


EQUALITY ANALYSIS QUALITY ASSURANCE CHECKLIST

<p>Name of ‘proposal’ and how has it been implemented (proposal can be a policy, service, function, strategy, project, procedure, restructure/savings proposal)</p>	<p>Social Value Framework</p>
<p>Directorate / Service</p>	<p>Resources and Governance</p>
<p>Lead Officer</p>	<p>Zena Cooke, Corporate Director, Resources Sharon Godman, Divisional Director, Strategy, Policy and Performance</p>
<p>Signed Off By (inc date)</p>	
<p>Summary – to be completed at the end of completing the QA (using Appendix A) (Please provide a summary of the findings of the Quality Assurance checklist. What has happened as a result of the QA? For example, based on the QA a Full EA will be undertaken or, based on the QA a Full EA will not be undertaken as due regard to the nine protected groups is embedded in the proposal and the proposal has low relevance to equalities)</p>	<p> Proceed with implementation</p> <p>As a result of performing the QA checklist, the policy does not appear to have any adverse effects on people who share <i>Protected Characteristics</i> and no further actions are recommended at this stage.</p>

Stage	Checklist Area / Question	Yes / No / Unsure	Comment (If the answer is no/unsure, please ask the question to the SPP Service Manager or nominated equality lead to clarify)
1	Overview of Proposal		
a	Are the outcomes of the proposals clear?	Yes	The Social Value Framework sets out how to support the improvement of the Council’s social value practices. Once it

			is agreed, a number of actions will be undertaken to further define the social value and its practice for the Council. The actions include setting up a time-limited working group, which drives the social value agenda forward develops a toolkit for the council officers.
b	Is it clear who will be or is likely to be affected by what is being proposed (inc service users and staff)? Is there information about the equality profile of those affected?	Yes	The adoption of the Framework has no implications for equalities. However, it is expected that the implementation of social value will make positive impact on the community. The impact on equalities will be further examined when a toolkit is developed.
2	Monitoring / Collecting Evidence / Data and Consultation		
a	Is there reliable qualitative and quantitative data to support claims made about impacts?	N/A	The impact on equalities will be further examined when a toolkit is developed.
	Is there sufficient evidence of local/regional/national research that can inform the analysis?	N/A	As above.
b	Has a reasonable attempt been made to ensure relevant knowledge and expertise (people, teams and partners) have been involved in the analysis?	N/A	The impact on equalities will be further examined when a toolkit is developed.
c	Is there clear evidence of consultation with stakeholders and users from groups affected by the proposal?	Yes	The Social Value Delivery Group was represented by all the directorates of the Council, THH, THCVS and THCCG. They will continue representing the time-limited working group.
3	Assessing Impact and Analysis		
a	Are there clear links between the sources of evidence (information, data etc) and the interpretation of impact amongst the nine protected characteristics?	N/A	The adoption of the Framework has no implications for equalities. However, it is expected that the implementation of social value will make positive impact on the community. The impact on equalities will be further examined when a toolkit is developed.
b	Is there a clear understanding of the way in which proposals applied in the same way can have unequal impact on different groups?	N/A	As above.
4	Mitigation and Improvement Action Plan		
a	Is there an agreed action plan?	Yes	The next steps are proposed in the report.
b	Have alternative options been explored	Yes	Do nothing was considered and the Delivery Group agreed

			that this option will not be advantageous for the Borough.
5	Quality Assurance and Monitoring		
a	Are there arrangements in place to review or audit the implementation of the proposal?	Yes	The time-limited working group will drive the changes. The outcomes of the group's work will be submitted to the various decision-making bodies.
b	Is it clear how the progress will be monitored to track impact across the protected characteristics??	Yes	The toolkit will consider implications of the social value practices for equalities.
6	Reporting Outcomes and Action Plan		
a	Does the executive summary contain sufficient information on the key findings arising from the assessment?	Yes	