

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Cabinet Title	Strategic Priority Outcome	Agreed charge 2019-20 £	2019-20 Charge £	2020-21 Proposed Charge £	Rounded up to the nearest	% Change	Unit of charge
5.1 Council Tax and Business Rates													
1	RES	Council Tax and Business Rates	Costs for Issuing a Summons (Council Tax)	Cost charged per summons issued	Councillor Candida Ronald	Cabinet Member for Resources and the Voluntary Sector	No strong alignment	90.00	90.00	90.00	1.00	0.0%	Per summons issued
2	RES	Council Tax and Business Rates	Costs for obtaining a Liability Order (Council Tax)	Costs charged for each liability order obtained from Thames Magistrates Court	Councillor Candida Ronald	Cabinet Member for Resources and the Voluntary Sector	No strong alignment	20.00	20.00	20.00	1.00	0.0%	Per Liability Order granted
3	RES	Council Tax and Business Rates	Costs for Issuing a Summons (Business Rates)	Cost charged per summons issued	Councillor Candida Ronald	Cabinet Member for Resources and the Voluntary Sector	No strong alignment	150.00	150.00	150.00	1.00	0.0%	Per summons issued
4	RES	Council Tax and Business Rates	Costs for obtaining a Liability Order (Business Rates)	Costs charged for each liability order obtained from Thames Magistrates Court	Councillor Candida Ronald	Cabinet Member for Resources and the Voluntary Sector	No strong alignment	50.00	50.00	50.00	1.00	0.0%	Per Liability Order granted
5.2 Idea Stores and Idea Store Learning													
5	RES	Idea Store	Membership Cards	Lost - children	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	0.50	0.50	0.60	0.10	20.0%	Per Card
6	RES	Idea Store	Membership Cards	Lost - adult	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	1.00	1.00	1.20	0.20	20.0%	Per Card
7	RES	Idea Store	Library reservations (Adults aged 16-64)	Books - Premium services for books held outside the LLC	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	5.00	5.00	5.50	0.50	10.0%	Per Item
8	RES	Idea Store	Library reservations (Adults aged 16-64)	AV - Premium services for AV held outside LBTH	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	5.00	5.00	5.50	0.50	10.0%	Per Item
9	RES	Idea Store	Room hire: standard	Average Learning Lab	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	32.00	32.00	33.00	1.00	3.1%	Per Hour
10	RES	Idea Store	Room hire: specialist	IS Canary Wharf, Dance Studio, Seminar Room, Conference Room, Local History Library and other specialist rooms	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	20-125	20-125	21-128	1.00	5.0%	Per Hour
11	RES	Idea Store	Photocopying	Card	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	1.00	1.00	1.50	0.50	50.0%	Per Card
12	RES	Idea Store	Photocopying	A4 B&W	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	0.10	0.10	0.15	0.05	50.0%	Per Sheet
13	RES	Idea Store	Photocopying	A3 B&W	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	0.20	0.20	0.25	0.05	25.0%	Per Sheet
14	RES	Idea Store	Photocopying	A4 Colour	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	1.00	1.00	1.10	0.10	10.0%	Per Sheet
15	RES	Idea Store	Photocopying	A3 Colour	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	N/A	N/A	N/A	n/a		
16	RES	Idea Store	Fax	To UK	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	0.70	0.70	0.80	0.10	14.3%	Per Page
17	RES	Idea Store	Fax	Receiving faxes	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	0.20	0.20	0.30	0.10	50.0%	Per Page
18	RES	Idea Store	Printouts	A4 B&W printouts from internet	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	0.10	0.10	0.15	0.05	50.0%	Per Sheet
19	RES	Idea Store	Printouts	A4 Colour printouts from internet	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	0.25	0.25	0.30	0.05	20.0%	Per Sheet
20	RES	Idea Store (Local History Library & Archives)	Printouts	A3 microfilm printouts	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	1.00	1.00	1.00	0.00	0.0%	Per Sheet
21	RES	Idea Store (Local History Library & Archives)	Printouts	A4 microfilm printouts	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	0.70	0.70	0.70	0.00	0.0%	Per Sheet
22	RES	Idea Store (Local History Library & Archives)	Digitisation	Images less than 300dpi (whether previously scanned or not)	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	5.00	5.00	5.00	0.00	0.0%	Per Image
23	RES	Idea Store (Local History Library & Archives)	Digitisation	Images more than 300dpi (whether previously scanned or not)	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	10.00	10.00	10.00	0.00	0.0%	Per Image

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24	RES	Idea Store (Local History Library & Archives)	Digitisation	Burning to CD	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	2.00	2.00	2.00	0.00	0.0%	Per Disc
25	RES	Idea Store (Local History Library & Archives)	Digitisation	Use of personal digital camera	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	5.00	5.00	5.00	0.00	0.0%	Per Day
26	RES	Idea Store (Local History Library & Archives)	Image reproduction	Film/TV (UK-only screening or broadcast, not inclusive of online streaming)	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	100.00	100.00	100.00	0.00	0.0%	Per Image
27	RES	Idea Store (Local History Library & Archives)	Image reproduction	Film/TV/Online streaming video (Worldwide)	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	200.00	200.00	200.00	0.00	0.0%	Per Image
28	RES	Idea Store (Local History Library & Archives)	Image reproduction	Online usage (discounted rate: including student projects, non-profit (charity/community/personal) websites or apps)	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	25.00	25.00	25.00	0.00	0.0%	Per Image
29	RES	Idea Store (Local History Library & Archives)	Image reproduction	Online usage (business websites, commercial apps, advertising)	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	300.00	300.00	300.00	0.00	0.0%	Per Image
30	RES	Idea Store (Local History Library & Archives)	Image reproduction	Exhibition / non-commercial public display	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	50.00	50.00	50.00	0.00	0.0%	Per Image
31	RES	Idea Store (Local History Library & Archives)	Image reproduction	Advertising (except online), art/design products or any other merchandise, hoardings, interior décor of business premises, any other	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	300.00	300.00	300.00	0.00	0.0%	Per Image
32	RES	Idea Store (Local History Library & Archives)	Image reproduction	Print media and e-books (UK)	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	50.00	50.00	50.00	0.00	0.0%	Per Image
33	RES	Idea Store (Local History Library & Archives)	Image reproduction - LBTH residents and voluntary/community groups	Print media and e-books (UK)	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	15.00	15.00	15.00	0.00	0.0%	Per Image
34	RES	Idea Store (Local History Library & Archives)	Image reproduction	Print media and e-books (World)	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	100.00	100.00	100.00	0.00	0.0%	Per Image
35	RES	Idea Store (Local History Library & Archives)	Image reproduction - LBTH residents and voluntary/community groups	Print media and e-books (World)	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	30.00	30.00	30.00	0.00	0.0%	Per Image
36	RES	Idea Store (including Local History Library & Archives)	Image reproduction concession - not-for-profit organisations, e.g. small presses, academic projects, community heritage projects	50% discount on reproduction fees listed above	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	Various	Various	Various			Per Image
37	RES	Idea Store (Local History Library & Archives)	Image reproduction - urgent turnaround fee	For orders required within 2 hours; Add £150 on top of existing fees for first two images, then £100 per additional image.	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	150.00	150.00	150.00		0.0%	Per order
38	RES	Idea Store Learning	Skills Funding Agency contract: non accredited ESOL courses funded through Adult Community Learning grant (fees remitted for those in receipt of benefits)	Typical course fee on a 10 hour programme	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	54.00	54.00	10.00	10.00	-81.5%	Per programme
39	RES	Idea Store Learning	Skills Funding Agency contract: non accredited ESOL courses funded through Adult Community Learning grant (full fee payers)	Typical course fee on a 10 hour programme	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	106.00	106.00	10.00	0.00	-90.6%	Per programme
40	RES	Idea Store Learning	Skills Funding Agency contract: accredited ESOL courses funded through Adult Skills grant (full fee payers)	Typical course fee on a 14 hour programme	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	4.25	4.25	4.25	0.00	0.0%	Per Hour
41	RES	Idea Store Learning	Skills Funding Agency contract: Courses funded through Adult Community Learning grant (fees remitted for those in receipt of benefits)	Typical course fee per hour on a 20 hour programme	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	2.65	2.65	1.40	0.05	-47.2%	Per Hour
42	RES	Idea Store Learning	Skills Funding Agency contract: Courses funded through Adult Community Learning grant (full fee payers)	Typical course fee on a 20 hour programme	Councillor Sabina Akhtar	Cabinet Member for Resources and the Voluntary Sector	9. The Council is open and transparent putting residents at the heart of everything we do	2.35-5.25	2.35-5.25	2.40-5.70	0.05	2.1%	Per Hour