


<p>Non-Executive Report of the:</p> <p>Housing Scrutiny Sub-Committee</p> <p>3 July 2018</p>	 <p>TOWER HAMLETS</p>
<p>Report of: Asmat Hussain – Corporate Director of Governance</p>	<p>Classification: Unrestricted</p>
<p>Housing Scrutiny Sub-Committee Terms of Reference, Quorum, Membership and Dates of Meetings 2018/19</p>	

Originating Officer(s)	Rushena Miah – Committee Services Officer
Wards affected	All

Executive Summary

This report sets out the Terms of Reference, Quorum, Membership and Dates of Meetings of the Housing Scrutiny Sub-Committee for the Municipal Year 2018/19 for the information of Members of the Housing Scrutiny Sub-Committee.

Recommendations:

The Housing Scrutiny Committee is recommended to:

1. Note its Terms of Reference, Quorum, Membership, and Dates of future meetings as set out in the appendices of this report.

1. REASONS FOR THE DECISIONS

- 1.1 This report is for the information of the Committee and no specific decisions are required.

2. ALTERNATIVE OPTIONS

- 2.1 Not applicable to this report.

3. DETAILS OF THE REPORT

- 3.1 At the Annual General Meeting of Council held on 23 May 2018, the Authority approved the review of proportionality, establishment of the Committees, Panels of the Council and the appointment of Members.
- 3.2 It is within tradition that following the Annual General Meeting of the Council at the start of the Municipal Year, at which various committees are established, that those committees note their Terms of Reference, Quorum and

Membership for the forthcoming Municipal Year. These are set out in the appendices of the report.

- 3.3 The Committee's meetings for the remainder of the year, as agreed at the Annual General Meeting of the Council on 23 May 2018 are set out in Appendix 1 of this report.
- 3.4 Meetings are scheduled to take place at 6.30pm except where the meeting falls within the month of Ramadan where they will aim to take place at 5.30pm. The Committee may wish to discuss an appropriate start time that suits its Members at the first meeting of the Committee.
- 3.5 It may be necessary to convene additional meetings of the Sub-Committee should urgent business arise. Officers will consult with the Chair and Members as appropriate.

4. EQUALITIES IMPLICATIONS

- 4.1 Not applicable to this report.

5. OTHER STATUTORY IMPLICATIONS

- 5.1 Not applicable to this report.

6. COMMENTS OF THE CHIEF FINANCE OFFICER

- 6.1 There are no financial implications arising from this report.

7. COMMENTS OF LEGAL SERVICES

- 7.1 The terms of reference of the Housing Scrutiny sub-committee will assist Members to discharge the Council's statutory functions as they relate to housing matters. There are no specific legal implications arising from this report.

Linked Reports, Appendices and Background Documents

Linked Report

- List any linked reports
- State NONE if none.

Appendices

- Appendix 1 - Housing Scrutiny Sub-Committee Terms of Reference.
- Appendix 2 – Proportionality and Membership of Housing Committee

Local Government Act, 1972 Section 100D (As amended)

List of "Background Papers" used in the preparation of this report

List any background documents not already in the public domain including officer contact information.

- None.

Officer contact details for documents:

N/A