

## Appendix 1

### The Tattoo Collective at Old Truman's Brewery and The Tattoo Convention at Tobacco Dock - Massage and Special Treatment Licence Fee

There will be around 150 tattooists operating at the tattoo collective over 2 days. There will be around 300 tattooists operating at the tattoo convention over 3 days. The cost of administration of the licensing process is estimated at:

	<b>Tattoo Collective</b>	<b>Tattoo Convention (including the 2.9% inflation increase)</b>
Cost of Training and consistency	£299	£308
Management and Policy Development	£194	£199
Licensing Committee and Policy	£247	£254
IT Support and development	£193	£199
Officer (s) time	£714.	£1,083
<b>Total</b>	<b>£1,647</b>	<b>£2,043</b>

The cost of enforcement of the events is estimated at:

	<b>Tattoo Collective</b>	<b>Tattoo Convention</b>
Enforcement Fee to be charged if licence is granted	<b>£602</b>	<b>£967</b>

### Licence Fees

<b>Process</b>	<b>Tattoo Collective (2 days)</b>	<b>Tattoo Convention (3 days) (including the 2% inflation rise and incremental drift)</b>
Receipt of application, dealing with the fee	<b>(Admin Officer rate £21.60)</b>  1 hour	<b>(Admin Officer rate £22.22)</b>  1 hour
Application Review Organisers procedural documentation,	<b>(Officer 1 rate £31.95)</b>	<b>(Officer 1 rate £33.51)</b>

correspondence	10 hours (Officer 1)	20 Hours (Officer 1)
Pre Event planning Meetings / post event debrief	5 hours (Officer 1)	5 hours (Officer 1)
Consultation – (Emergency Service)	1 hour (Officer 1)	1 hour (Officer 1)
Officer Administration	3 hours (Officer 1)	3 hours (Officer 1)
Issue Licence	1 hour (Officer 1)	1 hour (Officer 1)
Inform consultees	1 hour (Officer 1)	1 hour (Officer 1)
Administration of licence	1 hour (Admin Officer)	1 hour (Admin Officer)
<b>Total Officer 1</b>	21 hours at £31.95ph = <b>£670.95</b>	31 hours at £33.51ph = <b>£1038.81</b>
<b>Total Admin Officer</b>	2 hours at £21.60ph = <b>£43.20</b>	2 hours at £22.22ph= <b>£44.44</b>
<b>Total</b>	<b>£714</b>	<b>£1,083</b>

### Enforcement Fees

	<b>Tattoo Collective</b>	<b>Tattoo Convention</b>
Travel and Inspection	<b>Officer 1 rate £31.95) (Officer 2 rate £28.22)</b>	<b>(Officer rate £33.51) Officer 2 rate £29.03)</b>
	Day 1 5 hrs (Officer 1) 5 hrs (Officer 2) Day 2 5 hours (Officer 1) 5 Hours (Officer 2)	Day 1 5 hrs (Officer 1) 5 hrs (Officer 2) Day 2 5 hours (Officer 1) 5 Hours (Officer 2) Day 3 5 hours (Officer 1) 5 Hours (Officer 2)
<b>Total Officer 1</b>	10 Hours at 31.95ph =£319.50	15 hours at £33.51ph= 502.65
<b>Total Officer 2</b>	10 hours at £28.22ph = £282.20	15 hours at £29.03ph= £435.45
<b>Total</b>	<b>£602</b>	<b>£938</b>