

Standards Advisory Committee

**Thursday, 16 January 2025 at 6.30 p.m.
Committee Room - Tower Hamlets Town Hall,
160 Whitechapel Road, London E1 1BJ**

Supplemental Agenda 1

3.2 Member Learning and Development Yearly Update (Pages 3 - 10)

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Member Learning & Development Plan 2024-2025

This Plan is for Year 3 of the 4-year electoral cycle. Initial training sessions and date ranges will be agreed at the start of the year and the Plan will be updated throughout the year with progress, completions and any newly identified training.

Included below are the remaining sessions planned for 2024-25. This list does not include training arranged through the individual Member training budgets, or any regular committee training.

If there is any training not listed that you would like us to arrange, or if you have any queries about the sessions below please contact Democratic Services.

Training (group sessions)	Trainer	Date	Status
Important training for Members on Outside Bodies	Beth Evens	23 May 2024	Completed
Meet the Directorates (re-run)	Directors	5 June 2024	Completed
Licensing training (only for licensing members)	Gary Grant	13 June 2024	Completed
Ethics & Probity (councillors)	Linda/Matthew	27 June 2024 / 16 July	Completed
Chairing skills	David McGrath/Phil	22 July	Completed
Planning training (only for planning members)	Paul Buckenham	10 July	Completed
Social Media training	Kirsty Hough/Alima Khatun	14 November	Completed
Scrutiny Questioning & Lines of Enquiry	Sarah Fenn	18 November 2024	Completed
GDPR, Complaints & ME's refresher & update	Usman Zia	9 th December	Completed
Budget and Performance Scrutiny	Sarah Fenn	16 December 2024	Completed
Civil Contingencies and Emergencies	Andrea Stone	13 & 27 January 2025	Pending
Public Speaking	David McGrath	20 February 2025	Pending
Strategy on Effective Communication with Communities	TBC	February 2025	Pending
Reading and evaluating reports/speed reading	TBC	Date TBC	Pending
Dealing with abuse and Intimidation	LGA	Date TBC	Pending

Committee/Chamber Skills training	TBC	TBC	Pending
Effective Committee Participation	David McGrath	TBC	Pending
Coaching for elected and civic Mayors and Chairs of Council	David McGrath Check NACO training	TBC	Pending
Training (Individual sessions)	Trainer	Date	Status
Member PDPs (pilot)	Mark Palmer SEEMP	3 May 2024	32 Completed
Coaching for Members pilot	Kash Haroon	Started March 2024	2 Completed

Notes

A number of the originally planned training sessions have not taken place during the year. Reasons for this include:

- Expected LGA Courses not run this year.
- New training priorities were identified during the year which took precedence (normally we would not run more than two sessions in a month due to Member availability).
- Training was offered in a different way (e.g. mentoring is being offered as well as coaching).

Training can be offered again during the next year and the Committee may have views on areas of priority.

Appendix 2 – Training Attendance Summary Comments

Overall Summary

2024 has been another busy year for Member Training with 21 different training sessions/events offered across 30 dates (some training sessions were offered more than once). This is slightly down on the previous year mainly due to the new focus on the Individual Member Training Programme.

Attendance

A number of Members should be recognised as regular attenders of training opportunities and briefing sessions.

The following councillors have each attended more than 10 sessions during the year:

- Councillor Iqbal Hossain (13 in person, 3 virtual)
- Councillor Bodrul Choudhury (13 in person)
- Councillor Bellal Uddin (12 in person, 1 virtual)
- Councillor Ahmodul Kabir has also attended a similar number with more virtual attendance (4 in person, 9 virtual)
- And Councillor Abdul Mannan (6 in person, 5 virtual),

- Councillors Suluk Ahmed (10) and Nathalie Bienfait/Ahmodur Khan (9) were the next most frequent attendees.

In total over one third of Councillors (17 out of 45) have attended at least 6 training or briefing sessions over the past year (or at least one every two months). Only two councillors have not attended any training through the year.

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	Attend in Person	Attend Virtually	Total Attendance		
	Jan 17 2024 6:30PM			Citee Training	Audit Committee Training
	Jan 30 2024 3:00PM			Briefing	Annual Residents Survey 2023
	Jan 30 2024 6:30PM			Briefing	Annual Residents Survey 2023
	Apr 15 2024 6:00PM			Citee Training	Risk Mgt Training - Audit/Overview & Scrutiny
	May 23 2024 6:00PM			General	Training for Members on Outside Bodies
	Jun 5 2024 6:30PM			General	Meet the Directorates
	Jun 13 2024 5:00PM			Citee Training	Licensing training
	Jun 19 2024 1:00PM			Citee Training	Employee Appls Sub-Cmmt
	Jun 27 2024 3:00PM			General	Ethics and Probity training
	Jun 27 2024 6:30PM			General	Ethics and Probity training
	Jul 8 2024 3:00PM			Briefing	Council's Target Operating Model
	Jul 8 2024 6:30PM			Briefing	voluntary & Cmnty Scrr Strategy
	Jul 10 2024 6:00PM			Citee Training	Planning Cmtee training
	Jul 15 2024 6:30PM			Briefing	Target Operating Model
	Jul 16 2024 6:30PM			General	Ethic and Probity training
	Jul 18 2024 3:00PM			Briefing	Community Sector Strategy
	Jul 22 2024 6:00PM			General	Chairing Skills training
	Sep 19 2024 2:00PM			General	Understanding General Fund
	Sep 25 2024 3:00PM			General	Ethics and Probity training
	Oct 1 2024 6:30PM			General	Understanding the General Fund
	Oct 3 2024 2:30PM			General	Capital / Treasury
	Oct 10 2024 2:00PM			General	Housing Revenue Account
	Oct 22 2024 6:30PM			General	Capital/Treasury
	Oct 24 2024 5:30PM			Briefing	vaccination Drive Briefing for Cllrs
	Oct 24 2024 6:30PM			General	Housing Revenue Account
	Oct 28 2024 6:00PM			Briefing	Strategic vision
	Nov 14 2024 2:00PM			General	Social media training
	Nov 18 2024 6:00PM			General	Questioning & Lines of Enquiry
	Dec 9 2024 2:00PM			General	Information Governance
	Dec 16 2024 6:00PM			General	Budget & Performance Scrutiny
Councillor Abdul Malik	1	0	1		
Councillor Abdul Mannan	6	5	11		
Councillor Abdul Wahid	4	2	6	√	√, v
Councillor Abu Chowdhury	3	1	4		√
Councillor Ahmodul Kabir	4	9	13	√, v	√, v
Councillor Ahmodur Khan	9	0	9		√
Councillor Amin Rahman	2	1	3		√
Councillor Ana Miah	7	0	7		√
Councillor Bellal Uddin	12	1	13	√	√
Councillor Bodrul Choudhury	13	0	13		√
Councillor Gulam Kibria Choudhury	2	1	3		√
Councillor Harun Miah	2	0	2		√
Councillor Iqbal Hossain	13	3	16	√	√
Councillor Kabir Ahmed	5	0	5	√	√
Councillor Kamrul Hussain	6	0	6		√
Councillor Maium Talukdar	7	0	7		√
Councillor Musthak Ahmed	8	0	8		√
Councillor Sabina Akhtar	2	0	2		√
Councillor Sabina Khan	3	2	5		√
Councillor Saied Ahmed	1	3	4		√, v
Councillor Shafi Ahmed	6	0	6	√	√
Councillor Suluk Ahmed	8	2	10		√
Mayor Lutfur Rahman	0	0	0		

	Attend in Person	Attend Virtually	Total Attendance		
Councillor Abdal Ullah	2	1	3		✓, v
Councillor Abdi Mohamed	2	0	2		
Councillor Amina Ali	0	4	4		✓, v
Councillor Amy Lee	0	1	1		✓, v
Councillor Asma Begum	1	0	1		
Councillor Asma Islam	5	1	6	✓	✓, v
Councillor Faroque Ahmed	4	2	6		✓
Councillor James King	0	0	0		
Councillor Leelu Ahmed	1	1	2		✓, v
Councillor Maisha Begum	0	0	0		
Councillor Marc Francis	1	1	2		✓
Councillor Mohammad Chowdhury	1	1	2		✓, v
Councillor Mufeedah Bustin	1	4	5	✓	✓, v
Councillor Rebeka Sultana	1	2	3		✓, v
Councillor Shahaveer Shubo Hussain	1	0	1		✓
Councillor Sirajul Islam	1	1	2		✓, v
Councillor Nathalie Bienfait	8	1	9	✓	✓
Councillor Peter Golds	1	0	1		✓
Councillor Ayas Miah	1	0	1		
Councillor Jahed Choudhury	5	1	6		✓
Councillor Kabir Hussain	2	0	2		✓
Councillor Ohid Ahmed	1	0	1		✓
Councillor Saif Uddin Khaled	3	0	3		✓
				Jan 17 2024 6:30PM	Citee Training
				Jan 30 2024 3:00PM	Briefing
				Jan 30 2024 6:30PM	Briefing
				Apr 15 2024 6:00PM	Citee Training
				May 23 2024 6:00PM	General
				Jun 5 2024 6:30PM	General
				Jun 13 2024 5:00PM	Citee Training
				Jun 19 2024 1:00PM	Citee Training
				Jun 27 2024 3:00PM	General
				Jun 27 2024 6:30PM	General
				Jul 8 2024 3:00PM	Briefing
				Jul 8 2024 6:30PM	Briefing
				Jul 10 2024 6:00PM	Citee Training
				Jul 15 2024 6:30PM	Briefing
				Jul 16 2024 6:30PM	General
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				Nov 14 2024 2:00PM	General
				Nov 18 2024 6:00PM	General
				Dec 9 2024 2:00PM	General
				Dec 16 2024 6:00PM	General
					Audit Committee Training
					Annual Residents Survey 2023
					Annual Residents Survey 2023
					Risk Mgt Training - Audit/Overview & Scrutiny
					Training for Members on Outside Bodies
					Meet the Directorates
					Licensing training
					Employee Appls Sub-Cmmt
					Ethics and Probity training
					Ethics and Probity training
					Council's Target Operating Model
					voluntary & Cmnty Sctr Strategy
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					Understanding the General Fund
					Capital / Treasury
					Housing Revenue Account
					Capital/Treasury
					vaccination Drive Briefing for Cllrs
					Housing Revenue Account
					Strategic vision
					Social media training
					Questioning & Lines of Enquiry
					Information Governance
					Budget & Performance Scrutiny

Member Learning & Development Plan 2025-2026

This Plan is for Year 4 of the electoral cycle. Initial training sessions and date ranges will be agreed at the start of the year and the Plan will be updated throughout the year with progress, completions and any newly identified training.

Included below are the plans for 2025-26. This list does not include details of training arranged through the individual Member training budgets, or all regular committee training.

If there is any training not listed that you would like us to arrange, or if you have any queries about the sessions below please contact Democratic Services.

Note that general training sessions are not usually booked during the last six months leading up to the local elections.

Training (group sessions)	Trainer	Date	Status
Ethics & Probity (councillors)	Monitoring Officer	Date TBC	Pending
Chairing skills	TBC	Date TBC	Pending
Planning training (only for planning members)	Paul Buckenham	Date TBC	Pending
GDPR, Complaints & ME's refresher & update	Usman Zia	Date TBC	Pending
Scrutiny training	TBC	Date TBC	Pending
Public Speaking	TBC	Date TBC	Pending
Committee/Chamber Skills training	TBC	Date TBC	Pending
Coaching for elected and civic Mayors and Chairs of Council	TBC	Date TBC	Pending
Training (Individual sessions)	Trainer	Date	Status
Leadership training	LGA	Date TBC	Pending
Mentoring / Coaching	LGA and others	Various	Various
Other training as identified in PDPs	Various	Various	Various

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