Non-Executive Report of the: **Strategic Development Committee** 19 June 2019	 **TOWER HAMLETS**
Report of: Asmat Hussain, Corporate Director, Governance and Monitoring Officer	**Classification:** [Unrestricted]
Strategic Development Committee Terms of Reference, Quorum, Membership and Dates of Meetings	

Originating Officer(s)	Paul Buckenham, Development Manager Zoe Folley, Committee Services.
Wards affected	[All wards]

Summary

This report sets out the Terms of Reference, Quorum, Membership and Dates of meetings of the Strategic Development Committee for the Municipal Year 2019/20 for the information of members of the Committee

Recommendations:

The Committee is recommended to:

To note the Strategic Development Committee's Terms of Reference, Quorum, Membership and Dates of future meetings as set out in Appendices 1, 2 and 3 to this report.

1.   **REASONS FOR THE DECISIONS**

1.1   This report is for the information of the Committee and no specific decisions are required

2.   **ALTERNATIVE OPTIONS**

2.1   Not applicable to noting reports.

3.   **DETAILS OF REPORT**

3.1   It is traditional that following the Annual General Meeting of the Council at the start of the Municipal Year, at which various committees are established, that those committees note their Terms of Reference, Quorum and Membership for the forthcoming Municipal Year. These are set out in Appendix 1 and 2 to the report respectively.

3.2   As part of the Constitution review, Officers have looked at the terms of references for Committees, with a view to presenting amended terms of references to Full Council, where appropriate. The revised terms of reference for the Committee is attached.

In summary the changes are:

•   Minor changes to formatting and numbering to improve legibility;
•   Increase in the threshold in the Strategic Development Committee terms of reference for buildings on Metropolitan Open Land from 100 sqm to 1000 sqm;
•   Reference to the new protocol for pre-application presentations;
•   Confirmation that "observations" includes referrals from Development Corporations and applications recovered by the Mayor of London or appeals to the Secretary of State;
•   Provision for applications to be referred to the Development Committee if both chairs agree this is appropriate.

3.3   The Committee's meetings for the year are set out in Appendix 3 to this report as agreed at the Council meeting on 15 May 2019

3.4   In accordance with the programme, meetings are scheduled to take place at 6.30pm

4.   EQUALITIES IMPLICATIONS

4.1   When drawing up the schedule of dates, consideration was given to avoiding schools holiday dates and known dates of religious holidays and other important dates where at all possible.

5.   OTHER STATUTORY IMPLICATIONS

5.1   This section of the report is used to highlight further specific statutory implications that are either not covered in the main body of the report or are required to be highlighted to ensure decision makers give them proper consideration. Examples of other implications may be:
   •   Best Value Implications,
   •   Consultations,
   •   Environmental (including air quality),
   •   Risk Management,
   •   Crime Reduction,
   •   Safeguarding.

5.2   No implications arising from this report.

6.   COMMENTS OF THE CHIEF FINANCE OFFICER

6.1   There are no specific comments arising from the recommendations in the report. The information provided for the Committee to note is in line with the

Council's Constitution and the resolutions made by Full Council on 15 May 2019.

7. **COMMENTS OF LEGAL SERVICES**

7.1   The information provided for the Committee to note is in line with the Council's Constitution and the resolutions made by Council on 15 May 2019

Linked Reports, Appendices and Background Documents

Linked Reports

None.

Appendices

Appendix 1 – Strategic Development Committee Terms of Reference and Quorum
Appendix 2 – Strategic Development Committee Membership 2019/2020
Appendix 3 – Strategic Development Committee Meeting Dates 2019/2020

Local Government Act, 1972 Section 100D (As amended)
List of "Background Papers" used in the preparation of this report

None.

Officer contact details for documents:
- [N/A]