

Risk Assessment – DCS Events – Managing Risks

Hazard	People at risk	Action Taken	Notes
Injury while carrying heavy equipment during loading, setup and take down	DCS Events Staff, event organisers and guests	Equipment to be setup by DCS events personnel at all times. Correct lifting techniques to be used Equipment lifted with correct posture. Trolleys used if necessary. Step ladders used if necessary	
Tripping on wires	DCS Events Staff, event organisers and guests	Wires to be covered with trunking, under staging or secured in places where people do not pass through. Equipment to be kept clear of pathways. Adequate space for equipment to be provided to Service provider by Client	No unauthorised people to go behind staging area.
Electric shock & fire	DCS Events Staff, event organisers and guests	Regular visual inspection performed by DCS Events. All cables to be visually inspected before the event. All dusts to be cleaned out of equipment regularly. No liquids to be allowed near electrical equipment	Equipment to be digitally monitored for temperature during event.
Injury from falling equipment	DCS Events Staff, event organisers and guests	Equipment to be set up by Service provider, ensuring it is secure and using clamps when necessary. Adequate space provided between the disco/DJ equipment and Visitors Barriers to be used in front of staging and speakers. Ratchet straps will be tied securely and checked.	
Injury due to noise	DCS Events Staff, event organisers and guests	Service provider to wear ear plugs if necessary. Volume of equipment to be kept within a reasonable range	