



GENERAL PURPOSES COMMITTEE WORK PLAN and ACTION LIST 2021/22

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GENERAL PURPOSES COMMITTEE WORK PLAN 2021/22

ACTIONS LIST

Action number	Title	Action Owner	Originating Meeting/Item	Due Date / Comment
1.	Feedback and clarity on the processes for raising Members Enquires and efficient ways to get in touch with Tower Hamlets Homes contact centres,	Ruth Dowden , Head of Information Governance	GPC 06/10/20 Item 5.6	Report expected – 24 June 21 meeting GPC – 04 May 2021 – Deferred GPC – 05 October 2021 – Considered GPC – 10 January 2022 – To be reconsidered
2.	The Constitution to includes an explicit statement that under the new structure the Monitoring Officer and Chief Finance Officer will have direct access to the CE.	Matthew Mannion , Head of Democratic Services	GPC 21/12/20	Matthew to include this in the Constitution report at the GPC meeting in June 2021. GPC – 05 October 2021 – Completed.

N.B. once concluded - actions should remain on the list marked 'complete' for the remainder of the municipal year.

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10 JANUARY 2022			
REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
1. Local authority school governor appointments	To endorse or reject nominations for appointments to local authority school governor positions.	Farhad Ahmed, Governor Services	
2. Update on Senior Recruitment	An update on recent senior management recruitment.	Ali Littlewood, Divisional Director, HR & Transformation	
3. Constitution Review Update.	To review any updates or changes to the Constitution	Matthew Mannion, Head of Democratic Services	
4. Member Induction Plan for 2022.	To review the Member Induction Plan for 2022.	Matthew Mannion, Head of Democratic Services	
5. Pensions Agreement - LPFA re GLC/ILEA for execution	To receive a report on Pensions Agreement.	Nisar Visram, Director of Finance, Procurement and Audit	
6. Employee Relations Casework Policy Quarterly Update Report Q1	To receive a quarterly update on the Employee Relations Casework Policy.	Ali Littlewood, Divisional Director, HR & Transformation	
7. London Councils report on bye-laws	A report about applying to London Councils for them to approve use of fixed penalty notices for breaches of bye-laws	Denise Radley, Corporate Director, Health, Adults & Community Services	
8. Polling Places Review	To note the commencement of the review of polling places in Tower Hamlets.	Robert Curtis, Head of Elections	Full Council – January 2022
9. Members Enquiry Process	To review the Members Enquiry Process.	Raj Chand, Director of Customer Service	
10. Elections Update 2022	To receive an update on the preparations for Elections 2022.	Robert Curtis, Head of Elections	

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22 MARCH 2022			
REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
1. Local authority school governor appointments	To endorse or reject nominations for appointments to local authority school governor positions.	Runa Basit, Head of School Governance & Information	
2. Update on Senior Recruitment	An update on recent senior management recruitment.	Amanda Harcus, Divisional Director, HR & Transformation	
3. Constitution Review Update	To review any updates or changes to the Constitution	Matthew Mannion, Head of Democratic Services	
4. Forthcoming Restructures – Staffing Implications	An update on forthcoming restructures.	Amanda Harcus, Divisional Director, HR & Transformation	
5. Update on Local authority school governor appointments - demographic breakdown	The Committee to receive an update report on the demographic breakdown of the local authority school governor appointments.	Runa Basit, Head of School Governance & Information	

