

PENSIONS BOARD

Work Plan

2019/20

Date of Meeting	Title of Report	In-line with PB Terms of Reference (no.)	Responsible Officer
June 2019	Received, Note/Review Pensions Committee Meetings agenda (reports & minutes)	55a	Investment & Treasury Manager
	Quarterly Monitoring Report of Pension Administration Performance Targets & Indicators	55c & 56b	Pensions Manager
	Quarterly LAPFF Voting and Engagement Update	56j	Investment & Treasury Manager
	Receive and review The Pensions Regulator Code of Practice – TPR Checklist	55a-55e	Investment & Treasury Manager/Pensions Manager
	Review of Risk Management Policy and Risk Register	56f	Investment & Treasury Manager
	Review Draft Account and Fund Annual Report	55l, 55m & 56e	Investment & Treasury Manager
	Receive Investment Strategy Statement and review changes	55d & 55i	Investment & Treasury Manager
	Review the Performance and Contracts of Service Providers to the Fund	56c	Investment & Treasury Manager
September 2019	Received and Review Pensions Committee Meetings agenda (reports & minutes)	55a	Investment & Treasury Manager
	Quarterly Monitoring Report of Pension Administration Performance Targets & Indicators	55c & 56b	Pensions Manager
	Quarterly LAPFF Voting and Engagement Update	56j	Investment & Treasury Manager
	Review of the actuarial valuations process and results	56h	Investment & Treasury Manager
	Receive Funding Strategy Statement and review changes	55d & 55i	Investment & Treasury Manager
	Review of Governance Compliance Statement	55d, 55e & 56g	Investment & Treasury Manager

November 2019	Received, Note/Review Pensions Committee Meetings agenda (reports & minutes)	55a	Investment & Treasury Manager
	Quarterly Monitoring Report of Pension Administration Performance Targets & Indicators	55c & 56b	Pensions Manager
	Quarterly LAPFF Voting and Engagement Update	56j	Investment & Treasury Manager
	Review of Communications Policy Statement	55e & 55i	Pensions Manager
	Receive Internal and External Audit Reports	56e & 55i	Investment & Treasury Manager
	Receive the actuarial valuations results and review decision making process	56h	Investment & Treasury Manager
	Other Ad-hoc items for consideration		Various
	Review of The Pensions Regulator Code of Practice – TPR Checklist	55a-55e	Investment & Treasury Manager/Pensions Manager
March 2020	Received, Note/Review Pensions Committee Meetings agenda (reports & minutes)	55a	Investment & Treasury Manager
	Quarterly Monitoring Report of Pension Administration Performance Targets & Indicators	55c & 56b	Pensions Manager
	Quarterly LAPFF Voting and Engagement Update	56j	Investment & Treasury Manager
	Review of Customer Services Survey	56a	Pensions Manager
	Member Training - Training Needs Analysis	55j	Investment & Treasury Manager
	Review the process of actuarial valuations	56h	Investment & Treasury Manager
	Pension Fund Work Plan 2020/21	55i & 55j	Investment & Treasury Manager
	Other Ad-hoc items for consideration		Various