Non-Executive Report of the: **Strategic Development Committee** 9th June 2021	TOWER HAMLETS
Report of: Director of Legal and Interim Monitoring Officer	**Classification:** [Unrestricted]
Strategic Development Committee Terms of Reference, Quorum, Membership and Dates of Meetings	

Originating Officer(s)	Paul Buckenham, Development Manager Zoe Folley, Democratic Services Officer
Wards affected	[All wards]

Summary

This report sets out the Terms of Reference, Quorum, Membership and Dates of meetings of the Strategic Development Committee for the Municipal Year 2021/22 for the information of members of the Committee

Recommendations:

The Committee is recommended to:

1.   To note the Strategic Development Committee's Terms of Reference, Quorum, Membership and Dates of future meetings as set out in Appendices 1, 2 and 3 to this report.

1.   REASONS FOR THE DECISIONS

1.1   This report is for the information of the Committee and no specific decisions are required

2.   ALTERNATIVE OPTIONS

2.1   Not applicable to noting reports.

3.   DETAILS OF REPORT

3.1   It is traditional that following the Annual General Meeting of the Council at the start of the Municipal Year, at which various committees are established, that those committees note their Terms of Reference, Quorum and Membership for the forthcoming Municipal Year. These are set out in Appendix 1 and 2 to the report respectively.

3.2   The Committee's meetings for the year are set out in Appendix 3 to this report as agreed at the Council meeting on 19th May 2021

3.4   In accordance with the programme, meetings are scheduled to take place at 6.30pm

3.5   The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which made provision for remote attendance at, and remote access to, council meetings, expired on 6 May 2021.

3.6   The Committee Calendar has been prepared on the basis that all meetings will revert to physical attendance and also to the previous start times.

3.7   It is currently expected that social distancing regulations will be relaxed on or around 21 June 2021. Any meetings taking place before that date may need to operate under hybrid meeting arrangements in accordance with the requirements.

3.8   From the date of full relaxation, attendance at physical meetings by all Members, officers and the public will be possible

4.   **EQUALITIES IMPLICATIONS**

4.1   When drawing up the schedule of dates, consideration was given to avoiding schools holiday dates and known dates of religious holidays and other important dates where at all possible.

5.   **OTHER STATUTORY IMPLICATIONS**

5.1   This section of the report is used to highlight further specific statutory implications that are either not covered in the main body of the report or are required to be highlighted to ensure decision makers give them proper consideration. Examples of other implications may be:
- Best Value Implications,
- Consultations,
- Environmental (including air quality),
- Risk Management,
- Crime Reduction,
- Safeguarding.

5.2   No implications arising from this report.

6.   **COMMENTS OF THE CHIEF FINANCE OFFICER**

6.1   There are no specific comments arising from the recommendations in the report. The information provided for the Committee to note is in line with the

Council's Constitution and the resolutions made by Full Council on 19th May 2021

7.   <u>COMMENTS OF LEGAL SERVICES</u>

7.1   The information provided for the Committee to note is in line with the Council's Constitution and the resolutions made by Council on 19th May 2021

Linked Reports, Appendices and Background Documents

Linked Reports

None.

Appendices

Appendix 1 – Strategic Development Committee Terms of Reference and Quorum
Appendix 2 – Strategic Development Committee Membership 2021/2022
Appendix 3 – Strategic Development Committee Meeting Dates 2021/2022

Local Government Act, 1972 Section 100D (As amended)
List of "Background Papers" used in the preparation of this report

None.

Officer contact details for documents:
- [N/A]