

Appendix 5

Discretionary Fees and Charges within Law, Probity & Governance

#	Dir	Service	Nature and policy of charging			Charge			
			Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 15/16 (£)	Proposed charge 16/17 (£)	% Change	Unit of charge
5.1 Electoral Services									
1	LPG	Electoral Registration	Register of Electors confirmation letter	For a person	N	15.00	15.00	0.0%	Per Letter
2	LPG	Electoral Registration	Register of Electors confirmation letter	For a company	N	25.00	25.00	0.0%	Per Letter
3	LPG	Electoral Registration	Register of Electors confirmation letter	For a person - going back 5 years	N	35.00	35.00	0.0%	Per Letter
4	LPG	Electoral Registration	Register of Electors confirmation letter	For a company - going back 5 years	N	80.00	80.00	0.0%	Per Letter
5	LPG	Electoral Registration	Register of Electors confirmation letter	For a person - going back 6-10 years	N	55.00	55.00	0.0%	Per Letter
6	LPG	Electoral Registration	Register of Electors confirmation letter	For a person - going back 10-25 years	N	80.00	80.00	0.0%	Per Letter
7	LPG	Electoral Registration	Register of Electors street index	All	N	30.00	30.00	0.0%	Per Copy
8	LPG	Freedom of Information	None	None	None	None	None	None	None
5.2 Registration & Citizenship Service									
9	LPG	Registration & Citizenship	Marriage & Civil Partnership Ceremony - Vestry	Monday - Tuesday	N	136.00	136.00	0.0%	1 hr
10	LPG	Registration & Citizenship	Marriage & Civil Partnership Ceremony - Vestry	Thursday - Friday	N	156.00	156.00	0.0%	1 hr
11	LPG	Registration & Citizenship	Marriage & Civil Partnership Ceremony - Vestry	Saturday AM	N	206.00	206.00	0.0%	1 hr
12	LPG	Registration & Citizenship	Marriage & Civil Partnership Ceremony - Vestry	Saturday PM	N	306.00	306.00	0.0%	1 hr
13	LPG	Registration & Citizenship	Marriage & Civil Partnership Ceremony - Vestry	Sunday	N	496.00	496.00	0.0%	1 hr
14	LPG	Registration & Citizenship	Marriage & Civil Partnership Ceremony - Vestry	Bank Holidays	N	546.00	546.00	0.0%	1 hr
15	LPG	Registration & Citizenship	Marriage & Civil Partnership Ceremony - Bow Room	Monday - Tuesday	N	95.00	95.00	0.0%	1 hr
16	LPG	Registration & Citizenship	Marriage & Civil Partnership Ceremony - Licenced Venue	Monday - Saturday 10am - 4.30pm	N	496.00	496.00	0.0%	2 hrs
17	LPG	Registration & Citizenship	Marriage & Civil Partnership Ceremony - Licenced Venue	Monday - Saturday 5pm - 7.30pm	N	546.00	546.00	0.0%	2 hrs
18	LPG	Registration & Citizenship	Marriage & Civil Partnership Ceremony - Licenced Venue	Monday - Saturday 8pm - 10pm	N	796.00	796.00	0.0%	2 hrs
19	LPG	Registration & Citizenship	Marriage & Civil Partnership Ceremony - Licenced Venue	Sunday 10am - 4.30pm	N	596.00	596.00	0.0%	2 hrs
20	LPG	Registration & Citizenship	Marriage & Civil Partnership Ceremony - Licenced Venue	Sunday 5pm - 7.30pm	N	846.00	846.00	0.0%	2 hrs
21	LPG	Registration & Citizenship	Marriage & Civil Partnership Ceremony - Licenced Venue	Sunday 8pm - 10pm	N	946.00	946.00	0.0%	2 hrs
22	LPG	Registration & Citizenship	Marriage & Civil Partnership Ceremony - Licenced Venue	Bank Holidays 10am - 10pm	N	996.00	996.00	0.0%	2 hrs
23	LPG	Registration & Citizenship	Marriage & Civil Partnership Ceremony - Licenced Venue	Christmas/New Year's Eve 5pm -10pm	N	1,996.00	1,996.00	0.0%	2 hrs
24	LPG	Registration & Citizenship	Nationality Checking Service	Adult	N	60.00	60.00	0.0%	45 mins
25	LPG	Registration & Citizenship	Nationality Checking Service	Child	N	30.00	30.00	0.0%	45 mins
26	LPG	Registration & Citizenship	Individual Citizenship Ceremony - Vestry Room	Monday - Friday	N	100.00	100.00	0.0%	1 hr
27	LPG	Registration & Citizenship	Individual Citizenship Ceremony - Vestry Room	Saturday AM	N	206.00	206.00	0.0%	1 hr
28	LPG	Registration & Citizenship	Individual Citizenship Ceremony - Vestry Room	Saturday PM	N	306.00	306.00	0.0%	1 hr
29	LPG	Registration & Citizenship	Individual Citizenship Ceremony - Vestry Room	Sunday	N	496.00	496.00	0.0%	1 hr
30	LPG	Registration & Citizenship	Individual Citizenship Ceremony - other licenced venue	Monday - Friday	N	496.00	496.00	0.0%	2 hrs
31	LPG	Registration & Citizenship	Individual Citizenship Ceremony - other licenced venue	Saturday	N	546.00	546.00	0.0%	2 hrs
32	LPG	Registration & Citizenship	Individual Citizenship Ceremony - other licenced venue	Sunday	N	546.00	546.00	0.0%	2 hrs
33	LPG	Registration & Citizenship	Individual Citizenship Ceremony - other licenced venue	Bank Holidays	N	546.00	546.00	0.0%	2 hrs
34	LPG	Registration & Citizenship	Naming - Space 17	Pre-application meeting	N	15.00	15.00	0.0%	1 hr

Appendix 5

Discretionary Fees and Charges within Law, Probity & Governance

#	Dir	Service	Nature and policy of charging			Charge			
			Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 15/16 (£)	Proposed charge 16/17 (£)	% Change	Unit of charge
35	LPG	Registration & Citizenship	Ceremony Booking Fee	Provisional Bookings	N	50.00	50.00	0.0%	30 min
36	LPG	Registration & Citizenship	Approved Premises Licenses	Venue with 1 Room	N	425.00	425.00	0.0%	Per Annum
37	LPG	Registration & Citizenship	Approved Premises Licenses	Venue with 2 - 4 Rooms	N	625.00	625.00	0.0%	Per Annum
38	LPG	Registration & Citizenship	Approved Premises Licenses	Venue with 5+ Rooms	N	945.00	945.00	0.0%	Per Annum