

**GRANTS DETERMINATION SUB-COMMITTEE**

**Terms of Reference**

**3.4.3 Grants Determination Sub-Committee**

<b>Description:</b> A Sub-Committee of Cabinet established to take Member level decisions in respect of Grants issues.	
<b>Membership:</b> The Mayor plus 3 other Executive Councillors as appointed by the Mayor – the remaining Members of the Executive are substitute Members.	
<b>Functions</b>	<b>Delegation of Functions</b>
1. To determine all applications for grant funding received by the Council that require a Member level decision where there is no specific delegation to officers	Various grants processes have been specifically delegated to officers (see 3 below).
2. To determine all applications for corporate match funding received by the Council.	No delegations
3. The Sub-Committee may delegate decision making to individual officers, provided that the extent of this delegation is made clear and that it is minuted properly	No delegations
4. Where decision making has been delegated, to receive a report advising as to the exercise of a discretion at the next Sub-Committee meeting following the exercise of such discretion.	No delegations
5. To receive quarterly update reports against defined parameters in order for the Council to demonstrate either: that delivery is in line with the application and, therefore, the grant achieved its purpose; or to provide clear delineation where outcomes were not achieved and the reasons for such failure are apparent. Such Monitoring should therefore include measuring performance against the expected outcomes.	No delegations
6. To determine criteria under which grant applications will be considered.	No delegations
<b>Quorum:</b> Three (3) Members of the Committee	