

LONDON BOROUGH OF TOWER HAMLETS

RECORD OF THE DECISIONS OF THE CABINET

HELD AT 2.04 P.M. ON TUESDAY, 4 OCTOBER 2016

**C1, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE CRESCENT,
LONDON, E14 2BG**

Members Present:

Mayor John Biggs	
Councillor Sirajul Islam	(Statutory Deputy Mayor and Cabinet Member for Housing Management & Performance)
Councillor Shiria Khatun	(Deputy Mayor and Cabinet Member for Community Safety)
Councillor Rachel Blake	(Cabinet Member for Strategic Development)
Councillor Asma Begum	(Cabinet Member for Culture)
Councillor David Edgar	(Cabinet Member for Resources)
Councillor Ayas Miah	(Cabinet Member for Environment)
Councillor Amy Whitelock Gibbs	(Cabinet Member for Health & Adult Services)

Other Councillors Present:

Councillor John Pierce

Officers Present:

Zena Cooke	(Corporate Director, Resources)
Aman Dalvi	(Corporate Director, Development & Renewal)
Shazia Ghani	Head of Community Safety
Shazia Hussain	(Service Head Culture, Learning and Leisure, Communities Localities & Culture)
Christine McInnes	(Service Head, Education and Partnerships, Children's Services)
Denise Radley	(Director of Adults' Services)
Layla Richards	(Service Manager, Policy Programmes and Community Insight)
Dean RiddickMcGregor	(Political Adviser to the Labour Group)
Peter Robbins	Head of Mayor's office
Graham White	(Interim Service Head, Legal Services, Law, Probity and Governance)
Andreas Christophorou	(Service Head, Communications & Marketing)
Afazul Hoque	Interim Service Manager, Strategy, Policy & Performance
Kelly Powell	(Acting Deputy Service Head of Communications)
Matthew Mannion	(Committee Services Manager, Democratic Services, Law, Probity and Governance)

1. APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of:

- Councillor Rachael Saunders, Deputy Mayor and Cabinet Member for Education and Children's Services
- Councillor Joshua Peck, Cabinet Member for Work and Economic Development
- Will Tuckley (Chief Executive)
- Debbie Jones (Corporate Director, Children's Services) for whom Christine McInnes (Service Head Education and Partnership) was deputising.
- Roy Ormsby (Service Head, Public Realm)

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

None were declared.

3. UNRESTRICTED MINUTES

DECISION

1. That the unrestricted minutes of the Cabinet meeting held on Tuesday 6 September 2016 be approved and signed by the Chair as a correct record of proceedings.

4. OVERVIEW & SCRUTINY COMMITTEE

4.1 Chair's Advice of Key Issues or Questions

Pre-Decision Scrutiny Questions were received in relation to agenda items 5.3 (Waste Management Services – Contract Extension) and 5.9 (Contracts Forward Plan – Quarter 3). These were responded to during consideration of the respective items.

4.2 Any Unrestricted Decisions "Called in" by the Overview & Scrutiny Committee

Nil items.

5. UNRESTRICTED REPORTS FOR CONSIDERATION

5.1 The Infrastructure Delivery Framework: Governance Proposals

DECISION

1. To approve the proposed timetable for reporting CIL and S106 income, allocation and expenditure information. It is proposed that quarterly reports will be provided on to Cabinet. Reporting to the

Overview and Scrutiny Committee will be undertaken on an annual basis.

2. To note the latest positions regarding the Council's CIL and S106 income and expenditure information.
3. To agree that the Infrastructure Delivery Steering Group can recommend to the Corporate Director of Development and Renewal (or equivalent) the sign off of a 'Record of Corporate Director's Actions' form authorising the allocation of CIL and S106 as in I. and II. below:
 - I. The allocation of CIL and S106 funding of up to £250,000 to infrastructure projects ;
 - II. The allocation of S106 income where contributions are due to expire imminently;
4. For all approvals granted in accordance with recommendation 3 above, to approve the implementation of a process to allow the Mayor to review the decision made.
5. To approve the proposed approach to engaging with the Commissioners where decisions sought involve the provision of grants.
6. To approve the proposal to integrate the process for completing 'Records of Corporate Director's Actions' forms into the IDF approval process.
7. To approve the proposal to integrate the adoption of Capital budgets of up to £1 million by the Mayor in Cabinet into the IDF approval process.
8. To approve the proposal to integrate the adoption of Capital budgets of over £1 million by Full Council into the IDF approval process. This does not apply in the case of the adoption of Capital budgets through the Council's annual budget-setting process.
9. To note and approve the proposed approach to approving the funding and delivery of infrastructure projects through the IDF approval process.
10. To approve the proposals for enabling the identification of new infrastructure projects by the Mayor and Councillors who attend the Infrastructure Delivery Board. Approve the process proposed that will enable officers to seek initial views on infrastructure projects from the Infrastructure Delivery Board.
11. To approve the Terms of Reference, along with any proposed amendments, for the Infrastructure Delivery Steering Group; and the

Terms of reference for the Infrastructure Delivery Board. These documents will reflect the decisions made in respect of this report.

12. To note that proposals for the Local Infrastructure Fund are currently proposed to follow to the next Cabinet meeting. The Local infrastructure fund will enable localities to more directly inform spending decisions in respect of a proportion of CIL income collected.

Action by:

CORPORATE DIRECTOR, DEVELOPMENT AND RENEWAL (A. DALVI)

(Service Head Planning and Building Control (O. Whalley))

Reasons for the decision

There are several reasons for the decisions sought in this report:

1. To ensure that the IDF process is adopted in an effective manner, in compliance with the decision made by the Mayor in Cabinet in January 2016. This decision was to approve the implementation of the IDF to help secure the funding and delivery of infrastructure projects using CIL and S106.
2. To ensure that the process for approving the allocation of CIL and S106 funding is transparent and in compliance with the Mayor's Transparency protocol.
3. To ensure that relevant decisions are appropriately informed.
4. To ensure that the delivery of infrastructure in the borough accords with the Council's Best Value objectives as set out in the LBTH Best Value Strategy and Action Plan.

Alternative options

There are a number of alternative options to the recommendations set out in this report:

1. To approve the reporting of CIL and S106 income and expenditure information in a manner different to the approach proposed, such as by prescribing different reporting timescales and methodology.
2. To delegate authority to the IDSG through the Corporate Director of Development and Renewal (or equivalent) to be able to allocate a different levels of CIL and S106 funding to infrastructure projects, or to not delegate any authority to allocate or spend at all. In addition, the powers to grant delegated authority to the IDSG in terms of the allocation and expenditure of S106 amounts where these amounts are imminently expiring, could be removed or amended in some way.
3. To not approve the integration of the RCDA process into the IDF approval process.

4. To not approve the adoption of Capital budgets of up to £1m by the Mayor in Cabinet via the IDF approval process.
5. To not approve the proposed approach to approving the funding and delivery of infrastructure projects through the IDF.
6. To not approve the proposed processes for identifying new projects by the Mayor and Councillors who attend the IDB. To not approve the process proposed to enable officers to seek initial views of projects from the Mayor and Councillors.

It should be noted that Planning and Building Control consider that the approval of any of the alternative options will lead to a less robust IDF approval process.

5.2 Approval of the allocation of S106 Funding to projects including Pocket Parks: Cabinet Report

DECISION

1. To approve the capital allocation of £3,780,580.42 S106 and CIL funding to the projects set out in Table 1 of the report and profiled in the Project Initiation Documents attached at Appendices A to E and as set out below:
 - a) Idea Store Interactive Learning Project: **£232,342**
 - b) Mile End Pavilion Air Conditioning: **£30,000**
 - c) Idea Stores Technology Refresh: **£249,238.42**
 - d) Pocket Parks Programme: **£150,000**
 - e) Wellington Way Health Centre: **£3,119,000**
2. To approve the adoption of a capital budget in respect of the projects set out in four of the PIDs, equating to an amounts as follows:
 - a) Idea Store Interactive Learning Project: **£232,342**
 - b) Mile End Pavilion Air Conditioning: **£30,000**
 - c) Idea Stores Technology Refresh: **£249,238.42**
 - d) Pocket Parks Programme: **£150,000**
3. To approve the referral of a proposed grant allocation of £30,000 to Poplar HARCA for improvements to open space in the vicinity of the A12 Highway as part of the Pocket Parks Programme through the Commissioners' decision making process as required.
4. To approve the referral of a proposed grant allocation of £3,119,000 for the development of a new dedicated GP surgery facility at Wellington Way (including enabling works at Mile End Hospital to facilitate the relocation of the existing health facility at Wellington Way) to the Commissioners for formal confirmation whether Commissioners' approval is required and approve the allocation to

proceed through the Commissioners' decision making process if required.

Action by:

**CHIEF EXECUTIVE AND ACTING CORPORATE DIRECTOR,
COMMUNITIES LOCALITIES AND CULTURE (W. TUCKLEY)
CORPORATE DIRECTOR, ADULTS SERVICES (D RADLEY)**

(Head of Idea Store (J. St John)

(Head of Arts and Events (S. Murray)

(Service Head, Culture, Learning and Leisure (S. Hussain)

(Director of Public Health (S. Banerjee)

(Service Head, Planning and Building Control (O. Whalley)

Reasons for the decision

Approval is sought to deliver these projects for the following reasons:

1. They help contribute to the delivery of positive improvements to people's lives that will underpin the Community Plan themes of:
 - A Great Place to Live;
 - A Safe and Cohesive Community;
 - A Healthy and Supportive Community
2. They will improve the health and wellbeing of residents and workers, as well as overall levels of public participation and interactive learning.

Please refer to the attached Project Initiation Documents (PIDs) for more information.

Alternative options

The projects within the attached PIDs can be individually or collectively approved. The only alternative option is to not allocate the funding to some or any of these projects.

It should be noted that the use of S106 funding proposed for allocation in this report is restricted, as it must be spent in accordance with the terms and conditions of its expenditure pertaining to a specific S106 agreement related to the development from which it originates. This may restrict the spend of S106 funding for certain infrastructure types or projects and also by the geographic location of the project.

Any alternative spend of this funding would have to be on the projects that would meet the requirements of the relevant S106 agreement.

5.3 Waste Management Services - Contract Extension

The Pre-Decision Scrutiny Questions were noted.

DECISION

1. To approve the revised contracting timetable set out in Table 1 at paragraph 3.7 of the report.
2. To authorise the Corporate Director, Communities, Localities and Culture to complete negotiations with Veolia to extend the Refuse Collection, and Street Cleansing Contract through until 31st March 2020, and to agree and enter into (following consultation with Service Head, Legal Services) the necessary contract extension agreement.
3. To agree that the procurement of the Interim Recycling collection Contract, which will expire on 30 September 2018 (and which Cabinet approved in July 2015), be amended to allow for an optional 18 month extension period up to 31 March 2020 and authorise the Corporate Director, Communities, Localities and Culture to agree and enter into (following consultation with Service Head Legal Services) the necessary contract documentation to give effect to this.
4. To authorise the Corporate Director, Communities, Localities and Culture to complete negotiations with Veolia to extend the waste disposal contract until 30th September 2017, and to agree and enter into (following consultation with Service Head, Legal Services), the necessary contract documentation to give effect to this.
5. To agree that the Council continues with the procurement process for a new waste disposal contract for an initial period of 9 years and 6 months with a further extension of up to 8 years and authorise the Corporate Director of Communities Localities and Culture to award the contract following consultation with the Service Head, Legal Services.
6. To authorise the Corporate Director, Development and Renewal (following consultation with the Service Head, Legal Services) to agree the terms of and enter into a new short-term excluded lease or tenancy at will for Northumberland Wharf Waste Transfer Station so that it is co-terminus with the expiry of the waste disposal contract on 30th September 2017.
7. To agree that a number of workshops are held with Members, across all parties, to redesign a future service, ensuring the Council provides best value for our residents.

Reasons for the decision

As a Unitary Authority, Tower Hamlets is both a Waste Collection Authority and a Waste Disposal Authority. As such the Council has a statutory duty to collect and dispose of Municipal Waste within its area.

The Council has historically chosen to discharge these statutory duties through a number of externalised service contracts.

There are currently 4 waste management contracts in place that will be expiring between April and the end of May 2017. An initial proposal for delivering these contracts was reported to Cabinet in July 2015, however the service delivery option required further decision by Cabinet.

In addition, since that time a change of administration at the Greater London Authority and the Referendum on membership of the EU has resulted in a majority vote to leave the European Union which could have implications for the longer term waste services.

Alternative options

The report requires Members to agree the extension of the current contracts, which will enable Officers to develop a range of delivery options, and provide detailed information for Members to make an informed decision of how the Council delivers their waste and street cleansing services in the future.

5.4 Community Safety Partnership Plan 2013-16 Year 4 (2016/17)

Note – as a Budget and Policy Framework item, Paragraph 16.4.6 of the Overview and Scrutiny Procedure Rules exclude this item from the Call-In Process.

DECISION

1. To note the content of the Community Safety Partnership Plan 2013-16 Year 4 (2016/17) included as appendix 1 to the report
2. To note the content of this report and the decision made by the Partnership to:
 - 2.1. include Prevent as a standalone CSP Priority for 2016/17
 - 2.2. remove the duplication between current Priority Themes by absorbing the Serious Acquisitive (Property) Crime under the MOPAC 7 Cross-cutting Priority Theme for 2016/17
3. To agree this report and the CSP Plan 2013-16: Year 4 (2016/17) and recommend to Full Council that the Year 4 Plan be adopted.

Action by:**CHIEF EXECUTIVE AND ACTING CORPORATE DIRECTOR,
COMMUNITIES, LOCALITIES AND CULTURE (W. TUCKLEY)**

(Service Head, Safer Communities (A. Bamber)

(Head of Community Safety (S. Ghani)

Reasons for the decision

Full Council must adopt a Community Safety Partnership Plan in order to meet statutory requirements set by the Crime and Disorder Act (1998). Under the Article 4 of the Council Constitution, Council approval for the CSP Plan can only be granted at Full Council.

The priorities and governance structure outlined in the Plan are based on the statutory strategic assessment exercise that was carried out by statutory partners to consider data on safety in the Borough. They have been agreed by the Community Safety Partnership in July 2016 to be the best model to deliver a safer and more cohesive community in Tower Hamlets. The Cabinet are asked to consider the reviewed Plan, along with the CSP decision to update its priorities to include Prevent as a Standalone CSP Priority and remove Serious Acquisitive (Property) Crime as it is covered under Cross-cutting Priority MOPAC 7 and satisfy itself that it can proceed to Full Council.

The reviewed CSP Plan is attached as Appendix 1 to this report.

Alternative options

It is a statutory responsibility for Community Safety Partnerships to produce a Community Safety Plan and then annually review the contents. Full Council must adopt a Community Safety Partnership Plan in order to meet statutory requirements set by the Crime and Disorder Act (1998). There are therefore no alternative options to doing so without risking government censure, damaging key partner relationships and undermining community safety.

5.5 Violence Against Women & Girls Strategy

Note – as a Budget and Policy Framework item, Paragraph 16.4.6 of the Overview and Scrutiny Procedure Rules exclude this item from the Call-In Process.

DECISION

1. To note the content of the VAWG Strategy (appendix 1 to the report).
2. To agree that the VAWG Strategy is recommended to Full Council for approval.

Action by:**CHIEF EXECUTIVE AND ACTING CORPORATE DIRECTOR,
COMMUNITIES, LOCALITIES AND CULTURE (W. TUCKLEY)**

(Head of Community Safety (S. Ghani)

(DV and HC Manager (M. Ahmed)

Reasons for the decision

Full Council must adopt a VAWG Strategy in order to meet government requirements. The priorities and governance structure outlined in the CS Plan are based on the statutory strategic assessment exercise that was carried out by statutory partners to consider data priorities in the Borough. They have been agreed by the DV Forum and Community Safety Partnership in Tower Hamlets. The Cabinet is asked to consider the Strategy for recommendation to Full Council pursuant to the policy framework procedure.

Alternative options

It is a statutory responsibility for Community Safety Partnerships to produce a VAWG Strategy as it forms part of the Community Safety Plan within the Council's Crime and Disorder Reduction Strategy. There are therefore no alternative options to doing so.

5.6 Gambling Policy 2016-19

Note – as a Budget and Policy Framework item, Paragraph 16.4.6 of the Overview and Scrutiny Procedure Rules exclude this item from the Call-In Process.

DECISION

1. To recommend to Full Council the adoption of the revised Gambling Policy.

Action by:

**CHIEF EXECUTIVE AND ACTING CORPORATE DIRECTOR,
COMMUNITIES, LOCALITIES AND CULTURE (W. TUCKLEY)**
(Head of Environmental Health and Trading Standards (D. Tolley)

Reasons for the decision

All relevant local authorities are required under the Gambling Act to review their gambling policy.

The purpose of the policy is to define how the responsibilities under the Act are going to be exercised and administered.

A statutory consultation process must take place prior to the adoption of the revised Gambling Policy by full Council.

Alternative options

Pursuant to the Gambling Act 2005, the Council is a responsible authority for the licensing of premises used for gambling. If the Council did not have a policy it would be acting ultra vires with regards to any decisions it makes determining gambling premises licences.

The Gambling Commission has laid down guidance which the Council must have regard to in carrying out their functions under the Act, including setting their Gambling policy. Departure from the guidance without good reason could leave the council at risk of judicial challenge. The Gambling

Commission guidance has been followed in drafting the revised Gambling Policy. The policy focuses on the elements covered by the licensing objectives.

5.7 Food Law Enforcement Service Plan 2016/2017

DECISION

1. To approve the Tower Hamlets Food Law Enforcement Plan 2016/2017 and Food Sampling Policy attached at the Appendix of the report.

Action by:

**CHIEF EXECUTIVE AND ACTING CORPORATE DIRECTOR,
COMMUNITIES, LOCALITIES AND CULTURE (W. TUCKLEY)**
(Head of Environmental Health and Trading Standards (D. Tolley))

Reasons for the decision

Under the powers given to it by the Food Standards Act 1999 The Food Standards Agency (FSA) oversees and monitors how Local Authorities enforce food safety legislation. The FSA require all Local Authorities to produce and approve an annual plan that sets out how they are going to discharge their responsibilities. The annual plan is at Appendix One.

Alternative options

If the Council takes no action the FSA has the power to remove food safety responsibilities and engage another authority to deliver the service. The likely scenario would be for a neighbouring local authority to be seconded to provide this service. If this did happen the Council would still have to fund the service but would lose Member and management control of it.

5.8 Academy Conversions - Mulberry School for Girls and Ian Mikardo High School

An updated report was tabled.

DECISION

1. To note that the land disposal for both schools is subject to the Commissioners' consent;
2. To approve that the appropriate lease arrangements should be entered into for both schools;
3. To approve the Council to enter into commercial and staffing transfers for both schools;
4. To approve the Council to enter into all other necessary documentation to ensure the liabilities under the PFI arrangements for Mulberry School for Girls are transferred to the Academy;

5. To authorise the Corporate Director Children's Services, in conjunction with both the Corporate Director Law, Probity and Governance and the Corporate Director Resources to enter into and undertake any remaining issues associated with the conversion of the two schools;
6. To authorise the Corporate Director Law, Probity and Governance to execute all documentation required to implement those decisions at 2 to 5;
7. To authorise the Section 151 Officer to execute the Local Government (Contract) Act 1997 Certificate required to implement the decisions at 2 to 5.

Reasons for the decision

Mulberry School for Girls is a maintained community school and received an academy order on 17 March 2016.

Ian Mikardo School is a maintained community special school and received an academy order on 14 July 2016.

Both schools have indicated their wish to convert to academies on 01 November 2016.

Alternative options

There is no alternative to the planned course of action. Once applications from Governing Bodies have been approved by the Secretary of State, the expectation is that the local authority will work with schools on all transfer matters.

5.9 Contracts Forward Plan - Quarter 3 (2016-2017)

The Pre-Decision Scrutiny Questions were noted. The recommendations were amended and then approved.

DECISION

1. To ensure that briefings on the high level specifications on contract (CS5124 Young people's substance misuse and sexual health service) be received by the Cabinet Members for Health & Adults Services, Education & Children's Services and Community Safety.
2. To ensure that briefings on the high level specifications on contract (AHS5111 Generic Floating Support) be received by the Cabinet Members for Health & Adults' Services and Housing Management & Performance.
3. That a briefing for Executive Members on contract CLC 5149 – Framework Agreement for Landscape & Play Installation Works be prepared before contract award.

4. That all other contracts be approved to proceed to contract award after tender.
5. To authorise the Service Head, Legal Services to execute all necessary contract documents in respect of the awards of contracts referred to at Recommendation 2 above.
6. To note the forward plan schedule detailed in Appendix 2.

Action by:**CORPORATE DIRECTOR, RESOURCES**

(Head of Procurement (Z. Ahmed))

Reasons for the decision

The Council's Procurement Procedures require submission of a quarterly forward plan of contracts for Cabinet consideration, and it is a requirement of the Constitution that "The contracting strategy and/or award of any contract for goods or services with an estimated value exceeding £250,000, and any contract for capital works with an estimated value exceeding £5,000,000, shall be approved by the Cabinet in accordance with the Procurement Procedures". This report fulfils these requirements for contracts to be let during and after the 3rd quarter of the Financial Year.

Alternative options

Bringing a consolidated report on contracting activity is considered the most efficient way of meeting the requirement in the Constitution, whilst providing full visibility of contracting activity; therefore no alternative proposals are being made.

5.10 Medium Term Financial Strategy 2017 - 2020**DECISION**

1. To note the changes to the draft budget position for 2017-8;
2. To note the early indications of the financial position 2018-19 onwards, subject to the Autumn Statement and Local Government Finance Settlement;
3. To note that the financial position is subject to volatility and that developments in Government policy and their implications on MTFs planning assumptions will be monitored closely and reported back at regular intervals;
4. To agree to accept the Government's 4 year funding Settlement Offer and delegate authority to the Director of Resources to submit a request for a Four Year guarantee for Tower Hamlets together with an Efficiency Plan;
5. To agree the consultation approach set out in section 3.20 and appendix 5 to the report;

6. To agree to commence formal budget consultation with residents, businesses and other key stakeholders and to receive feedback on the consultation at Cabinet in December.

Action by:**CORPORATE DIRECTOR, RESOURCES (Z. COOKE)**

(Service Head, Finance and Procurement (N. Murton))

Reasons for the decision

The Council is under a duty to set a balanced and sustainable budget and maintain adequate reserves such that it can deliver its statutory responsibilities and priorities. The Council must also undertake meaningful budget consultation with key stakeholders.

The government's four year guaranteed financial settlement provides the Council with the opportunity to take a more strategic approach to its budget setting arrangements; building on the existing medium term financial planning approach that the Council has adopted for a number of years.

A Medium Term Financial Strategy (MTFS) covering the entirety of the resources available to the Council is considered to be the best way that resource prioritisation and allocation decisions can be considered and agreed in a way that provides a stable and considered approach to service delivery and takes into account relevant risks and uncertainty.

Through the adoption of an outcome based approach over the 3 year planning period the Council is afforded the opportunity to develop proposals which are more transformational in nature and allow sufficient time for needs led, outcome based service redesign.

Alternative options

Whilst the Council has identified a number of proposals for consideration aimed at delivering its MTFS there is no alternative other than to set a legal and balanced budget and agree its Council Tax before the statutory deadline.

The Council could continue with the current approach of agreeing proposals on an annual basis but this does not support a strategic approach which allows for proposals to be managed and implemented over a longer period of time leading to evidenced based policy decisions and better overall outcomes.

5.11 Corporate Budget Monitoring - Month 4 (Q1 2016/17)**DECISION**

1. To note the Council's revenue and capital financial forecast outturn position as detailed in Sections 3 to 7 of the report.
2. To note the balance sheet information in section 8 of the report.

Action by:**CORPORATE DIRECTOR, RESOURCES (Z. COOKE)**

(Chief Accountant (K. Miles))

Reasons for the decision

The regular reporting of Revenue and Capital Budget Monitoring information provides detailed financial information to members, senior officers and other interested parties on the financial performance of the council. It sets out the key variances being reported by budget holders and the management action being implemented to address the identified issues.

Set alongside relevant performance information it also informs decision making to ensure that members' priorities are delivered within the agreed budget provision.

It is important that issues are addressed to remain within the approved budget provision or where they cannot be contained by individual service management action, alternative proposals are developed and solutions proposed which address the financial impact; Members have a key role in approving such actions as they represent changes to the budget originally set and approved by them.

Alternative options

The Council could choose to monitor its budgetary performance against an alternative timeframe but it is considered that the reporting schedule provides the appropriate balance to allow strategic oversight of the budget by members and manage the Council's exposure to financial risk. More frequent monitoring is undertaken by officers and considered by individual service Directors and the Council's Corporate Management Team including approval of management action.

To the extent that there are options for managing the issues identified these are highlighted in the report in order to ensure that members have a full picture of the issues and possible solutions as part of their decision making.

5.12 Strategic Performance Monitoring - Q1 2016/17

DECISION

1. To note progress in delivering the strategic measures at the quarter 1 stage (appendix 1 to the report) and final outturns and commentary for 2015/16 (appendix 2 to the report);

Action by:

**ACTING CORPORATE DIRECTOR, LAW, PROBITY AND GOVERNANCE
(G. WHITE)**

(Interim Service Head, Corporate Strategy and Equalities (K. Kewin))

Reasons for the decision

The council uses a basket of performance measures to track whether it is delivering on its priorities and this is supported by key strategic activities as outlined in the Strategic Plan. This monitoring report details the council's performance at the quarter 1 (to June 2016) stage.

Cabinet is asked to:

- Review progress in delivering the strategic measures at the quarter 1 stage (appendix 1) and final outturns and commentary for 2015/16 (appendix 2);

Alternative options

The Council reports its strategic performance. Significant variations, trends and corrective action are reported in the body and appendix of the report. No alternative action is considered necessary beyond that included below and this report is produced to ensure that Members are kept informed about decisions made under the delegated authority.

5.13 Transparency Commission Action Plan and Transparency Protocol

DECISION

1. To note the progress in delivering the actions set out in the Mayor's Transparency Protocol (Appendix A to the report);
2. To approve the actions in response to the Transparency Commission's recommendations (Appendix B to the report).

Action by:

**ACTING CORPORATE DIRECTOR, LAW, PROBITY AND GOVERNANCE
(G. WHITE)**

(Interim Service Head, Corporate Strategy and Equalities)

(Interim Service Manager, Strategy, Policy and Performance (A. Hoque))

Reasons for the decision

The Local Government Act 2000 and the Council's constitution require the Executive to respond to Overview and Scrutiny recommendations. The action plan in Appendix B represents the Council's response to the 18 recommendations of the Transparency Commission. For each recommendation, background information in the "comment/reason for approval" row is provided to inform the Mayor's decision.

This report also provides an update on the progress of implementing the actions in the Mayor's Transparency Protocol which was agreed by Cabinet on 3rd November 2015.

Alternative options

- 2.1 To take no action. This is not recommended as the recommendations from the Transparency Commission build on the work of the Mayor's Transparency Protocol and help develop the Council into a more open and transparent organisation.
- 2.2 To agree some, but not all recommendations. This is not recommended as actions identified help develop the Council into a more open and transparent organisation.

5.14 Corporate Directors' Decisions**DECISION**

1. To note the Corporate Directors' decision set out in Appendix 1 to the report.

Action by:

CORPORATE DIRECTOR, RESOURCES (Z. COOKE)

(Accountant, Financial Planning (A. Kadir)

Reasons for the decision

Financial Regulations require that regular reports be submitted to Cabinet setting out financial decisions taken under Financial Regulation B10.

The regular reporting of Corporate Directors' Decisions should assist in ensuring that Members are able to scrutinise officer decisions.

Alternative options

The Council is bound by its Financial Regulations (which have been approved by Council) to report to Cabinet setting out financial decisions taken under Financial Regulation B10.

If the Council were to deviate from those requirements, there would need to be a good reason for doing so. It is not considered that there is any such reason, having regard to the need to ensure that Members are kept informed about decisions made under the delegated authority threshold and to ensure that these activities are in accordance with Financial Regulations.

5.15 List of Executive Mayoral Decisions

DECISION

1. To note the Individual Mayoral Decisions set out in Appendix 1 to the report.

Action by:

COMMITTEE SERVICES MANAGER (M. MANNION)

Reasons for the decision

This is a noting report to aid transparency.

The reasons each decision were taken are set out in their specific reports.

Alternative options

The alternative option would be to not produce this report, but that would not aid transparency of decision making.

6. ANY OTHER UNRESTRICTED BUSINESS CONSIDERED TO BE URGENT

Nil Items.

7. EXCLUSION OF THE PRESS AND PUBLIC

Nil items.

8. EXEMPT / CONFIDENTIAL MINUTES

Nil items.

9. OVERVIEW & SCRUTINY COMMITTEE

9.1 Chair's Advice of Key Issues or Questions in Relation to Exempt / Confidential Business

Nil items.

9.2 Any Exempt / Confidential Decisions "Called in" by the Overview & Scrutiny Committee

Nil items.

10. ANY OTHER EXEMPT/ CONFIDENTIAL BUSINESS CONSIDERED TO BE URGENT

Nil items.

The meeting ended at 3.41 p.m.

Mayor John Biggs