



THE FORWARD PLAN

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The Forward Plan is published 28 days before each Cabinet meeting.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known.

The web pages also contain past Forward Plans and publication deadlines for future Plans. To visit the web pages go to <http://democracy.towerhamlets.gov.uk/mgPlansHome.aspx?bcr=1>.

Tower Hamlets Council **Forthcoming Decisions Plan**

What is this document?

The Forthcoming Decisions Plan (or 'Forward Plan') contains information on significant decisions that the Council expects to take over the next few months.

As a minimum this will include notice of:

- All Key Decisions to be taken by the Mayor or Cabinet.
 - This could include decisions taken at public meetings or taken individually at other times.
- Budget and Policy Framework Decisions (for example the Budget Report itself and major policies to be agreed by Council as set out in the Constitution)

In addition the Council aims to publish all other decisions to be taken by the Mayor and/or Cabinet.

Key Decisions

The Council is required to publish notice of all key decisions at least 28 days before they are taken by the Executive. Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Section 3 of the [Constitution](#). Key Decisions can be taken by the Mayor, the Mayor in Cabinet or an officer if it has been expressly delegated.

Publication of Forthcoming Decisions

Individual notices of new Key Decisions will be published on the website as they are known on the 'Forthcoming Decisions' page, whilst this 'Forthcoming Decisions Plan' collating these decisions will be published regularly, as a minimum at least, 28 days before each Cabinet meeting. The Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required.

Urgency

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (on the website) as early as possible and Urgency Procedures as set out in the Constitution have to be followed.

Make your views known

The most effective way for the public to make their views known about a Forthcoming Decisions is to contact the lead officer, or Cabinet Member (where stated), listed. You can also view the Council's [Consultation Calendar](#), which lists all the issues on which the Council and its partners are consulting.

Information about the Decision Makers

Further information on the Mayor and Members of the Cabinet can be found on the Council's [website](#).

Notice of Intention to Conduct Business in Private

The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session. Should you wish to make any representations in relation to item being considered in private please contact Democratic Services on the contact details listed on the front page.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Contact Details for this Plan

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Title of Report	Local Implementation Plan for Transport Funding Allocation 2020/21	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>Approval to incorporate LIP Annual Spending Submission funding allocations approved by TfL for 2020/21 into the Capital Programme for 2020/21 and adoption of new capital estimates for these schemes in line with Financial Regulations.</p> <p>Withdrawn on request of Divisional Director, Public Realm, 21 May 2020.</p>		

Decision maker Date of decision	Cabinet 03/06/20
Community Plan Theme	A borough that our residents are proud of and love to live in
Cabinet Member	Cabinet Member for Environment
Who will be consulted before decision is made and how will this consultation take place	<p>Public consultation</p> <p>Public consultation took place in 2018 on the main Local Implementation Plan for Transport (LIP3) and scheme by scheme individual public consultation will take place as part of the scheme design and delivery process.</p> <p>Statutory consultation will be necessary on any modifications to associated Traffic Regulation Orders prior to implementation on site. Future consultation will include direct mail and street notices.</p>
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	An Environmental Impact Assessment was prepared in parallel to the main LIP3 document according to TfL's Guidance Requirements.
Contact details for comments or additional information	Inlia Aziz, Margaret Cooper, Nicole Layton (Assistant to Chief Executive's PA) inlia.aziz@towerhamlets.gov.uk, (Head of Highways) margaret.cooper@towerhamlets.gov.uk, Executive Support Team Leader, Place Nicole.Layton@towerhamlets.gov.uk
What supporting documents or other information will be available?	<ul style="list-style-type: none"> Local Implementation Plan 3 2019 -2030 TfL LIP Guidance
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

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Title of Report	SME Energy Improvement Grants Programme – Phase 2	Ward All Wards	Key Decision? No
Summary of Decision	This item is seeking approval to run a second phase of the SME Energy Improvement Grants Programme. The Programme provides 50% grants up to £5,000 to SMEs to carry out energy retrofit projects.		

Decision maker Date of decision	Cabinet 24/06/20
Community Plan Theme	A borough that our residents are proud of and love to live in
Cabinet Member	Deputy Mayor and Cabinet Member for Planning, Air Quality and Tackling Poverty
Who will be consulted before decision is made and how will this consultation take place	
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	
Contact details for comments or additional information	David Esdaile (Environmental Sustainability Officer) david.esdaile@towerhamlets.gov.uk
What supporting documents or other information will be available?	
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

Title of Report	Contract Services Supplier Contracts 2020/2021	Ward All Wards	Key Decision? Yes
Summary of Decision	The report is a request to approve contract extensions for Contract Services that are let jointly for the Procurement Across London group. The reason for urgency is that there have been delays by London Borough of Havering One Source in procuring catering contracts in time and there is a need to ensure that expenditure on food and essential supplies are not disrupted during the Covid-19 pandemic lockdown.		

Decision maker Date of decision	Cabinet 03/06/20
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Community Plan Theme	All Priorities		
Cabinet Member	Cabinet Member for Resources and the Voluntary Sector		
Who will be consulted before decision is made and how will this consultation take place	NA		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NA		
Contact details for comments or additional information	Ronke Martins-Taylor (Divisional Director, Youth & Commissioning) Ronke.Martins-Taylor@towerhamlets.gov.uk		
What supporting documents or other information will be available?	NA		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	CCTV Procurement	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>LBTH currently purchases CCTV operator and maintenance services from three different organisations. There are currently no formal contracts in place. CCTV services are to be transformed over the next two years to move from ageing analogue equipment to a digital system.</p> <p>It is proposed that LBTH procure these services via direct award for the interim period. Due to the level of spend and the route of procurement for two of the contracts, a decision by the Mayor in Cabinet is required.</p>		

Decision maker Date of decision	Cabinet 29/07/20
Community Plan Theme	A borough that our residents are proud of and love to live in
Cabinet Member	Deputy Mayor and Cabinet Member for Community Safety and Equalities
Who will be consulted before decision is made and how will this consultation take place	Place Directorate Communications services None

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Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Yasmin Ashley, Lindsey Gibson, Rachael Sadegh Executive Support Team Leader, Childrens & Culture and Health, Adults & Community yasmin.ashley@towerhamlets.gov.uk, (Executive Support Relationship Manager) lindsey.gibson@towerhamlets.gov.uk, (Service Manager Substance Misuse,Community Safety) rachael.sadegh@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	GLL Financial Assistance Report	Ward All Wards	Key Decision? No
Summary of Decision	<p>This report sets out the impact of the government's closure of leisure centres on 20th March to mitigate Covid-19, on the council's leisure service contract provider, GLL. This is an industry wide issue, affecting all leisure centre operators, giving rise to financial instability in the leisure market.</p> <p>There are two leisure contracts in operation in Tower Hamlets, the main leisure management contract for the borough's six centres, in which the Council is in direct contract with GLL and The Poplar Baths contract, in which the Council is in a direct contractual relationship with Folera, a special purpose vehicle (SPV), which sub-contracts the leisure centre management and operation to GLL.</p> <p>This report seeks approval to allocate a loan to GLL for the main leisure management contract for the period March – August 2020 to ensure the continued operation of the leisure service within Tower Hamlets. This loan payment will be subject to 'open book' review.</p>		

Decision maker Date of decision	Cabinet 24/06/20
Community Plan Theme	TH Plan 1: A better deal for children and young people: aspiration, education and skills
Cabinet Member	Cabinet Member for Culture, Arts and Brexit
Who will be consulted before decision is made and how will this consultation take place	Asset Management, Legal & Finance Departments Consultation with other Council departments, The Mayor & Lead Cabinet Member for Brexit, Art & Culture.]

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Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Judith St John (Divisional Director, Sports, Leisure and Culture) judith.stjohn@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Contract variation for diesel surcharge on paid for Parking	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>As part of the Council's commitment to improving air quality in the borough a surcharge on paid for parking has been approved to be applied to all diesel vehicles.</p> <p>Paid for parking is controlled by a contract with a pay by phone system supplier. This report seeks a formal decision for a variation to the contract to be issued for the additional costs that will be incurred for this.</p>		

Decision maker Date of decision	Cabinet 24/06/20
Community Plan Theme	A borough that our residents are proud of and love to live in
Cabinet Member	Cabinet Member for Environment
Who will be consulted before decision is made and how will this consultation take place	N/A N/A
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A
Contact details for comments or additional information	Inlia Aziz, Michael Darby, Lindsey Gibson, Dan Jones, Nicole Layton (Assistant to Chief Executive's PA) inlia.aziz@towerhamlets.gov.uk, (Head of Parking & Mobility Services) michael.darby@towerhamlets.gov.uk, (Executive Support Relationship Manager) lindsey.gibson@towerhamlets.gov.uk, (Divisional Director, Public Realm) dan.jones@towerhamlets.gov.uk, Executive

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	Support Team Leader, Place Nicole.Layton@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Cabinet decision on fees and charges		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	LBTH/THH Mayoral Office Police and Crime (MOPAC)	Ward All Wards	Key Decision? No
Summary of Decision	<p>Combating Anti-Social Behaviour (ASB) is a high Mayoral priority and is a priority for Tower Hamlets Homes (THH). In 2017/18 the Council invested £2.458 million in a range of ASB initiatives of which £1.4 million was invested in the 3-year funding of a Police team specifically tasked with providing additionality to existing commitments on LBTH estates. This investment was secured via a Section 92 Agreement with MOPAC for a match funded police team made up of 2 sergeants and 12 constables under Metpatrol Plus.</p> <p>The current funding under Metpatrol Plus expires in September 2020. Given the level of re-assurance the police team has brought to communities, Cabinet authority is being sought to enter into a further 3-year agreement with MOPAC under the "Partnership Plus Agreement".</p> <p>The report also seeks Cabinet approval for the cost of additional services provided by the Police team and Parkguard to be passed on both to Leaseholders and Tenants.</p>		

Decision maker Date of decision	Cabinet 03/06/20
Community Plan Theme	A borough that our residents are proud of and love to live in
Cabinet Member	Statutory Deputy Mayor and Cabinet Member for Housing
Who will be consulted before decision is made and how will this consultation take place	n/a n/a
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	John Kiwanuka, Karen Swift (Housing Partnerships Manager, Housing Strategy Regeneration and Sustainability, Development & Renewal) John

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	Kiwanuka@towerhamlets.gov.uk, Divisional Director Housing & Regeneration Karen.Swift@towerhamlets.gov.uk		
What supporting documents or other information will be available?	n/a		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	LBTH response to the Covid19 Pandemic	Ward All Wards	Key Decision? No
Summary of Decision	An overview of the council's response to addressing the challenges and issues raised by the Covid19 Pandemic		

Decision maker Date of decision	Cabinet 03/06/20		
Community Plan Theme	A borough that our residents are proud of and love to live in		
Cabinet Member	Mayor		
Who will be consulted before decision is made and how will this consultation take place	All directorates via DLT Yes		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional information	Sharon Godman (Divisional Director, Strategy, Policy and Performance) sharon.godman@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Financial Outturn for 2019-20	Ward All Wards	Key Decision? No

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Summary of Decision	Report on 2019-20 finalised expenditure against budgets
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Decision maker Date of decision	Cabinet 29/07/20		
Community Plan Theme	A borough that our residents are proud of and love to live in		
Cabinet Member	Cabinet Member for Resources and the Voluntary Sector		
Who will be consulted before decision is made and how will this consultation take place	N/A N/A		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional information	Kevin Bartle Interim Divisional Director of Finance, Procurement and Audit Kevin.Bartle@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Update on the Regional Adoption Agency; Adoption London East (ALE)	Ward All Wards	Key Decision? No
Summary of Decision	At the point that Cabinet formally agreed that LBTH should join the East London Adoption consortium it requested an annual report on the activity and quality of the service. This is the first update following the initial agreement for LBTH to join this consortium arrangement.		

Decision maker Date of decision	Cabinet 29/07/20		
Community Plan Theme	TH Plan 1: A better deal for children and young people: aspiration, education and skills		
Cabinet Member	Cabinet Member for Children, Schools and Young People		

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Who will be consulted before decision is made and how will this consultation take place	None None		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	EIA completed as part of the original decision to proceed to join the consortium.		
Contact details for comments or additional information	Richard Baldwin (Divisional Director, Children's Social Care) richard.baldwin@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Common Housing Register Allocations Scheme (Post-Consultation)	Ward All Wards	Key Decision? Yes
Summary of Decision	The Council has consulted with residents and stakeholders over its proposals to make amendments to the Common Housing Register (CHR) Allocations Scheme.		

Decision maker Date of decision	Cabinet 23/09/20
Community Plan Theme	A borough that our residents are proud of and love to live in
Cabinet Member	Statutory Deputy Mayor and Cabinet Member for Housing
Who will be consulted before decision is made and how will this consultation take place	Stakeholders The consultation exercise began on 21st October and ran for just over 17 weeks until 10th February 2020. The consultation exercise consisted of an online survey to understand the view of stakeholders on the amendments proposed to the Allocations Scheme. There were also several events either drop in or focus group sessions to highlight the proposed changes to the Allocations Scheme.
Has an Equality Impact Assessment been carried out and if so the result of this	Yes, an Equality Analysis Quality Assurance Checklist has been completed and was considered as part of the pre-consultation report. Since then, a further EA was undertaken to consider if the proposed changes had an adverse or disproportionate impact on any of the 9+ 1 protected

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Assessment?	characteristics		
Contact details for comments or additional information	Una Bedford, Rafiqul Hoque, Nicole Layton, Karen Swift Strategy and Policy Officer (Place) Una.Bedford@towerhamlets.gov.uk, Head of Housing Options, Executive Support Team Leader, Place Nicole.Layton@towerhamlets.gov.uk, Divisional Director Housing & Regeneration Karen.Swift@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Consultation Report February 2020 EA April 2020		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Contracts Forward Plan 2020/21 – Quarter One	Ward All Wards	Key Decision? Yes
Summary of Decision	This report presents the contracts being procured during quarter one. The report also sets out the Contracts Forward Plan at Appendix 2 to the report. 2. The report asks for confirmation that all contracts can proceed to contract award after tender.		

Decision maker Date of decision	Cabinet 24/06/20
Community Plan Theme	All Priorities
Cabinet Member	Cabinet Member for Resources and the Voluntary Sector
Who will be consulted before decision is made and how will this consultation take place	Necessary consultation will be undertaken in accordance with the council's policies and procedures. Where required, consultation with service users and stakeholders will be undertaken as part of the project and budget approval process. Necessary consultation will be undertaken in accordance with the council's policies and procedures. Where required, consultation with service users and stakeholders will be undertaken as part of the project and budget approval process.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No. Contact specific EQIA is expected to be completed by respective contract owners as part of the Directorate approval.

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Contact details for comments or additional information	Kevin Bartle Interim Divisional Director of Finance, Procurement and Audit Kevin.Bartle@towerhamlets.gov.uk
What supporting documents or other information will be available?	Report and appendices include details of all contracts to be awarded.
Is there an intention to consider this report in private session and if so why?	No, Unrestricted