

Appendix 1



* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Yes No

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name If your business is registered, use its registered name.

VAT number Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

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NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Limited Company

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

Telephone number

Other telephone number

* Date of birth / /
dd mm yyyy

* Nationality [Documents that demonstrate entitlement to work in the UK](#)

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

The event site will be an area within Victoria Park, secured by a solid metal perimeter fence. Access and Egress to the premises is by means of several gates in the perimeter fence. The terrain is predominantly grassed and includes several mature trees and shrubs. It is intersected by various tarmac roads.

The plan accompanying this application delineates the area in which licensable activities may take place under the Premises

Continued from previous page...

Licence. On the recommendation of the Multi-Agency Planning Group, the red line extends beyond the extent of the event site to give the applicant and the Multi-Agency Planning Group the ability to appropriately manage the approaches to the event site. The extended red line also allows the necessary flexibility to temporarily relocate elements of the event on an annual basis, for example if areas of the park are not available due to construction or other works. In each event year, the applicant will provide a detailed layout plan, which must be approved separately by both the Landowner and the Multi-Agency Planning Group. This approval will consider matters relevant to the promotion of the licensing objectives.

Within the event site, the premises will include several tented and open air venues, which will be used for the provision of regulated entertainment, a number of bars and the provision of food and beverages.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

49999

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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Continued from previous page...

SUNDAY

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End

Will the performance of a play take place indoors or outdoors or both?

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

Indoors Outdoors Both

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

As supplementary entertainment, the organisers will offer performances of plays in one or more of the venues within the site.

State any seasonal variations for performing plays

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the performance of a play at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

For all Minor Events licensable activities will be restricted to the hours of 10:00 – 21:30 hours.

Where event days fall on Bank Holiday weekends then the applicant wishes to be able to operate a Major Event on the Bank Holiday Monday between the hours of 12:00-22:30. Otherwise a Minor Event may operate on the Bank Holiday Monday between the hours of 10:00-21:30

For Thursdays and Sundays, should a Major Event take place, then the applicant wishes to be able to operate between the hours of 12:00 and 22:30. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

For Fridays and Saturdays, should a Major Event take place, then the applicant wishes to be able to operate between the hours of 12:00 and 23:00. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

Yes No

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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Will the exhibition of films take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

As supplementary entertainment, the organisers will give exhibition of films at one of more venues within the site.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

For all Minor Events licensable activities will be restricted to the hours of 10:00 – 21:30 hours.

Where event days fall on Bank Holiday weekends then the applicant wishes to be able to operate a Major Event on the Bank Holiday Monday between the hours of 12:00-22:30. Otherwise a Minor Event may operate on the Bank Holiday Monday between the hours of 10:00-21:30

For Thursdays and Sundays, should a Major Event take place, then the applicant wishes to be able to operate between the hours of 12:00 and 22:30. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

For Fridays and Saturdays, should a Major Event take place, then the applicant wishes to be able to operate between the hours of 12:00 and 23:00. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="22:30"/>
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State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

As supplementary entertainment, the organisers may conduct indoor sporting events in one or more of the venues within the site.

State any seasonal variations for indoor sporting events

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for indoor sporting events at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

For all Minor Events licensable activities will be restricted to the hours of 10:00 – 21:30 hours.

Where event days fall on Bank Holiday weekends then the applicant wishes to be able to operate a Major Event on the Bank Holiday Monday between the hours of 12:00-22:30. Otherwise a Minor Event may operate on the Bank Holiday Monday between the hours of 10:00-21:30

For Thursdays and Sundays, should a Major Event take place, then the applicant wishes to be able to operate between the hours of 12:00 and 22:30. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

For Fridays and Saturdays, should a Major Event take place, then the applicant wishes to be able to operate between the hours of 12:00 and 23:00. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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End

Will the boxing or wrestling entertainment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

As supplementary entertainment, the organisers may provide entertainment wrestling at one or more venues within the site. Any entertainment of this type would need to be approved by the Multi-Agency Planning Group in advance.

State any seasonal variations for boxing and wrestling entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the boxing or wrestling entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

For all Minor Events licensable activities will be restricted to the hours of 10:00 – 21:30 hours.

Where event days fall on Bank Holiday weekends then the applicant wishes to be able to operate a Major Event on the Bank Holiday Monday between the hours of 12:00-22:30. Otherwise a Minor Event may operate on the Bank Holiday Monday between the hours of 10:00-21:30

For Thursdays and Sundays, should a Major Event take place, then the applicant wishes to be able to operate between the hours of 12:00 and 22:30. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

For Fridays and Saturdays, should a Major Event take place, then the applicant wishes to be able to operate between the hours of 12:00 and 23:00. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="22:30"/>
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Will the performance of live music take place indoors or outdoors or both? Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

Indoors Outdoors Both

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The organisers will provide performances of live amplified music at each of the venues within the site.

State any seasonal variations for the performance of live music
For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

For all Minor Events licensable activities will be restricted to the hours of 10:00 – 21:30 hours.

Where event days fall on Bank Holiday weekends then the applicant wishes to be able to operate a Major Event on the Bank Holiday Monday between the hours of 12:00-22:30. Otherwise a Minor Event may operate on the Bank Holiday Monday between the hours of 10:00-21:30

For Thursdays and Sundays, should a Major Event take place, then the applicant wishes to be able to operate between the hours of 12:00 and 22:30. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

For Fridays and Saturdays, should a Major Event take place, then the applicant wishes to be able to operate between the hours of 12:00 and 23:00. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

Yes No

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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Will the playing of recorded music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The organisers will provide performances of recorded music at each of the venues within the site.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

For all Minor Events licensable activities will be restricted to the hours of 10:00 – 21:30 hours.

Where event days fall on Bank Holiday weekends then the applicant wishes to be able to operate a Major Event on the Bank Holiday Monday between the hours of 12:00-22:30. Otherwise a Minor Event may operate on the Bank Holiday Monday between the hours of 10:00-21:30

For Thursdays and Sundays, should a Major Event take place, then the applicant wishes to be able to operate between the hours of 12:00 and 22:30. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

For Fridays and Saturdays, should a Major Event take place, then the applicant wishes to be able to operate between the hours of 12:00 and 23:00. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

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PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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Will the performance of dance take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The organisers will provide for performances of dance to take place at each of the venues and elsewhere within the perimeter of the licensed premises.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

For all Minor Events licensable activities will be restricted to the hours of 10:00 – 21:30 hours.

Where event days fall on Bank Holiday weekends then the applicant wishes to be able to operate a Major Event on the Bank Holiday Monday between the hours of 12:00-22:30. Otherwise a Minor Event may operate on the Bank Holiday Monday between the hours of 10:00-21:30

For Thursdays and Sundays, should a Major Event take place, then the applicant wishes to be able to operate between the hours of 12:00 and 22:30. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

For Fridays and Saturdays, should a Major Event take place, then the applicant wishes to be able to operate between the hours of 12:00 and 23:00. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

Continued from previous page...

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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Give a description of the type of entertainment that will be provided

Entertainment of a similar description to (E), (F) & (G) will be provided at various points within the licensed area.

Will this entertainment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Other entertainment will include poetry reading and storytelling, displays of art or creative expression, traditional games.

Continued from previous page...

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

For all Minor Events licensable activities will be restricted to the hours of 10:00 – 21:30 hours.

Where event days fall on Bank Holiday weekends then the applicant wishes to be able to operate a Major Event on the Bank Holiday Monday between the hours of 12:00-22:30. Otherwise a Minor Event may operate on the Bank Holiday Monday between the hours of 10:00-21:30

For Thursdays and Sundays, should a Major Event take place, then the applicant wishes to be able to operate between the hours of 12:00 and 22:30. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

For Fridays and Saturdays, should a Major Event take place, then the applicant wishes to be able to operate between the hours of 12:00 and 23:00. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="22:45"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="22:15"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Supply of alcohol will be provided in bar areas within the site. Each bar area will be properly staffed and equipped and managed by a competent person. Site-wide, the DPS will have responsibility for ensuring that current legislation and best practise is adhered to.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Where event days fall on Bank Holiday weekends then the applicant wishes to be able to supply alcohol on a Major Event on the Bank Holiday Monday between the hours of 12:00-22:15. Otherwise on a Minor Event the supply of alcohol on the Bank Holiday Monday will be between the hours of 10:00-21:30

For Thursdays, should a Major Event take place, then the applicant wishes to be able to supply alcohol between the hours of 12:00 and 22:15. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

For Fridays, should a Major Event take place, then the applicant wishes to be able to supply alcohol between the hours of 12:00 and 22:45. Otherwise should a Minor Event take place, the hours will be 10:00-21:30.

For Saturdays should a Major Event take place, then the applicant wishes to be able to supply alcohol between the hours of 12:00 and 22:45. Otherwise should a Minor Event take place, the hours will be 12:00-21:30.

Continued from previous page...

For Sundays should a Major Event take place, then the applicant wishes to be able to supply alcohol between the hours of 12:00 and 22:15. Otherwise should a Minor Event take place, the hours will be 12:00-21:30.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth

Enter the contact's address

Building number or name

City or town

County or administrative area

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Continued from previous page...

Should there be Adult entertainment or services, there will be on-going consultation with the Multi-Agency Planning Group through established liaison groups in relation to this and any other entertainment of an adult nature that may appear in future years.

An example of entertainment and control measures would be a covered venue may contain some burlesque entertainment. Access to this venue would be for over 18's only at all times and provisions would be in place to ensure that the protection of children from harm licensing objective is upheld. Approval from the Multi-Agency Planning Group would always be sought in advance.

Access to films will also be controlled to ensure relevant age limits are respected.

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

For all Minor Events hours premises are open to the public will be restricted to the hours of 10:00 – 22:00.

Where event days fall on Bank Holiday weekends then the applicant wishes to be able to open premises on a Major Event on the Bank Holiday Monday between the hours of 11:00 - 23:00 (no regulated entertainment before 12:00). Otherwise for a Minor Event on the Bank Holiday Monday the premises will be open between the hours of 10:00-22:00.

For Thursdays and Sundays, should a Major Event take place, then the applicant wishes to be able to open premises between the hours of 11:00 and 23:00 (no regulated entertainment before 12:00) Otherwise should a Minor Event take place, the premises will be open between 10:00-22:00 .

For Fridays and Saturdays, should a Major Event take place, then the applicant wishes to be able to open premises between the hours of 11:00 and 23:30 (no regulated entertainment before 12:00). Otherwise should a Minor Event take place, the premises will be open between 10:00-22:00.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

General Overview

Promotion of the licensing objectives laid out in the Licensing Act 2003 is central to the plans for the Event. The applicant and their appointed contractors have engaged with the Multi-Agency Planning Group at an early stage to ensure that the planning and operation of the event conforms with best practice for live outdoor events.

The content for each of the event days is designed to create a unique and interesting atmosphere for audiences to enjoy. It is the intention of the applicant that they are free to experience this in a safe and secure environment. Furthermore, the applicant can demonstrate that they have considered the impact of the event on the community around the site, and have developed and implemented policies to minimise disturbance or harm.

It is the intention of the applicant to continue to develop the events program in Victoria Park throughout the term of the Licence and in future years. We believe that the framework for live events provided by the Licensing Act and statutory guidance offers a realistic and valuable tool for ensuring the safety and welfare of all involved. The track record of the organisers' operations in Victoria Park and elsewhere indicate that this will be a well-managed and safe event, in keeping with the letter and spirit of the law.

Update Summary

The applicant wishes to carry over the conditions contained in the All Points East Premises Licence (2018 - 2022) save for the following changes:

- In 2021 Major Event Day capacity on no more than four (4) days is proposed to increase to 45,000 on a Friday and Saturday only.

Continued from previous page...

- In 2021 Major Event Day capacity on no more than two (2) event days may be at a capacity not exceeding 39,999 (Major Event) and may only take place on a Thursday, Friday, Saturday, Sunday and Bank Holiday Monday.
- In 2022 and 2023 on no more than four (4) days there may be a capacity not exceeding 49,999 and the event may only take place on a Friday and Saturday.
- On no more than two (2) event days there may be a capacity not exceeding 39,999 on a Thursday, Friday, Saturday, Sunday and Bank Holiday Monday.
- Days not used for Major Events may be at capacity not exceeding 12,499.
- Thursday is added as an optional Major Event Day.
- Minor Event Day capacity is reduced from 14,999 to 12,499.
- A Covid-19 mitigation plan is now included in the EMOP.
- Counter-terrorism mitigation measures have been added to the EMOP.

Multi-Agency Planning Group and Consultation

An event Multi-Agency Planning Group (MAG) has been established and has met prior to this submission. The Multi-Agency Planning Group will continue to meet in the run up to and after the event. The applicant undertakes to abide by the recommendations of this group.

The applicant will hold a publicised meeting each year with the local residents prior to the first event date and after the final event date.

The applicant will also hold Multi-Agency Planning Sub-Group meetings for more detailed planning feedback.

Outputs from these and other meetings will continue to shape the Event Management and Operating Plan (EMOP), a document that describes how the event will operate safely and to the high standards expected by all concerned.

A Multi-Agency Planning Group debrief meeting will be held after the final event.

Capacity and Definition of Events

A maximum of ten event days may be operated under this licence in each calendar year.

In 2021:

- No more than four (4) event days may be at a capacity not exceeding 45,000 (Major Event) and may only take place on a Friday and Saturday.
- No more than two (2) additional event days may be at a capacity not exceeding 39,999 (Major Event) and may only take place on a Thursday, Friday, Saturday, Sunday and Bank Holiday Monday.
- The remaining days not used for Major Events at a capacity not exceeding 12,499 (Minor Event) may take place on any day of the week.

In 2022 and 2023:

- No more than four (4) event days may be at a capacity not exceeding 49,999 (Major Event) and may only take place on a Friday and Saturday.
- No more than two (2) additional event days may be at a capacity not exceeding 39,999 (Major Event) and may take place on a Thursday, Friday, Saturday, Sunday and Bank Holiday Monday.
- The remaining days not used for Major Events may be at a capacity not exceeding 12,499 (Minor Event) and may take place on any day of the week.

- Minor Events with a maximum capacity of up to 12,499 (reduced from 14,999 in the current Licence) may take place on any day of the week.

- For the avoidance of doubt, any of the maximum of 10 Event Days authorised under this Licence which are not used as Major Events Days may be used as Minor Events Days.

Continued from previous page...

The Licensed Area

Please see section 5 of the application.

Event Management and Operating Plan

An Event Management and Operating Plan (EMOP) will be provided each year providing details within individual Management Plans for the safe design and operation of Events. This Plan shall be submitted within an agreed timetable and be subject to the scrutiny of the Multi-Agency Planning Group (MAG).

Annual Notifications

On an annual basis, the applicant will notify the Licensing Authority of the proposed event dates a minimum of 4 months prior to the first event date (or such lesser period as the Licensing authority may agree).

The applicant will present a draft EMOP to the MAG, a minimum of 3 months prior to the first event date.

The applicant will present the Final EMOP to the MAG, a minimum of 1 month prior to the first event date.

After approval of the final EMOP, any further amendments may only be made with the prior written approval of the Chair of the Multi-Agency Planning Group. The applicant will implement the Final approved EMOP.

Proposed Conditions

The applicant's proposed conditions are attached to this application. The changes to the existing conditions of the existing Premises Licence are shown highlighted in red.

b) The prevention of crime and disorder

In conjunction with the Metropolitan Police and the Multi-Agency Planning Group each year the applicant will produce:

- Crowd Management Plan
- Alcohol Management Plan
- Ingress Management Plan
- Egress Management Plan
- Security & Crime Reduction Plan, including counter-terrorism measures as advised by the Police

The detailed Crowd Management Plan that will be drawn up by the appointed security contractor, will specify numbers of staff and roles, where SIA qualified staff are required and emergency procedures (e.g. evacuation of the site). This plan will integrate with the EMOP for the event and will be produced in conjunction with the Metropolitan Police, the designated security contractor and the applicant.

All activity within the licensed area will be appropriately managed with SIA security and stewards. A pre-agreed level of professional stewarding and SIA security personnel will have a designated responsibility to maintain a safe environment for members of the public attending the event.

All temporary structures will be lit internally, and adequate temporary public lighting will be present on the site when necessary.

The applicant will ensure that staff are trained to recognise intoxication and refuse service to customers who have consumed excessive alcohol and trained to handle potential troublemakers and diffuse difficult situations.

We will encourage vigilance among staff to supervise customers in all parts of the premises and will employ sufficient staff

Continued from previous page...

to keep down the number of people waiting to be served in any bar areas.

Event SIA security and stewarding will be vigilant and identify suspicious behaviour and take appropriate action to assist in the prevention of theft and robbery and the prevention of crime and disorder within the premises.

The applicant will work with the Metropolitan Police to support development and implementation of an appropriate policing plan for the event.

The applicant has a clear and definitive policy on the use or possession of illegal substances at the event and will co-operate fully with other authorities to implement this.

Challenge 25 will be in operation. Anyone who appears to be under 25 must produce ID or a proof of age card to acquire or consume alcohol on the premises.

The applicant will provide anti-crime and drugs awareness advice to ticket holders.

The applicant will use screening on the entry points to the event to exercise the right to refuse entry to any unauthorised or disorderly person.

c) Public safety

A Covid-19 Risk Assessment and Mitigation Plan shall be provided to the MAG as required. This will be based on the latest Government Guidance and Advice and will be constantly reviewed and updated as necessary throughout the Planning Process.

All event activity within the licensed premises will be controlled with specific reference to the capacity of the venue, the nature of the cultural content and in compliance with the standards for the provision of services as outlined by HSG 195 The Event Safety Guide (commonly known as the Purple Guide).

The applicant will utilise the application and planning stage of the event management process to ensure the safety of the public, contractors and artists, and to minimise hazards and prevent accidents. This will be achieved through the consultation process with the Multi-Agency Planning Group and through the submission of documentary proof of competency to include proof of Public Liability Insurance and the provision of an event risk assessment.

All events activity will make provision for the management of access and egress to the park considering the maximum specified capacity at any one time.

Provision will be made to allow communication of emergency procedures and issues relating to the health, safety and welfare of people within the venue. This will be done through signage, via public address systems and by event staff.

The contingency arrangement for emergency evacuation is in place and will be implemented should the need arise. This is detailed in the Event Management and Operating Plan (EMOP).

First Aid provision for events will be in accordance with the Event Safety Guide and will form part of the EMOP.

All event contractors will comply with all relevant health and safety legislation and follow the control measures documented in their own risk assessments and method statements and will be responsible for ensuring safe systems of work.

Structural calculations for temporary structures will be made available as required for scrutiny. A site-wide Wind Management Plan detailing wind speeds at which certain actions must be taken will be drawn up and implemented.

The applicant will produce an Adverse Weather Plan in conjunction with the Multi-Agency Planning Group.

All temporary structures will be lit internally, and adequate temporary public lighting will be present on the site when necessary.

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The applicant will carry out an analysis of sanitary provision needs for the event using The Event Safety Guide as a basis for determining what provision is required. Suitable and sufficient sanitary provision shall then be provided.

No glass containers will be permitted in the general arena areas.

Challenge 25 will be in operation. Anyone who appears to be under 25 must produce ID or a proof of age card to acquire or consume alcohol on the premises.

d) The prevention of public nuisance

The applicant is mindful that an event of this scale has the potential to create a public nuisance if inappropriately managed. It is therefore our intention to engage with the Multi-Agency Planning Group and local residents to ensure that the operation of the event is undertaken in such a way as to minimise this.

The location of the event is Victoria Park, an historic parkland area with a wide variety of users and stakeholders. It is surrounded by residential and business accommodation.

A concern for local residents and stakeholders is the generation of music noise by the event. The applicant has engaged with representatives of Tower Hamlets Environmental Protection team and have agreed both an appropriate site design and permissible music noise levels (MNL) at a number of residential facades surrounding the event site. Noise created by generators and other plant and equipment will also be monitored and controlled.

The applicant undertakes to abide by the MNL given by Environmental Protection and have engaged the services of specialist acoustic consultants who have developed a Sound Management Plan for the event. It is the responsibility of the specialist acoustic consultants to monitor levels at the agreed locations, to act as required to remain within the agreed levels and to provide documentary proof after the event of our compliance.

The applicant agrees to abide by such noise curfews as are reasonably required by the councils Environmental Health Department for operations during the park during build up and break down of the event.

Consultation with the local community and friends of Victoria Park has already taken place to gain feedback and allow the applicant to tailor plans to the specific concerns of the local community. Consultation will continue with community and business engagement meetings prior to the first event date and following the final event date each year.

It is proposed that additional stewarding and sanitation externally to the event will be in place. This will be uplifted from previous major events held at Victoria Park to take into account feedback and consultation from the local community. Additional stewarding and sanitation will be implemented for the higher capacity days.

The applicant has consulted with the environmental protection team and a set of proposed noise conditions are attached to this application. For Major Events the maximum MNL will be 75dba 15 minutes at the agreed monitoring location. For Minor Events the maximum MNL will be 65dba 15 minutes at the agreed monitoring location.

The applicant is pleased to have the opportunity to use the facilities of Victoria Park and are mindful of their responsibility to maintain the fabric of the area. They undertake to provide ground protection, cleaning services to remove litter and waste, to apply appropriate protocols to control spillage or other contamination, and to respect the natural and built environment. This will include external areas outside of the park, in consultation with London Borough Tower Hamlets Arts, Parks and Events Team and other agencies.

The applicant, in conjunction with the Metropolitan Police and the appointed security and stewarding contractor will put in place such plans as are necessary to control the ingress and egress of the large volume of guests attending the event. For Major Events this will include a highly visible security and stewarding presence on designated routes, particularly between Victoria Park and Mile End Underground station. Furthermore, they will develop a plan to prevent and respond to anti-social behaviour caused by visitors to the event, and undertake to commit the required resources to implement it.

A comprehensive transport and traffic management plan, to include production, artists and guest traffic will be developed

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and enforced to ensure minimal disruption to both local residents and other traffic.

Members of the public will be prevented from removing alcohol from the event site by stewards at the event exit points. Bins will be placed at these locations to allow the disposal and recycling of any containers.

e) The protection of children from harm

Age restrictions may apply to event days which will be agreed in advance with MAG and will be contained in the EMOP.

The applicant will implement a Child and Vulnerable Persons Policy which will include provisions if a child or vulnerable person is found or reported missing. This will include liaison at the planning stages with the Police to ensure the correct questions are asked at the outset by event staff should details of the missing person need to be escalated to the Police.

One person will be identified as being responsible for Safeguarding on site. This person will ensure that safeguarding measures are coordinated across Event Management & Operating Plan and appendices.

A welfare area will be set up to coordinate all welfare, safeguarding and information activities. This will be located next to the medical centre and have direct access to the Event Control room via radio and telephone.

Any person under the age of 18 years, found within the boundaries of the licensable areas to be in possession of alcohol or deemed to be intoxicated, shall be escorted by Security Staff to a "safe waiting area". His or her parents / responsible adult will be contacted to collect such a person and remove him / her from the event.

Additional children's toilets and changing facilities shall be added to the event site when appropriate, in addition to the minimum guidance provided in the Event Health, Safety and Welfare Guide (Purple Guide).

The organisers are committed to the responsible and legal sale of alcohol and do not tolerate provision of alcohol to children. The contracted bar operator is required to make an undertaking to enforce the Challenge 25 policy for all sales of alcohol, requiring approved photographic ID. The security and event team will maintain vigilance for instances whereby alcohol is purchased by adults for supply to children, and this criminal activity will be considered grounds for ejection. The promoters will facilitate and support licensing inspections if appropriate.

Any mobile dispensing servers (MDS) will be accompanied by persons not involved directly in serving alcohol. These other persons ('shepherds') will be responsible, jointly with the sellers and security personnel, for ensuring that mobile units comply with the Challenge 25 policy used on site, including preventing proxy sales; and for the prevention of sales to intoxicated customers.

Further operational detail about the issues discussed above is contained in the EMOP, which accompanies this submission.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

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- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

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If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

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- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4,300 = £100.00

Band B - £4,301 to £33,000 = £190.00

Band C - £33,001 to £8700 = 315.00

Band D - £87001 to £12500 = £450.00*

Band E - £125001 and over = 635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £7001 to £12500 = £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment only where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 = £1,000.00

Capacity 10000 -14999 = £2,000.00

Capacity 15000-19999 = £4,000.00

Capacity 20000-29999 = £8,000.00

Capacity 30000-39000 = £16,000.00

Capacity 40000-49999 = £24,000.00

Capacity 50000-59999 = £32,000.00

Capacity 60000-69999 = £40,000.00

Capacity 70000-79999 = £48,000.00

Capacity 80000-89999 = £56,000.00

Capacity 90000 and over = £64,000.00

NOTE: From 1st January 2018 Licences if you are granted a Licence to permit the sale/supply of alcohol between midnight and 6am (00:00 and 06:00 hours) on any day you will be liable to pay the Late Night Levy charge. The charge must be paid 14 days after the grant of your Licence, unless you fall within one of the exemption categories. Non-payment of the levy can result in suspension of your licence, as per sections 55A and 92A of the Licensing Act 2003, as amended and section 229(6) of the Police and Social Responsibility Act 2011. For more information below visit <https://www.towerhamlets.gov.uk/latenightlevy>

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* Fee amount (£)

24,000.00

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

[APPLICABLE TO INDIVIDUAL APPLICANTS ONLY, INCLUDING THOSE IN A PARTNERSHIP WHICH IS NOT A LIMITED LIABILITY PARTNERSHIP] I UNDERSTAND I AM NOT ENTITLED TO BE ISSUED WITH A LICENCE IF I DO NOT HAVE THE ENTITLEMENT TO LIVE AND WORK IN THE UK (OR IF I AM SUBJECT TO A CONDITION PREVENTING ME FROM DOING WORK RELATING TO THE CARRYING ON OF A LICENSABLE ACTIVITY) AND THAT MY LICENCE WILL BECOME INVALID IF I CEASE TO BE ENTITLED TO LIVE AND WORK IN THE UK (PLEASE READ GUIDANCE NOTE 15). THE DPS NAMED IN THIS APPLICATION FORM IS ENTITLED TO WORK IN THE UK (AND IS NOT SUBJECT TO CONDITIONS PREVENTING HIM OR HER FROM DOING WORK RELATING TO A LICENSABLE ACTIVITY) AND I HAVE SEEN A COPY OF HIS OR HER PROOF OF ENTITLEMENT TO WORK, IF APPROPRIATE (PLEASE SEE NOTE 15).

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

Stephen Reynolds

* Capacity

49999

* Date

30 / 04 / 2021
dd mm yyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/tower-hamlets/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

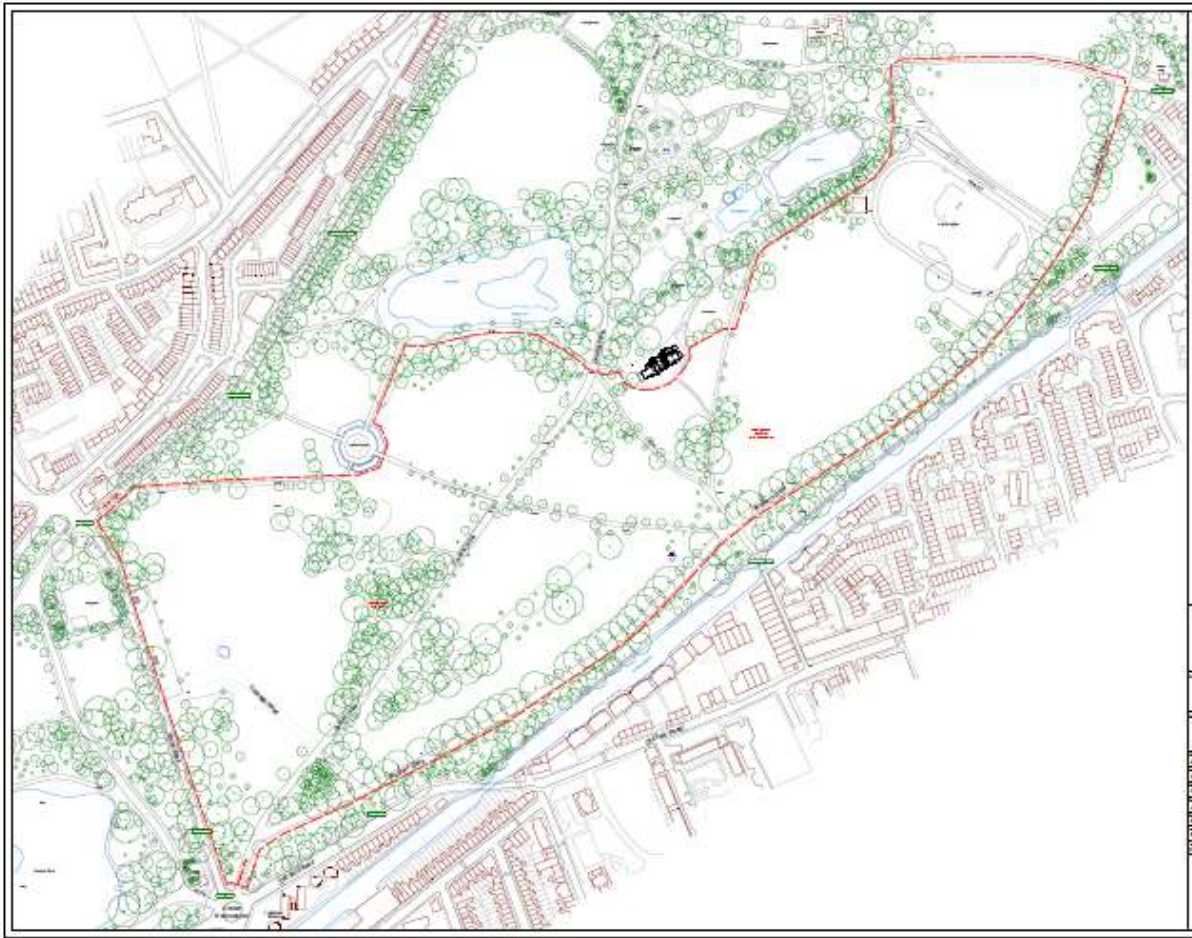
IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text" value="All Points East"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

Appendix 2



AEG
PRESENTS

All Points East

Premises License Area

Project Name	
Client	
Address	
City	
State	
Zip	
Scale	006

Architectural

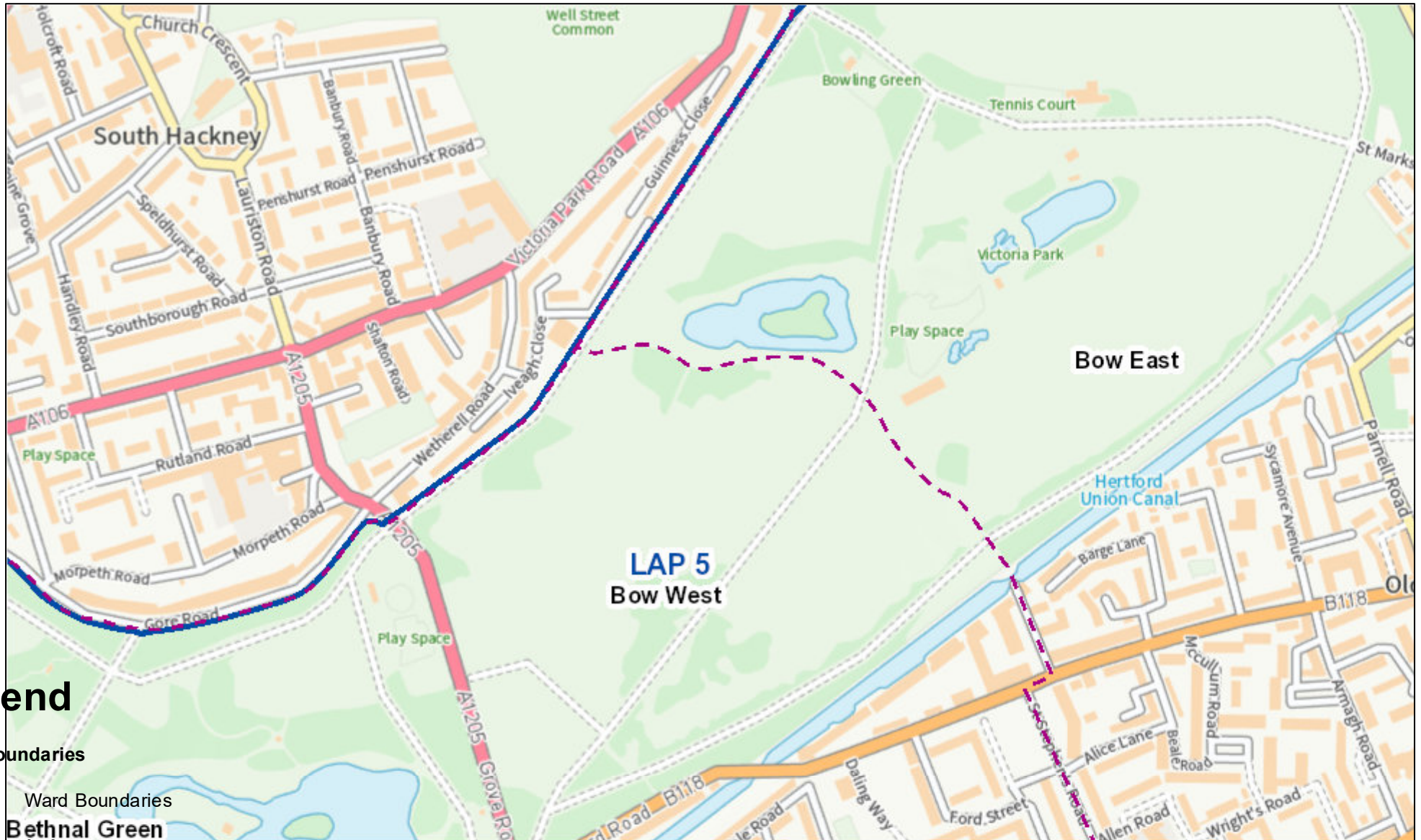
DATE: 11/11/2011

11/11/2011

Appendix 3




Victoria Park



Legend

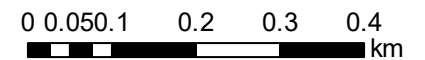
Ward Boundaries

 Ward Boundaries

Bethnal Green

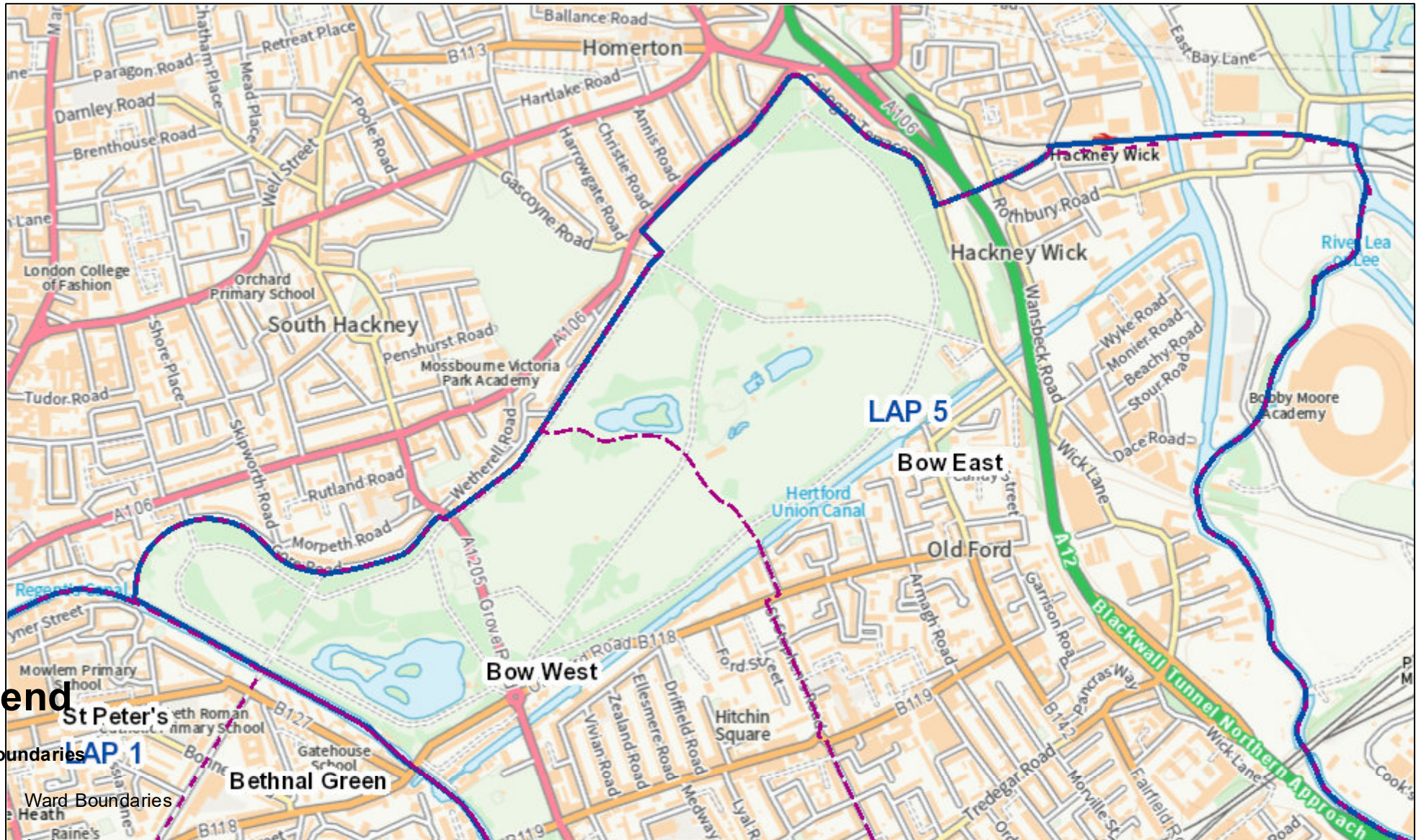
LAP Boundaries

 LAP Boundaries



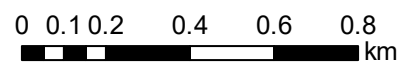


Victoria Park



Legend

- Ward Boundaries LAP 1
- Ward Boundaries
- LAP Boundaries



Appendix 4

All Points East - Nearest licences

Name and address	Licensable activities and hours	Opening hours
<p>(Brand Events Ltd) Victoria Park Grove Road Bow London E3 5TB</p>	<p>The sale by retail of alcohol (on and off sales)</p> <ul style="list-style-type: none"> • Friday, from 17:00 hours to 22:45 hours • Saturday, from 11:00 hours to 22:45 hours • Sunday, from 11:00 hours to 20:00 hours <p>The provision of regulated entertainment – indoors and outdoors <u>(Films, Live music, recorded music and performance of dance and anything of a similar description)</u></p> <ul style="list-style-type: none"> • Friday, from 17:00 hours to 22:45 hours • Saturday, from 11:00 hours to 22:45 hours • Sunday, from 11:00 hours to 20:00 hours 	<ul style="list-style-type: none"> • Friday, from 17:00 hours to 23:00 hours • Saturday, from 11:00 hours to 23:00 hours • Sunday, from 11:00 hours to 20:00 hours
<p>(The Crown) 223 Grove Road London E3 5SN</p>	<p>The Sale by retail of alcohol: (On and off sales) Sunday to Wednesday from 10:00 hrs to 23:00 hrs Thursday to Saturday from 10:00 hrs to 00:00 hrs (midnight) Late Night Refreshment: Sunday to Wednesday until 23:30 hrs Regulated Entertainment consisting of Live Music only: Monday to Sunday from 12:00 hrs to 22:30 hrs</p> <p>On New Year's Eve from the end of permitted hours to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).</p> <p>Note: However, New Years Eve is subject to the Regulatory Reform (Special Occasion Licensing) Order 2002. Which means that while that order is in effect the premises may remain open for the twelve hours between 11pm on New Years Eve and 11am on New Years Day.</p>	<p>Sunday to Wednesday from 10:00 hrs to 23:30hrs Thursday to Saturday from 10:00 hrs to 00:30 hrs</p> <p>On New Year's Eve from the end of permitted hours to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).</p> <p>Note: However, New Years Eve is subject to the Regulatory Reform (Special Occasion Licensing) Order 2002. Which means that while that order is in effect the premises may remain open for the twelve hours between 11pm on New Years Eve and 11am on New Years Day.</p>

All Points East - Nearest licences

<p>(The Eleanor Arms) 460 Old Ford Road London E3 5JP</p>	<p>Supply by retail of alcohol. (<i>On and off sales</i>) Monday, Tuesdays, Wednesdays, Thursdays, and Sundays: 10am to 12 midnight</p> <p>Fridays and Saturdays : 10am to 1am Late night refreshment Monday – Sunday: 11pm to 12 midnight Regulated Entertainment:</p> <p>Films: Monday – Sunday: 10am to 11.00pm</p> <p>Indoor sporting events: Monday – Sunday: 10am to 12 midnight</p> <p>Live music and performance of dance:</p> <p>Monday, Tuesdays, Wednesdays, Thursdays, and Sundays: 10am to 11.00pm</p> <p>Fridays and Saturdays :10am to 12 midnight Recorded music: Monday – Sunday:10am to 12.30am</p> <p>The terminal hour for these activities is extended to 12 midnight for regulated entertainment, and to 1am for supply by retail of alcohol or late night refreshment, on the following days:</p> <p>Christmas Eve, Boxing Day, Valentines Day, St Patricks Day, St Georges Day, Easter Friday, Easter Saturday, Easter Sunday, Easter Monday, May Bank Holiday Saturday, May Bank Holiday Sunday, May Bank Holiday Monday, Spring Bank Holiday Saturday, Spring Bank Holiday Sunday, Spring Bank Holiday Monday, August Bank Holiday Saturday, August Bank Holiday Sunday, August Bank Holiday Monday and Halloween.</p>	<p>The hours the premises shall be open to the public are: Monday, Tuesdays, Wednesdays, Thursdays, and Sundays: 10am to 12.30am</p> <p>Fridays and Saturdays : 10am to 1.30am</p> <p>The closing time shall be 1.30 am on the following days: Christmas Eve, Boxing Day, Valentines Day, St Patricks Day, St Georges Day, Easter Friday, Easter Saturday, Easter Sunday, Easter Monday, May Bank Holiday Saturday, May Bank Holiday Sunday, May Bank Holiday Monday, Spring Bank Holiday Saturday, Spring Bank Holiday Sunday, Spring Bank Holiday Monday, August Bank Holiday Saturday, August Bank Holiday Sunday, August Bank Holiday Monday and Halloween.</p> <p>The premises may remain open from the usual terminal hour on New Year's Eve to the start time on New Years Day.</p>
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All Points East - Nearest licences

<p>(Lord Morpeth) 402 Old Ford Road London E3 5NR</p>	<p><u>Supply of Alcohol (both on and off sales)</u></p> <ul style="list-style-type: none"> • Sunday to Thursday from 11:00hrs to 23:30hrs • Friday and Saturday from 11:00hrs to 01:00hrs (the following day) <p><u>Late Night Refreshment</u></p> <ul style="list-style-type: none"> • Sunday to Thursday from 11:00hrs to 00:00hrs (midnight) • Friday and Saturday from 23:00hrs to 01:30hrs (the following day) <p><u>Regulated Entertainment, in the form of recorded music</u></p> <ul style="list-style-type: none"> • Monday to Sunday 11:00 hours to 23:00 hours <p><i>Note: However, New Year's Eve is subject to the Regulatory Reform (Special Occasion Licensing) Order 2002. Which means that while that order is in effect the premises may remain open for the twelve hours between 23:00hrs on New Year's Eve and 11:00hrs on New Year's Day.</i></p>	<ul style="list-style-type: none"> • Sunday to Thursday from 11:00hrs to 00:00hrs (midnight) • Friday and Saturday from 23:00hrs to 01:30hrs (the following day) <p>New Year's Eve from 11:00hrs to New Year's Day 00:00hrs (midnight)</p>
<p>(Old Convenience Store) 464 Old Ford Road London E3 5JP</p>	<p><u>Sale by retail of alcohol (off sales)</u></p> <ul style="list-style-type: none"> • Monday to Saturday, from 10:00 hours to 23:00 hours • Sunday, from 10:00 hours to 22:00 hours 	<ul style="list-style-type: none"> • Monday to Saturday, from 07:00 hours to 23:00 hours • Sunday, from 07:00 hours to 22:00 hours

Appendix 5

Section 182 Advice by the Home Office Updated on April 2018

Relevant, vexatious and frivolous representations

9.4 A representation is “relevant” if it relates to the likely effect of the grant of the licence on the promotion of at least one of the licensing objectives. For example, a representation from a local businessperson about the commercial damage caused by competition from new licensed premises would not be relevant. On the other hand, a representation by a businessperson that nuisance caused by new premises would deter customers from entering the local area, and the steps proposed by the applicant to prevent that nuisance were inadequate, would be relevant. In other words, representations should relate to the impact of licensable activities carried on from premises on the objectives. For representations in relation to variations to be relevant, they should be confined to the subject matter of the variation. There is no requirement for a responsible authority or other person to produce a recorded history of problems at premises to support their representations, and in fact this would not be possible for new premises.

9.5 It is for the licensing authority to determine whether a representation (other than a representation from responsible authority) is frivolous or vexatious on the basis of what might ordinarily be considered to be vexatious or frivolous. A representation may be considered to be vexatious if it appears to be intended to cause aggravation or annoyance, whether to a competitor or other person, without reasonable cause or justification. Vexatious circumstances may arise because of disputes between rival businesses and local knowledge will therefore be invaluable in considering such matters. Licensing authorities can consider the main effect of the representation, and whether any inconvenience or expense caused by it could reasonably be considered to be proportionate.

9.6 Frivolous representations would be essentially categorised by a lack of seriousness. Frivolous representations would concern issues which, at most, are minor and in relation to which no remedial steps would be warranted or proportionate.

9.7 Any person who is aggrieved by a rejection of their representations on either of these grounds may lodge a complaint through the local authority’s corporate complaints procedure. A person may also challenge the authority’s decision by way of judicial review.

9.8 Licensing authorities should not take decisions about whether representations are frivolous, vexatious or relevant to the licensing objectives on the basis of any political judgement. This may be difficult for councillors who receive complaints from residents within their own wards. If consideration is not to be delegated, contrary to the recommendation in this

Guidance, an assessment should be prepared by officials for consideration by the sub-committee before any decision is taken that necessitates a hearing. Any councillor who considers that their own interests are such that they are unable to consider the matter independently should disqualify themselves.

9.9 It is recommended that, in borderline cases, the benefit of the doubt about any aspect of a representation should be given to the person making that representation. The subsequent hearing would then provide an opportunity for the person or body making the representation to amplify and clarify it.

9.10 Licensing authorities should consider providing advice on their websites about how any person can make representations to them.

Appendix 6

Mohshin Ali

From: Licensing
Sent: 27 May 2021 14:33
To: Kathy Driver; Mohshin Ali
Subject: FW: Objection to application for All Points East

Follow Up Flag: Follow up
Flag Status: Flagged

From: Val Whitehead [REDACTED]
Sent: 27 May 2021 12:33
To: Licensing <Licensing@towerhamlets.gov.uk>
Subject: Fwd: Objection to application for All Points East

As I haven't had an acknowledgment of this email I am forwarding to the main licensing email address.
Please see below.
Best wishes,
Val

CLlr Val Whitehead (Labour Bow West)
[REDACTED]

From: Val Whitehead <[REDACTED]>
Sent: Tuesday, May 25, 2021 3:59 pm
To: [REDACTED]
Subject: Objection to application for All Points East

Ref: 137684

Dear Licensing Officer,
I have been asked to submit the below objection on behalf of a Bow West resident who wishes to remain anonymous:

I am writing to Tower Hamlets for the first time to object to the application for the All Points East Festival this year in Victoria Park.

I have lived locally for eight years and attended many festivals in Victoria Park in the past. This is not a safe year to host this festival given the ongoing Coronavirus pandemic.

It will be problematic on all four levels regarding the prevention of crime and disorder, the prevention of public nuisance, public safety, and the protection of children from harm.

1) The prevention of crime and disorder

After a long period of lockdown, a public music festival like this one, particularly of this scale and one in which alcohol is sold, is very likely to draw a level of revelry and a risk to damage of public property that surpasses other years. People have been cooped up and are more likely to be acting recklessly as a result of this long period of intermittent lockdowns. In past years, as a resident of one of the main pedestrian access routes, during music festivals in Victoria Park we have had our bins urinated on, had strangers ask to be let into our flat to urinate, seen public fixtures like bins and murals in progress disrespected and seen the streets littered with rubbish. I have been

harassed by drunken individuals outside of my home. In 2021, the individuals who will be comfortable attending such a festival when they are likely still not fully vaccinated given the dominant age demographic for this festival are individuals in their teens, twenties and thirties, will be by default individuals who are inclined to be less cautious and careful. I don't want my street to become a playground for public drunkenness and harassment.

2) The prevention of public nuisance

All Points East is a very noisy festival and many people in Tower Hamlets are working from home. Loud sound checks and concerts, particularly on weekdays as proposed, will make for an unbearable auditory atmosphere from which to work and be detrimental to the area's mental health, and in some cases to individuals' income. My own work from home requires quiet and I would likely have to stop working entirely on the days of the festival, which would be damaging to my family's income in an already difficult year.

Furthermore, access to Victoria Park has become a particularly important resource for the physical and mental health of those working in the area. Restricting it for a music festival will be damaging to residents on both of those counts.

3) Public Safety

In an event which serves alcohol with a capacity of 49,999 there is no way that social distancing will be maintained. The pandemic is ongoing and by this summer only a small fraction of the population will be FULLY vaccinated, and this demographic are the least likely to attend this music festival. Because of drinking it is unlikely individuals will be wearing masks and the New York Times recently stated that to maintain good public health two out of three safeguarding measures (use of masks, keeping distance, staying outdoors) should be in place. This festival would only be consistent on one measure, making it a dangerous proposal for the area.

The festival will also draw visitors from all over London and the possibly the U.K. to the borough of Tower Hamlets, possibly spreading and creating new variants at a fragile time for public health.

4) The protection of children from harm

I do not want young children living in my street:

- I. exposed to constant and confusing noise for ten days
- li. Deprived of the bulk of the park which is one of the only options for daily outdoor play and exercise
- lii. Exposed to crowds of drunken unvaccinated people who from outside of our area every time they leave home
- lv. Exposed to people who are likely to be acting recklessly whilst a pandemic is ongoing after a long period of lockdown
- V. Faced with the possibility of not leaving home at all for days on end to avoid these encounters
- Vi. Living in an area where individuals from all over London are mixing and possibly spreading and creating new variants.

For this exhaustive list of reasons, although I enjoy All Points East Festival in a normal year, I am registering a very strong objection to its license this year. We are still living through a period when we need to prioritise public health, both physical and mental, to safely get through to the other side of this pandemic.

See above for the text of the resident's objection who wishes to remain anonymous. As one of their Councillors in Bow West I have agreed to submit this on their behalf.

Best wishes,
Val Whitehead (Bow West)

Appendix 7



28th May 2021

FAO: Kathy Driver
Tower Hamlets
Licensing Section

Dear Ms Driver,

We are in receipt of your letter dated 30th April 2021.

Our development faces the park, and we are most effected because a stage is usually set up just in front of our windows, which is about 50 meters between the stage and the windows. This time we will be subjected to noise not even for a weekend but for 10 consecutive days. The amount of noise pollution we receive cannot be managed by the council because your noise team fails to control it.

The times of the music does not comply with the guidance that you issue either, because the event planners start testing sounds from 8-9 o'clock in the morning.

We should mention that this park is surrounded by many residential properties. Majority of people work Monday to Friday, 5 days a week, some work from home and over the weekends too.

We believe, this is the case for many people who work full time. Not only the Environmental Health department of Tower Hamlets, which is supposed to be concerned of the health of their residents, allow long festivals of 10 days, but it also does not put strict measures on the organisers who break the norms.

This type of noise makes a bad impact on the health of the residents. We do not benefit from this nuisance and the council does not offer even reimbursement for this. It is not healthy for a person to work 5 days a week and then be subjected for more than 12 hours noise 10 consecutive days. It does impact people physically and emotionally.

We appreciate that you hold events in Victoria park to fund the council's income to support council services but the private fully employed residents like us are neglected. We have to think of security of our houses and our families ourselves. The council does not provide the minimum they can such as security services to us, i.e. CCTV cameras on the roads near our buildings, extra police officers in the streets, etc. We suffer from burglaries, thefts and anti-social behaviour and we deal with it ourselves. While you are making money, we are suffering and spending money for quick escape. We do not benefit from your savings therefore we should not be considerate towards your savings.





This festival for us emotionally, psychologically and physically is a huge nuisance which immensely impacts our lives and our quiet enjoyment of our properties.

Secondly, under the government's covid 19 guidance is it allowed to hold an event capacity of which is 39999 people? We are not happy to have a covid hotbed on our doorstep therefore we strongly object the event.

Kind regards,
Irina Filatova
For and on behalf of
Haslers Wharf Limited.



Appendix 8

Mohshin Ali

From: Licensing
Sent: 25 May 2021 16:45
To: Mohshin Ali
Subject: Supporting rep: All Points East

Follow Up Flag: Follow up
Flag Status: Flagged

From: Aaron Veness [REDACTED] >
Sent: 25 May 2021 16:12
To: Licensing <Licensing@towerhamlets.gov.uk>
Subject: Application: All Points East

Name: Aaron Veness

Email: [REDACTED]

Telephone: [REDACTED]

Address: [REDACTED]

I would like to make a representation in support of the All Points East Premises Licence Application.

As a resident of the surrounding area of Victoria Park I am confident in the event organisers ability to manage crowds by the number of security on Ingress and Egress routes.

Furthermore I have not experienced any increase in litter and waste in surrounding streets. The event organisers have efficient cleaning services to remove litter and waste from event attendees. (In fact I feel that the Roman road market is more of a waste problem than All points East.)

I would like to see the return of these events to Victoria Park and therefore support this application.

Many thanks,
Aaron Veness

Appendix 9

Mohshin Ali

From: Emma Manning [REDACTED] >
Sent: 24 May 2021 17:22
To: Licensing
Subject: All Points East Representation

Follow Up Flag: Follow up
Flag Status: Flagged

Full Name: Emma Manning

Email: [REDACTED]

Telephone: [REDACTED]

Address: [REDACTED]

Application: All Points East

I would like to make a representation in support of the All Points East Premises Licence Application

In relation to the following community benefits;

Preventing crime and disorder

- I have attended All Points East before and have been impressed with the level of security on site.
- Added security in and around the park on event days, protecting the community.

Public Safety

- The barriers put up for the event ensure the safety of those attending.

Preventing public nuisance

- Once the event has finished, the exit measures taken for those leaving the park is organised and swift reducing the likelihood of public nuisance.
- I feel the event organisers have efficient cleaning services to remove litter and waste from event attendees.
- Traffic Management measures are in place to help with the ingress and egress of ticket holder.

Protecting children from harm

- I have previously been to All Points East in the day and enjoyed seeing families attending with children to take part in the dedicated activities. Considering the current times, I think getting children out of the house, but remaining in a safe and secure environment is a positive thing for the community.

Kind Regards,

Emma Manning

Appendix 10

Mohshin Ali

From: Licensing
Sent: 01 June 2021 13:39
To: Mohshin Ali
Subject: FW: Application: All Points East - Supporting rep

From: miguel schertel [REDACTED] >
Sent: 28 May 2021 21:09
To: Licensing <Licensing@towerhamlets.gov.uk>
Subject: Application: All Points East

I would like to make a representation in support of the All Points East Premises Licence Application.

Full Name: Miguel Schertel de Oliveira
Email: [REDACTED]
Address: [REDACTED]

Having attended All Points East since its first edition, I have always been impressed with their level of organisation - especially compared to other festivals previously held at Victoria Park. They have efficient staff not only in the park but also surrounding areas, making sure crowds are properly managed and there's no nuisance to local residents and businesses. Traffic marshalls keep streets safe and traffic flowing.

I really like how the festival not only provides entertainment during its main days, but also options for families with kids during week days. There's definitely a sense of community while the festival is on and security is ramped up around the surrounding area.

I would like to see the festival continuing taking part in Tower Hamlets and therefore support this application.

Appendix 11

(All Points East)

Victoria Park
Grove Road
London
E3 5SN

Licensable Activities authorised by the licence

The sale by retail of alcohol
The provision of regulated entertainment consisting of Plays , Films ,
Indoor sporting events , Boxing or Wrestling, Live Music , Recorded
Music, Performance of Dance, Anything of a Similar Description

See the attached licence for the licence conditions

TIME LIMITED: 6th FEBRUARY 2018 TO 31ST DECEMBER 2022

Signed by

David Tolley 
Head of Environmental Health & Trading Standards

Date: 6th February 2018

Amended following appeal 3/10/18



TOWER HAMLETS

LICENSING ACT 2003

Part A - Format of premises licence

Premises licence number

27242

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

(All Points East)
Victoria Park
Grove Road

Post town

London

Post code

E3 5SN

Telephone number

None

Where the licence is time limited the dates

- 6th FEBRUARY 2018 TO 31ST DECEMBER 2022

Licensable activities authorised by the licence

The sale by retail of alcohol
The provision of regulated entertainment consisting of Plays , Films , Indoor sporting events , Boxing or Wrestling, Live Music , Recorded Music, Performance of Dance, Anything of a Similar Description

The times the licence authorises the carrying out of licensable activities

Sale by retail of alcohol

(on sales only):

- Monday - 10.00 hours to 22.15* hours
- Tuesday 10.00 hours to 21.45 hours
- Wednesday 10.00 hours to 21.45 hours
- Thursday 10.00 hours to 21.45 hours
- Friday 10.00 hours to 22.45# hours
- Saturday 12.00 hours to 22.45 hours
- Sunday 12.00 hours to 22.15 hours

* where event days fall on bank holidays the following timings would apply for major events, Bank Holiday Monday: 12.00 hours to 22.15 hours.
For minor events, Bank Holiday Monday: 10.00 hours to 21.30 hours and closing time of the venue for "Minor" events to 22:00 hours

where event days fall on Friday the following timings would apply for major events, Friday: 12.00 hours to 22.45 hours. For minor events, Friday: 10.00 to 21.30 hours and closing time of the venue for "Minor" events to 22:00 hours

The provision of regulated entertainment

Plays / Films / Indoor sporting events / Boxing or Wrestling/ Live Music / Recorded Music/ Performance of Dance / Anything of a Similar Description:

- Monday 10.00 hours to 22.30 hours *
- Tuesday 10.00 hours to 22.00 hours
- Wednesday 10.00 hours to 22.00 hours
- Thursday 10.00 hours to 22.00 hours
- Friday 10.00 hours to 23.00 hours#
- Saturday 12.00 hours to 23.00 hours
- Sunday 12.00 hours to 22.30 hours

* where event days fall on bank holidays the following timings would apply for major events, Bank Holiday Monday: 12.00 hours to 22.30 hours.
For minor events, Bank Holiday Monday: 10.00 hours to 21.30 hours and closing time of the venue for "Minor" events to 22:00 hours

where event days fall on Friday the following timings would apply for major events, Friday: 12.00 hours to 23.00 hours. For minor events, Friday: 10.00 hours to 21.30 hours and closing time of the venue for "Minor" events to 22:00 hours

The opening hours of the premises

- Monday 10.00 hours to 23:00 hours *
- Tuesday 10.00 hours to 22.30 hours
- Wednesday 10.00 hours to 22.30 hours
- Thursday 10.00 hours to 22.30 hours
- Friday 10.00 hours to 23.30 hours#
- Saturday 12.00 hours to 23.30 hours
- Sunday 12.00 hours to 23.00 hours

* where event days fall on bank holidays the following timings would apply for major events, Bank Holiday Monday: 12.00 hours to 23:00 hours.

For minor events, Bank Holiday Monday: 10.00 hours to 22:00 hours

where event days fall on Friday the following timings would apply for major events, Friday: 12.00 hours to 23.30 hours. For minor events, Friday: 10.00 hours to 22:00 hours

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

On sales only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

AEG Presents Limited
Almack House
28 King Street
London
SW1Y 6QW

██████████

Registered number of holder, for example company number, charity number (where applicable)

05452230

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Jon Reid

████████████████████

██████████

██████████

██████████

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Licence Number: ██████████

Issuing Authority: ████████████████████

Annex 1 - Mandatory conditions

No supply of alcohol may be made under the premises licence-

- a) at a time where there is no designated premises supervisor in respect of the premises licence, or
- b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended

1.

- (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises;
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability)

- 2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3.
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

4. The responsible person must ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

5.
 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

 2. For the purposes of the condition set out in paragraph 1—
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) “permitted price” is the price found by applying the formula —

$$P = D + (D \times V)$$
 where —
 - (i) **P** is the permitted price
 - (ii) **D** is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

- (iii) **V** is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence
 - (i) the holder of the premises licence
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day

Annex 2 - Conditions consistent with the operating Schedule

Not applicable

Annex 3 - Conditions attached after a hearing by the licensing authority

1. A maximum of ten (10) event days may be operated under this licence in each calendar year, of which no more than six (6) may be at a capacity not exceeding 39,999 (“Major Event”) and the remainder at a capacity not exceeding 14,999 (“Minor Event”).
2. Major Event days will take place only on Fridays, Saturday, Sundays or Bank Holiday Mondays, except where otherwise approved by the Multi Agency Planning Group

3. Each year, the Premises Licence holder will undertake a full and detailed consultation with each of the responsible authorities. This consultation will take place through a Multi-Agency Planning Group (Chaired by the Local Authority) in the lead up to, and during the event.
4. Each year, at least 4 months prior to the first event date, the Premises Licence holder will notify the Licensing Authority of the proposed dates for that years events.
5. Each year, at least 3 months prior to the first event date, the Premises Licence holder will produce a draft Event Management & Operating Plan (EMOP) containing detail appropriate to the Event. This will also include a detailed plan of the site.
6. The Final Event Management and Operating Plan (EMOP) must be approved by the Multi-Agency Planning Group, at least one month prior to the first event date. Thereafter, no changes will be made to the EMOP without the prior written consent of the Licensing Authority. Any changes during the event can only be made with the consent of the Event Liaison Team (ELT).
7. For each event the final EMOP (including the plan of the site) will be implemented and complied with by the Premises License holder.
8. Throughout the event open period the Premises Licence holder will maintain an Event Control Room to manage the event.
9. A debrief meeting will be undertaken annually after the final event date;
10. The Premises Licence holder will implement an event and pre-event communications strategy to provide anti-crime messaging and drugs awareness advice to ticket holders;
11. The Premises Licence holder will use screening on the entry points to the event, to exercise the right to refuse entry to any unauthorized or disorderly person;
12. The Premises Licence holder will implement various operations to disrupt the misuse of drugs amongst those proposing to attend the event, and to support the Event Organisers “zero tolerance to drugs” policy;

13. In conjunction with the Metropolitan Police and other responsible authorities, each year the Premises Licence holder will produce;
 - a. Crowd Management Plan
 - b. Alcohol Management Plan
 - c. Ingress Management Plan
 - d. Egress Management Plan
 - e. Security & Crime Reduction Plan

14. In conjunction with LBTH Health & Safety and other responsible authorities, each year the Premises Licence holder will produce;
 - a. Risk Assessment
 - b. Fire Risk Assessment
 - c. Schedule of Temporary Structures
 - d. Questionnaire and Inspection schedule for Food Traders
 - e. Rules for Site contractors

15. The Premises Licence holder will set up a publicised meeting each year with local residents prior to the first event date. This meeting will be to discuss plans for the Event and receive residents feedback.

16. The Premises Licence holder will set up a publicised meeting each year with local residents after the final event date. This meeting will be to receive residents feedback;

17. Age restrictions will apply to each event day, the age restrictions for each event day will be agreed in advance with the Multi-Agency Group and will be contained within the EMOP

18. All alcohol outlets will be monitored by security staff and bars management team. All bar staff will receive training and daily briefings;

19. The Premises Licence holder offers the opportunity for agencies to visit the site during the live period to demonstrate the licence holders management controls and experience of the event.

20. The Premises Licence holder will provide the contact numbers of the applicants and their appointed officers

21. For Major Events, the "Music Noise Level" (MNL) measured as a LAeq over any 15- minute from an agreed permanent noise monitoring position shall not exceed 75 dBA 15-minutes.

22. For Minor Events, the “Music Noise Level” (MNL) measured as a LAeq over any 15- minute from an agreed permanent noise monitoring position shall not exceed 65
23. The following three permanent noise monitoring positions have been agreed (as detailed below), but should it be found that these are not representative of the site layout or residential noise impact, then they may be relocated with the agreement of the Premises Licence holder and environmental health. The three agreed Permanent Noise Monitoring Locations are: i) Waterside Close, at the residential façade. ii) Empire Wharf (within Victoria Park) in-line with the building arch. iii) Wetherell Road (Iveagh Close) Day Nursery (within Victoria Park).
24. The sound system and site design shall be reviewed to manage containment of sub- bass, so as not to cause a public nuisance.
25. The Premises Licence holder shall appoint a competent Noise Consultant. The consultant will have the ability to monitor music noise levels competently and with the authority to control sound levels to ensure compliance with the music noise conditions.
26. A direct means of communication between the Noise Consultant and the Officers of the Environmental Health Department must be made available. There must also be a separate radio channel dedicated to noise control.
27. In consultation with the Council’s Environmental Health Department, the sound systems and other noise sources shall be positioned so as to minimise noise disturbance.
28. In conjunction with the Councils Environmental Health Department, sound tests shall be carried out before the event. This will determine the maximum music noise levels that can prevail at agreed proxy monitoring positions so as to ensure compliance with the agreed noise limits;
29. A permanent noise monitor shall be placed at all “front of house” sound mixer positions, this must be able to measure 15 minute LAeq periods or less and print or store the results, Officers must be able to view all the results at the mixer position during the event. A copy of any noise measurements undertaken at permanent sound mixer or the 3 residential monitoring locations must be forwarded within 10 working days to the Environmental Health Department.

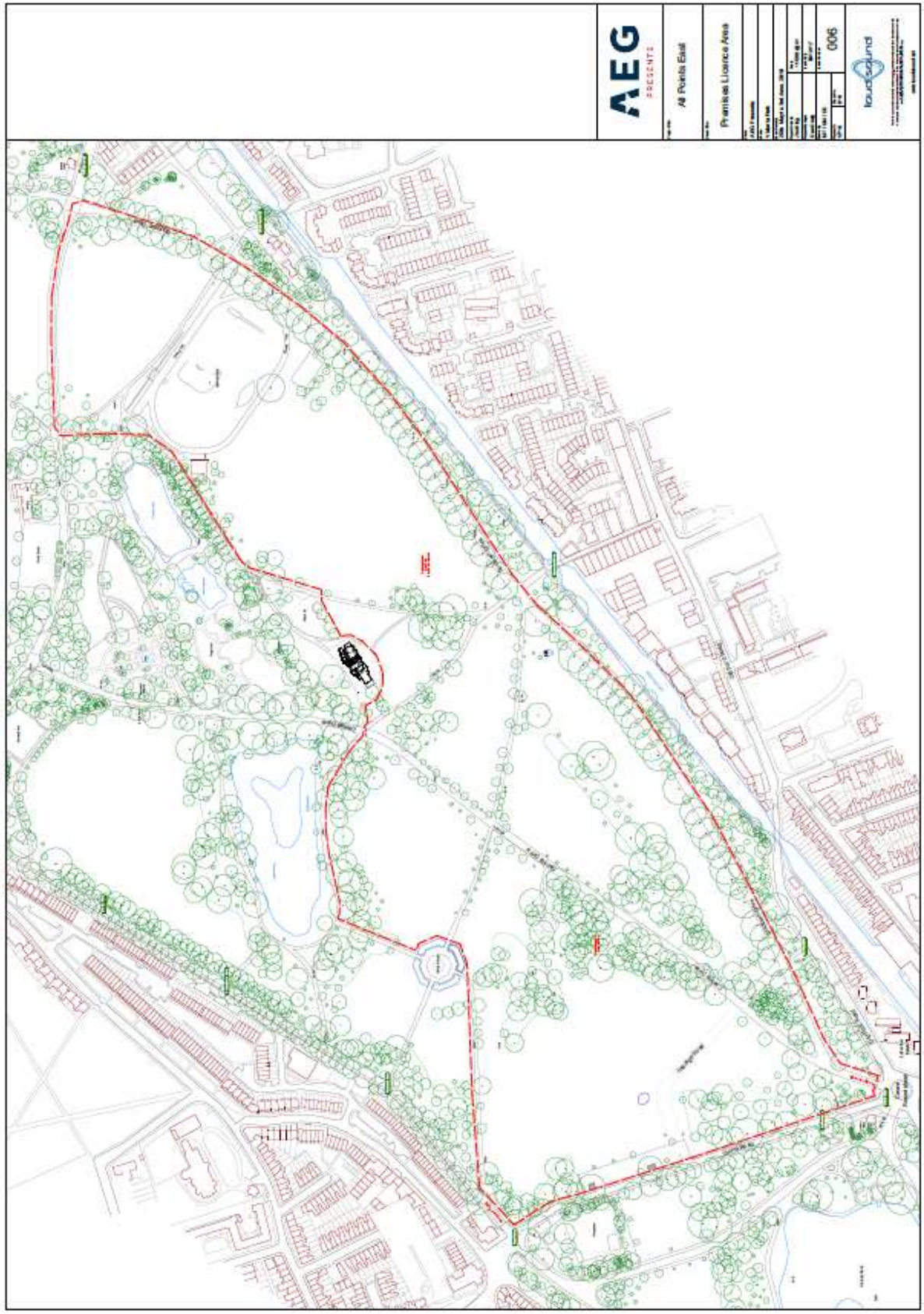
30. The Noise Consultant shall be able to demonstrate an up to date calibration certificate for all noise meters used according to BS7580: 1992 and be a minimum type 2 grade instrument according to BS5969: 1981.
31. Erection, dismantling and cleaning operations should only be undertaken during Council Policy working hours Mon. – Fri 8.00 a.m. – 6.00 p.m. and Saturday 8.00a.m. – 1.00 p.m. unless otherwise agreed by prior consent. If work or operations are agreed outside of the above hours a contact telephone number (not an answer phone) must be provided for the person in charge of these operations.
32. White noise “Broadband” reversing alarms shall be used on any forklift truck or vehicle likely to affect any residential property throughout the occupation of the park by the Premises Licence holder.
33. Any complaints received should be directed via a central complaints handling system and directed to the Council Officers and all concerned immediately by secure phone or messaging service, not via an insecure wireless radio system. The Council’s complaints procedure for taking and logging complaints must be followed at all times.
34. The Premises Licence holder shall comply with any reasonable instructions given by the licensing authority that seek to control noise nuisance.
35. The noise-consultant must have a sufficient number of competent staff with the necessary authority, confirmed in writing by the licensee to control the music noise levels. This number should be agreed with Environmental Health department in advance of the event.
36. The Premises Licence holder shall invite a representative of Environmental Protection Department to visit the site during the event live period to take noise measurements and qualitatively assess the impact of event noise on the property, and for all parties to use this information to drive further improvements in the management of the event.
37. No alcohol shall be taken out of the licensed area;

38. Any mobile dispensing servers (MDS) will be accompanied by persons not involved directly in serving alcohol. These other persons ('shepherds') will be responsible, jointly with the sellers and security personnel, for ensuring that mobile units comply with the Challenge 25 policy used on site, including preventing proxy sales; and sales to intoxicated customers;
39. The licensee must ensure that all staff involved in MDS operations are fully aware of and understand the requirements of the Licensing Act 2003 and all related conditions applicable to the event.
40. MDS operators must carry a clear indication that a Challenge 25 protocol is in operation.
41. A Challenge 25 Policy shall be implemented, so that before being served alcohol, identification bearing their photograph, date of birth, and a holographic mark is checked. Identification will include, for example;
 - a. A photo driving licence
 - b. A passport
 - c. A proof of age card bearing the PASS hologram.
42. Throughout the duration of the events (including sound checks, rehearsals and concert performances) the control limits set at the mixer position shall be adequate to ensure that the 63Hz and 125Hz octave frequency bands shall not exceed 75dB (LZeq 15 minutes) as a result of Music Noise level (MNL) beyond a 2km radius (distance measured from the main stage mixer position). The 63 Hz and 125 Hz octave frequency bands shall be assessed in a free field position at measurement points prescribed by the London Borough of Tower Hamlets Environmental Health.
43. The noise consultant shall make use of a monitoring system that allows for real-time correlation between performance stages and off site monitoring locations.

Annex 4 - Plans

The plans are those submitted to the licensing authority on the following date:

15th December 2018 – Victoria Park (plan dated 06/12/17, issue number 006)



AEG
PRESENTS

All Points East

Premises Licence Area

Project Name	
Project No.	
Project Date	
Project Status	
Project Type	
Project Code	006





Part B - Premises licence summary

Premises licence number

27242

Premises details

Postal address of premises, or if none, ordnance survey map reference or description
(All Points East)

Victoria Park
Grove Road

Post town

London

Post code

E3 5SN

Telephone number

None

Where the licence is time limited the dates

6th February 2018 To 31st December 2022

Licensable activities authorised by the licence

The sale by retail of alcohol
The provision of regulated entertainment consisting of Plays , Films , Indoor sporting events , Boxing or Wrestling, Live Music , Recorded Music, Performance of Dance, Anything of a Similar Description

The times the licence authorises the carrying out of licensable activities

Sale by retail of alcohol

- Monday - 10.00 hours to 22.15* hours
- Tuesday 10.00 hours to 21.45 hours
- Wednesday 10.00 hours to 21.45 hours
- Thursday 10.00 hours to 21.45 hours
- Friday 10.00 hours to 22.45# hours
- Saturday 12.00 hours to 22.45 hours
- Sunday 12.00 hours to 22.15 hours

* where event days fall on bank holidays the following timings would apply for major events, Bank Holiday Monday: 12.00 hours to 22.15 hours.

For minor events, Bank Holiday Monday: 10.00 hours to 21.30 hours and closing time of the venue for "Minor" events to 22:00 hours

where event days fall on Friday the following timings would apply for major events, Friday: 12.00 hours to 22.45 hours. For minor events, Friday: 10.00 to 21.30 hours and closing time of the venue for "Minor" events to 22:00 hours

The times the licence authorises the carrying out of licensable activities

<p>The provision of regulated entertainment <u>Plays / Films / Indoor sporting events / Boxing or Wrestling/ Live Music / Recorded Music/ Performance of Dance / Anything of a Similar Description:</u></p> <ul style="list-style-type: none"> • Monday 10.00 hours to 22.30 hours * • Tuesday 10.00 hours to 22.00 hours • Wednesday 10.00 hours to 22.00 hours • Thursday 10.00 hours to 22.00 hours • Friday 10.00 hours to 23.00 hours# • Saturday 12.00 hours to 23.00 hours • Sunday 12.00 hours to 22.30 hours <p>* where event days fall on bank holidays the following timings would apply for major events, Bank Holiday Monday: 12.00 hours to 22.30 hours. For minor events, Bank Holiday Monday: 10.00 hours to 21.30 hours and closing time of the venue for "Minor" events to 22:00 hours</p> <p># where event days fall on Friday the following timings would apply for major events, Friday: 12.00 hours to 23.00 hours. For minor events, Friday: 10.00 hours to 21.30 hours and closing time of the venue for "Minor" events to 22:00 hours</p>
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The opening hours of the premises

<ul style="list-style-type: none"> • Monday 10.00 hours to 23:00 hours * • Tuesday 10.00 hours to 22.30 hours • Wednesday 10.00 hours to 22.30 hours • Thursday 10.00 hours to 22.30 hours • Friday 10.00 hours to 23.30 hours # • Saturday 12.00 hours to 23.30 hours • Sunday 12.00 hours to 23.00 hours <p>* where event days fall on bank holidays the following timings would apply for major events, Bank Holiday Monday: 12.00 hours to 23:00 hours. For minor events, Bank Holiday Monday: 10.00 hours to 22:00 hours</p> <p># where event days fall on Friday the following timings would apply for major events, Friday: 12.00 hours to 23.30 hours. For minor events, Friday: 10.00 hours to 22:00 hours</p>

Name, (registered) address of holder of premises licence

AEG Presents Limited, Almack House, 28 King Street, London SW1Y 6QW

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On sales only

Registered company number

05452230

Name of designated premises supervisor

Jon Reid

State whether access to the premises by children is restricted or prohibited

Not restricted

Appendix 12

Noise while the premise is in use

General Advice

If they conclude this is a problem Members should consider whether it is possible to carry out suitable and proportionate noise control measures so that noise leakage is prevented. In addition Members may consider that only certain activities are suitable.

The hours of operation also need to be considered (see below).

If Members believe that there is a substantial problem of noise while the premises are in use and it cannot be proportionately address by licensing conditions they should refuse the application.

Licensing Policy

The policy recognises that noise nuisance can be an issue, especially if a premises is open late at night. **(See Sections 9.1 of the Licensing Policy)**. While all applications will be considered on their merits, consideration will be given to imposing stricter conditions in respect of noise control where premises are situated close to local residents. **(See Section 14.10)**.

The Licensing Authority expects the applicant to have addressed all nuisance issues relating to the premises in their operating schedule and to have sought appropriate advice from the Council's Environmental Health Officers. **(See Section 9.2 of the Licensing Policy)**.

The Licensing Authority will consider attaching conditions to prevent nuisance. In particular Members may wish to consider (this list is not exhaustive):

- hours of opening (this needs to be balanced against potential disorder caused by artificially early closing times)
- Whether certain parts should close earlier than the rest (for example a "beer garden", or restricted in their use)
- Whether or not certain activities should have to close at an early hour, for example live music
- Conditions controlling noise or vibration (for example, noise limiters, keeping doors and windows closed).
- Prominent clear and legible notices at all exits requesting the public to respect the needs of local residents and leave the premises and area quietly
- Conditions controlling the use of explosives, pyrotechnics and fireworks
- Conditions controlling the placing of refuse
- Conditions controlling noxious smells
- Conditions controlling lighting (this needs to be balanced against potential crime prevention benefits)

Police Powers

Part 8 of the Licensing Act 2003 enables a senior police officer to close down a premises for up to 24 hrs where public nuisance is being caused by noise coming from the premises and the closure of the premises is necessary to prevent that nuisance.

Guidance Issued under Section 182 of the Licensing Act 2003

The prevention of public nuisance could include low-level nuisance, perhaps affecting a few people living locally as well as major disturbance affecting the whole community (2.15).

Licence conditions should not duplicate other legislation (1.16).

Necessary and appropriate conditions should normally focus on the most sensitive periods (2.19) and may address disturbance as customers enter or leave the premises but it is essential that conditions are focused on measures within the direct control of the licence holder.

Other Legislation

The Environmental Protection Act 1990, Part 111 gives Environmental Health Officers the power to deal with statutory nuisances.

The Anti-social Behaviour Act 2003, Sections 40 and 41 give Environmental Health Officers the power of closure up to 24 hours in certain circumstances.

Appendix 13

Access and Egress Problems

Such as:

Disturbance from patrons arriving/leaving the premises on foot

Disturbance from patrons arriving/leaving the premises by car

Lack of adequate car parking facilities

Close proximity to residential properties

Comment

The above have been grouped together as egress problems. Of course the particular facts will be different for each alleged problem.

Egress only is referred to-if necessary access can be added or substituted in.

General Advice

In considering concerns relating to disturbance from egress, Members need to be satisfied that the premises under consideration has been identified as the source of the actual or potential disturbance. If they are satisfied that this is a problem, then proportionate conditions should be considered.

The hours of operation also need to be considered.

If Members believe that there is a substantial problem concerning egress and it cannot be proportionately addressed by licensing conditions, they should refuse the application.

Licensing Policy

The policy recognises that noise nuisance can be an issue, especially if a premises is open late at night. (**See Section 10 of the Licensing Policy**).

The Licensing Authority expects the applicant to have addressed all nuisance issues relating to the premises in their operating schedule and to have sought appropriate advice from the Council's Environmental Health Officers. (**See Section 10.2 of the Licensing Policy**).

The policy also recognises that staggered closing can help prevent problems at closure time (**See Section 15.1**).

However, while all applications will be considered on their merits, consideration will be given to imposing stricter conditions in respect of noise control where premises are situated close to local residents. (**See Section 15.5**)

The Council has adopted a set of framework hours (**See 15.8 of the licensing policy**). This relates to potential disturbance caused by late night trading.

The Licensing Authority will consider attaching conditions to prevent nuisance and these may include Conditions drawn from the Model Pool of Conditions relating to the prevention of Public Nuisance. (**See Annex G of the Licensing Policy**). In particular Members may wish to consider (this list is not exhaustive):

- hours of opening (this needs to be balanced against potential disorder caused by artificially early closing times)
- Whether certain parts should close earlier than the rest (for example a “beer garden”, or restricted in their use)
- Whether or not certain activities should have to close at an early hour, for example live music
- Conditions controlling noise or vibration (for example, noise limiters, keeping doors and windows closed).
- Prominent clear and legible notices at all exits requesting the public to respect the needs of local residents and leave the premises and area quietly

Guidance Issued under Section 182 of the Licensing Act 2003

The prevention of public nuisance could include low-level nuisance, perhaps affecting a few people living locally as well as major disturbance affecting the whole community. (2.15).

Licence conditions should not duplicate other legislation (1.16).

Any conditions should be tailored to the type, nature and characteristics of the specific premises. Licensing authorities should be aware of the need to avoid inappropriate or disproportionate measures that could deter events that are valuable to the community, such as live music. Noise limiters, for example, are very expensive to purchase and install and are likely to be a considerable burden for smaller venues. (2.19)

Measures can include ensuring the safe departure of customers, these can include:

- Providing information on the premises of local taxi companies who can provide safe transportation home; and
- Ensuring adequate lighting outside the premises, particularly on paths leading to and from the premises and in car parks

Necessary and appropriate conditions should normally focus on the most sensitive periods (2.19) and may address disturbance as customers enter or leave the premises but it is essential that conditions are focused on measures within the direct control of the licence holder.

Appendix 14

Anti-Social Behaviour on the Premises

Licensing Policy

The Licensing Authority expects the applicant to have addressed all crime and disorder issues relating to the premises in their operating schedule and to have sought appropriate advice. (**See Section 6 of the Licensing Policy**)

The Licensing Authority will consider attaching conditions to deter crime and disorder and these may include conditions drawn from the Model Poll of Conditions relating to Crime and Disorder. (**See Appendix 3 of the Licensing Policy**). In particular Members may wish to consider (this list is not exhaustive):

- Methods of management communication
- Use of registered Door Supervisors
- Bottle Bans
- Plastic containers
- CCTV
- Restrictions on open containers for “off sales”
- Restrictions on drinking areas
- Capacity
- Proof of Age scheme
- Crime prevention notices
- Drinks promotions-aimed at stopping irresponsible promotions
- Signage
- Seating plans
- Capacity

If Members believe that there is a substantial problem of anti-social behaviour and it cannot be proportionately addressed by licensing conditions they should refuse the application.

Police Powers

The Licensing Act 2003, Part 8 gives a senior police officer the power to close a premises for up to 24 hours where the officer believes there is, or is likely to be disorder on or in the vicinity and closure is necessary in the interests of public safety.

Guidance Issued under Section 182 of the Licensing Act 2003

The pool of conditions, adopted by the Council is recommended (Annexe D).

The key role of the Police and SIA is acknowledged (2.1-2.2).

Conditions attached to licences cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder

and their staff or agents, but can directly impact on the behaviour of customers in the immediate vicinity of the premises as they seek entry or leave (1.16).

Conditions are best targeted on deterrence and preventing crime and disorder (2.3) communication, CCTV, police liaison, no glasses, capacity limits are all relevant (2.3 - 2.6).

The Guidance recognises working with Home Office Immigration Enforcement in the prevention of immigration crime. Licence conditions that are considered appropriate for the prevention of illegal working in licensed premises might include requiring a premises licence holder to undertake right to work checks on all staff employed at the licensed premises or requiring that a copy of any document checked as part of a right to work check are retained at the licensed premises.

Guidance Issued under Section 182 of the Licensing Act 2003

Conditions can be imposed for large capacity “vertical consumption” premises (10.23 – 10.24).

Guidance Issued by the Office of Fair Trading

This relates to attempts to control minimum prices.

Other Legislation

- The Council has a duty under Section 17 of the Crime and Disorder Act 1998 to do all it reasonably can to prevent crime and disorder

Appendix 15

Anti-Social Behaviour from Patrons Leaving the Premises

General Advice

Members need to bear in mind that once patrons have left a premises they are no longer under direct control. Members will need to be satisfied that there is a link between the way the premises is operating and the behaviour that is complained of. An example of this would be that irresponsible drinking is being encouraged. Before deciding that any particular licensing conditions are proportionate, Members will also need to be satisfied that other legislation is not a more effective route. For example, if the problem is drinking in the street it may be that the Council should designate the area as a place where alcohol cannot be consumed in public.

Members may also wish to consider whether the hours of opening relate to any problems of anti-social behaviour.

If Members believe that there is a substantial problem of anti-social behaviour and it cannot be proportionately addressed by licensing conditions they should refuse the application.

Licensing Policy

The policy recognises that other legislation or measures may be more appropriate but also states that licensing laws are “a key aspect of such control and will always be part of an overall approach to the management of the evening and night time economy” (**see Section 4.15 and 4.16 of the Licensing Policy**).

The Licensing Authority expects the applicant to have addressed all crime and disorder issues relating to the premises in their operating schedule and to have sought appropriate advice. (**See Sections 6.2 of the Licensing Policy**)

The Licensing Authority will consider attaching conditions to deter crime and disorder and these may include Conditions drawn from the Model Poll of Conditions relating to Crime and Disorder. (**See Appendix 3 of the Licensing Policy**). In particular Members may wish to consider (this list is not exhaustive):

- Bottle Bans
- Plastic containers
- CCTV (outside the premises)
- Restrictions on open containers for “off sales”
- Proof of Age scheme
- Crime prevention notices
- Drinks promotions-aimed at stopping irresponsible promotions
- Signage

Cumulative Impact

There is a process by which the Licensing Authority can determine that an area is saturated following representations. However, the process for this involves wide consultation and cannot come from representations about a particular application. (**See Section 8 of the Licensing Policy**).

Police Powers

The Licensing Act 2003, Part 8 gives a senior police officer the power to close a premises for up to 24 hours where the officer believes there is, or is likely to be disorder on or in the vicinity and closure is necessary in the interests of public.

Guidance Issued under Section 182 of the Licensing Act 2003

The key role of the Police is acknowledged (2.1).

Conditions attached to licences cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder, but can relate to the immediate vicinity of the premises as they seek entry or leave (1.16).

Conditions are best targeted on deterrence and preventing crime and disorder (2.3) CCTV inside & out, communication, police liaison, no glasses are all relevant

There is also guidance issued around public nuisance (2.15 – 2.21).

The pool of conditions, adopted by the Council is recommended (see Appendix 3 of the Licensing Policy). Licence conditions should not duplicate other legislation (1.16).

Necessary and appropriate conditions should normally focus on the most sensitive periods and may address disturbance as customers enter or leave the premises but it is essential that conditions are focused on measures within the direct control of the licence holder (2.18/2.21).

Licensing law is not the primary mechanism for the general control of nuisance and anti-social behaviour by individuals once they are away from the licensed premises and, therefore, beyond the direct control of the individual, club or business holding the licence, certificate or authorisation concerned (14.13).

Other Legislation

Crime and Disorder Act 1998

The Council has a duty under Section 17 of the Crime and Disorder Act 1998 to do all it reasonably can to prevent crime and disorder.

The Act also introduced a wide range of measures designed to address anti-social behaviour committed by adults and young people. These include:

- Anti-Social Behaviour Orders
- Child Curfew Schemes
- Truancy
- Parenting Orders
- Reparation Orders
- Tackling Racism

Appendix 16

Protection of children from harm

- 10.1 The wide range of premises that require licensing means that children can be expected to visit many of these, often on their own, for food and/or entertainment. The protection of children from harm includes the protection of children from moral, psychological and physical harm. This includes not only protecting children from the harms associated directly with alcohol consumption but also wider harms such as exposure to strong language and sexual expletives (for example, in the context of exposure to certain films or adult entertainment). Home Office Guidance also expects Licensing authorities to consider the need to protect children from sexual exploitation when undertaking licensing functions.
- 10.2 Tackling Child Sexual Exploitation (CSE) is a key target both locally and nationally as such the Licensing Authority expects Licence Holders to:
- Understand that there are criminal offences in relation to sexual exploitation of a child,
 - Ensure that they and their employees have a basic awareness of the signs of CSE and how to report it;
 - Report any concerns to the appropriate authorities or to the Licensing Authority can advise them of the appropriate authority to report concerns to.
- 10.3 Applicants are to consult with the Responsible Authority designated for Child Protection listed in appendix 1 - List of Responsible Authorities of this who this Licensing Authority recognises to be competent body to advise on the protection of children from harm.
- 10.4 The Act does not prohibit children from having access to any licensed premises; the Council recognises that limitations may have to be considered where it appears necessary to protect children from harm.
- 10.5 The Licensing Authority will judge the merits of each separate application before deciding whether to impose conditions limiting the access of children to individual premises. The following are examples of premises that will raise concern:-
- Where there have been convictions, Fixed Penalty Notices (FPNs) or formal cautions for serving alcohol to minors or with a reputation for underage drinking

- With a known association with drug taking or dealing
 - Where there is a strong element of gambling on the premises
 - Where entertainment of an adult or sexual nature is provided
 - Where irresponsible drinking is encouraged or permitted.
- 10.6 Where its discretion is engaged, the Licensing Authority will consider any of the following options when dealing with a licence application where limiting the access of children is considered necessary to prevent harm to children:
- Limitations on the hours when children may be present,
 - Limitations on ages below 18,
 - Limitations or exclusion when certain activities are taking place,
 - Requirements for an accompanying adult,
 - Full exclusion of people under 18 from the premises when any licensable activities are taking place.
- 10.7 No conditions will be imposed requiring that children must be admitted to any premises and, where no limitation is imposed, this will be left to the discretion of the individual licensee.
- 10.8 The Act details a number of offences designed to protect children in licensed premises and the Licensing Authority will work closely with the police to ensure the appropriate enforcement of the law, especially relating to the sale and supply of alcohol to children.
- 10.9 All licence holders will be expected to comply the Portman Group Code of Practice, and in particular the Retailer Alert Bulletin by which the Portman Group informs licensed retailers, which products have been found to be in breach of the code, and should be removed from sale.
- 10.10 The Licensing Authority expects all licensed suppliers of alcohol to have robust measures, effectively managed and monitored, in place to ensure that minors are fully protected from harm. This will require operating plans to specify these measures and management controls taking into account paragraph 10.1 and 10.2 above. Where appropriate a written childcare policy should be available and be incorporated in the induction of staff.

- 10.11 The Licensing Authority will take appropriate and proportionate action where there are serious concerns in relation to the safe guarding of children in connection with a licensed premises, which may include consideration of applying for a review of the licence where there is significant evidence of undermining the licensing objective of the protection of children from harm.
- 10.12 The sale of alcohol to a minor is a criminal offence and Trading Standards will conduct appropriate covert test purchasing exercises and will take account of any complaints and intelligence received. The Act permits the use of children under the age of 18 to undertake test purchases.
- 10.13 Where there are age restrictions imposed by the Act on the licensable activities in respect of children below a certain age, then the licensee will be required to demonstrate that they have age verification systems in place. This Licensing Authority believes that Licensed Premises should have age verification policies to require individuals who appear to the person serving alcohol to be under the age of 25 years of age to produce on request appropriate identification. This is commonly referred to as the "Challenge 25 Scheme". The rationale for this is because it can often be difficult to judge how old teenagers are and "Challenge 25 age verification system" would provide licensed premises with margin of error to prevent underage sales. Thus Challenge 25 can help to empower staff to challenge customers where there is doubt about their age. In turn this is likely to reduce the risk of the owner, or the seller of the alcohol, committing an offence.
- 10.14 Training in age verification systems should be given to all persons who might be in a position to serve or refuse the sale of alcohol to children. The training should include a basic understanding of the law, seeking proof of age, verifying the authenticity of proof of age cards and handling and recording refusals.
- 10.15 Where proportionate and appropriate, and its discretion is engaged, the Licensing Authority will impose the following standard conditions in relation to age verification systems:
- 1) All tills shall automatically prompt staff to ask for age verification identification when presented with an alcohol sale.
 - 2) A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
 - 3) A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record

shall be available for inspection at the premises by the police or an authorised officer at all times whilst the premises is open.

- 4) All staff whose duties include the serving of alcohol must be trained in the requirements of this scheme including the importance of recording any refusals.

11 Access to Cinemas

- 11.1 Films cover a vast range of subjects, some of which deal with adult themes and / or contain, for example, scenes of horror or violence that may be considered unsuitable for children within certain age groups.
- 11.2 In order to prevent children from seeing such films, the Licensing Authority will impose conditions requiring licensees to restrict children from viewing age restricted films classified according to the recommendations of the BBFC, or the Council itself. The Licensing Authority will not consider reclassifying any films already classified by the BBFC. The Council will charge for classifying films, on a full cost recovery basis.
- 11.3 The Licensing Authority will classify films itself where it is satisfied that no BBFC classification exists. It will inform relevant licensee and require such classifications to be clearly contained in any advertising or informative material relating to such films.

12 Children and Public Entertainment

- 12.1 Many children go to see and / or take part in an entertainment arranged substantially for them. Consequently additional arrangements are required to safeguard them at such times.
- 12.2 Where 10.1 applies, and its discretion is engaged, the Licensing Authority will require the following arrangements in order to control their access and egress and to assure their safety:-
 - An adult member of staff to be stationed in the vicinity of each of the exits from any level, subject to there being a minimum of one member of staff per 50 children or part thereof,
 - No child unless accompanied by an adult to be permitted in the front row of any balcony,
 - No standing to be permitted in any part of the auditorium during the Performance.
- 12.3 Where children are taking part in any regulated entertainment, and its

discretion is engaged, the Licensing Authority will require the operating schedule to clearly state the steps taken to assure their safety.

- 12.4 Where its authority is engaged, the Licensing Authority will consider attaching conditions to licences and permissions to prevent harm to children, and these may include conditions drawn from the Model Pool of. Conditions that can be found in the Secretary of State's Guidance.

Guidance Issued by the Home Office under Section 182 of the Licensing Act 2003

Updated April 2018

Protection of children from harm

- 2.22 The protection of children from harm includes the protection of children from moral, psychological and physical harm. This includes not only protecting children from the harms associated directly with alcohol consumption but also wider harms such as exposure to strong language and sexual expletives (for example, in the context of exposure to certain films or adult entertainment). Licensing authorities must also consider the need to protect children from sexual exploitation when undertaking licensing functions.
- 2.23 The Government believes that it is completely unacceptable to sell alcohol to children. Conditions relating to the access of children where alcohol is sold and which are appropriate to protect them from harm should be carefully considered. Moreover, conditions restricting the access of children to premises should be strongly considered in circumstances where:
- adult entertainment is provided;
 - a member or members of the current management have been convicted for serving alcohol to minors or with a reputation for allowing underage drinking (other than in the context of the exemption in the 2003 Act relating to 16 and 17 year olds consuming beer, wine and cider when accompanied by an adult during a table meal);
 - it is known that unaccompanied children have been allowed access;
 - there is a known association with drug taking or dealing; or
 - in some cases, the premises are used exclusively or primarily for the sale of alcohol for consumption on the premises.
- 2.24 It is also possible that activities, such as adult entertainment, may take place at certain times on premises but not at other times. For example, premises may operate as a café bar during the day providing meals for families but also provide entertainment with a sexual content after 8.00pm. It is not possible to give an exhaustive list of what amounts to entertainment or services of an adult or sexual nature. Applicants, responsible authorities and licensing authorities will need to consider this point carefully. This would broadly include topless bar staff, striptease, lap-, table- or pole-dancing, performances involving feigned violence or horrific incidents, feigned or actual sexual acts or fetishism, or entertainment involving strong and offensive language.

- 2.25 Applicants must be clear in their operating schedules about the activities and times at which the events would take place to help determine when it is not appropriate for children to enter the premises. Consideration should also be given to the proximity of premises to schools and youth clubs so that applicants take appropriate steps to ensure that advertising relating to their premises, or relating to events at their premises, is not displayed at a time when children are likely to be near the premises.
- 2.26 Licensing authorities and responsible authorities should expect applicants, when preparing an operating schedule or club operating schedule, to set out the steps to be taken to protect children from harm when on the premises.
- 2.27 Conditions, where they are appropriate, should reflect the licensable activities taking place on the premises. In addition to the mandatory condition regarding age verification, other conditions relating to the protection of children from harm can include:
- restrictions on the hours when children may be present;
 - restrictions or exclusions on the presence of children under certain ages when particular specified activities are taking place;
 - restrictions on the parts of the premises to which children may have access;
 - age restrictions (below 18);
 - restrictions or exclusions when certain activities are taking place;
 - requirements for an accompanying adult (including for example, a combination of requirements which provide that children under a particular age must be accompanied by an adult); and full exclusion of people under 18 from the premises when any licensable activities are taking place.
- 2.28 Please see also Chapter 10 for details about the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010.

- 2.29 Licensing authorities should give considerable weight to representations about child protection matters. In addition to the responsible authority whose functions relate directly to child protection, the Director of Public Health may also have access to relevant evidence to inform such representations. These representations may include, amongst other things, the use of health data about the harms that alcohol can cause to underage drinkers. Where a responsible authority, or other person, presents evidence to the licensing authority linking specific premises with harms to children (such as ambulance data or emergency department attendances by persons under 18 years old with alcohol-related illnesses or injuries) this evidence should be considered, and the licensing authority should also consider what action is appropriate to ensure this licensing objective is effectively enforced. In relation to applications for the grant of a licence in areas where evidence is presented on high levels of alcohol-related harms in persons aged under 18, it is recommended that the licensing authority considers what conditions may be appropriate to ensure that this objective is promoted effectively.
- 2.30 The 2003 Act provides that, where a premises licence or club premises certificate authorises the exhibition of a film, it must include a condition requiring the admission of children to films to be restricted in accordance with recommendations given either by a body designated under section 4 of the Video Recordings Act 1984 specified in the licence (the British Board of Film Classification is currently the only body which has been so designated) or by the licensing authority itself. Further details are given in Chapter 10.
- 2.31 Theatres may present a range of diverse activities and entertainment including, for example, variety shows incorporating adult entertainment. It is appropriate in these cases for a licensing authority to consider restricting the admission of children in such circumstances. Entertainments may also be presented at theatres specifically for children. It will be appropriate to consider whether a condition should be attached to a premises licence or club premises certificate which requires the presence of a sufficient number of adult staff on the premises to ensure the wellbeing of the children during any emergency.

Offences relating to the sale and supply of alcohol to children

2.32 Licensing authorities are expected to maintain close contact with the police, young offenders' teams and trading standards officers (who can carry out test purchases under section 154 of the 2003 Act) about the extent of unlawful sales and consumption of alcohol by minors and to be involved in the development of any strategies to control or prevent these unlawful activities and to pursue prosecutions. Licensing authorities, alongside the police, are prosecuting authorities for the purposes of these offences, except for the offences under section 147A (persistently selling alcohol to children). Where, as a matter of policy, warnings are given to retailers prior to any decision to prosecute in respect of an offence, it is important that each of the enforcement arms should be aware of the warnings each of them has given.

Table of relevant offences under the 2003 Act Section	Offence	Prosecuting Authority
Section 145	Unaccompanied children prohibited from certain premises	Police and/or Licensing Authority
Section 146	Sale of alcohol to children	Police, Licensing Authority and/or Local Weights and Measures Authority
Section 147	Allowing the sale of alcohol to children	Police, Licensing Authority and/or Local Weights and Measures Authority
Section 147A	Persistently selling alcohol to children	Police and/or Local Weights and Measures Authority
Section 148	Sale of liqueur confectionery to children under 16. (This offence will be repealed by the Deregulation Act 2015 on 26 May 2015).	Police and/or Licensing Authority
Section 149	Purchase of alcohol by or on behalf of children	Police and/or Licensing Authority
Section 150	Consumption of alcohol by children	Police and/or Licensing Authority
Section 151	Delivering alcohol to children	Police and/or Licensing Authority
Section 152	Sending a child to obtain alcohol	Police and/or Licensing Authority
Section 153	Prohibition of unsupervised sales by children	Police and/or Licensing Authority

Appendix 17

Public Safety

- 8.1 The 2003 Act covers a wide range of premises that require a licence, and so such premises present a mixture of risks to users and should be constructed or adapted and operated so as to acknowledge and safeguard occupants against these risks.
- 8.2 The Licensing Authority will expect Operating Schedules to satisfactorily address these issues and applicants are advised to seek advice from the Council's Environmental Health (Health & Safety) Officers and the London Fire Brigade before preparing their plans and Schedules.
- 8.3 Where an applicant identifies an issue in regard to public safety (including fire safety) which is not covered by existing legislation, the applicant should identify in their operating schedule the steps that will be taken to ensure public safety. This needs to take into account any unique characteristics that arise in connection with the licensable activity, any requirements that are specific to the premises.
- 8.4 One of the Council's Community Safety Partnership Priorities is tackling violence against women and girls. As a result the Licensing Authority expects Licence holders to take a proactive approach to customer safety including the following:
- Making provisions to ensure that customers safely leave their premises, for example providing information on licensed taxi companies, adequate lighting outside the premises,
 - Training of staff in spotting signs of harassment, and how to intervene where safe and appropriate to do so, and/or reporting such harassment to management/emergency services.

The Licensing Authority may be able to sign post Licence Holders in regards to local/national safeguarding schemes which may assist with the above.

- 8.5 The Licensing Authority, where its discretion is engaged, will consider attaching proportionate and appropriate Conditions to licences and permissions to promote safety, and these may include Conditions drawn from a the Model Pool of Conditions found in the Secretary of States Guidance.
- 8.6 The Licensing Authority will impose conditions that relate to its licensing objectives, and in a way that is proportionate to the individual circumstances of the premises seeking a licence.

Public safety

- 2.7 Licence holders have a responsibility to ensure the safety of those using their premises, as a part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety includes the prevention of accidents and injuries and other immediate harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning. Conditions relating to public safety may also promote the crime and disorder objective as noted above. There will of course be occasions when a public safety condition could incidentally benefit a person's health more generally, but it should not be the purpose of the condition as this would be outside the licensing authority's powers (be ultra vires) under the 2003 Act. Conditions should not be imposed on a premises licence or club premises certificate which relate to cleanliness or hygiene.
- 2.8 A number of matters should be considered in relation to public safety. These may include:
- Fire safety;
 - Ensuring appropriate access for emergency services such as ambulances;
 - Good communication with local authorities and emergency services, for example communications networks with the police and signing up for local incident alerts (see paragraph 2.4 above);
 - Ensuring the presence of trained first aiders on the premises and appropriate first aid kits;
 - Ensuring the safety of people when leaving the premises (for example, through the provision of information on late-night transportation);
 - Ensuring appropriate and frequent waste disposal, particularly of glass bottles;
 - Ensuring appropriate limits on the maximum capacity of the premises (see paragraphs 2.12-2.13, and Chapter 10; and
 - Considering the use of CCTV in and around the premises (as noted in paragraph 2.3 above, this may also assist with promoting the crime and disorder objective).
- 2.9 The measures that are appropriate to promote public safety will vary between premises and the matters listed above may not apply in all cases. As set out in Chapter 8 (8.38-8.46), applicants should consider when making their application which steps it is appropriate to take to promote the public safety objective and demonstrate how they achieve that.

Ensuring safe departure of those using the premises

- 2.10 Licence holders should make provision to ensure that premises users safely leave their premises. Measures that may assist include:
- Providing information on the premises of local taxi companies who can provide safe transportation home; and
 - Ensuring adequate lighting outside the premises, particularly on paths leading to and from the premises and in car parks.

Maintenance and repair

- 2.11 Where there is a requirement in other legislation for premises open to the public or for employers to possess certificates attesting to the safety or satisfactory nature of certain equipment or fixtures on the premises, it would be inappropriate for a licensing condition to require possession of such a certificate. However, it would be permissible to require as a condition of a licence or certificate, if appropriate, checks on this equipment to be conducted at specified intervals and for evidence of these checks to be retained by the premises licence holder or club provided this does not duplicate or gold-plate a requirement in other legislation. Similarly, it would be permissible for licensing authorities, if they receive relevant representations from responsible authorities or any other persons, to attach conditions which require equipment of particular standards to be maintained on the premises. Responsible authorities – such as health and safety authorities – should therefore make their expectations clear in this respect to enable prospective licence holders or clubs to prepare effective operating schedules and club operating schedules.

Safe capacities

- 2.12 “Safe capacities” should only be imposed where appropriate for the promotion of public safety or the prevention of disorder on the relevant premises. For example, if a capacity has been imposed through other legislation, it would be inappropriate to reproduce it in a premises licence. Indeed, it would also be wrong to lay down conditions which conflict with other legal requirements. However, if no safe capacity has been imposed through other legislation, a responsible authority may consider it appropriate for a new capacity to be attached to the premises which would apply at any material time when the licensable activities are taking place and make representations to that effect. For example, in certain circumstances, capacity limits may be appropriate in preventing disorder, as overcrowded venues can increase the risks of crowds becoming frustrated and hostile.
- 2.13 The permitted capacity is a limit on the number of persons who may be on the premises at any time, following a recommendation by the relevant fire and rescue authority under the Regulatory Reform (Fire Safety) Order 2005. For any application for a premises licence or club premises certificate for premises without an existing permitted capacity where the applicant wishes to take advantage of the special provisions set out in section 177 of the 2003 Act¹, the applicant should conduct their own risk assessment as to the appropriate capacity of the premises. They should send their recommendation to the fire and rescue authority which will consider it and decide what the “permitted capacity” of

¹ S 177 of the 2003 Act now only applies to performances of dance.

those premises should be.

- 2.14 Public safety may include the safety of performers appearing at any premises, but does not extend to the prevention of injury from participation in a boxing or wrestling entertainment.

Appendix 18

Planning

An application for a Premises Licence can be made in respect of a premises even where the premises does not have relevant Planning Permission. That application has to be considered and Members can only refuse the application where the application itself does not promote one of more of the Licensing Objectives. Members cannot refuse just because there is no planning permission. Where a Premises Licence is granted and which exceeds what is allowed by the Planning Permission and that Premises then operates in breach of planning then the operator would be liable to enforcement by Planning.

Appendix 19

Licensing Policy Relating to Hours of Trading

All applications have to be considered on their own merits.

The Council has however adopted a set of framework hours as follows:

- Monday to Thursday, from 06:00 hrs to 23:30 hrs
- Friday and Saturday, from 06:00 hrs to 00:00 hrs (midnight)
- Sunday, from 06:00 hrs to 22:30 hrs

(see 14.8 of the Licensing Policy)

In considering the applicability of framework hours to any particular application regard should be had to the following

- Location
- Proposed hours of regulated activities, and the proposed hours the premises are open to the public
- The adequacy of the applicant's proposals to deal with issues of crime and disorder and public nuisance
- Previous history
- Access to public transport
- Proximity to other licensed premises, and their hours

(See 14.9 of the licensing policy)

Subject to any representations to the contrary in individual cases the following premises are not generally considered to contribute to late night anti-social behaviour and will therefore generally have greater freedom

- Theatres
- Cinemas
- Premises with club premises certificates