


Cabinet 5 April 2016	 TOWER HAMLETS
Report of: Zena Cooke – Corporate Director Resources	Classification: Unrestricted
Contracts Forward Plan – Quarter One (FY2016-2017)	

Lead Member	Councillor David Edgar, Cabinet Member for Resources
Originating Officer(s)	Zamil Ahmed – Head of Procurement
Wards affected	All wards
Community Plan Theme	One Tower Hamlets
Key Decision	Yes

1. **EXECUTIVE SUMMARY**

- 1.1. The Council's Procurement Procedures require a quarterly report to be submitted to Cabinet, laying down a forward plan of supply and service contracts over £250,000 in value, or capital works contracts over £5 million. This provides Cabinet with the visibility of all high value contracting activity, and the opportunity to request further information regarding any of the contracts identified. This report provides the information in period quarter two and three of the Financial Year.
- 1.2. Only contracts which have not previously been reported are included in this report.

2. **DECISION REQUIRED:**

Cabinet is recommended to:-

- 2.1. Consider the contract summary at Appendix 1, and identify those contracts about which specific reports – relating to contract award – should be brought before Cabinet prior to contract award by the appropriate Corporate Director for the service area and
- 2.2. Confirm which of the remaining contracts set out in Appendix 1 can proceed to contract award after tender.
- 2.3. Authorise the Service Head - Legal Services to execute all necessary contract documents in respect of the awards of contracts referred to at recommendation 2 above.

3. **REASONS FOR THE DECISIONS**

- 3.1. The Council's Procurement Procedures require submission of a quarterly forward plan of contracts for Cabinet consideration, and it is a requirement of the Constitution that "The contracting strategy and/or award of any contract for goods or services with an estimated value exceeding £250,000, and any contract for capital works with an estimated value exceeding £5,000,000, shall be approved by the Cabinet in accordance with the Procurement Procedures". This report fulfils these requirements for contracts to be let during and after the period Q1 of the Financial Year.

4. **ALTERNATIVE OPTIONS**

- 4.1. Bringing a consolidated report on contracting activity is considered the most efficient way of meeting the requirement in the Constitution, whilst providing full visibility of contracting activity; therefore no alternative proposals are being made.

5. **BACKGROUND**

- 5.1. This report provides the forward plan for the period Q1 of the Financial Year in Appendix 1, and gives Cabinet Members the opportunity to select contracts about which they would wish to receive further information, through subsequent specific reports.

6. **FORWARD PLAN OF CONTRACTS**

- 6.1. Appendix 1 details the new contracts which are planned during the period Q1 of the Financial Year. This plan lists all of the new contracts which have been registered with the Procurement Service, and which are scheduled for action during the reporting period.
- 6.2. Contracts which have previously been reported are not included in this report. Whilst every effort has been made to include all contracts which are likely to arise, it is possible that other, urgent requirements may emerge. Such cases will need to be reported separately to Cabinet as individual contract reports.
- 6.3. Cabinet is asked to review the forward plan of contracts, confirm its agreement to the proposed programme and identify any individual contracts about which separate reports – relating either to contracting strategy or to contract award – will be required before proceeding.
- 6.4. Equalities and diversity implications – and other One Tower Hamlets issues – are addressed through the Council's Tollgate process which provides an independent assessment of all high value contracts, and ensures that contracting proposals adequately and proportionately address both social considerations and financial ones (such as savings targets). The work of the Competition Board and Corporate Procurement Service ensures a joined-up approach to procurement.
- 6.5. The Tollgate process is a procurement project assurance methodology, which is designed to assist in achieving successful outcomes from the Council's high value contracting activities (over £250,000 for revenue contracts, and £5,000,000 for capital works contracts which have not gone through the Asset

Management Board approval system). All Tollgate reviews are reported to Competition Board, and when appropriate contract owners are interviewed by the Board; contracts require approval of the Board before proceeding.

7. COMMENTS OF THE CHIEF FINANCIAL OFFICER

- 7.1. This report describes the quarterly procurement report of the forward plan for Q1 of the Financial Year and beyond, to be presented to Cabinet for revenue contracts over £250,000 in value and capital contracts over £5 million.
- 7.2. Approximately £71.4m of goods, services and works will be procured from external suppliers. Procured services comprise around 40% of the Council's annual expenditure and control of procurement processes is thus crucial to delivering value for money for local residents as well as managing the risks that may arise if procurement procedures go wrong. Consideration of the plan by Cabinet operates as an internal control and also provides the opportunity for the Mayor to comment on specific procurements at an early stage.

8. LEGAL COMMENTS

- 8.1. The Council has adopted financial procedures for the proper administration of its financial affairs pursuant to section 151 of the Local Government Act 1972. These generally require Cabinet approval for expenditure over £250,000 for revenue contracts and £5m for capital works contracts.
- 8.2. Cabinet has approved procurement procedures, which are designed to help the Council discharge its duty as a best value authority under the Local Government Act 1999 and comply with the requirements of the Public Contract Regulations 2015. The procurement procedures contain the arrangements specified in the report under which Cabinet is presented with forward plans of proposed contracts that exceed specified thresholds. The arrangements are consistent with the proper administration of the Council's financial affairs.
- 8.3. Pursuant to the Council's duty under the Public Services (Social Values) Act 2012, as part of the tender process and where appropriate, bidders will be evaluated on the community benefits they offer to enhance the economic social or environmental well-being of the borough. This is in accordance with the Council's Procurement Policy Imperatives adopted at Cabinet on 9th January 2013. The exact nature of those benefits will vary with each contract and will be reported at the contract award stage. All contracts delivered in London and which use staff who are ordinarily resident in London will require contractors to pay those staff the London Living Wage. Where workers are based outside London an assessment will be carried out to determine if the same requirement is appropriate.
- 8.4. When considering its approach to contracting, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty). Officers are expected to continuously consider, at every stage, the way in which procurements conducted and contracts awarded satisfy the requirements of the public sector equality duty. This includes, where appropriate, completing an equality impact assessment as part of the procurement strategy, which is then considered as part of the tollgate process.

9. BEST VALUE (BV) IMPLICATIONS

- 9.1. The Council is required to consider the value for money implications of its decisions and to secure best value in the provision of all its services. The Council procures annually some £350m of supplies and services with a current supplier base of approximately 3,500 suppliers. The governance arrangements undertaking such buying decisions are set out in the Council's Procurement Procedures, which form part of the Financial Regulations.
- 9.2. Contracts listed in Appendix One are all subject to the Councils Tollgate process which involves a detailed assessment by Competition Planning Forum and Competition Board of the procurement strategy to ensure compliance with existing policies, procedures and best value duties prior to publication of the contract notice.

10. ONE TOWER HAMLETS CONSIDERATIONS

- 10.1. Equalities and diversity implications – and other One Tower Hamlets issues – are addressed through the tollgate process, and all contracting proposals are required to demonstrate that both financial and social considerations are adequately and proportionately addressed. The work of the Competition Board and the Procurement & Corporate Programme Service ensures a joined-up approach to procurement.

11. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 11.1. Contracts are required to address sustainability issues in their planning, letting and management. Again, this is assured through the Tollgate process, and supported through the Central Procurement Service's Corporate Social Responsibility work stream.

12. RISK MANAGEMENT IMPLICATIONS

- 12.1. Risk management is addressed in each individual contracting project, and assessed through the tollgate process.

13. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 13.1. There are no specific crime and disorder reduction implications.

14. EFFICIENCY STATEMENT

- 14.1. Contract owners are required to demonstrate how they will achieve cashable savings and other efficiencies through individual contracting proposals. These are then monitored throughout implementation.

15. APPENDICES

Appendix One – New Contracts Planned

Appendix Two – Supplementary Report on Supply of Gas and Electricity

Appendix one – new contracts planned: Q1 of the Financial Year

Directorate	Contract Value	Scope of Contract	Length of New Contract, or Contract Extension	Funding	Date submitted to Competition Board or scheduled for submission*	Planned Date for Invitation to Tender or * Contract signature.	Community Benefits
CLC 5029	£800,000	<p><u>Healthwatch Tower Hamlets</u> The Health and Social Care Act 2012 requires each local authority to put in place a Local Healthwatch which is expected to:</p> <ul style="list-style-type: none"> ▪ Provide information and advice to the public about accessing health and social care services and choice in relation to aspects of those services; ▪ Make the views and experiences of people known to Healthwatch England helping it to carry out its role as national champion; ▪ Make recommendations to Healthwatch England to advise the Care Quality Commission to carry out special reviews or investigations into areas of concern; ▪ Promote and support the involvement of people in the monitoring, commissioning and provision of local care services; ▪ Obtain the views of people about their needs for and experience of local care services and make those views known to those involved in the commissioning, provision and scrutiny of care services; ▪ Make reports and make recommendations about how those services could or should be improved. <p>The procurement will be undertaken under an EU open tender process.</p>	2 + 1 + 1 Years	Health Funding	15/02/2016	June 2016	Included as part of the tender
CLC 5033	£540,000	<p><u>Independent Domestic Violence Advocacy (IDVA)</u> Provision of independent domestic violence advocacy to all victims aged 18 or above who live or work in the borough. The estimate number of service users in the previous years is of 450 victims of domestic abuse. The purpose of the service is in line with the Tower Hamlets Community Safety Partnership Plan that</p>	3 years	Home Office Grant	15/03/2016	May 2016	Included as part of the tender

Directorate	Contract Value	Scope of Contract	Length of New Contract, or Contract Extension	Funding	Date submitted to Competition Board or scheduled for submission*	Planned Date for Invitation to Tender or * Contract signature.	Community Benefits
		<p>aims to increase safety of adults and children due to domestic violence; access to a range of protection and support services and provide advocacy to represent the clients with a number of statutory and voluntary agencies.</p> <p>The contract aims to procure 3.5 posts for independent advocates and 2 violent crime workers. The services will be based within the borough with access to local police stations.</p> <p>The procurement will be undertaken under an EU open tender process.</p>					
R5007	£2,000,000	<p>Welfare Benefits Resilience</p> <p>The contract provides for remote processing services to support payments of welfare awards to qualifying local families. The Council's Benefits Team pays out over £300m per annum to qualifying households on low incomes, to help with Housing costs and other welfare payments including emergency payments and School Uniform grants.</p> <p>The Council proposes to use the EU Restricted procurement procedure route, which has been successfully used under previous contract lets. The contract will be let as a "Framework", and will be made available to both London Boroughs and other interested Councils.</p>	2 + 1 + 1 years	General Budget	15/03/2016	May 2016	Included as part of the tender
CS5030	£11,000,000	<p>Bow Primary School</p> <p>The Council has a statutory duty to provide sufficient school places for its local population. There is currently a shortfall in places for reception year. This contract is for the creation of a 3 forms of entry including Nursery on site previously used by Bow Boys School. The school site is owned by the Council and is currently vacant. This presents an opportunity for making best use of existing asset to create additional school capacity needed to meet the rising need.</p> <p>The site is included in the Group School PFI contract which runs from 2002 to 2027 and covers 25 schools. The contract will</p>	21 months approx.	School PFI	15/03/2016	April 2016	Included as part of the tender

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		provide for capital works at the school and FM services for the contract term. A number of contract variations have been agreed with Tower Hamlets Schools Ltd (THSL) where LBTH wishes to undertake further capital works at some of its schools. Based on the Council's requirements, THSL will produce a scheme to create 3 form entry Nursery and Primary school. THSL will procure the construction works contactor while LBTH will carry out its own value for money (VFM) review of the bids before the award.					
CS4984	£500,000	<p>Supply of Fruit & Vegetables</p> <p>The contract is for the provision of fruit and vegetables for the education and welfare catering services. The contract is sourced in collaboration with other London Boroughs as part of the London Contracts Supplies group. An OJEU Restricted tender process was undertaken and led by Havering Council on behalf of the LCSG. A three supplier framework has now been concluded. it is our intention to utilise the framework for the council's requirement for fruit and vegetables.</p>	4 years	General Fund	15/03/2016	January 2016*	NA
AHS5037	£2,342,945	<p>Intensive Community Living Service</p> <p>The contract supports the delivery of the borough's mental health accommodation pathway. The pathway ultimately results in moving on to live independently in the community with a floating support and resettlement package. Independent tenancies with packages of floating support are seen as the final stage on the pathway to independence on a service user's journey. It is this group of individuals that the successful bidder will be required to support. This service is pivotal in providing flexible preventative services that enable individuals to remain in their own homes and communities. It supports up to 150 people living in the community and specifically assists those moving on from intensive support settings to independent living in the community. The service is required to be delivered 7 days a week and be flexible and responsive to the needs of service</p>	3 + 1 + 1 years	General Funds	15/03/2016	June 2016	Included as part of the tender

Directorate	Contract Value	Scope of Contract	Length of New Contract, or Contract Extension	Funding	Date submitted to Competition Board or scheduled for submission*	Planned Date for Invitation to Tender or * Contract signature.	Community Benefits
		<p>users whilst adopting a recovery based approach.</p> <p>The preferred procurement approach is to undertake a light touch OJEU Open tender. The tender will be aligned to all the mental health accommodation pathway service that are required to be contracted within the financial year 2016 – 2017.</p>					
AHS5034	£1,915,715	<p>Forensic High Support Service This contract is for the delivery of high support supported accommodation with a step down facility for service users with a mental health problem and a forensic history. With an emphasis on the safe management of transition for service users who may have had a significant admission to institutional care following a significant index offence, the service has a strong focus on supporting service users with their journey towards recovery and independence.</p> <p>The service provides a stepping stone into the community for service users with a forensic history who are moving on from hospital (including medium secure and acute in-patient services), from residential care, or from other supported accommodation, supporting the individual's recovery along the accommodation pathway. Service users may have a complex range of needs in association with their mental health problem and their forensic history, including a history of substance misuse, physical health problems and social and/or family problems. The preferred procurement approach is to undertake a light touch OJEU Open tender.</p>	3 + 1 + 1 years	General Fund	15/03/2016	June 2016	Included as part of the tender
AHS5039	£1,749,435	<p>Mental Health High Support Service This contract is for the delivery of high support supported accommodation with a step down facility for service users with a mental health problem. With an emphasis on supporting the transition for service users who may have had a significant</p>	3 + 1 + 1 years	General Fund	15/03/2016	July 2016	Included as part of the tender

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		admission to institutional care, the service will have a strong focus on supporting service users with their journey towards recovery and independence. It is aligned to the mental health accommodation strategy and supports the forensic provision that sits within a separate contract. The preferred procurement approach is to undertake a light touch OJEU Open tender.					
AHS5040	£3,569,015	<p>Mental Health Accommodation Based Services This contract is delivered across 5 distinct buildings, which offer high medium and low support provision providing a holistic service that delivers against all areas of the mental health accommodation pathway, supporting 75 people to recovery at any one time.</p> <p>The service is intended for service users with a mental health problem. The service will provide support to individuals who are currently subject to Care Programme Approach arrangements, to assist them to develop and maintain maximum levels of independence.</p> <p>The service is required to ensure there is a psychological and physical distinction between the high support and move on units ensuring that staff and service users are able to clearly identify the step down schemes as a step on their journey along the pathway to greater independence. The emphasis of the service is on preparing individuals to move on to independence and from the outset of an individual's tenancy the focus of the support is on preparing them for their journey of independence over an agreed period of time. Generally up to 2 years in a fast stream setting and 2 years in a step down facility. The preferred procurement approach is to undertake a light touch OJEU Open tender</p>	3 + 1 + 1 years	General Fund	15/03/2016	July 2016	Included as part of the tender

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AHS5036	£1,714,795	<p><u>Huddleston Close and Grand Union Place</u> This contract is delivered across 2 distinct buildings, which offer high medium and low support provision providing a holistic service that delivers against all areas of the mental health accommodation pathway, supporting 19 people towards recovery at any one time.</p> <p>The service is intended for service users with a mental health problem. The service will provide support to individuals who are currently subject to Care Programme Approach arrangements, to assist them to develop and maintain maximum levels of independence.</p> <p>The service is required to ensure there is a psychological and physical distinction between the high support and move on units ensuring that staff and service users are able to clearly identify the step down schemes as a step on their journey along the pathway to greater independence. The emphasis of the service is on preparing individuals to move on to independence and from the outset of an individual's tenancy the focus of the support is on preparing them for their journey of independence over an agreed period of time. Generally up to 2 years in a fast stream setting and 2 years in a step down facility. The service is provided 24 hours a day 365 days per year with tailored flexible support delivered in accordance with need. The preferred procurement approach is to undertake a light touch OJEU Open tender.</p>	3 + 1 + 1 years	General Fund	15/03/2016	May 2016	Included as part of the tender
AHS5035	£1,709,050	<p><u>Heather Lodge and Glaucus Street</u> This contract is delivered across 2 distinct buildings, which offer high medium and low support provision providing a holistic service that delivers against all areas of the mental health accommodation pathway, supporting 29 people towards recovery at any one time.</p>	3 + 1 + 1 years	General Fund	15/03/2016		Included as part of the tender

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		<p>The service is intended for service users with a mental health problem. The service will provide support to individuals who are currently subject to Care Programme Approach arrangements, to assist them to develop and maintain maximum levels of independence. The service is required to ensure there is a psychological and physical distinction between the high support and move on units ensuring that staff and service users are able to clearly identify the step down schemes as a step on their journey along the pathway to greater independence. The emphasis of the service is on preparing individuals to move on to independence and from the outset of an individual's tenancy the focus of the support is on preparing them for their journey of independence over an agreed period of time. Generally up to 2 years in a fast stream setting and 2 years in a step down facility. The service is provided 24 hours a day 365 days per year with tailored flexible support delivered in accordance with need.</p> <p>The preferred procurement approach is to undertake a light touch OJEU tender.</p>					
AHS5038	£399,075	<p><u>Link Worker Floating Support Service</u></p> <p>The Linkworker service is a floating support scheme that supports offenders that have low to medium mental health needs and come into contact with the criminal justice system. The key focus of the scheme is to ensure offenders are supported to live independently and prevented from reoffending. Areas of support include helping service user's access mental health community based services, support to prevent eviction/court orders; and for those that leave prisons/are homeless, help to find suitable appropriate accommodation.</p> <p>The service works in partnership with key referral agencies such as Police Stations, Prisons and the Lighthouse Prison Exit Service (aka RAPT) who act as a Prison link for residents of Tower Hamlets leaving Prison. The Link worker scheme</p>	3 + 1 + 1 years	General Fund	15/03/2016	May 2016	Included as part of the tender

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		operates established in-reach access with these agencies to ensure that people are supported as early as possible, so enabling them to transition to / live more independently for longer. The preferred procurement approach is to undertake a light touch OJEU tender.					
PH5041	£552,500	<p><u>Mental Health Family Support</u> The contract provides weekly casework support (for up to a year) to families where a parent has a severe mental illness and has sufficiently complex needs to require (or have recently required) a care coordinator. On-site support for family visits in the family visiting room at Tower Hamlets Centre for Mental Health (THCMH), when a parent is an inpatient.</p> <p>This service addresses an important aspect of mental health policy and outcomes, since children of parents with severe mental illness have an elevated risk of mental illness in later life. The service is well positioned to work jointly with other local services to deliver improved outcomes in line with the borough's joint outcomes framework for children and young people. The preferred procurement approach is to undertake a light touch OJEU tender.</p>	3 + 1 + 1 years	Adults budget	15/03/2016	July 2016	Included as part of the tender
PH5042	£690,000	<p><u>Mental Health Carer Support</u> The service provides casework problems (for up to six months) for carers of adults with mental health, carers support groups, training for carers, activities and outings (primarily as a means of engagement), and information, signposting and support to access other services. It also supports carers' input into strategic planning to inform commissioners and providers about mental health carers' needs, and to promote the development of mental health carer services in the borough.</p>	3 + 1 + 1 years	Adult Budget	15/03/2016	July 2016	Included as part of the tender

Directorate	Contract Value	Scope of Contract	Length of New Contract, or Contract Extension	Funding	Date submitted to Competition Board or scheduled for submission*	Planned Date for Invitation to Tender or * Contract signature.	Community Benefits
		The service supports the delivery of local and national strategies for carer support. The preferred procurement approach is to undertake a light touch OJEU tender.					
DR5025	£36,250,000	<p><u>Energy Supply</u></p> <p>Council Building Energy Supply: To provide natural gas and grid electricity to the Tower Hamlets estate. This will include half hourly electricity (large sites), non-half hourly electricity supply, gas and un-metered electricity supply (street lighting and CCTV).</p> <p>Energy Brokerage: To facilitate the negotiation of the energy procurement for Council Buildings</p> <p>THH and Third Party Clients Energy Supply: To provide natural gas and grid electricity to the Tower Hamlets Homes, school and various third party clients via the Crown Commercial Services frameworks. This will include half hourly electricity (large sites), non-half hourly electricity supply and gas.</p> <p>The contracting strategy will have two different approaches: THH and Third party clients' energy will be procured through a Crown Commercial Services framework agreement. Contracts will be limited to 12 months for housing sites to avoid the cost of obtaining leaseholder dispensation (section 20). Council's Buildings procurement will be facilitated through a brokerage firm that will approach the wholesale market with an aggregated site approach.</p>	1 +1+1 years	Multiple Budget	15/03/2016	April 2016	N/A

Directorate	Contract Value	Scope of Contract	Length of New Contract, or Contract Extension	Funding	Date submitted to Competition Board or scheduled for submission*	Planned Date for Invitation to Tender or * Contract signature.	Community Benefits
THH5022	£1,785,000	<p><u>Cleaning Materials Framework for LBTH and THH</u> The proposed contract covers the provision of cleaning materials and equipment to enable Contract Services to provide cleaning services in Council Buildings and Schools within the Borough. The contract also includes the provision of cleaning materials and equipment to enable the THH Environmental Services team to continue providing caretaking and cleaning services to the 900 blocks and estates managed by THH on behalf of LBTH.</p> <p>LBTH and THH would like to establish a framework with multiple suppliers to allow for direct call off with a supplier for standard core products used in the provision of the services. In instances whereby there are additional requirements that are not covered by core products, competition will be opened up for framework suppliers to provide a bid. This will ensure the council achieves best value on the bulk products it buys.</p>	1 + 1+ 1 years	Delegated Budget and General Funds	15/02/2013	May 2016	N/A
ESCW4778	£1,000,000	<p><u>Nursery Building (Mowlem) for 2 Year Old Funded Places</u> This a concession contract where the council is offering a building space to nursery providers in order to create high quality care and learning places for two years olds in line with the government 2 years old project.</p> <p>The successful provider will be expected to work closely with the children centre to meet the needs of children and parents. This creates a holistic approach to working with families most in need. In addition the winning bidder will be able to utilise the space for other private purposes with a potential income generation. However, It is expected that a minimum of at least 80% of the places will be allocated to those eligible for funding through the early education funding for 2, 3 and 4 year olds depending on local demand. The concession will follow an open tender compliance with the OJEU requirements.</p>	7 years	Income	15/02/2016	April 2016	Included as part of the tender

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PH5045	£480,000	<p><u>Healthy Teeth in Schools Programme</u> Provision of a dental prevention and fluoride varnish programme for young children in Tower Hamlets (the Healthy Teeth In Schools programme), for the period of 3 years starting September 2016. Service is delivered in nurseries and primary schools. The aim of the scheme is to reduce the incidence and prevalence of tooth decay in young children in Tower Hamlets by twice yearly applications of topical fluoride varnish on the teeth of young children in accordance with national guidance. The service will be advertised for Open tender. Prospective suppliers must be qualified dental practitioners and meet all relevant clinical and safeguarding standards.</p>	1 + 1 + 1 years	Public Health Grant	15/02/2016	August 2016	Included as part of the tender
AHS5046	£390,000	<p><u>General Maintenance, Repair and Installation Service (Handyperson Service)</u> The General Maintenance, Repair and Installation Service plays a very significant role in the provision of universal and preventative services in the Borough and will continue to provide support to very vulnerable residents, including older people, and to unpaid carers by providing help to carry out minor repairs, undertaking minor adaptations to homes to make them safe and secure, preventing accidents and hospital admissions and ensuring that older people discharged from hospital can return to their homes without delay. The preferred procurement approach would be to conduct a light touch OJEU tender.</p>	3 + 1 + 1 years	Strategic Commissioning Budget	15/02/2016	May 2016	Included as part of the tender
DR5027	£520,000	<p><u>Corporate Estate Management Professional Services</u> This contract is for the appointment of three chartered surveying firms to deliver a range of estate management professional services including lease renewals and rent reviews for the Council shops and other buildings such as children's centres, drug rehabilitation centres, telecom masts and advertising hoardings. Contract will also include a firm to manage and deliver a service charge regime for the shops at Mile End which are managed by the Council on behalf of the King George V</p>	3 + 1 years	Asset Management Budget	15/02/2016	May 2016	Included as part of the tender

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		<p>trust and the new shop units at Ben Johnson Road. Three lots have been created as follows: Lot 1 - Estate management services for Council buildings and shops (excluding Ben Johnson Road and Mile End Shops) Lot 2- Estate management services for Mile End Shops and Ben Johnson Road shops (including the management of service charge regime) Lot 3 - Lease renewals, Rent reviews, & Letting of Council telecom masts, advertising hoardings, easements and way leaves The proposal is to use the OJEU restricted procedure for procuring these services.</p>					
LPG 5043	<p>Approx. £380,000 - £550,000 per annum Total over 3 years. £1,140,000-£1,650,000</p>	<p><u>Statutory Public Notice & External Printed Media Advertising</u> This procurement aims to put in place an appropriate interim contract as well as longer term contract for the placement of statutory public notices and external printed media advertising.</p> <p>Until January 2016, the council published notices and advertisements weekly in East End Life. However the publication has now moved to fortnightly and will soon become a quarterly paper/magazine in May 2016. There is a need to procure advertising space in other printed media circulated locally due to the legal requirements that all statutory notices be placed in print. This will allow public notices to be made available to residents in a printed format.</p> <p>An assessment of suitable sourcing strategies will be examined through the Councils Tollgate process including; establishing LBTH own Framework, Dynamic Purchasing System and existing government frameworks and contracts to ensure best value through the establishment of cost-effective advertising rates for the council.</p>	2+1 years	Multiple Funding Sources	29/04/2016	July 2016	Included as part of the tender

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