


Appendix Two: EQUALITY ANALYSIS QUALITY ASSURANCE CHECKLIST

Name of 'proposal' and how has it been implemented	Anti-idling designation in the London Borough of Tower Hamlets
Directorate / Service	Place/ Environmental Health & Trading Standards
Lead Officer	David Tolley/Muhammad Islam
Signed Off By (inc date)	
Summary – to be completed at the end of completing the QA (using Appendix A) The proposal is not expected to have any negative impact on any group. Overall, the impact is expected to be positive across all groups. Certain groups (the very young, the old, those with respiratory problems) may benefit more from the proposal.	<div style="display: flex; align-items: center;">  Proceed with implementation </div> <p>As a result of performing the QA checklist, this proposal does not appear to have any adverse effects on people who share <i>Protected Characteristics</i> and no further actions are recommended at this stage. However, the effects of any enforcement will be reviewed as necessary if protected groups are adversely affected.</p>


Stage	Checklist Area / Question	Yes / No / Unsure	Comment (If the answer is no/unsure, please ask the question to the SPP Service Manager or nominated equality lead to clarify)
1	Overview of Proposal		
a	Are the outcomes of the proposals clear?	Yes	The report proposes issuance of fixed penalty notice (FPN) to drivers who idle their vehicle engines unnecessarily and who refuse to switch off their engine when requested to do so by an authorised officer of the borough. The Council has a statutory duty to comply with the London Local Air Quality Management (LLAQM) Regime under the Environment Act

			<p>1995 and have subsequently adopted an Air Quality Action Plan (AQAP). The AQAP commits to introducing FPNs for drivers who unnecessarily idle their vehicle engine.</p> <p>Enforcement of idling vehicles will contribute to reducing (i) emissions of air pollution and (ii) exposure to air pollution, thereby benefiting all residents in the borough.</p>
b	Is it clear who will be or is likely to be affected by what is being proposed (inc service users and staff)? Is there information about the equality profile of those affected?	Yes	<p>Only the drivers who fail to switch off engine when requested to do so will be subject to an FPN of £20. FPNs will not be issued to drivers who are cooperative.</p> <p>The proposed actions (via the reduction of emissions and exposure) are envisaged to benefit all residents in the borough to a greater or lesser degree.</p>
2	Monitoring / Collecting Evidence / Data and Consultation		
a	Is there reliable qualitative and quantitative data to support claims made about impacts?	Yes	Research has been cited which supports the claims made in the paper concerning impacts of poor air quality in the borough from transportation sources.
	Is there sufficient evidence of local/regional/national research that can inform the analysis?	Yes	Data on the effects of poor air quality on the general population of Tower Hamlets has been cited.
b	Has a reasonable attempt been made to ensure relevant knowledge and expertise (people, teams and partners) have been involved in the analysis?	Yes	Enforcement to be undertaken by Environmental Health staff, Tower Hamlets Enforcement Officers and Civil Enforcement Officers.
c	Is there clear evidence of consultation with stakeholders and users from groups affected by the proposal?	Yes	Action point 58 of the Tower Hamlets Air Quality Action Plan 2017-2022 commits the Council to becoming a designated authority to issue FPNs to idling drivers. The AQAP was widely consulted upon before adoption. A detailed publicity campaign will also be run before the proposal comes into effect.
3	Assessing Impact and Analysis		
a	Are there clear links between the sources of evidence	Yes	Refer to 2a above

	(information, data etc) and the interpretation of impact amongst the nine protected characteristics?		
b	Is there a clear understanding of the way in which proposals applied in the same way can have unequal impact on different groups?	Yes	The proposal to issue FPNs will have positive benefits for all residents. The only negative impact will be on drivers (regardless of their background) who refuse to switch off their idling engine when requested to do so by an authorised officer.
4	Mitigation and Improvement Action Plan		
a	Is there an agreed action plan?	Yes	The report outlines an action to improve air quality as part of a suite of measures by issuing FPNs to drivers who idle their engines unnecessarily and refuse to switch off engine when requested by an authorised officer.
b	Have alternative options been explored	Yes	A 'do nothing' option was considered.
5	Quality Assurance and Monitoring		
a	Are there arrangements in place to review or audit the implementation of the proposal?	Yes	The scheme will be kept under review on an on-going basis to monitor enforcement activity.
b	Is it clear how the progress will be monitored to track impact across the protected characteristics??	No	<p>The service will monitor the impact of the proposal in terms of number of requests made to switch off engines, number of FPNs issued, number of FPNs paid within 28days.</p> <p>Aside from the above, in terms of the health impacts across the protected characteristics, there are no mechanisms in place to <i>directly</i> examine their differential impacts. However, they are expected to be positive across all groups.</p>
6	Reporting Outcomes and Action Plan		
a	Does the executive summary contain sufficient information on the key findings arising from the assessment?	Yes	

Appendix A

Equality Assessment Criteria

Decision	Action	Risk
As a result of performing the QA checklist, it is evident that due regard is not evidenced in the proposal and / or a risk of discrimination exists (direct, indirect, unintentional or otherwise) to one or more of the nine groups of people who share <i>Protected Characteristics</i> . It is recommended that the proposal be suspended until further work or analysis is performed – via a the Full Equality Analysis template	Suspend – Further Work Required	Red 
As a result of performing the QA checklist, the policy, project or function does not appear to have any adverse effects on people who share <i>Protected Characteristics</i> and no further actions are recommended at this stage.	Proceed with implementation	Green: 