



GENERAL PURPOSES COMMITTEE WORK PLAN and ACTION LIST 2024/25

Contact Officer:	Joel West Democratic Services
Email:	joel.west@towerhamlets.gov.uk
Telephone:	020 7364 4207
Website:	www.towerhamlets.gov.uk/committee

GENERAL PURPOSES COMMITTEE WORK PLAN 2024/25

ACTIONS LIST

Action number	Title	Action Owner	Originating Meeting/Item	Due Date / Comment
1.	LA Governors report - deep dive into the process for selection and preference of local authority governors.	Farhad Ahmed, Head of Governor Services	December 2023 / February 2024	Committee indicated the report of February 2024 was not sufficiently detailed. See minutes of 27 Feb 2024 meeting.
2.	Makeup of appeals sub committees of General Purposes Committee	Matthew Mannion, Head of Democratic Services	February 2024	To clarify if political proportionality as well as ethnic and gender balance should be reflected in the establishment of appeals sub committees established by GPC.
3.	Review of GLA and General Elections May and July 2024	Robert Cutis, Head of Electoral Services	June 2024	GLA Election review scheduled June 24 but delayed due to GE announcement.

N.B. once concluded - actions should remain on the list marked 'complete' for the remainder of the municipal year.

GENERAL PURPOSES COMMITTEE WORK PLAN 2024/25

4 JUNE 2024			
REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
1. Annual administrative reports	To receive the ordinary annual reports such as to note terms of reference, membership, quorum and meeting dates.	Matthew Mannion Head of Democratic Services	
2. Local Authority Governor Applications	To endorse nominations for appointments to Local Authority Schools	Farhad Ahmed Head of Governance Information and Traded Services	
3. Constitution Update	To receive any updates to the Constitution and/or updates on ongoing constitution reviews.	Matthew Mannion Head of Democratic Services	
4. Review of GLA election May 2024	To review learning from the recent GLA election.	Robert Curtis, Head of Electoral Services	

GENERAL PURPOSES COMMITTEE WORK PLAN 2024/25

12 SEPTEMBER 2024			
REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
1. Local Authority Governor Applications	To endorse nominations for appointments to Local Authority Schools	Farhad Ahmed, Head of School Governance, Information and Traded Services	
2. Constitution Update	To receive any updates to the Constitution and/or updates on ongoing constitution reviews.	Matthew Mannion Head of Democratic Services	
3. Review of polling places	To note and inform the annual review of polling places in the borough.	Robert Curtis, Head of Electoral Services	
4. Review of GLA and General Elections May and July 2024	Review of GLA and General Elections May and July 2024 following deferred GLA review item originally scheduled for June 2024.	Robert Curtis, Head of Electoral Services	

GENERAL PURPOSES COMMITTEE WORK PLAN 2024/25

2 DECEMBER 2024			
REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
1. Local Authority Governor Applications	To endorse nominations for appointments to Local Authority Schools	Farhad Ahmed, Head of School Governance, Information and Traded Services	
2. Constitution Update	To receive any updates to the Constitution and/or updates on ongoing constitution reviews.	Matthew Mannion, Head of Democratic Services	
3. Consultation on remote meetings	To consider the current government consultation on Local Authority Remote Meetings	Matthew Mannion, Head of Democratic Services	
4. Review of polling places	To note and inform the annual review of polling places in the borough.	Robert Curtis, Head of Electoral Services	
5. Review of GLA and General Elections May and July 2024	Review of GLA and General Elections May and July 2024 following deferred GLA review item originally scheduled for June 2024.	Robert Curtis, Head of Electoral Services	
6. Update on the Elections Act 2022	To receive an updates on the application of the requirements of the Act.	Robert Curtis, Head of Electoral Services	

GENERAL PURPOSES COMMITTEE WORK PLAN 2024/25

17 MARCH 2025			
REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
1. Local Authority Governor Applications	To endorse nominations for appointments to Local Authority Schools	Farhad Ahmed, Head of Governance Information and Traded Services	
2. Constitution Update	To receive any updates to the Constitution and/or updates on ongoing constitution reviews.	Matthew Mannion Head of Democratic Services	