event visitor, and checking ID with the challenge 25 policy.
- 1 will be situated inside the main arena (2b.), around the 'Artist & Staff Only' area inside the dome.

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DURING EVENT

3.) Security



As our 'last entry' time is 6pm, our rate of visitor arrival will therefore drop around this time. From this point, and beforehand when the arena starts to populate, we will begin to position our security staff in the displayed positions....

- 2 at the Entrance/Exit to ensure safe passage for anyone who wants to leave early, and to deny entry to anyone who does not have a ticket.
- 1 standing at the dome entrance, with a view of the rest of the arena and therefore an increased number of visitors.
- 1 at the 'Artists & Staff Only' entrance area of the dome, ensuring that the correct persons enter this area only.
- 1 by the DJ, totally focused on the event visitors inside the dome, to make sure they are enjoying the music safely without experiencing or causing any disturbance.
- 1 by the bar to ensure people are queuing responsibly and that there is no disturbance around the alcohol point of sale.

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As mentioned in our risk assessment and event management plan, we will be consulting with our Security Manager throughout the event, allowing him to add influence and ensure the safe delivery of this event throughout the whole day.

4.) Stewards

Throughout the event, the stewards will support the event management team, security staff & all contractors on site by...

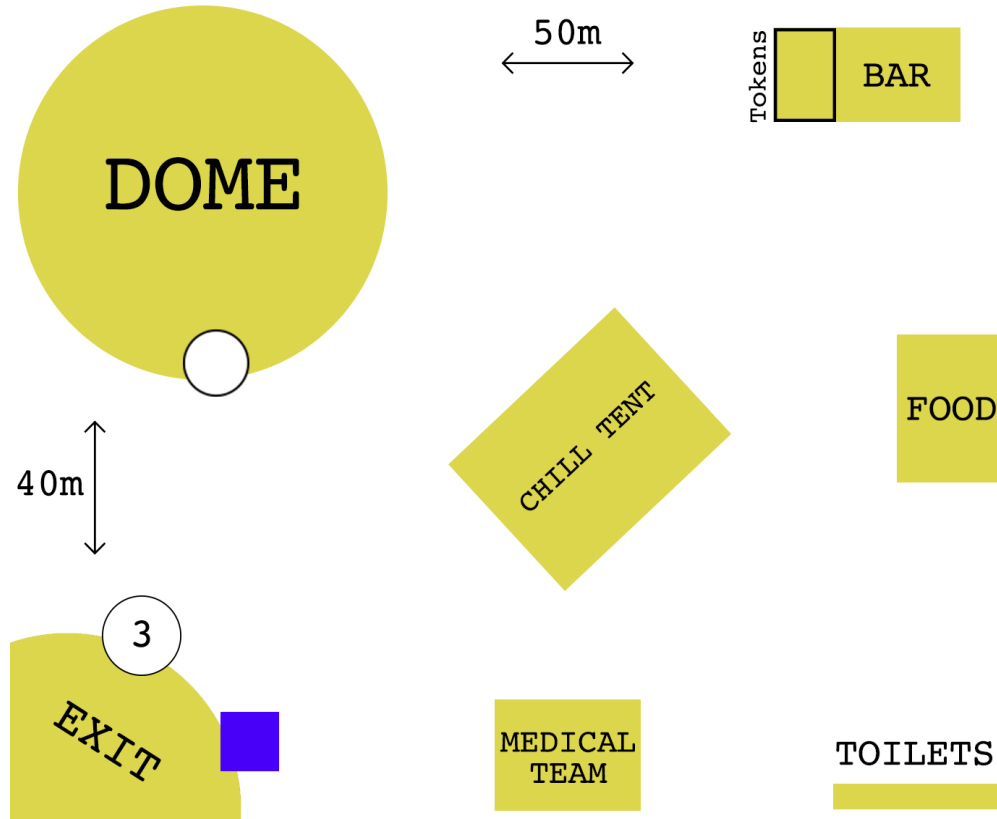
- Disposing of rubbish into the correct waste bins
- Being vigilant of hazards and/or debris blocking the entry/exit points

...and general stewarding work as described on the risk assessment & event management plan. Therefore they will have no set position, but will be readily available when contacted by event management or head of security.

EGRESS

5.) Security & Stewards

a.) Inside Arena



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b.) Outside Arena



As we approach 11pm and crowds begin to leave the festival, our staff will begin to adopt the displayed positions in order to ensure the safe egress of our visitors onto E Ferry Rd, (as displayed on our 'Access Egress' route map).

During this critical phase of the event we will have...

- 1 security staff by The Dome, ensuring that everyone is leaving. (5a.)
- 3 security staff by the arena exit point, accompanied by a steward, ensuring the steady flow of traffic to avoid overcrowding. (5a.)
- 1 security staff at the 'Upper Paddock' gate, again ensuring a steady flow of traffic and asking groups to briefly wait if necessary. Supported by 1 steward guiding visitors to the park exit (5b.)
- 1 security staff & 2 stewards on E Ferry Rd, ensuring the safe exit of visitors to the DLR station and away from the park without causing disturbance amongst themselves or to the public on a busy main road. (5b.)

SUMMARY

As mentioned previously, we will of course be working with our security manager throughout the day, and also welcome input from the authorities to adjust this plan before and during the event

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if necessary. The safety of our visitors is paramount and we are looking forward to conducting the event in this way.