

Appendix 4

Discretionary Fees and Charges within Law, Probity & Governance

Nature and policy of charging					Charge			
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 14/15 (£)	Proposed charge 15/16 (£)	% Change	Unit of charge
4.1 Electoral Services								
LPG	Electoral Registration	Register of Electors confirmation letter	For a person	N	15.00	15.00	0.0%	Per Letter
LPG	Electoral Registration	Register of Electors confirmation letter	For a company	N	25.00	25.00	0.0%	Per Letter
LPG	Electoral Registration	Register of Electors confirmation letter	For a person - going back 5 years	N	35.00	35.00	0.0%	Per Letter
LPG	Electoral Registration	Register of Electors confirmation letter	For a company - going back 5 years	N	80.00	80.00	0.0%	Per Letter
LPG	Electoral Registration	Register of Electors confirmation letter	For a person - 6-10 years	N	55.00	55.00	0.0%	Per Letter
LPG	Electoral Registration	Register of Electors confirmation letter	For a person - 10-25 years	N	80.00	80.00	0.0%	Per Letter
LPG	Electoral Registration	Register of Electors street index	All	N	30.00	30.00	0.0%	Per Index
LPG	Electoral Registration	Street Index	Paper copy	N	30.00	30.00	0.0%	Per Copy
LPG	Freedom of Information	None	None	None	None	None	None	None
4.2 Registrar's Services								
LPG	Registrars	Marriage & CP Ceremony - Vestry	Monday - Tuesday	N	129.00	136.00	5.4%	1 hr
LPG	Registrars	Marriage & CP Ceremony - Vestry	Thursday - Friday	N	149.00	156.00	4.7%	1 hr
LPG	Registrars	Marriage & CP Ceremony - Vestry	Saturday AM	N	199.00	206.00	3.5%	1 hr
LPG	Registrars	Marriage & CP Ceremony - Vestry	Saturday PM	N	292.00	306.00	4.8%	1 hr
LPG	Registrars	Marriage & CP Ceremony - Vestry	Sunday	N	476.00	496.00	4.2%	1 hr
LPG	Registrars	Marriage & CP Ceremony - Vestry	Bank Holidays	N	476.00	546.00	14.7%	1 hr
LPG	Registrars	Marriage & CP Ceremony - Bow Room	Monday - Tuesday	N	95.00	95.00	0.0%	1 hr
LPG	Registrars	Marriage & CP Ceremony - Licenced Venue	Monday - Saturday 10am - 4.30pm	N	404.00	496.00	22.8%	2 hrs
LPG	Registrars	Marriage & CP Ceremony - Licenced Venue	Monday - Saturday 5pm - 7.30pm	N	N/A	546.00	New Service	2 hrs
LPG	Registrars	Marriage & CP Ceremony - Licenced Venue	Monday - Saturday 8pm - 10pm	N	N/A	796.00	New Service	2 hrs
LPG	Registrars	Marriage & CP Ceremony - Licenced Venue	Sunday 10am - 4.30pm	N	511.00	596.00	16.6%	2 hrs
LPG	Registrars	Marriage & CP Ceremony - Licenced Venue	Sunday 5pm - 7.30pm	N	N/A	846.00	New Service	2 hrs
LPG	Registrars	Marriage & CP Ceremony - Licenced Venue	Sunday 8pm - 10pm	N	N/A	946.00	New Service	2 hrs
LPG	Registrars	Marriage & CP Ceremony - Licenced Venue	Bank Holidays 10am - 10pm	N	N/A	996.00	New Service	2 hrs
LPG	Registrars	Marriage & CP Ceremony - Licenced Venue	Christmas/New Year's Eve 5pm -10pm	N	N/A	1,996.00	New Service	2 hrs
LPG	Registrars	Nationality Checking Service	Adult	N	55.00	60.00	9.1%	45 mins
LPG	Registrars	Nationality Checking Service	Child	N	25.00	30.00	20.0%	45 mins
LPG	Registrars	Individual Citizenship Ceremony - Vestry Room	Monday - Friday	N	90.00	100.00	11.1%	1 hr
LPG	Registrars	Individual Citizenship Ceremony - Vestry Room	Saturday AM	N	194.00	206.00	6.2%	1 hr
LPG	Registrars	Individual Citizenship Ceremony - Vestry Room	Saturday PM	N	292.00	306.00	4.8%	1 hr
LPG	Registrars	Individual Citizenship Ceremony - Vestry Room	Sunday	N	476.00	496.00	4.2%	1 hr
LPG	Registrars	Individual Citizenship Ceremony - other licenced venue	Monday - Friday	N	404.00	496.00	22.8%	2 hrs
LPG	Registrars	Individual Citizenship Ceremony - other licenced venue	Saturday	N	470.00	546.00	16.2%	2 hrs
LPG	Registrars	Individual Citizenship Ceremony - other licenced venue	Sunday	N	507.00	546.00	7.7%	2 hrs
LPG	Registrars	Individual Citizenship Ceremony - other licenced venue	Bank Holidays	N	507.00	546.00	7.7%	2 hrs
LPG	Registrars	Naming - Space 17	Pre-application meeting	N	10.00	15.00	50.0%	1 hr
LPG	Registrars	Ceremony Booking Fee	Provisional Bookings	N	50.00	50.00	0.0%	30 min
LPG	Registrars	Approved Premises Licenses	Venue with 1 Room	N	410.00	425.00	3.7%	Per Annum
LPG	Registrars	Approved Premises Licenses	Venue with 2 - 4 Rooms	N	615.00	625.00	1.6%	Per Annum
LPG	Registrars	Approved Premises Licenses	Venue with 5+ Rooms	N	922.50	945.00	2.4%	Per Annum