



# **GENERAL PURPOSES COMMITTEE WORK PLAN and ACTION LIST 2020/21**

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**GENERAL PURPOSES COMMITTEE WORK PLAN 2020/21**

## ACTIONS LIST

Action number	Title	Action Owner	Originating Meeting/Item	Due Date / Comment
1.	Report on proposals for alternative models of Employee Appeal Committees	<b>Amanda Harcus</b> , Divisional Director, HR & Transformation	GPC 06/10/20 Item 5.3	GPC – 23 February 2020 meeting (Provisional)
2.	Feedback and clarity on the processes for raising Members Enquires and efficient ways to get in touch with Tower Hamlets Homes contact centres,	<b>Asmat Hussain</b> , Corporate Director Governance & Monitoring Officer <b>Afazul Haque</b> , Head of Corporate Strategy & Policy <b>Matthew Mannion</b> , Head of Democratic Services	GPC 06/10/20 Item 5.6	Afazul Haque/Matthew Mannion, to discuss the concerns raised by The Committee with the Corporate Director Governance and Monitoring Officer and report back to the Committee at the earliest opportunity.
3.	All Councillors to receive a copy of the Submission to the Polling Districts and Polling Places Review 2019	<b>Robert Curtis</b> , Head of Elections	GPC 06/10/20 Item 5.5	Robert Curtis to circulate to all Councillors.
4.				

**N.B. once concluded** - actions should remain on the list marked 'complete' for the remainder of the municipal year.

**GENERAL PURPOSES COMMITTEE WORK PLAN 2020/21**

## WORK PLAN

REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
<b>08 DECEMBER 2020</b>			
1. Local authority school governor appointments	To endorse or reject nominations for appointments to local authority school governor positions.	Runa Basit, Head of School Governance & Information	
2. Update on Senior Recruitment	An update on recent senior management recruitment.	Amanda Harcus, Divisional Director, HR & Transformation	
3. Constitution Review	To review the Constitution annually.	Matthew Mannion, Head of Democratic Services	
4. Electoral Canvass Reform Update 2020	To receive an update on the Electoral Canvass Reform.	Robert Curtis, Head of Elections	
5. GLA Polls Update – 06 May 2021	To receive an update on the GLA Polls for 06 May 2021	Robert Curtis, Head of Elections	
6. HR Policies and Procedures	An update report on the HR policies and procedures.	Amanda Harcus, Divisional Director, HR & Transformation	
7. Scrutiny Membership and Procedure Updates	Proposal of new members of Mayoral Advisor to scrutiny committees and also requests the approval for the 'Councillor Call for Action' toolkit for Members.	Afazul Hoque, Head of Corporate Strategy and Policy	O&S (23/11/20)

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REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
<b>23 FEBRUARY 2021</b>			
1. Local authority school governor appointments	To endorse or reject nominations for appointments to local authority school governor positions.	Runa Basit, Head of School Governance & Information	
2. Update on Senior Recruitment	An update on recent senior management recruitment.	Amanda Harcus, Divisional Director, HR & Transformation	
3. Communication Strategy on #THdecides2021	To note the Communication Strategy	Andreas Christophorou, Divisional Director Communications & Marketing /Matthew Mannion, Head of Democratic Services	
4. Elections 2021 Update	To receive an update on the Polls for 06 May 2021	Robert Curtis, Head of Elections	
5. Financial Regulations and Procedure Rules	To note and consider the Financial Regulations and Procedure Rules.	Kevin Bartle, Divisional Director of Finance, Procurement and Audit	
6. Member Disciplinary Appeal Panel	To review proposals for alternative models of Employee Appeal Committees	Amanda Harcus, Divisional Director, HR & Transformation	

## GENERAL PURPOSES COMMITTEE WORK PLAN 2020/21

REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
<b>04 MAY 2021</b>			
1. Local authority school governor appointments	To endorse or reject nominations for appointments to local authority school governor positions.	Runa Basit, Head of School Governance & Information	
2. Update on Senior Recruitment	An update on recent senior management recruitment.	Amanda Harcus, Divisional Director, HR & Transformation	
3. Strengthening Local Democracy	To receive a report on strengthening local democracy.	Afazul Haque, Head of Corporate Strategy & Policy	
4. Schemes of Delegation	To review the schemes of delegation.	Matthew Mannion, Head of Democratic Services	
5. Annual update on the number of redundancies	To receive an annual update on the number of redundancies packages approved over the past year.	Amanda Harcus, Divisional Director, HR & Transformation	
6. Update on Local authority school governor appointments - demographic breakdown	The Committee to receive an update report on the demographic breakdown of the local authority school governor appointments.	Runa Basit, Head of School Governance & Information	

