


Individual Mayoral Decision Proforma Decision Log No: <u>145</u>	 TOWER HAMLETS
Report of: Zena Cooke, Corporate Director, Resources	Classification: [Unrestricted]
Award of concession contract for Chartered Management Institute (CMI) leadership and management Programme at Levels 2, 3, 5 and 7	

Is this a Key Decision?	No
Decision Notice Publication Date:	Not applicable
General Exception or Urgency Notice published?	Not required
Restrictions:	Not applicable
Reason for seeking an Individual Mayoral Decision:	This individual Mayoral Decision is being sought due to the urgent timescales for accessing the Chartered Management Institute leadership and management programme free of charge via Skills Funding Agency.

EXECUTIVE SUMMARY

- 1.1 Due to the urgent timescales for accessing the Skills Funding Agency's grant funding by March 2017, this report is to seek an Individual Mayoral Decision to enable the organisation to award a concession contract in excess of approximately £335,700 to Management Focus Training Solutions Ltd. This would enable the Council to access free Chartered Management Institute (CMI) leadership and management programmes at level 2, level 3 and level 5 to a wide range of managers across the organisation.
- 1.2 The London Borough of Tower Hamlets (LBTH) published an invitation to tender for a concession contract from 16th December 2016 to 4th January 2017. The aim was to identify a supplier to deliver a range of Chartered Management Institute (CMI) leadership programmes at Level 2, Level 3, Level 5 and Level 7. There was only one bid received from Management Focus Training Solutions Ltd.
- 1.3 The opportunity to access 100% sponsorship for the CMI leadership and management programmes via the Skills Funding Agency will end in March 2017 and will be replaced by a new funding procedure via a levy system. The levy will not offer 100% funding. The Council would therefore like to take advantage of the current eligibility to access funds in January 2017 to help sponsor managers eligible to undertake the

Chartered Management Institute (CMI) leadership and management development programmes.

- 1.4 Based on an assumption that potentially 150 staff may be interested in accessing this opportunity, we have estimated the concession contract value to be in excess of approximately £335,700. This has been calculated based on average costs on the market ranging between £925 and £3,550 per person. The total estimated cost constitutes approximately 0.21% of the Council's yearly salary budget.

Full details of the decision sought, including setting out the reasons for the recommendations and/or all the options put forward; other options considered; background information; the comments of the Chief Finance Officer; the concurrent report of the Head of Legal Services; implications for One Tower Hamlets; Risk Assessment; Background Documents; and other relevant matters are set out in the attached report.


DECISION

Approve the award of this concession contract which may be in excess of £335,700 Management Focus Training Solutions Ltd. This would enable the Council to take advantage of the Skills Funding Agency funds currently available for the free sponsorship of Chartered Management Institute (CMI) leadership and management programmes for eligible leaders and managers across the Council.

APPROVALS

1. (If applicable) Corporate Director proposing the decision or his/her deputy

I approve the attached report and proposed decision above for submission to the Mayor.

Signed  Date 18/1/17

2. Chief Finance Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

Signed  Date 18/1/17