

**LONDON BOROUGH OF TOWER HAMLETS**

**MINUTES OF THE LICENSING COMMITTEE**

**HELD AT 6.30 P.M. ON THURSDAY, 15 MARCH 2018**

**C1, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE CRESCENT,  
LONDON, E14 2BG**

**Members Present:**

Councillor Rajib Ahmed (Chair)  
Councillor Peter Golds (Vice-Chair)  
Councillor Dave Chesterton  
Councillor Candida Ronald

**Apologies**

Councillor Khales Uddin Ahmed  
Councillor Suluk Ahmed  
Councillor Shah Alam  
Councillor Andrew Cregan  
Councillor Harun Miah  
Councillor Md. Maium Miah  
Councillor Joshua Peck  
Councillor Rachael Saunders  
Councillor Shiria Khatun

**Officers Present:**

Natalie Thompson	–	(Environmental Health Officer)
David Wong	–	(Legal Services)
Simmi Yesmin	–	(Senior Committee Officer, Democratic Services)

**1. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST**

There were no declarations of discloseable pecuniary interest.

**2. MINUTES OF THE PREVIOUS MEETING(S)**

The minutes from the previous meeting held on 14<sup>th</sup> December 2018 were agreed as a correct record of the proceedings.

**3. ITEMS FOR CONSIDERATION**

### 3.1 London Local Authorities Act 1991 Application for an increase in the Special Treatment Licence Fee

Ms Natalie Thompson, Principal Environmental Health Officer introduced the report which detailed the review which took place with regards to licence fees that could be set locally. It was noted that the fees under consideration were those for Massage and Special Treatments.

Ms Thompson explained the rationale behind the proposed licence fee increases and explained that fee increases were set at values that would enable the Council to recover the administrative and enforcement cost associated with the relevant licences. She also explained that where a business operated a selection of beauty treatments and intense pulse light laser treatment, only the higher fee of the two would be payable.

It was noted that the CPI of 2.9% has been added to the licence fee as agreed by the Licensing Committee last year. When adding the increase of CPI, the Massage and Special Treatment licence fee increased from £328.40 to £338.00 and the Intense Pulse Light licence increased from £528.40 to £544.00.

In response to questions from Members the following was noted;

- That all fees were non-refundable once an application had been submitted due to the commencement of processing the licence, and this was the same as last year.
- That next year's fees report should include a benchmarking exercise in order to compare LBTH to other neighbouring boroughs.
- That recommendation 4 in the report makes reference to 'performing animal registrations' this was an error and required deletion of those words.

### **RESOLVED**

The Members of the Licensing Committee **AGREED**

1. That the fee for Massage and Special Treatment licences, including Intense Pulse Light laser treatment, be increased by CPI 2.9% raising Massage and Special Treatment Licences from £328.40 to £338.00 and Intense Pulse Light laser treatment licences from £528.40 to £544.00
2. That where a business operates a selection of beauty treatments and Intense Pulse Light laser treatment, that only the higher fee is payable.
3. That all fees are non- refundable once an application has been submitted, due to the commencement of processing the licence.

4. That these fees will commence on 1 April 2018 and will apply to all new and renewed licences applications and variation applications received on or after that date.

### **3.2 The Tattoo Collective 2018 and the Tattoo Convention 2018**

Ms Natalie Thompson, Principal Environmental Health Officer introduced the report which requested Members to increase the current special treatment licence fee for two annual events. The Tattoo Collective and The Tattoo Convention. It was noted that The Tattoo Collective was a 2 day event on at The Old Truman Brewery on the 17<sup>th</sup> and 18<sup>th</sup> March 2018 and the Tattoo Convention was a 3 day event, due to take place at Tobacco Dock in September 2018. The events involved Tattooists from around the world providing tattoos to members of the public over the event days. A special treatment licence is required for the premises for both events. An increase in the licensing fee is requested, to ensure cost recovery of the work involved prior to the event liaise with the organiser to assess their plans and risk assessments and arrangements for infection control leading up to the event.

It was also noted that if the licence is issued a separate enforcement fee will then be charged to recover costs in order to carry out the relevant checks, inspections, and if needed, corrective actions to ensure that the events are safe and the risk associated with blood borne viruses are managed.

#### **RESOLVED**

The Members of the Licensing Committee **AGREED**

1. That the application fee for a massage and special treatment licence for 2018 Tattoo Collective event be set at £1647.
2. That should the licence for the Tattoo Collective be issued, a separate enforcement fee of £602 be charged.
3. That the application fee for a massage and special treatment licence for the 2018 Tattoo Convention event be set at £2043.
4. That should the licence for the Tattoo Convention be issued, a separate enforcement fee of £967 be charged.

### **3.3 Update in relation to Prosecutions and Appeals - Quarters 1-3 2017/2018**

Mr David Wong, Senior Prosecution Lawyer introduced the report detailing the completed licensing related Prosecutions and Appeals for Quarter 1-3 (2017-2018).

Mr Wong referred Members to the tables of information detailed at 3.4 of the report which set out the case details and the outcomes achieved.

Following a short discussion Members of the Committee noted the progress being made in relation to the number of prosecutions undertaken by the Licensing Enforcement Team, however suggested that a future update report shows the costs that are incurred by the Local Authority in pursuing these cases against the costs that are ordered by the Court as payable by the defendants.

Members welcomed the report, and noted the results of the prosecution and appeals detailed in the report.

**RESOLVED**

That the report be noted.

The meeting ended at 7.05 p.m.

Chair, Councillor Rajib Ahmed  
Licensing Committee