

LICENSING COMMITTEE

Tuesday, 23 May 2017 at 7.00 p.m.

The Council Chamber, 1st Floor, Town Hall, Mulberry Place,

5 Clove Crescent, London, E14 2BG

The meeting is open to the public to attend.

Members:

Ward Represented

The membership of the Committee will be approved by Full Council on 17th May 2017

[The quorum for this body is 3 Members]

Contact for further enquiries:

Antoinette Duhaney, Democratic Services,
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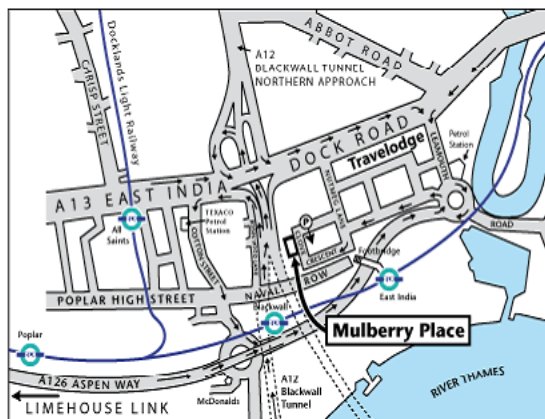
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APOLOGIES FOR ABSENCE

1. APPOINTMENT OF VICE CHAIR

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Pages 1 - 4)

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Monitoring Officer.

	PAGE NUMBER	WARD(S) AFFECTED
3. MINUTES OF THE PREVIOUS MEETING(S)		
	5 - 8	
To confirm the minutes of the meeting of the Licensing Committee held on 21 st March 2017 as an accurate record of the proceedings.		
4. ITEMS FOR CONSIDERATION		
4 .1 Licensing Committee Terms of Reference, Meeting Dates & Membership	9 - 16	
4 .2 Establishment of Licensing Sub Committees, Terms of Reference & Meeting Dates	17 - 22	

Next Meeting of the Licensing Committee

Wednesday, 13 September 2017 at 7.00 p.m. to be held in The Council Chamber, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG

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Agenda Item 2

DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

Interests and Disclosable Pecuniary Interests (DPIs)

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

Effect of a Disclosable Pecuniary Interest on participation at meetings

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

Further advice

For further advice please contact:-

Acting Corporate Director, Governance and Interim Monitoring Officer

Telephone Number: 020 7364 4800

APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

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LONDON BOROUGH OF TOWER HAMLETS

MINUTES OF THE LICENSING COMMITTEE

HELD AT 7.00 P.M. ON TUESDAY, 21 MARCH 2017

THE COUNCIL CHAMBER, 1ST FLOOR, TOWN HALL, MULBERRY PLACE,

5 CLOVE CRESCENT, LONDON, E14 2BG

Members Present:

Councillor Rajib Ahmed (Chair)
Councillor Peter Golds (Vice-Chair)
Councillor Suluk Ahmed
Councillor Amina Ali
Councillor Md. Maium Miah

Apologies:

Councillor Dave Chesterton
Councillor Sirajul Islam
Councillor Denise Jones
Councillor Harun Miah
Councillor Candida Ronald

Officers Present:

David Tolley (Head of Environmental Health and Trading Standards)
Paul Greeno (Senior Corporate and Governance Lawyer, Legal Services)
Gurwinder Kaur Olive (Senior Lawyer, Legal Services)
Antoinette Duhaney (Interim Senior Committee Officer)

1. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST

No declarations were made.

2. MINUTES OF PREVIOUS MEETING(S)

The minutes of the previous meeting held on 13 December 2016 were agreed as a correct record.

3. ITEMS FOR CONSIDERATION

3.1 Revised Licensing Code of Conduct

The report was introduced by Paul Greeno, Senior Corporate and Governance Lawyer. Mr Greeno advised that the Licensing Code of Conduct was part of the Council's ethical framework and supplemented the Code of Conduct for Councillors. The revised Licensing Code of Conduct would support Members to make fair and open decisions and preserve the integrity of the decision making process. The Code of Conduct had been revised to reflect legislative changes, improve consistency, provide more detailed explanations and flag up areas where Members' behaviour would change as a result of the revised Code of Conduct.

In response to questions and comments from Members during the course of a general debate, Mr Greeno stated that

- Hearsay evidence was admissible but it was for Members to consider how much weight should be given to such evidence. However further guidance/clarification could be provided.
- The Members training programme had mandatory and interest lead elements and 2 separate sessions would be held in May 2017 focussing on member learning and development to ensure that identified training needs were met appropriately.
- Efforts were being made to streamline the process for determining licensing applications from Sex Entertainment Venues (SEVs) so that only applications that had received representations were considered by Members.
- It was for the Licensing Team to consider the validity of representations and decide whether or not representations were made on the basis of Licensing. However in borderline cases, the Home Office Guidance recommended that the benefit of the doubt should be given to the interested party making the representation
- Any concerns or complaints regarding the conduct of Members should be referred to the Monitoring Officer for investigation.

The Committee discussed the process for determining SEV applications and particular concerns were raised about the reluctance of some Members to attend meetings when SEV applications were considered because of the attitude/reaction of some Councillors and the local community who were opposed to SEVs on moral and/or religious grounds. Members also argued that in the past, Councillors who had been involved in determining SEV applications had been heckled by other Members and had also been verbally abused by members of the local community. Other family relatives had also

been targeted.

In response officers stated that

- Even if Members had opposing view, they should behave respectfully at all times and this was flagged up in the Code of Conduct.
- Although the determination of SEV applications was a complex process, it was reiterated that procedural changes were being considered which would allow officers to determine SEV applications under delegated authority in cases where no representations had been made. This practice had already been adopted by other Licensing Authorities.
- In the past, press releases had been prepared to explain the Council's role and responsibilities in determining SEV applications. However because of the complexity of the process, there were particular challenges to explaining the process in a simple way.
- As a public figure, Councillors should expect a level of criticism. However, when making tough decisions, Members should not be subjected to harassment, intimidation or threats

RESOLVED – That the revised Licensing Code of Conduct be noted.

3.2 Review of Environmental Health Licence Fees/Registrations

The report was introduced by Dave Tolley, Head of Trading Standards and Environmental Health who advised that the report proposed increases in fees and charges in accordance with the annual review of fees by Cabinet. Members were reminded that fees should not exceed the cost of administering the Licensing Process.

RESOLVED -

1. That the fee for Massage and Special Treatment licences, including Intense Pulse Light laser treatment, be increased by 2% thus increasing Massage and Special Treatment Licences from £322 to £328.40 and Intense Pulse Light laser treatment licences from £518 to £528.40.
2. That where a business operates a selection of beauty treatments and Intense Pulse Light laser treatment, that only the higher fee is payable.
3. That the fee for Performing Animals registration be increased by 2% from £364 to £371.30.
4. That the fee for a Variation of a Performing Animals registration be increased by 2% from £272.00 to £277.50.

5. That the fee for a Dangerous Wild Animal Licence be increased by 2% from £472.34 to £481.70.
6. That the fee for a Pet Shop Licence be increased by 2% from £220.82 to £225.20.
7. That the fee for a Riding School Licence be increased by 2% from £235.31 to £240.
8. That the fee for an Animal Boarding Licence be increased by 2% from £363 to £370.30.
9. That all fees are non- refundable once an application has been submitted, due to the commencement of processing the licence.
10. That these fees will commence on 5th April 2017 and will apply to all new and renewed licences applications and all performing animal registrations and variation applications received on or after that date.

3.3 Update in Relation to Prosecutions and Appeals - Quarters 2 & 3 2016/2017

The report was introduced by Gurwinder Kaur Olive, Senior Lawyer who advised that the report provided details of completed licensing related prosecutions and appeals for the second and third Quarter of 2016/2017.

RESOLVED – That the report be noted.

4. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT

Nil.

The meeting ended at 8.06 p.m.

Chair, Councillor Rajib Ahmed
Licensing Committee

Non-Executive Report of the: Licensing Committee 23 May 2017	
Report of: Matthew Mannion, Committee Services Manager, Democratic Services	Classification: Unrestricted
Licensing Committee Terms of Reference, Membership & Meetings Schedule	

Originating Officer(s)	Antoinette Duhaney, Senior Committee Officer
Wards affected	All wards

Summary

This report sets out the Licensing Committee Terms of Reference, Membership and Meeting Dates for the Municipal Year 2017-18 for Members' information.

Recommendations:

The Licensing Committee is recommended to:

1. Note its Meeting Dates for 2017-18, Terms of Reference and Membership as set out in Appendix 1 attached to this report (details of membership to follow, membership of the Licensing Committee will be agreed by the Council at its Annual General Meeting on 17th May 2017)

1. REASONS FOR THE DECISIONS

- 1.1 This report is for the information of the Committee and no specific decisions are required.

2. ALTERNATIVE OPTIONS

- 2.1 Not applicable.

3. DETAILS OF REPORT

- 3.1 At the Annual Meeting of the Full Council held on 17th May 2017, Council re-established the Licensing Committee and delegated to this body, a range of duties and responsibilities relating to the licensing function in accordance with relevant legislation.

- 3.2 It is traditional that following the Annual Meeting of the Full Council at the start of the Municipal Year, at which various committees are established, that those committees note their terms of reference for the forthcoming Municipal Year.
- 3.3 Council on 17th May 2017, agreed a revised schedule of dates for Committees/Panels for the Municipal Year 2017-18. For the convenience of Licensing Committee Members, the programme for considering the renewal of licences for Sex Entertainment establishments (SEVs) has been included in the schedule.
- 3.4 It may be necessary to convene additional meetings of the Committee should urgent business arise. Officers will keep the situation under review and consult with the Chair and Members as appropriate.
- 3.5 Meetings of the Licensing Committee are scheduled to take place at 7.00pm in the Town Hall, Mulberry Place. Licensing Sub Committee meetings traditionally start at 6.30 pm as this gives all parties reasonable time to attend and also allows potentially long meetings to end at a reasonable time.

4. COMMENTS OF THE CHIEF FINANCE OFFICER

- 4.1 There are no immediate finance implications arising out of this report.

5. LEGAL COMMENTS

- 5.1 The information provided for the Committee to note is in line with the Council's Constitution and the resolutions made by Full Council on 17th May 2017.

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1 In drawing up the schedule of dates, consideration was given to avoiding school holiday dates and known dates of religious holidays and other important dates where at all possible.

7. BEST VALUE (BV) IMPLICATIONS

- 7.1 There are no specific Best Value implications arising from this report.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 8.1 There are no specific sustainability implications arising from this report

9. RISK MANAGEMENT IMPLICATIONS

9.1 There are no specific risk management implications arising from this report.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

10.1 There are no specific crime and disorder implications arising from this report.

Linked Reports, Appendices and Background Documents

Linked Report

- None

Appendices

- Appendix 1 – Terms of Reference, Membership and Meeting Dates for the Licensing Committee 2017-18

Local Government Act, 1972 Section 100D (As amended)

List of “Background Papers” used in the preparation of this report

List any background documents not already in the public domain including officer contact information.

- None

Officer contact details for documents:

- N/A

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<p>Membership: Fifteen (15) Members of the Council. No substitute members may be appointed for this committee</p>	
<p>Functions</p>	<p>Delegation of Functions</p>
<p>1. To oversee the discharge of all licensing functions of the Council as the licensing authority under the Licensing Act 2003 and the Gambling Act 2005, except the determination of the Council’s Statement of Licensing Policy and the publication of that Statement under either Act</p>	<p>The Corporate Director, Place (or any officer authorised by him/her) has the authority to consider and determine any applications for licenses not specifically reserved to the Licensing Committee by these terms of reference</p>
<p>2. To establish Sub-Committees to consider and determine matters under the Licensing Act 2003 regarding personal licences, premises licences, club premises certificates, provisional statements, variation of the designated premises supervisor, interim authorities, objections to temporary event notices and any applications requiring a hearing under the Licensing Act 2003 and to determine matters under the Gambling Act 2005 regarding premises licenses, provisional statements, variations of premises licenses, transfers of premises licenses, reviews of premises licenses and any applications requiring a hearing under the Act</p>	<p>The Corporate Director, Place (or any officer authorised by him/her) has the authority to consider and determine all applications for licences where no objections have been received or the objections have been withdrawn within the appropriate time frame</p>
<p>3. To consider the Council’s statement of licensing policy under either the Licensing Act 2003 or the Gambling Act 2005</p>	<p>None</p>
<p>4. To resolve not to issue a casino premises licence pursuant to section 166 Gambling Act 2005</p>	<p>None</p>
<p>5. To consider and determine matters under Section 2 of and Schedule 3 to the Local Government (Miscellaneous Provisions) Act 1982 (as amended) regarding the control of sex establishments within the Borough</p>	<p>The Corporate Director, Place (or any officer authorised by him/her) has the authority to consider and determine all applications for licences where no objections have been received or the objections have been withdrawn within the appropriate time frame</p>

<p>6. To consider and determine matters under London Local Authorities Act 1991 in respect of premises providing or wishing to provide special treatments within the borough where objections have been received and not withdrawn</p>	<p>The Corporate Director, Place (or any officer authorised by him/her) has the authority to consider and determine all applications for licences where no objections have been received or the objections have been withdrawn within the appropriate time frame</p>
<p>7. To consider and determine all other Licensing and Registration Functions not specified in 1 to 6 above and which are set out in Part 3.1.1.2 B; Local Choice, Local Act Functions which are set out in Part 3.1.2; and Other Local Choice Functions which are set out in Part 3.1.3 of the Constitution where the Function has been specifically delegated to the Licensing Committee</p>	<p>The Corporate Director, Place (or any officer authorised by him/her) has the authority to consider and determine all applications for licences where no objections have been received or the objections have been withdrawn within the appropriate time frame</p>
<p>8. To determine fees and charges for the issue, approval, consent, license, permit or other registration in respect of Licensing and Registration Functions as set out in Part 3.1.1.2 B; Local Choice, Local Act Functions which are set out in Part 3.1.2; and Other Local Choice Functions which are set out in Part 3.1.3 of the Constitution for which the Committee has responsibility</p>	<p>The Corporate Director, Place (or any officer authorised by him/her) has the authority to determine fees for premises licences in respect of gambling</p>
<p>Quorum: Three (3) Members of the Committee</p>	


Licensing Committee Meeting Dates 2017-18

- 13 September 2017
- 26 September 2017 (SEV renewal)
- 27 September 2017 (SEV renewal)
- 28 September 2017 (SEV renewal)
- 02 October 2017 (SEV renewal deliberations)
- 14 December 2017
- 15 March 2018

LICENSING COMMITTEE
(Fifteen members of the Council) (No Substitutes permitted)

<i>Labour Group (7)</i>	<i>Independent Group (3)</i>	<i>Conservative Group (1)</i>	<i>People's Alliance of Tower Hamlets (2)</i>	<i>Ungrouped (2)</i>
Cllr Rajib Ahmed Cllr Khales Ahmed Cllr Dave Chesterton Cllr Shiria Khatun Cllr Josh Peck Cllr Candida Ronald Cllr Rachael Saunders	Cllr Suluk Ahmed Cllr Harun Miah Cllr Md Maium Miah	Cllr Peter Golds	Cllr Shah Alam <i>Vacancy</i>	Cllr Andrew Cregan <i>Vacancy</i>

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Non-Executive Report of the: Licensing Committee 23 May 2017	
Report of: Graham White, Monitoring Officer and Interim Corporate Director, Law, Probity Governance	Classification: Unrestricted
Establishment of Licensing Sub Committees, Terms of Reference & Meeting Dates	

Originating Officer(s)	Antoinette Duhaney, Senior Committee Officer
Wards affected	All wards

Summary

The purpose of this report is to note the Terms of Reference, Meeting Dates, establish Licensing Sub Committees and appoint Licensing Sub Committee Chairs.

Recommendations:

The Licensing Committee is recommended to:

- (1) Note the Licensing Sub Committee's Terms of Reference and Schedule of meetings attached as Appendix 1 to this report.
- (2) Agree to the establishment of Licensing Sub Committees to determine applications where representations have been made;
- (3) Determine how many Licensing Sub Committee Chairs to appoint

1. REASONS FOR THE DECISIONS

- 1.1 This report asks the Licensing Committee to note the terms of reference and meeting dates agreed by Full Council, agree to the establishment of Licensing Sub Committees to consider applications with representations in accordance with the Licensing Act 2003 and consider the appointment of Licensing Sub Committee Chairs

2. ALTERNATIVE OPTIONS

2.1 Not applicable

3. DETAILS OF REPORT

3.1 In accordance with the Licensing Act 2003, Full Council at its meeting held on 17th May 2017 established a Licensing Committee consisting of 15 Members with powers to appoint Sub Committees to consider and determine Licensing applications.

3.2 The Licensing Act 2003 allows a Sub Committee to consist of three Members and the quorum for Sub Committees is also three Members. It is therefore imperative that Members commit to attending sub committee meetings they are appointed to.

3.3 The previous Licensing Committee agreed that all Members of the Licensing Committee would be eligible serve on its Sub Committees and appointed specific Members of the Committee to Chair Sub Committee meetings.

3.4 Proportionality rules do not apply to Licensing Sub Committees; a Sub Committee can be constituted with one named Chair and any other two Members. (wherever possible, and in line with Licensing Guidance, Members will not be asked to consider applications for premises within their Ward)

3.5 Although Council has approved a schedule of dates for Licensing Sub Committee meetings, it may be necessary to alter these dates and/or arrange additional meetings depending on the number of applications which require a hearing.

3.6 Members are also asked to note the Terms of Reference and the Schedule of Licensing Sub Committee meetings (attached as Appendix 1 to this report)

4. COMMENTS OF THE CHIEF FINANCE OFFICER

4.1 No material financial implications, such as additional Allowances, are proposed as a result of introducing Sub-Committees. Any minor incidental expenditure that may arise will be contained within the existing budgets.

5. LEGAL COMMENTS

5.1 Section 6 of the Licensing Act 2003 ("the 2003 Act") provides that each licensing authority must establish a Licensing Committee consisting of at least ten, but not more than fifteen, members of the authority.

- 5.2 The overwhelming majority of contested licence applications will be heard by Licensing Sub Committees. Pursuant to section 9(1) of 2003 Act, a Licensing Committee may establish one or more sub-committees consisting of three members of the committee. Section 10 of the 2003 Act then allows for the Licensing Committee to arrange for its functions relating to contested hearings to be delegated to the sub committees. In order that the Council can deal with the potential large number of contested applications it will be preferable if the Licensing Committee does delegate this function. Further, due to the nature of the hearing Regulations, Sub Committees will be better able to consider applications much more quickly than the main Licensing Committee.
- 5.3 The delegation of functions not only applies to licensing authority functions under the 2003 Act but also to licensing authority functions under the Gambling Act 2005 (“the 2005 Act”). Section 154(1) of the 2005 Act provides that licensing authority functions under that part of the 2005 Act (that is part 8) are delegated to a Licensing Committee of the licensing authority established under section 6 of the 2003 Act. Section 154(3) of the 2005 Act provides that section 10 of the 2003 Act applies in relation to functions delegated to the Licensing Committee by virtue of section 154(1) of the 2005 Act.
- 5.4 As the Sub Committee is appointed pursuant to the powers in Section 9 of the Licensing Act 2003, then it is not classed as an advisory or an ordinary Committee/Sub Committee of the Council. Further, as the Sub Committee does not fall within one of the other named categories of bodies for the purposes of section 15 to and schedule 1 of the Local Government and Housing Act 1989 then the Sub Committees do not have to reflect the political make up of the Council and therefore the proportionality principles do not apply.
- 5.5 Finally, as to the Licensing Committee, section 9(3) of the Licensing Act 2003 gives power to the Licensing Committee, subject to any Regulations made by Government, that the Committee may regulate its own procedure and that of its Sub Committees.

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1 In drawing up the schedule of dates, consideration was given to avoiding school holiday dates and known dates of religious holidays and other important dates where at all possible.

7. BEST VALUE (BV) IMPLICATIONS

- 7.1 There are no specific Best Value implications arising from this noting report.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

8.1 There are no specific sustainability implications arising from this noting report

9. RISK MANAGEMENT IMPLICATIONS

9.1 There are no specific risk management implications arising from this noting report.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

10.1 There are no specific crime and disorder implications arising from this report.

Linked Reports, Appendices and Background Documents

Linked Report

- None

Appendices

- Appendix 1 – Terms of Reference, Schedule of Dates for the Licensing Sub Committees

Local Government Act, 1972 Section 100D (As amended)

List of “Background Papers” used in the preparation of this report

List any background documents not already in the public domain including officer contact information.

- None

Officer contact details for documents:

- N/A

LICENSING SUB COMMITTEE 2017-18

Terms of Reference

1. The Licensing Sub Committee will consist of 3 Members of the Licensing Committee and the quorum of the Sub Committee shall be 3 Members.
2. The Sub Committee(s) shall consider applications submitted in accordance with the requirements of the Licensing Act 2003, including:
 - i) Determination of applications for a premises licence where representations have been made (Section 18(3) of the Licensing Act 2003)
 - ii) Determination of applications for provisional statements where representations have been made (Section 31(3) of the Licensing Act 2003)
 - iii) Determination of applications to vary a premises licence where representations have been made (Section 35(3) of the Licensing Act 2003)
 - iv) Determination of applications to vary a premises licence to specify an individual as premises supervisor following police objection (Section 39(3) of the Licensing Act 2003)
 - v) Determination of applications for transfer of a premises licence following police objection (Section 44(5) of the Licensing Act 2003)
 - vi) Consideration of police objection made to interim authority notice (Section 48(3) of the Licensing Act 2003)
 - vii) Determination of applications for a review of a premises licence (Section 52(2) of the Licensing Act 2003)
 - viii) Determination of interim steps pending summary review (Section 53A(2)(a) or 53B Licensing Act 2003)
 - ix) Determination of applications for club premises certificate where representations have been made (Section 72(3) of the Licensing Act 2003)
 - x) Determination of applications to vary a club premises certificate where representations have been made (Section 85(3) of the Licensing Act 2003)
 - xi) Determination of applications for review of a club premises certificate (Section 88(3) of the Licensing Act 2003)
 - xii) Determination of counter notice following objection to a temporary event notice (Section 105(2) of the Licensing Act 2003)
 - xiii) Determination of applications for grant of a personal licence following police objection (Section 120(7) of the Licensing Act 2003)

- xiv) Determination of applications for the renewal of a personal licence following police objection (Section 121(6) of the Licensing Act 2003)
- xv) Determination of personal licence where convictions come to light after the grant or renewal of the personal licence (Section 124(4) of the Licensing Act 2003)
- xvi) Determination of the review of a premises licence following a closure order (Section 167(5) of the Licensing Act 2003)

Meeting dates

- 24th May 2017
- 30th May 2017
- 19th June 2017
- 28th June 2017
- 11th July 2017
- 26th July 2017
- 8th August 2017
- 23rd August 2017
- 5th September 2017
- 19th September 2017
- 4th October 2017
- 18th October 2017
- 1st November 2017
- 15th November 2017
- 29th November 2017
- 5th December 2017
- 20th December 2017
- 10th January 2018
- 24th January 2018
- 6th February 2018
- 26th February 2018
- 6th March 2018
- 20th March 2018
- 4th April 2018
- 11th April 2018
- 24th April 2018
- 8th May 2018 (provisional)