

Briefing title LBTH Productivity Plan
Prepared for Transformation Advisory Board
Date 08 July 2024
Author Ayesha Hakim Rahman, Acting Deputy Director
Strategy, Improvement & Transformation

Executive Summary

The LBTH Productivity Plan responds to a Department for Levelling Up, Housing & Communities (DLUHC) request for all councils to assess and report on efficiency improvements. The plan details our approach to service delivery, organisational structure, and resident value.

Key points:

- **Submission deadline:** 19 July 2024
- **Public transparency:** Plan will be uploaded to the council website

Benefits:

- Contributes to national efforts to identify best practices and enhance local government.
- Provides council residents with insight into our commitment to efficiency.

Recommendations

The Transformation Advisory Board is recommended to:

1. Review the LBTH Productivity Plan (Appendix 1) and advise if any gaps or oversights. This plan fulfils the government's request for councils to assess and report on efficiency improvements.
2. Acknowledge the submission deadline of 19 July 2024 and website publication requirements. The council will ensure timely submission and public accessibility of the plan.
3. Recognise the LBTH productivity plan as a positive reflection of ongoing efforts to strengthen its efficiency framework. The plan demonstrates the council's commitment to continuous improvement and resident value.

Information

- 1.1 The LBTH Productivity Plan (Appendix 1) responds to a directive from the Minister for Local Government dated 19 April 2024 (Appendix 2), for all councils to develop productivity plans. The plans are designed to:
 - Identify national best practices in service delivery and efficiency.
 - Uncover common challenges and opportunities for improvement across local government.
 - Inform future strategies for enhancing resident value.

- 1.2 The department provided the following guidelines for plan development:
 - **Length:** 3 – 4 pages
 - **Content:** Focus on recent and ongoing initiatives to transform the council's organisation and services, with emphasis on:
 - o Efficiency of service design and delivery;
 - o Leveraging technology and data for better decision-making and resource allocation;
 - o Strategies to minimise wasteful spending; and
 - o Identification of barriers requiring government intervention
 - **Metrics:** Inclusion of relevant metrics to track progress (addressed by productivity dashboard on the last page of the plan).
 - **Submission:** Deadline of 19 July 2024, with email submission and website publication for public access.
 - **Approval:** Councillor oversight and endorsement before submission.

- 1.3 The department will analyse submitted plans to identify common themes and best practices (individual plans will not be scored or rated). A panel of experts will be established to evaluate the findings and propose collaborative improvements for national and local government.

Next Steps

- Cabinet: 10 July
- Email submission to Department for Levelling Up, Housing & Communities (DLUCH): 17 July
- Publish on council's external website: 17 July