

Appendix 2

PENSIONS COMMITTEE

Work Plan

2019/20

Date of Meeting	Items	Title of Report / Presentation	Contact Officer
June 2019	1	Members Training – Roles and Responsibilities in LGPS	
	2	Quarterly Performance Reporting of Fund Managers and update on emerging /current issues	Investment & Treasury Manager
	3	Quarterly Administrative Key Performance Indicators Report	Pensions Manager
	4	Annual Review of Investment Strategy Statement and Funding Strategy Statement	Investment & Treasury Manager
	5	Receive Compliance Checklist for the Pensions Regulator Code of Practice	Investment & Treasury Manager/Pensions Manager
	6	Review of Draft Annual Report	Investment & Treasury Manager
	7	Review of Pensions Administration Policy	Pensions Manager
September 2019	1	Members Training – Actuarial Valuation	
	2	Quarterly Performance Reporting of Fund Managers and update on emerging /current issues	Investment & Treasury Manager
	3	Quarterly Administrative Key Performance Indicators Report	Pensions Manager
	4	Actuarial Valuation Update from Hymans	Investment & Treasury Manager
	5	Review of actuarial and investment advice services	Investment & Treasury Manager
	6	Review of Governance Compliance Statement	Investment & Treasury Manager
	7	Noting of Audit Outcome and Approval of Annual Report and Accounts	Investment & Treasury Manager
	8	Carbon Footprint Audit	Investment & Treasury Manager
	9	Review London CIV services and Report on LCIV update and development	Investment & Treasury Manager

November 2019	1	Members Training – Index Linked Assets / Private Debt	Various
	2	Quarterly Performance Reporting of Fund Managers and update on emerging /current issues	Investment & Treasury Manager
	3	Quarterly Administrative Key Performance Indicators Report	Pensions Manager
	4	Review of custodian service	Investment & Treasury Manager
	5	Review of Risk Register	Investment & Treasury Manager
	6	Receive TPR Compliance Checklist	Investment & Treasury Manager/Pensions Manager
	7	Review of Reporting Breaches Policy and Conflicts of Interest Policy	Investment & Treasury Manager
	8	Receive report on GMP	Pensions Manager
March 2020	1	Members Training	
	2	Quarterly Performance Reporting of Fund Managers and update on emerging /current issues	Investment & Treasury Manager
	3	Quarterly Administrative Key Performance Indicators Report	Pensions Manager
	4	Report and approval of valuation outcome	Investment & Treasury Manager
	4	Report on Fund Managers performance and costs	Investment & Treasury Manager
	5	Review of Communications Policy Statement	Pensions Manager
	6	Report on Corporate Governance, Stewardship, Engagement & Share Voting	Investment & Treasury Manager
	7	Review of Training Policy	Investment & Treasury Manager
	8	Review of Pensions Administration Policy	Pensions Manager
	9	Pension Fund Work Plan and Budget 2019/20	Investment & Treasury Manager

