

Appendix A

HUMAN RESOURCES COMMITTEE TERMS OF REFERENCE

Terms of Reference:

- To determine major policy on the terms and conditions on which staff hold office within allocated resources.
- To establish a sub committee to consider any proposal to discipline and/ or dismiss the Head of the Paid Service or a statutory or non statutory chief officer or deputy chief officer in accordance with the Officer Employment Procedure Rules set out in Part 4 of the Constitution.
- To establish an Appointments Sub Committee to consider the appointment of the Head of the Paid Service and to make recommendations to the Council on that appointment.
- To determine the criteria for the appointment of statutory and non statutory chief officers and deputy chief officers for the appointments sub-committees established from time to time to consider such appointments.

Membership:

Members	Substitutes
7 Members of Council	Up to three substitutes maybe appointed for each Member

At the Annual General Meeting of the Council held on 21st May 2008 the appointments set out below were made to the Human Resources Committee. There is currently one vacancy in the membership of the Committee.

Members *****	Deputies
Councillor Waiseul Islam (Chair))
Councillor Alibor Choudhury)
Councillor Fazlul Haque)
Councillor Joshua Peck)
Councillor Mohammed Abdul Munim) Councillor Fozol Miah, Councillor Harun Miah, Councillor Shahed Ali
Councillor Rania Khan) Councillor Oliur Rahman,

	Councillor Lutfur Begum
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The quorum of the Human Resources Committee is no less than one third of the voting membership of the Committee, i.e. three Members.