AMA-VTM-2008 11/1/27

# LONDON BOROUGH OF TOWER HAMLETS: HEALTH & SAFETY AT WORK RECORD OF CONTACT

Environmental Health and Trading Standards, Mulberry Place, 5 Clove Crescent, London, E14 2BG Tel: 020 7364 5008
Fax: 020 7364 6901

Recorded on App ☐

Date ☐☐/☐☐/☐☐☐☐ Officer ☐☐☐

| | |
|---|---|
| Name of Business/ Occupier | |
| House Name | |
| No. Street | |
| Town Post Code | |
| Tel. No. Fax No. | |
| Contact / Title | |
| Email: [redacted] | |

Visit Type ☐

K = Full audit
R = Unitisation
L = S. Req visit
M = Accident inv.
N = Revisit to check
OR = H&S Advisory/Project visit
S = Other incl. sampling
P = Lic – full audit
Q = Lic – revisit
OT = SR Non H&S
OU = Revisit non H&S
AO = Event meetings/visits
AW = Animal Health/Welf. Full Audit
SA = Animal Health/Welf. Visit
O = Srvy/enf. initiative /(meeting)

A01 ☐ Whole of Premises
A02 ☐ Part of Premises
A03 ☐ Records
A04 ☐ Other (catering area only)

* Delete as appropriate

General topic areas

| | | |
|---|---|---|
| 1. Safety Policy | 7. Sanitary accomm./wash facilities/drinking water | 13. Emergency Precautions |
| 2. Risk Assessment* | 8. Electrical installation/electrical appliances* | 14. Smoke free |
| 3. Accident Reporting | 9. Hazardous substances | 15. Workplace transport |
| 4. Slips and trips | 10. Mechanical/manual handling(msd) | 16. Working at height |
| 5. First Aid | 11. Storage arrangements | 17. Asbestos |
| 6. Heating/lighting/ventilation* | 12. Machinery | |

General

Summary of action to be taken

Informal ☐ Improvement Notice ☐ Prohibition notice ☐ Licensing non-conformities ☐

This report is to inform you of contravening against the Health & Safety at Work etc. Act 1974 and other relevant statutory provisions which should be remedied as soon as possible. You should take steps to ensure that the contraventions do not recur. This report may also give advice and recommendations but only covers the areas discussed at the time of visit. The absence of comment does not indicate compliance with the Health & Safety at Work Act or any Regulations made thereunder. Failure to achieve and maintain satisfactory conditions in your business may result in prosecution.

Signature of Authorised Inspector

*Signature of Proprietor/ Owner/person interviewed [redacted]
*circle as appropriate