

Committee Licensing Committee	Date 3 June 2008	Classification Unrestricted	Report No. LC002/708	Agenda Item No. 5.1
Report of: Head of Democratic Renewal and Engagement Originating Officer: Amanda Thompson		Title Licensing Committee Schedule of Dates 2008/09 Ward(s) affected : N/A		

1. SUMMARY

- 1.1 This report sets out the Schedule of Dates for meetings of the Licensing Committee and its Sub Committees for the Municipal Year 2008/2009 as agreed by full Council at its meeting held on 21 May 2008.

2. RECOMMENDATIONS

- 2.1 That the Schedule of Dates as detailed in Appendices 1 and 2 of the report be noted;
- 2.2 That Members agree a start time for evening meetings of the Licensing Committee and its Sub Committees.

LOCAL GOVERNMENT ACT, 2000 (Section 97) LIST OF "BACKGROUND PAPERS" USED IN THE DRAFTING OF THIS REPORT

Brief description of *background paper*

Tick if copy
attached

If not supplied,
name and telephone
number of holder
Amanda Thompson
Democratic Services

Council Meeting
Agenda & Minutes –2105//08

020 7364 4651

3. BACKGROUND

- 3.1 At its meeting held on 23 April 2008, Council considered a draft schedule of dates for all its principal meetings for the Municipal Year 2008/09, which was subsequently approved.
- 3.2 Paragraph 5.1 of Part 4 of the Constitution states that "All Council meetings will start at 7.30pm unless the Council or the Chair decides otherwise." For several years, meetings of the Licensing Committee have started at 6.30pm as Members had previously expressed concern that a starting time of 7.30 pm did not always allow sufficient time for licensing applications to be considered in one evening, particularly if there were a number of objections to take into account.
- 3.4 Experience has shown that a 6.30 p.m. start time for meetings has achieved the best compromise in giving all parties reasonable time to attend and allow potentially long meetings to end at a reasonable time. However, Members of this Committee may wish to consider a suitable starting time for evening meetings of both the Licensing Committee and its Sub Committees and to note that all meetings will be held at The Town Hall, Mulberry Place.
- 3.5 The Licensing Act 2003 allows the Licensing Committee to establish Sub Committees for the intention of determining licence applications submitted in accordance with the 2003 Act. The number of Sub Committees to be established is for the Committee to consider and is the subject of a separate report. However, a proposed schedule of meeting dates for Licensing Sub Committees was also approved by Council and is attached for information at Appendix 2.
- 3.6 The period of time in which a hearing is to be held to consider applications where relevant representations have been received, is detailed in the Licensing Act 2003 (Hearings) Regulations 2005 as amended. If a hearing is not heard within proscribed timescales, the majority of applications are deemed to have been refused.
- 3.7 Members should note that this may mean that meetings will be required in addition to the schedule that has been agreed, however it is not possible to indicate whether or not this will be the case or indicate the number of meetings that may be required as meetings would be scheduled as necessary and in accordance with the regulations.

4. CONCURRENT REPORT OF THE ASSISTANT CHIEF EXECUTIVE (LEGAL)

There are no immediate legal implications arising out of this report.

5. COMMENTS OF THE CHIEF FINANCIAL OFFICER

There are no immediate finance implications arising out of this report.

6. EQUAL OPPORTUNITY CONSIDERATIONS

In drawing up the schedule of dates, consideration was given to avoiding school holiday dates and known dates of religious holidays and other important dates where at all possible.

7. ANTI-POVERTY IMPLICATIONS

There are no obvious anti-poverty implications arising from the report.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

There are no immediate SAGE implications arising from the report.

9. RISK ASSESSMENT

The Council needs to have a programme of meetings in place to ensure effective and efficient decision making arrangements.

APPENDIX 1

SCHEDULE OF DATES 2008 – 2009

LICENSING COMMITTEE

Tuesday 26 August 2008
Tuesday 2 December 2008
Tuesday 3 March 2008

APPENDIX 2

SCHEDULE OF DATES 2008 – 2009

LICENSING SUB COMMITTEE(S)

June	19
July	3, 17, 31
August	14, 28
September	11, 25
October	9, 23
November	6, 20
December	4, 18
January	15, 29
February	12, 26
March	12, 26
April	9, 23
May	14