

<b>Executive Decision Individual Decision Notice</b>	 <b>TOWER HAMLETS</b>
<b>Decision Maker: Mayor's Executive Decision Making, Not before 5th Nov 21</b>	<b>Classification:</b> Unrestricted
<b>Household Support Grant</b>	

Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 – notice is hereby given that an Executive Key Decision is required to be taken under General Exception Urgency provisions as it is not possible to provide at least 28 clear days' notice of the decision but it is possible to give at least 5 clear days' notice of the decision.

As required under the above regulations, the Chair of the Overview and Scrutiny Committee will be notified of the above decision being taken under the General Exception Provision.

This notification will be published as soon as possible before the decision is taken, stating why the decision must be taken urgently.

<b>Reason why it is impractical to provide 28 clear days' notice of the decision:</b>	
<p>The Household Support Grant is to be spent between October-March, however, the Council was not made aware of the provisions of the grant and allocation until 7 October. The DWP has already issued public comms stating this grant is available and that residents should contact their Local Authority to find out how to access it. We therefore need to make funding available as soon as possible. Additionally, any unspent funds by March must be returned to DWP. Waiting for the next available Cabinet agenda would mean we are two months into the delivery timeframe before starting to spend the money. This will seriously impact our ability to spend the funding by March.</p> <p>The grant is for food and energy bills and between the removal of the £20 Universal Credit uplift and the steep increase in fuel bills it is imperative that we are able to provide funds to residents in need of this support before the coldest weather starts.</p>	
<b>Signature:</b>	<b>Date:</b>
Vicky Clark	28 October 2021

**Further details of the decision to be taken:**

<b>Key Decision?</b> Yes	<b>Ward(s)</b> All Wards
<b>Summary of Decision</b>	<p>The Council has been allocated a grant by DWP, the Household Support Grant, aimed at supporting households with food and fuel over the winter months.</p> <p>This report seeks permission to purchase supermarket vouchers to be disseminated by a range of partners, and also to make some</p>

	grants to organisations providing food and fuel to key groups.
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<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>
<b>Cabinet Member</b>	Cabinet Member for Social Inclusion – (Job Share post as part of Social Inclusion and Public Realm portfolio) (Councillor Mufeedah Bustin)
Who will be consulted before decision is made and how will this consultation take place	N/A
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A
Contact details for comments or additional information	Vicky Clark (Director, Integrated Growth and Development) <a href="mailto:vicky.clark@towerhamlets.gov.uk">vicky.clark@towerhamlets.gov.uk</a>
What supporting documents or other information will be available?	
Is there an intention to consider this report in private session and if so why (Paragraph number – see notes section)?	No, Unrestricted

## NOTES

### Advance notice of Key Decisions

Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Article 13.03 of the [Constitution](#). Key Decisions are taken by the Mayor, or the Mayor in Cabinet.

Individual notices of new Key Decisions will be published on the website as they are known, whilst a Forward Plan collating these decisions will be published 28 days before each Cabinet meeting. The Forward Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required. [The Committee pages](#)

on the Council website include copies of the Forward Plan, Cabinet and other meeting dates and the publication dates of the Forward Plan.

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (including on the website) as early as possible and Urgency Procedures as set out in the Constitution will have to be followed.

The most effective way for the public to make their views known about the issues listed in the Forward Plan is to examine the consultation column of the Forward Plan, and/or contact the report author or Cabinet Lead Member as soon as possible, and no later than 10 working days before the decision is expected to be taken.

Reports, appendices and background papers will be available on the Council's website 5 clear working days before the Cabinet meeting. For all other information or to submit documents in relation to any issue, please contact the relevant officer.

#### **Notice of Intention to Conduct Business in Private**

**The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session. Should you wish to make any representations in relation to an item being considered in private please contact Democratic Services on the contact details listed below. Note that this applies to Cabinet but not to Individual Mayoral Decisions outside of Cabinet.**

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
  - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - a) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

#### **Democratic Services Contact Details:**

Contact            Matthew Mannion  
Officer:            Democratic Services  
Email:             [matthew.mannion@towerhamlets.gov.uk](mailto:matthew.mannion@towerhamlets.gov.uk)  
Telephone:        020 7364 4651